

Wheatland County

Request for Decision

Regular Council Meeting

June 16, 2020

Report prepared by: Matt Boscariol



Carseland Fire Hall – Project Progress Report

Recommendation from Administration

THAT Council accept the report as presented, for information.

Chief Administrative Officer's Comments

N/A

Report

In early 2020, RPM Consulting Services was selected to act as the Project Manager and Owners Representative for the project and Beairsto & Associates was selected as the design consultant. The LeGlace Firehall was selected to be used as the basis of the design of the new station which will be overseen by the project steering committee.

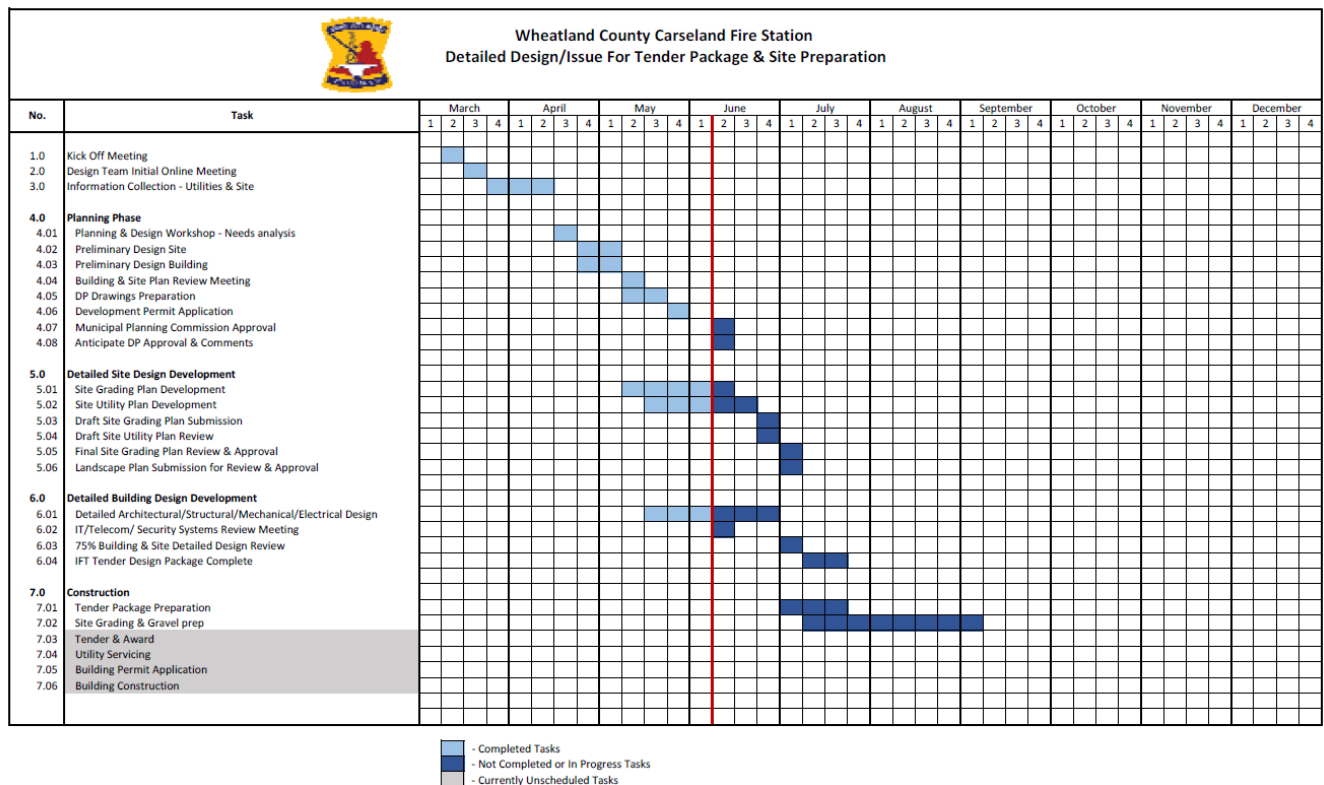
With the onsite of COVID-19, Wheatland County Council has deferred the start of construction for this project. However, the planning and detailed design of the site and building have been progressing to secure Development Permit (DP) approval and create a design package that is ready for tender. Site grading plans and utility servicing plans are also being prepared as part of the design process. The following tasks have been completed in support of this plan:

- Planning & Design Workshop/ Needs Analysis with Carseland Fire Department to review building layout, health and safety components, and operational needs;
- Development permit approval (Municipal Planning Commission June 9, 2020);
- Completion of the preliminary design of the site layout and building for development permit application;
- Site Utility serving review for natural gas and electrical power for Site Utility Plan development;
- Collection of engineering record drawings for water and sanitary services to the property for Site Utility development;
- Site grading plan preparation in progress. Plan to finalized after conditional DP approval & review of any DP comments;
- Detailed design for architectural, structural, mechanical and electrical for building drawings are in progress; and
- IT, telecommunication and security needs review completed.

While COVID-19 has resulted in the planning and design development being shifted to an online environment, the project team has been able to create a collaborative process for input and reviews utilizing Microsoft Teams and email correspondence.

Next Steps

- Waiting for review comments to complete site grading, site utility and site landscaping plans;
- Once grading plans are completed and approved, site stripping, grading and gravel placement can be started by County forces. We estimate the work can be completed by August - September 2020 pending other construction activities and weather;
- Completion of Issue for Tender (IFT) drawings and specifications for building architectural, structural, mechanical and electrical;
- Finalize utility servicing agreements for natural gas and electricity to the site; and
- Development of a tender package to have ready for tendering of the construction works once approved to proceed by Council.



Relevant Policies, Practices, and Legislation

N/A

Alignment with the Strategic Plan

Provide adequate municipal facilities and services across the County.

Response Options

Option 1: THAT the proposed recommendation is accepted/approved.

Option 2: THAT the proposed recommendation is not accepted/approved.

Option 3: THAT an alternate recommendation is accepted/approved.

Implications of Recommendation

General

Ongoing project work.

Organizational

County forces to prepare the site once the site and grading plans have been approved by the Project Steering Committee.

Financial

N/A

Environmental, Staff, and Public Safety

Ensure that the work is conducted in accordance with Wheatland County Health and Safety policies and procedures.

Follow-up Action / Communications

Ongoing follow-up with Council, and communications with the community when required.