Requisition for the Marigold Library Board
Schedule C Fact Sheet

Better Value
Better Services
Better Communities

MARIGOLD
LIBRARY SYSTEM

Schedule C Fact Sheet

SCHEDULE C PROCESS

What is Schedule C?

Schedule C is an amendment to the Marigold Agreement[1] that outlines the per capita levy rate for municipalities and library boards.

Following approval by the Marigold Board, Schedule C and attachments are mailed to every member municipality.

Marigold requests that every municipality present Schedule C to Council for consideration and return a signed copy to Marigold before **September 30** of that year.

[1]Marigold Agreement: A fundamental document signed by member municipalities that provides information associated with the Marigold membership: levy rates, services, and support.
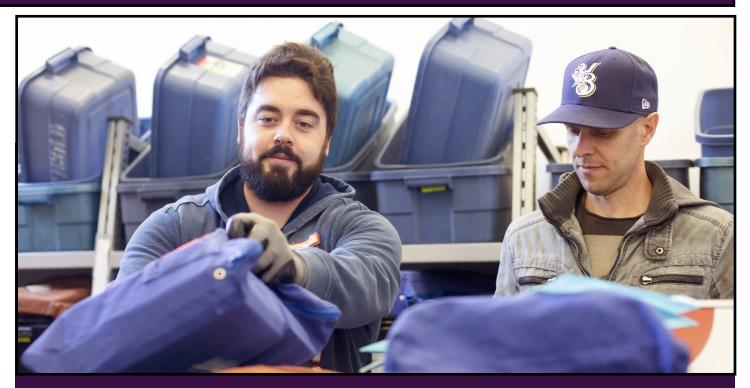
Use and needs are increasing

As **populations grow** and communities evolve, there is **a greater need** to provide collections, services and programs that are inclusive and broaden cultural awareness. Demand for training has also increased as more content rich products and services are being introduced.

Use of public libraries in Marigold is growing. Therefore, support costs are also increasing. To determine our levy rates, Marigold considers the following:

- Increases to delivery costs because of fuel costs and more frequent trips to high volume libraries

- More downloadable eBooks and eAudio materials, music and online training and curriculum support

- Increased IT Infrastructure, support, and cybersecurity

- Population based expenditures are increasing: TRAC levy, contract subscription fees for online resources, and organizational memberships

- More training for member library staff, board members and patrons

- More programs, supplies and equipment

- Purchasing program for discounts on IT equipment, furniture and supplies

- Service cost increases that mirror population increases: delivery, materials allocations and service grants

- eBooks and eResource costs set by US vendors are increasing faster than inflation

- In 2020, the IT department will be faced with increased costs due to enhanced security features and user security training. More servers will be needed and cost of licensing will be increasing

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Stronger together!

Marigold is more than a service provider. It is a membership group made up of many municipalities that have chosen to collaborate to increase efficiency and save money while providing state-of-the-art public library service. Marigold makes it possible for residents in **all** member municipalities to be able to access library services at any of its service points. One library can't do it alone. Marigold invests money to provide your community access to amazing digital content, an Internet connection and wifi, thousands of books, professional consultations and much more.

The Regional Automation Consortium (TRAC) is a partnership between Marigold and three other regional library systems. Patrons have access to millions of books, movies, TV shows, and other materials housed in 180 libraries, thanks to a full-featured inventory management system.
We pay **$200,000**

Computer hardware and software:
$110,000

Delivery of library materials between libraries:
$55,000

Transportation costs for consultants and IT staff working onsite at Marigold libraries:
$26,000

We give grants to member libraries. In 2019 that total was:
$660,000

Foreign Exchange cost:
$42,000

We spend **$1.2 million** on print, audiovisual material and digital content for our member libraries annually

We paid **$82,000** for equipment and operational licenses

We pay **$13,000** for programming and **$15,000** for the creation and distribution of promotional materials

And much more...

*These numbers do not take into consideration the salaries of staff who provide services and programming.

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Delivery Service & Supplies
Our fleet transports interlibrary loans, new materials, supplies, correspondence, kits and games, promotional materials and recycling.

Consultation and Training
Professional librarians provide training opportunities for library staff, board members and patrons.

Services and Program Support
Marigold develops and provides quality programs, and has direct relationships with residents through the books-by-mail service (L2U) and book deposits. Marigold provides administrative support for local and national programs, delivers kits and equipment to support member libraries in-house library programs.

Board Development
Marigold hosts Board orientations, one-on-one orientations, and provides development workshop support.

Communications and Marketing Support
Marigold provides professional quality publications, displays, custom promotional materials and marketing software to promote resources, events and services available at the library.

How do your LEVY DOLLARS benefit you?

IT and Network Support
Member libraries have access to our help desk, IT and Network centre, and high speed and high bandwidth Internet. Software, inventory tracking, and day-to-day operations support is also available.

Purchasing Program
Through Marigold's participation in the Public Purchasing Group (PPG), and Marigold's long-term relationship with book and library equipment vendors, Marigold can provide discounts to its members on IT equipment, office supplies, furniture and processing supplies necessary for their daily operations.

Collection Development, Materials and Digital Content
Consultants and library managers work together to develop collection plans and meet community needs. Through bulk purchasing, Marigold is able to access vendor and freight charge discounts. We provide insurance for physical collections at member libraries, and materials sorting and shipping for resource sharing. As a member of TRAC, patrons have access to collections at 180 libraries, eResource subscriptions for language learning, consumer reports, digital magazines, eBooks, music, movie and TV programs, K-12 curriculum materials, and more.