

Wheatland County

Department Report

Regular Council Meeting

May 5, 2020

Report prepared by: Diane Bodie



Community and Development Services Report – April 2020

Recommendation from Administration

THAT Council accepts the Community and Development Services Report as information.

Report

Community Services:

- In response to Covid-19 County playgrounds were closed March 27, 2020.
- Ongoing monitoring of Covid-19 updates to assess how they may affect Community Services.
- Participated in two Alberta Recreation and Parks Association (ARPA) webinars to gather information of strategies and actions other municipalities in the province are implementing in response to Covid -19. Staying connected to a network of other MD's and Counties of emerging issues. ARPA is working with the Alberta Government to gather information to address this group's common questions and concerns.
- Working on a plan to reschedule Open Space, Recreation and Cultural Master Plan community engagement open houses and stakeholder session with Council via webinar or online meeting.
- Request for Proposal was released in March to select a consultant to assist in the opportunities for Eagle Lake water quality improvement technical review and recommendation, closes April 22, 2020.

Economic Development:

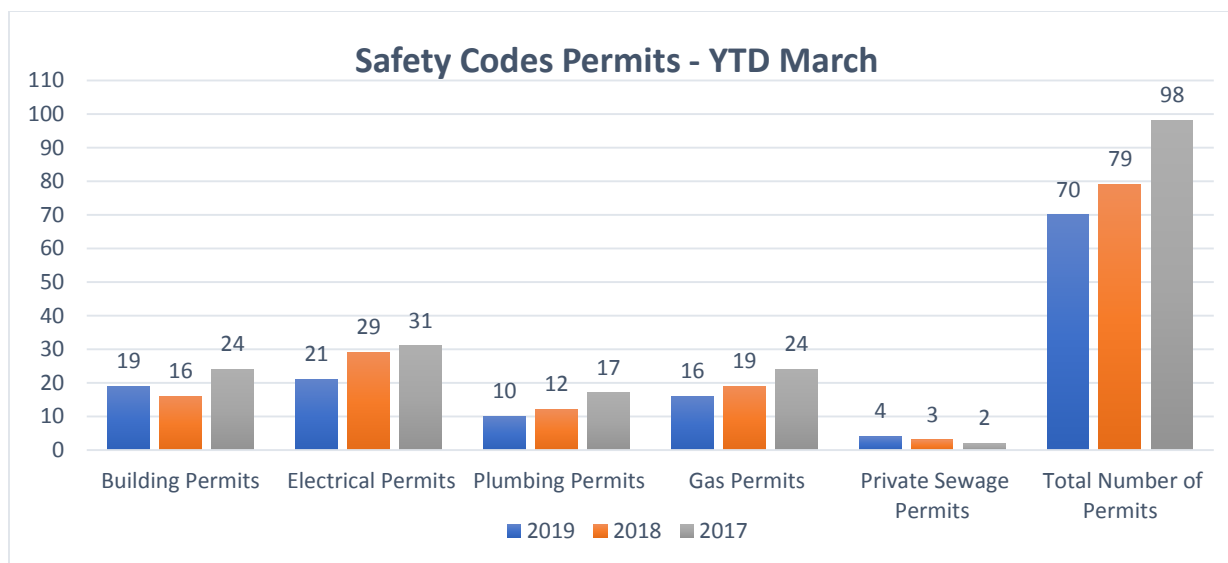
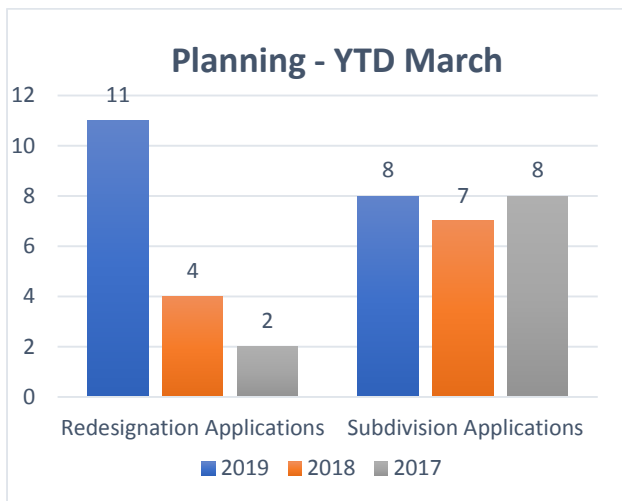
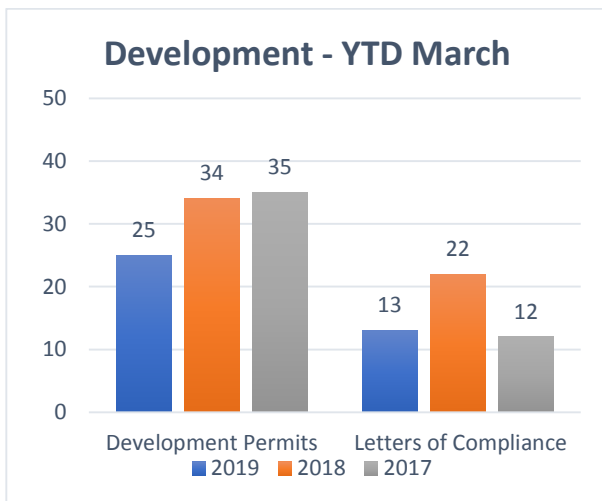
- We recently signed an agreement with CrowdRiff to work on marketing Wheatland and the WC through visual stories. We sent out a media release on April 17th describing the partnership.
- The weekly Infinite Possibilities public conference call with businesses and business support stakeholders are ongoing. Reeve Link, has participated on all of the calls as well to provide updates and support information from other levels of government and the County. General Manager of Community and Development Services has provided support and information to people on the call as to Administration activities.
- Economic Development will be developing and mailing out a survey through utility billing and Canada Post business mailing throughout the County to get feedback from businesses. This survey will match efforts of other municipalities in the region to gain a regional understanding of business opinion and data in the region. The goal is to do a survey quarterly to monitor changes in data and see where support could be given.
- The Grow with Google partnership outreach is now shifting to a webinar model and new workshops will be created, hosted by Economic Development, aiding businesses in looking at ways they can pivot more to online activities for selling, optimizing and communicating with their customers.
- The Economic Development division will be continuing to reach out through electronic media with information, support and idea generation for business sustainability and pivoting of business activities where possible during the pandemic.

GIS:

- Reviewing the County addresses with Canada post revealed outdated database. Will be cleaning up, and Quality Assurance/Quality Check the County's rural address database with assistance from the assessment department.
- Processing data requests for wetland data from WID and CIMA.
- Digitization of 2020 Road ban map and created web map platform for the project.
- Set up templates and ran a tutorial on how to use the templates for the Planners. Planners will be using ArcGIS to create consistent looking maps for future applications.

Planning, Development and Safety Codes:

- Staff continue to accept and process various planning, development and safety code permits.
- Assisting rate payers in a variety of questions relating to new business ideas.
- Dealing with several planning inquiries and over the phone pre-application meetings are occurring.



	March 2020	2020 YTD	2019 YTD	2018 YTD
	Deemed Complete	Deemed Complete	Deemed Complete	Deemed Complete
<u>Planning</u>				
Redesignation Applications	3	11	4	2
Subdivision Applications	3	8	7	8
Area Structure Plans	0	0	0	0
Area Concept Plans/Other	0	0	0	0
<u>Safety Codes</u>				
Building Permits				
Residential	3	16	14	20
Multi Family/Commercial/ Industrial/Other	1	3	2	4
Total Residential Value	\$510,000	\$1,863,000	\$1,825,038	\$3,070,226
Total Multi Family/ Industrial/Other Value	\$64,000	\$525,563	\$530,000	\$3,137,000
Total Combined Value	\$574,000	\$2,388,563	\$2,355,038	\$6,207,226
Total Building Permits	4	19	16	24
Electrical Permits	4	21	29	31
Plumbing Permits	2	10	12	17
Gas Permits	5	16	19	24
Private Sewage Permits	0	4	3	2
Total Permits Processed	15	70	79	98

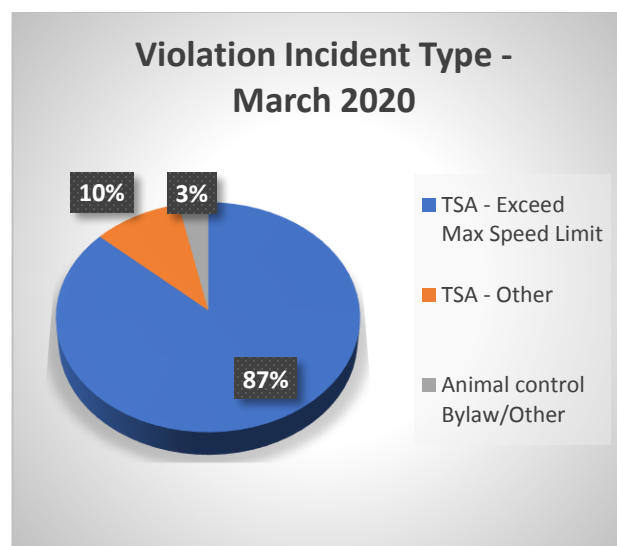
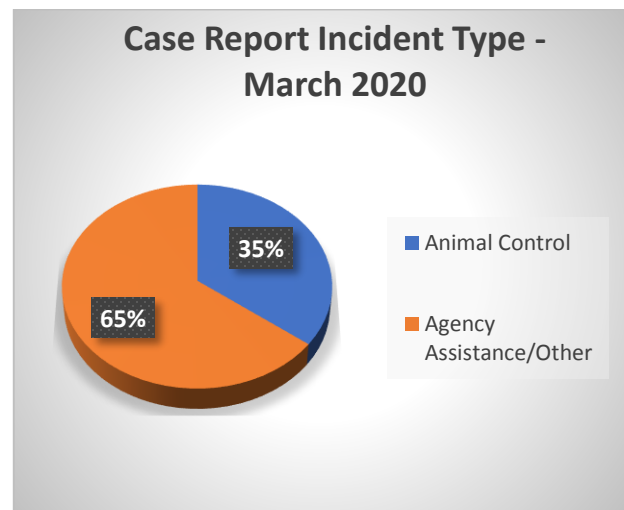
	March 2020	2020 YTD	2019 YTD	2018 YTD
	Received & Reviewed	Received & Reviewed	Received & Reviewed	Received & Reviewed
<u>Development</u>				
Development Permits	11	25	34	35
Certificates of Compliance	3	13	22	12

Protective Services:

- In 2020, the Protective Services department adjusted the way that the officers are tracking events to accurately reflect the duties that they are performing around the County. For the month of March, the department dealt with 17 Case files. These are files that involve some sort of investigative action on the part of the officer. There were 84 Field Interview reports. These reports are filled out when an officer has a non-investigative file to deal with, such as a ratepayer enquiry, enforcement matter or recording the purchase of a dog licence. There were 79 targeted patrols. These targeted patrols are made to specific locations due to multiple concerns or complaints coming from the area.
- Officers conducted 45 community patrols throughout the month. These are times spent patrolling a specific area looking for violations or other infractions. Some community patrols may result in a case report, or field interview report. Officers also recorded 99 general patrols. These are non-urban patrols

where officers patrol the various divisions. Officers in March started patrolling the County's Banned Roads which we recorded 21.

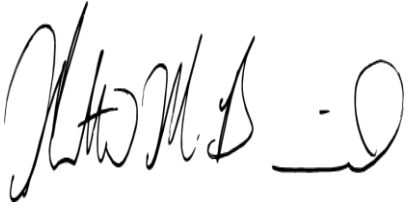
- March saw 30 violation tickets issued, mostly for Speeding. There were also 18 recorded stops where the violator was released with a verbal educational warning.
- The Covid-19 virus pandemic has created new duties and issues for the Protective Services department. Officers are patrolling the hamlets reminding residents of social distancing when seen. The Alberta Government provided authority for Community Peace Officers to enforce the public health regulations. The protocol is that complainants are to contact the Public Health Inspector, and if warranted, these files may be dispatched down to a CPO for investigation and follow up. Officers did respond at the request of the Public Health Inspector to a business in one of the villages for a compliance check. Protective Services officers are working in Emergency Management as well preparing in case the County is required to provide assistance to Alberta Health. As GFL has began the planned clean up of the legacy pile, officers are continuing to monitor this situation as well. The Calgary Humane Society has stopped taking in animals due to the pandemic, however, if officers do pick up any dogs we have alternate clinics where these animals can be taken.



Report Approval Details

Document Title:	Community and Development Services Report - April 2020.docx
Attachments:	- March DP Maps.pdf
Final Approval Date:	Apr 27, 2020

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read "Matthew Boscarol", with a stylized flourish at the end.

Matthew Boscarol

A handwritten signature in black ink, appearing to read "Brian Henderson", with a stylized flourish at the end.

Brian Henderson