



Wheatland Family & Community Support Services

242006 Range Road 243, RR 1 Hwy 1

Strathmore, Alberta T1P 1J6

Phone: 403-934-5335

www.wfcss.org

2020 March 26

Dear Council Members:

As we have all heard time and time again, let me reiterate that these are very uncertain and trying times. Wheatland FCSS is doing what we can to ensure our clients and staff are being looked after during this pandemic.


At our Board meeting last night there was a thorough review of our proposed 2020 WFCSS budget. We have developed a balanced budget based on things returning to normal in the near future, however this is contingent on help from our partner municipalities. We are once again asking our partners for the additional 15% funding over and above the required 20% that the government mandates. [see attached sheet]

You will note that our 15% additional ask is only one piece of the equation for our balanced 2020 budget. We have ensured that funds are available if need be from our reserves.

Wheatland FCSS is very judicious in how our funds are used. With your help we can continue to provide necessary services to our residents in a timely and effective manner as they are identified.

I encourage everyone to stay safe, stay calm, and stay healthy. If you would like to discuss anything further please do not hesitate to connect with me.

Sincerely,


Joe Pedersen
Board Chair

Attached:

1. New funding amount
2. 2020 Proposed WFCSS Budget

Signatures (Affix municipal corporate seal if applicable):

Yvette April on behalf of

Ken Dropko on behalf of the Minister

Municipality's duly authorized signing officer(s)
(Mayor, Reeve as the case may be)

Minister of Community and Social Services

Participating Municipalities

Title of Program: VILLAGE OF STANDARD

For the Period:

January 1, to December 31,

Scope of Program: Multiple Municipality

List all participating municipalities.

		REQUIRED CONTRIBUTION
STANDARD	\$31,824.00	2652 -
WHEATLAND COUNTY	\$666,474.00	55,539 50
HUSSAR	\$15,792.00	1,316 -
ROCKYFORD	\$32,571.00	2,714 50
<i>Additional 15% ask (over and above required contribution)</i>		
Standard		1591 20
Wheatland County		33,323 70
Hussar		789 60
Rockyford		1628 50

Funding Proportions:

\$248,887	\$62,222	\$1,026,418
Committed Provincial Contribution	Required Municipal Contribution	Total Sum

(\$0.25 per Committed Provincial \$1.00, which represents 20% of the Total Sum)

WHEATLAND Family Community Support Services

	2020 BUDGET for Approval	2019 Actuals	2019 BUDGET	2018 Actuals	2018 Budget	2017 Actuals	2017 Budget	2016 Actuals	2016 Budget	2015 Actuals	2015 Budget	Chart of Account Codes	2014 Actuals	2014 Budget
INCOME:														
INCOME:														
4200 Donations	0	1,242.00	1,500	1,450	0	1,797	0	1,363	0	1,895	1,000	4200	3,693	1,500
4030 Provincial Grant (80%)	248,887	248,887.00	248,887	248,887	248,887	248,887	248,887	248,887	248,887	222,961	207,405	4030	207,405	207,405
4240 Municipal Grant (20%)	62,222	62,222.00	62,222	62,222	62,222	62,222	62,222	57,037	57,037	51,851	51,851	4240	51,851	51,851
One Time Provincial Grant	0	0.00	0	0	0	0	0	20,741	20,741					
4420 Additional Municipal (15%)	37,333	37,333.00	37,333	24,889	24,889	0	24,998	0	24,998		51,851	4420	51,851	51,851
4020 Client Fees	21,000	19,085.00	21,000	21,490	19,000	19,335	16,000	19,878	14,000	15,312	13,250	4020	13,273	12,000
4440 Interest Earned (from GIC's)	1,170	1,166.92	1,174	1,190	1,160	37	75	49	65	714	63	4440	60	40
4460 Misc. Revenue	0	0.00	0	0	0	85	0	1,114	0	210			2,960	
TOTAL INCOME:	370,612	369,935.92	372,116	360,128	356,158	332,363	352,182	349,069	365,728	292,943	325,420		331,093	324,647
EXPENSE:														
EXPENSE:														
5610 Accounting/Professional Fees	4,500	3,000.00	3,000	2,200	2,500	2,000	2,500	2,225	3,000		4,000	5610	4,285	2,500
5615 Advertising & Promotion	1,000	529.00	3,000	1,461	4,000	2,296	4,500	3,280	3,500	3,558	3,000	5615	2,298	2,000
5660 Review Engagement & Legal Fees	4,500	4,330.00	3,750	3,650	3,600	3,400	4,000	3,250	3,500	5,905	4,000	5660	6,360	7,000
5690 Bank Service Charges	100	60.00	150	100	400	344	260	250	500	245	570	5690	570	500
Building Rent	0	0.00	0	0	0	0	0	0	0	0	0		0	0
5765 IT Maintenance & Repair	4,200	10,770.48	8,600	5,312	7,000	6,748	6,500	1,038	2,000	0	1,000	5765	764	1,000
Indirect Program Funding	68,400	100,654.00	115,000	100,999	106,999	114,785	110,000	125,813	125,813	86,414	84,000		85,000	90,000
5685 Insurance	795	599.45	550	534	535	653	660	655	655	749	800	5685	639	1,000
5625 Membership Fees	1,000	913.00	875	863	850	835	800	804	750	733	750	5625	698	750
5650 GST Expense	800	875.20	800	759	0									
5702 Office Equipment (Lease)	2,250	1,879.49	2,300	2,294	2,200	2,171	2,112	1,913	2,500		2,500	5702	2,360	3,500
Payroll Expenses										174,867				
5410 Field	88,000	85,588.55	62,000	58,728	53,000	50,505	53,000	54,074	45,390		44,500	5410	43,095	40,500
5405 Admin	57,000	43,464.81	44,500	42,857	44,000	42,437	44,000	43,340	52,020		51,500	5405	49,112	51,500
5415 Co-Ord	68,000	67,194.41	70,000	68,726	69,000	67,908	69,000	64,923	61,149		59,950	5415	55,063	58,250
5417 Other	0	1,000.00	6,000	663	500	277	500	0	2,000		5,000	5417	2,648	5,000
Payroll Benefits - Company								20,801	27,000		27,000		26,202	21,600
EI	4,000	3,582.06	4,000	3,578	3,500	3,161	3,900							
CPP	6,500	6,386.05	6,500	6,331	6,000	5,620	6,000							
WCB	1,550	1,544.83	1,000	852	1,600	1,465	2,100							
RSP	3,000	2,826.48	3,000	2,826	3,000	2,826	3,000							
RBC/Cooperators	11,000	11,166.92	10,000	9,184	8,500	8,348	8,500							
5640 Postage	1,000	752.45	1,000	738	1,000	549	1,000	745	600		500	5640	305	800
5630 Photocopying / Printing	3,500	3,031.24	4,000	3,921	3,000	2,747	3,400	3,422	2,800		2,500	5630	2,334	1,497
5750 Special Projects / Workshops	0	0.00							0		5,000	5750	3,196	7,550
Supplies										12,762				
5810 Cleaning	200	125.93	250	243	150	152	150	90	200		150	5810	158	300
5815 Coffee	200	226.93	150	66	200	202	200	164	150		150	5815	270	250
5701 Computer	100	0.00	150	139	1,000	2,951	300	110	1,000		1,000	5701	968	500
5700 Office	2,500	1,973.47	2,500	2,154	2,000	1,463	2,000	1,695	1,500		1,000	5700	1,897	1,000
5780 Telephone	1,900	1,895.47	1,800	1,749	1,800	1,773	1,800	1,743	2,000	1,699	2,000	5780	1,672	3,600
Professional Development										3,812				
5466 Field	600	0.00	500	0	400	427	400	0	400		300	5466	380	300
5467 ADMIN	2,500	0.00	2,500	1,879	2,500	1,872	2,500	1,594	4,000		3,700	5467	3,638	3,000
5468 Board	2,500	2,486.24	2,500	2,681	2,000	2,070	1,500	1,691	1,000		1,000	5468	840	1,200
Recognition										2,513				
5801 Staff	1,500	2,220.78	1,500	846	2,000	867	2,000	1,894	2,000		2,000	5801	1,172	2,000
5802 Board	500	927.00	1,500	1,509	1,000	899	1,000	736	500		250	5802	284	250
5800 Public Relations	1,000	2,430.51	3,000	3,667	1,500	915	1,500	720	800		800	5800	377	800
5803 Volunteers	1,500	1,273.72	1,500	923	1,500	1,137	1,500	646	500					
Travel - kilometers										17,488				
5784 Field	19,000	17,712.39	17,000	14,691	17,000	16,144	17,000	16,493	14,000		12,000	5784	10,966	13,000
5785 ADMIN	3,000	2,470.70	3,200	3,007	3,000	1,906	3,500	2,720	4,000		4,000	5785	3,910	2,500
5786 Board	0	0.00	500	0	500	0	500	0	500		500	5786	0	1,000
TOTAL EXPENSES:	368,095	383,891.56	388,575	350,130	357,734	351,856	361,582	356,829	365,727	310,745	325,420		311,461	324,647
(Deficiency)/Excess of Revenue over Expenses	2,517	13,955.64	-16,459	9,998	-1,576	-19,493	-9,400	-7,760		-17,802			19,632	
From 2018 surplus		9,998.00	9,998											
TO reserves	2,517	3,957.64	6,461											
			from reserves											
BALANCED BUDGET:	0	2,503.36 back to reserves	0											

NB: Admin Payroll = Carolyn 44,500 and Kristi 12,500