



# WHEATLAND COUNTY

## Regular Council Meeting Minutes

March 3, 2020, 9:00 a.m.

Councillors Present: Reeve A. Link, Division 2  
J. Wilson, Division 1  
D. Biggar, Division 3  
T. Ikert, Division 4  
B. Armstrong, Division 7

Councillors Absent: Deputy Reeve S. Klassen, Division 5  
G. Koester, Division 6

Administration: B. Henderson, Chief Administrative Officer  
M. Boscarol, GM of Community and Development Services  
M. Ziehr, GM of Transportation and Agriculture  
M. Soltys, Communications Specialist  
D. Bodie, Recording Secretary

### 1. CALL TO ORDER AND RELATED BUSINESS

#### 1.1 Call To Order

Note: meetings are recorded and may be posted on the official Wheatland County website and/or via social media.

**REEVE LINK** called the meeting to order - time **9:00 A.M.** [Note: the following Wheatland County staff were present when the meeting was called to order: M. Williams (Planner II). Members of County staff and the general public entered and left at various times during the meeting.]

#### 1.2 Adoption of Agenda

##### **RESOLUTION CM-2020-03-01**

Moved by ARMSTRONG

APPROVAL of the agenda, as presented, with the following additions:

Under Agenda Item 2.2 - Unfinished Business or Business Arising:

2.2.2 - Town of Drumheller Council - Re: Meet and Greet

2.2.3 - Attendance - Re: Meetings / Events

Under Agenda Item 6 - Closed Session (In Camera)

Legal Matter - FOIP Act Sec.16 - Fire Capital Committee

Legal Matter - FOIP Act Sec.16 - Council Communication

• Carried

1.3 Adoption of Minutes

1.3.1 Regular Council Meeting Minutes - February 18, 2020

**RESOLUTION CM-2020-03-02**

Moved by BIGGAR

APPROVAL of the February 18, 2020 Wheatland County Regular Council meeting minutes, as presented.

• Carried

1.3.2 Public Hearing Minutes (Feb. 4, 2020) - Re: Bylaw 2019-32 and Bylaw 2019-37

**RESOLUTION CM-2020-03-03**

Moved by IKERT

APPROVAL of the February 4, 2020 Wheatland County Public Hearing minutes, as presented, for Bylaw 2019-32 and Bylaw 2019-37.

• Carried

1.3.3 Public Hearing Minutes (Feb. 18, 2020) - Re: Bylaw 2019-30, Bylaw 2020-05, and Bylaw 2020-06

**RESOLUTION CM-2020-03-04**

Moved by WILSON

APPROVAL of the February 18, 2020 Wheatland County Public Hearing minutes, as presented, for Bylaw 2019-30, Bylaw 2020-05, and Bylaw 2020-06.

• Carried

**2. ITEMS FOR DISCUSSION AND RELATED BUSINESS**

2.1 Bylaw Readings and Public Hearings

**RESOLUTION CM-2020-03-05**

Moved by LINK

THAT the process for the Wheatland County Council meeting, as it pertains to the scheduled Public Hearing(s), will be as follows: Public Hearing; First Reading (if required); consideration for further readings of bylaw for those Public Hearings that have been closed. Further moved, that the above process will take place with the absence of resolutions to go into and out of Council before and after each public hearing.

• Carried

2.1.1 Bylaw 2019-35 - Re: Public Hearing & Bylaw Readings

Land Redesignation Bylaw

**Public Hearing – Bylaw 2019-35 (LU2019-13)**

A Bylaw for the purpose of amending the Land Use Bylaw No. 2016-01 to redesignate +/- 0.17 acres from Public Utility District to Parks & Recreation District for the purposes of resolving an encroachment issue. A copy of

the requests for decisions and supporting documentation was included in the agenda information package for Council review.

**RESOLUTION CM-2020-03-06**

Moved by WILSON

SECOND READING of Bylaw 2019-35, this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to redesignate +/- 0.17 acres within Plan 6742BQ, the North 100 feet of the East 100 feet of Block 3, from Public Utility District to Parks and Recreation District as shown on the attached Schedule 'A'.

• Carried

**RESOLUTION CM-2020-03-07**

Moved by ARMSTRONG

THIRD AND FINAL READING of Bylaw 2019-35, this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to redesignate +/- 0.17 acres within Plan 6742BQ, the North 100 feet of the East 100 feet of Block 3, from Public Utility District to Parks and Recreation District as shown on the attached Schedule 'A'.

• Carried

2.1.2 Bylaw 2020-10 - Re Public Hearing & Bylaw Readings

Land Redesignation Bylaw

**Public Hearing – Bylaw 2020-10 (LU2020-04)**

A Bylaw for the purpose of amending the Land Use Bylaw No. 2016-01 to redesignate +/- 128.74 acres from Industrial General District to Public Utility District. A copy of the requests for decisions and supporting documentation was included in the agenda information package for Council review.

**RESOLUTION CM-2020-03-08**

Moved by WILSON

THAT SECOND READING of Bylaw 2020-10, be REFUSED.

• Carried

2.1.3 Bylaw 2020-07 - Re: Public Hearing & Bylaw Readings

Village of Standard & Wheatland County Intermunicipal Development Plan (IDP)

**Public Hearing – Bylaw 2020-07 (Wheatland County / Village of Standard IDP)**

A Bylaw for the purpose of adopting the Wheatland County & Village of Standard Intermunicipal Development Plan (IDP). A copy of the requests for decisions and supporting documentation was included in the agenda information package for Council review.

**RESOLUTION CM-2020-03-09**

Moved by WILSON

FIRST READING of Bylaw 2020-07, this being a bylaw for the purpose of adopting the Wheatland County and the Village of

Standard Intermunicipal Development Plan in accordance with Sections 230, 606, 631 and 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended.

• Carried

**RESOLUTION CM-2020-03-10**

Moved by IKERT

SECOND READING of Bylaw 2020-07, this being a bylaw for the purpose of adopting the Wheatland County and the Village of Standard Intermunicipal Development Plan in accordance with Sections 230, 606, 631 and 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended.

• Carried

**RESOLUTION CM-2020-03-11**

Moved by BIGGAR

THAT permission be granted to hold third and final reading of Bylaw 2020-07.

• Carried Unanimously

**RESOLUTION CM-2020-03-12**

Moved by ARMSTRONG

THIRD AND FINAL READING of Bylaw 2020-07, this being a bylaw for the purpose of adopting the Wheatland County and the Village of Standard Intermunicipal Development Plan in accordance with Sections 230, 606, 631 and 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended.

• Carried

2.1.4 Bylaw 2020-08 - Re: Public Hearing & Bylaw Readings

Town of Drumheller & Wheatland County Intermunicipal Development Plan (IDP)

**Public Hearing – Bylaw 2020-08 (Wheatland County / Town of Drumheller IDP)**

A Bylaw for the purpose of adopting the Wheatland County & Town of Drumheller Intermunicipal Development Plan (IDP). A copy of the requests for decisions and supporting documentation was included in the agenda information package for Council review.

**RESOLUTION CM-2020-03-13**

Moved by IKERT

FIRST READING of Bylaw 2020-08, this being a bylaw for the purpose of adopting the Wheatland County and the Town of Drumheller Intermunicipal Development Plan in accordance with Sections 230, 606, 631 and 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended.

• Carried

**RESOLUTION CM-2020-03-14**

Moved by BIGGAR

SECOND READING of Bylaw 2020-08, this being a bylaw for the purpose of adopting the Wheatland County and the Town of Drumheller Intermunicipal Development Plan in accordance with Sections 230, 606, 631 and 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended.

• Carried

**RESOLUTION CM-2020-03-15**

Moved by WILSON

THAT permission be granted to hold third and final reading of Bylaw 2020-08.

• Carried Unanimously

**RESOLUTION CM-2020-03-16**

Moved by ARMSTRONG

THIRD AND FINAL READING of Bylaw 2020-08, this being a bylaw for the purpose of adopting the Wheatland County and the Town of Drumheller Intermunicipal Development Plan in accordance with Sections 230, 606, 631 and 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended.

• Carried

2.2 Unfinished Business or Business Arising

2.2.1 Planning & Priorities Session - Re: Scheduling

**RESOLUTION CM-2020-03-17**

Moved by ARMSTRONG

APPROVAL that Wheatland County Administration proceed with scheduling a Planning & Priorities Session to be held on March 23, 2020 (Committee Room) commencing at 9:00 AM.

• Carried

2.2.2 Town of Drumheller Council - Meet & Greet

Discussion ensued relating to date selection for a Town of Drumheller Council and Wheatland County Council meet & greet. Council requested that County Administration communicate with the Town of Drumheller regarding possible dates and location and bring back to Council for consideration.

2.2.3 Attendance - Re: Meetings / Events

Discussion ensued regarding the following: Reeve Link's request to attend the 2020 Alberta Urban Municipalities Association (AUMA) Conference; ratify Councillor attendance at various meetings/events during the month of February.

**RESOLUTION CM-2020-03-18**

Moved by BIGGAR

APPROVAL for Reeve Link to attend the 2020 Alberta Urban Municipalities Association (AUMA) Conference; with approval to include registration, per-diem, mileage, and accommodation as required.

• Carried

**RESOLUTION CM-2020-03-19**

Moved by WILSON

THAT Council ratify the attendance of Wheatland County Council representation at the following meetings/events during the month of February: Fire Debriefing (Feb. 11th); Southern Alberta Energy from Waste (SAEWA) Board (Feb. 19th); SAEWA (Feb. 26th); Speech from the Throne (Feb. 25th); Provincial Budget 2020 (Feb. 27th).

• Carried

**3. COUNCILLOR REPORTS AND RELATED BUSINESS**

**3.1 Reeve's Report**

Reeve Link presented the 'Reeves Report' for the month of February 2020 (note: a copy of the report is included in the agenda package); the report highlighted the events/meetings attended. Additional Items included: Update - Calgary Metropolitan Region Board, Eagle Lake Nursery 50th Anniversary, Conference Call with RMA - Re: 2020 Provincial Budget. In response to Council inquiries, discussion ensued regarding the following topics: representation on Federation of Canadian Municipalities (FCM) committees; municipal funding of watch clerk positions and consideration for future financial support for policing.

**RESOLUTION CM-2020-03-20**

Moved by IKERT

THAT County Administration draft a letter to the Alberta Justice Minister requesting consideration that administrative financial support be recognized as part of the municipality's contribution for police funding.

• Carried

**RESOLUTION CM-2020-03-21**

Moved by LINK

ACCEPTANCE of the Reeve's Report, as presented/provided.

• Carried

**3.2 Deputy Reeve's Report**

A copy of the 'Deputy Reeve's Report' for the month of February 2020 was included in the agenda package; the report highlighted the events/meetings attended. Note: Deputy Reeve Klassen was not present at today's meeting due to other commitments.

**RESOLUTION CM-2020-03-22**

Moved by WILSON

ACCEPTANCE of the Deputy Reeve's Report, as presented/provided.

• Carried

3.3 Division 1 Councillor Report

The 'Division 1 Councillor Report' for the month of February 2020 was not available in the agenda package. Councillor Wilson presented a verbal report highlighting the following events/meetings attended: Southern Alberta Energy from Waste Association (SAEWA) meetings, Municipal Planning Commission, Council Meetings. Note: As information, a copy of the January 15, 2020 Agricultural Service Board (ASB) meeting minutes was included with the agenda package.

**RESOLUTION CM-2020-03-23**

Moved by WILSON

ACCEPTANCE of the Division 1 Councillor Report, as presented/provided.

• Carried

3.4 Division 3 Councillor Report

Councillor Biggar informed Council that a copy of the 'Division 3 Councillor Report' for the month of February 2020 is included in the agenda package; the report highlighted the events/meetings attended. In addition to the report, Councillor Biggar provided an update on the following topics: Postal Service (Carseland); Rocky Mountain GTL.

**RESOLUTION CM-2020-03-24**

Moved by BIGGAR

ACCEPTANCE of the Division 3 Councillor Report, as presented/provided.

• Carried

3.5 Division 4 Councillor Report

A copy of the 'Division 4 Councillor Report' for the month of February 2020 is included in the agenda package; the report highlighted the events/meetings attended. As information, Councillor Ikert informed of his attendance at the ASCHA Conference and discussed social housing issues.

**RESOLUTION CM-2020-03-25**

Moved by IKERT

ACCEPTANCE of the Division 4 Councillor Report, as presented/provided.

• Carried

3.6 Division 6 Councillor Report

The 'Division 6 Councillor Report' for the month of February 2020 was not available in the agenda package. Note: Councillor Koester was not present at today's meeting due to other commitments.

### 3.7 Division 7 Councillor Report

A copy of the 'Division 7 Councillor Report' for the month of February 2020 is included in the agenda package; the report highlighted the events/meetings attended. As information, Councillor Armstrong informed of a correction to his report; the unanimous vote at the Feb. 19th SAEWA Board meeting was regarding the acceptance of the HRD's report, not the location.

#### **RESOLUTION CM-2020-03-26**

Moved by ARMSTRONG

ACCEPTANCE of the Division 7 Councillor's Report, as presented/provided and amended.

• Carried

## 4. DEPARTMENT REPORTS AND RELATED BUSINESS

### 4.1 Chief Administrative Officer

#### 4.1.1 Chief Administrative Officer Report

B. Henderson presented the Chief Administrative Officer Report for the month of February 2020 (note: a copy of the report was included in the agenda information package for Council review). The report provided updates/highlights on the following departments: Administration and Fire Services. In addition to the report, CAO Henderson provided a brief update regarding the Green for Life Compost Facility. Discussion ensued.

#### **RESOLUTION CM-2020-03-27**

Moved by WILSON

ACCEPTANCE of the Chief Administrative Officer's Report, as presented based on the information provided in the request for decision.

• Carried

### 4.2 Corporate and Financial Services

#### 4.2.1 Corporate & Financial Services Report

On behalf of the Department, CAO B. Henderson presented the Corporate & Financial Services Report (note: a copy of the report was included in the agenda information package for Council review). The report provided updates/highlights on Corporate Services (Assessment, Financial Services, People Services, and Information Technology Services). In addition to the report, CAO Henderson provided an update on the following topics: Education Requisition; Year End Audit.

#### **RESOLUTION CM-2020-03-28**

Moved by IKERT

ACCEPTANCE of the Corporate & Financial Services Report, as presented based on the information provided in the request for decision.

• Carried

### 4.3 Community and Development Services

#### 4.3.1 Community & Development Services Report

General Manager M. Boscaroli presented the Community and Development Services Report (note: a copy of the report was included in the agenda package for Council review). The report provided updates and stats on the following: Community Services; Economic Development; GIS; Planning, Development & Safety Codes; Protective Services. In addition to the report, General Manager M. Boscaroli provided an update regarding the following topics: Recreation & Culture Master Plan and community engagement; Planning & Priorities Session (agenda item) - In-Kind Gravel Applications; progress - Intermunicipal Collaboration Framework Agreements.

#### **RESOLUTION CM-2020-03-29**

Moved by BIGGAR

ACCEPTANCE of the Community and Development Services Report, as presented based on the information provided in the request for decision.

• Carried

#### 4.3.2 Intermunicipal Collaboration Framework (ICF) - Re: Wheatland County & Vulcan County

#### **RESOLUTION CM-2020-03-30**

Moved by WILSON

APPROVAL of the Intermunicipal Collaboration Framework agreement between Wheatland County and Vulcan County, as presented with the request for decision.

• Carried

#### 4.3.3 Intermunicipal Collaboration Framework (ICF) - Re: Wheatland County & Kneehill County

#### **RESOLUTION CM-2020-03-31**

Moved by BIGGAR

APPROVAL of the Intermunicipal Collaboration Framework agreement between Wheatland County and Kneehill County, as presented with the request for decision.

• Carried

#### 4.3.4 Intermunicipal Collaboration Framework (ICF) - Re: Wheatland County & Rocky View County

#### **RESOLUTION CM-2020-03-32**

Moved by ARMSTRONG

APPROVAL of the Intermunicipal Collaboration Framework agreement between Wheatland County and Rocky View County, as presented with the request for decision.

• Carried

4.3.5 Intermunicipal Collaboration Framework (ICF) - Re: Wheatland County & Foothills County

[Note: an amended version of the document was provided to Council prior to the meeting for review. The document was amended to include the following: County logo; correction to Emergency Services section.]

**RESOLUTION CM-2020-03-33**

Moved by WILSON

APPROVAL of the 'amended' Intermunicipal Collaboration Framework agreement between Wheatland County and Foothills County, as provided.

• Carried

4.3.6 Protest Discussion

In addition to the agenda, discussion ensued relating to the following topics: protests held within the county; County's rights and abilities to deal with protesters.

4.4 Transportation and Agriculture

4.4.1 Transportation & Agriculture Report

General Manager M. Ziehr presented the Transportation & Agriculture Report (note: a copy of the report was included in the agenda package for Council review). The report provided updates on the following topics: Public Works Crews; Hamlet and Utilities / Waste Transfer Sites; Facilities; Gravel/Roads; Land; Agriculture & Environment Report. In addition to the report; General Manager M. Ziehr provided an update regarding the following topics: Road Bans; Carseland CP Rail crossing. In response to an inquiry, discussion ensued regarding a road concern on portion of Twp. Rd. 232.

**RESOLUTION CM-2020-03-34**

Moved by IKERT

ACCEPTANCE of the Transportation & Agriculture Report, as presented based on the information provided in the request for decision.

• Carried

4.4.2 2019 Environmental Program Update

[Note: a hard copy of the publication was provided to Council prior to the meeting for their review].

Discussion ensued; General Manager Ziehr informed that this document will be made available to the public.

**RESOLUTION CM-2020-03-35**

Moved by WILSON

TO ACCEPT the 2019 Wheatland County Environmental Program Update publication as information; as provided with the request for decision.

• Carried

4.4.3 Cost Sharing Request - Re: Lighting at Intersection of Hwy. 901 and Hwy. 817

**RESOLUTION CM-2020-03-36**

Moved by BIGGAR

APPROVAL that Wheatland County submit a request for Alberta Transportation to cost share the installation of lighting at the intersection of Hwy. 901 and Hwy. 817. Further, that this funding be cost shared at a 50/50 ratio between Wheatland County and Alberta Transportation; based on the information provided in the request for decision.

• Carried

**5. CORRESPONDENCE / INFORMATION**

5.1 Correspondence & Information Items

Discussion ensued relating to the 'draft' DDSWMA agreement and funding options. CAO Henderson informed that this matter will be reviewed and brought back to a Council meeting for further discussion.

**RESOLUTION CM-2020-03-37**

Moved by WILSON

TO ACCEPT the following items as information, as provided in the request for decision:

Alberta Environment & Parks (Office of the Minister) Correspondence, dated Feb. 13/20 - Re: Follow-up to the November RMA Meeting with Minister Nixon.

'Draft' Agreement between Drumheller & District Solid Waste Management Association and Participating Municipalities - Re: Transtors

• Carried

**6. CLOSED SESSION (IN CAMERA)**

During the Regular Council Meeting, a closed session was held:

- 10:51 AM to 11:58 AM - Closed Session (in camera) took place in the Wheatland County Committee Room. The closed session included the following: Members of Council (except Koester and Klassen), Chief Administrative Officer, General Manager of Community & Development Services; General Manager of Transportation & Agriculture.

**RESOLUTION CM-2020-03-38**

Moved by LINK

THAT the meeting go into 'closed session' (in camera) - time 10:51 A.M., pertaining to the following:

Land Matter (FOIP Act - Sec. 16) - Re: Former Public Works Yard (Strathmore)

Legal Matter (FOIP Act - Sec.16) - Re: ASB Building Expansion

Legal Matter (FOIP Act - Sec .16) - Re: Fire Capital Committee

Legal Matter (FOIP Act - Sec. 16) - Re: Council Communications

• Carried

**RESOLUTION CM-2020-03-39**

Moved by WILSON

THAT the meeting come out of 'closed session' - time 11:58 A.M.

• Carried

**7. ADJOURNMENT**

**RESOLUTION CM-2020-03-40**

Moved by IKERT

THAT the meeting adjourn - time 11:59 A.M.

• Carried

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Reeve

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Chief Administrative Officer

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Recording Secretary

Unapproved Copy