



WHEATLAND COUNTY

Where There's Room to Grow

Request for Decision

February 4, 2020

Resolution No. _____

Date Prepared January 24, 2020

Subject

Decision-making topic title

Chief Administrative Officer Report

Recommendation

Clear resolution answering – what/who/how/when

That Council accepts the Chief Administrative Officer Report as information.

RECOMMENDATION

Report/Document:

Attached

☐

Available

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None

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Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

Administration

- Facilitated Planning and Priorities session on January 7th with Council and staff.
- Met with Lakes of Muirfield representative on January 9th to discuss wastewater solution options.
- Met with Transitional Solutions Inc. in for an interview on January 9th to discuss fire services within Wheatland County.
- Had various meetings with Gowlings WLG and Green for Life (January 10th, 15th, and 24th) regarding several issues, including removal plan, remediation plan, and future development permit for activities on the site. Also met with some residents who requested updates on the remediation plan.
- Meeting with HDR (Engineering Firm) on January 13th in relation to a potential development within Wheatland County near Gleichen. The potential development is a waste to energy incineration facility.
- Council meeting on January 14th.
- Met with a potential development consultant on January 15th. Administration worked on and released a Request for Proposal for the proposed development consultant to assist Wheatland County (Resolution 19-07-20).
- Met with MLA Leela Aheer (Chestermere-Strathmore) and Wheatland County Council on January 15th.
- Attended the Wheatland Regional Partnership meeting in Standard on January 20th.
- Participated in various conference calls during the month (RMA, CMRB, Dr. McCartney).

- Meeting with Jill Broderson and representatives from Canada Post on January 24th. Discussions were held on progress and potential options for Carseland Post Office.
- Lunch with the WID Board on January 27th.
- Attended Joint Health and Safety Committee meeting on January 30th.

Fire Services

- Assist and assigned workflow to Vern Elliott, Interim Fire Chief (contractor).
- Reviewed a report on current tower system within Wheatland County and AFFRCS technology.
- Reviewed position description for permanent Fire Chief position for Wheatland County.
- Debriefing exercise is being conducted for 2018 exercise on February 11th at 7 p.m.
- Moving forward with proposed Carseland Fire Hall construction in 2020.

Submitted by: Brian Henderson, CPA, CA

Reviewed by:



Position: Chief Administrative Officer