



**WHEATLAND COUNTY**

**Where There's Room to Grow**

## **Request for Decision**

**December 3, 2019**

**Resolution No. \_\_\_\_\_**

Date Prepared November 6, 2019

### **Subject**

Decision-making topic title

Appoint Subdivision & Development Appeal Board Clerks as Designate Officer as per *Municipal Government Act* Section 627.1(1-4)

### **Recommendation**

Clear resolution answering – what/who/how/when

**THAT Council appoint Michelle Van Haarlem as a Designate Officer for the Subdivision & Development Appeal Board.**

### **CAO Comments**

Any additional comments regarding the reason for the recommendation

### **RECOMMENDATION**

Report/Document:                      Attached    ☐                      Available    ☐                      None    ☒

### **Key Issue(s) / Concepts Defined**

Define the topic, reference background material and state question to be answered

Section 627.1(1-4) of the *Municipal Government Act*, R.S.A 2000, Chapter M-26 and amendments thereto requires Council to appoint one or more clerks as designate officers to the Subdivision & Development Appeal Board.

The proposed Designate Officer has successfully completed training specified in Section 627.1(4) of The *Municipal Government Act*.

### **Relevant Policy / Practices / Legislation**

Cite existing policies, practices and/or legislation

*Municipal Government Act* – Section 627.1(1-4); Section 627.2

### **Strategic Relevance**

Reference to goals or priorities of current work program

N/A

**Response Options and Desired Outcome(s)**

Main result, along with highlighted requisites and benefits

Option #1 Approve staff's recommendation

Option #2 Not to approve staff's recommendation

Option #3 Approve an alternate recommendation of Councils' choosing.

**IMPLICATIONS OF RECOMMENDATION****General**

Consequences to community, overall organization and/or other agencies

Without a designate officer in place, the Subdivision & Development Appeal Board will not be able to hear appeals.

**Organizational**

Policy change or staff workload requirements

N/A

**Financial**

Current and/or future budget impact

N/A

**Environmental, Staff and Public Safety**

Consequences for the environment, consideration of effects on the safety of staff and the public

N/A

**Follow-up Action / Communications**

Timelines, decision-making milestones and key products

Move forward with the actions of Councils' choosing.

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