

Wheatland County

Request for Decision

Regular Council Meeting

December 15, 2020

Report prepared by: Dave Rimes, Community Services Coordinator



Community Enhancement Regional Board – Funding and Terms of Reference

Recommendation from Administration

THAT Council provide direction to the Community Enhancement Regional Board to give priority to funding Wheatland County Community groups/associations applications which meet the guidelines of the grant program; and further

THAT Council direct administration to draft operational guidelines and amend the existing CERB Funding Policy to require an annual review of the CERB Terms of Reference.

Chief Administrative Officer's Comments

N/A

Report

Division County-wide

As a result of the Committee of the Whole meeting discussion on November 24, 2020, Council proposed to give priority to Wheatland County projects for the Community Enhancement Regional Board (CERB) funding considerations.

Under the current Terms of Reference, Council may provide this direction. Attached is the Terms of Reference for the CERB. The relevant sections under the Scope and Section #22 are:

- “b. how much funding should be awarded to qualified applicants, taking into consideration funding priorities approved by Council;
- The Secretary shall:
 - i. brings forward Council’s direction and recommendations to the Board”

In the attached documents is the Summary Document that is provided to the board with the history of the CERB funding program for information. CERB is an advisory board and makes recommendations and Council makes the final decision on approving funding for the projects.

Relevant Policies, Practices, and Legislation

Attached is the Current CERB Funding Policy which is a funding reserve policy. The Terms of Reference provides the board scope and operation requirements. If desired by Council, administration could draft operational guidelines and amend the current CERB Funding Policy to include these which would Council to annually review the CERB Board’s Terms of Reference. If desired, Council could meet and address the board at their first scheduled meeting (historically, these take place in the first quarter of each year. Staff will endeavour to get this date as soon as possible).

Alignment with the Strategic Plan

N/A

Response Options

Option 1: THAT the proposed recommendation is accepted/approved.

Option 2: THAT the proposed recommendation is not accepted/approved.

Option 3: THAT an alternate recommendation is accepted/approved.

Implications of Recommendation

General

An amended CERB Funding Policy will be brought forward to Council after staff review and suggested amendments are drafted.

Organizational

Community Services and Finance Division to work on amendments.

Financial

The current CERB Funding Policy is a reserve policy under the Finance Division. Should amendments be made to the policy in 2021, CERB funds would be allocated to specific County projects.

Environmental, Staff, and Public Safety

N/A

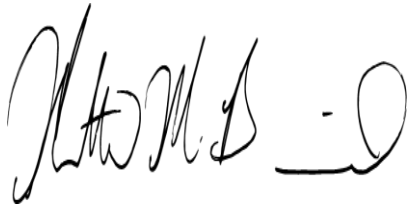
Follow-up Action / Communications

Administration will follow up as required.

Report Approval Details

Document Title:	Community Enhancement Regional Board Funding Priorities.docx
Attachments:	<ul style="list-style-type: none">- CERB_Terms_of_Reference_2019.pdf- CERB - Summary Document Updated Oct 2020.pdf- CERB Policy.pdf
Final Approval Date:	Dec 9, 2020

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read 'Matthew Boscarol'.

Matthew Boscarol

A handwritten signature in black ink, appearing to read 'Brian Henderson'.

Brian Henderson