



WHEATLAND COUNTY

Committee of the Whole Meeting Minutes

November 24, 2020, 9:00 a.m.

Councillors Present: Reeve A. Link, Division 2
Deputy Reeve S. Klassen, Division 5
J. Wilson, Division 1
D. Biggar, Division 3
T. Ikert, Division 4
G. Koester, Division 6
B. Armstrong, Division 7

Administration: B. Henderson, Chief Administrative Officer
M. Boscariol, GM of Community and Development Services
M. Ziehr, GM of Transportation and Agriculture
M. Desaulniers, Recording Secretary
T. Buteau, GM of Corporate and Financial Services
M. Kurceba, Manager of Financial Services
J. Chiasson, Financial Analyst
M. Maier, Communications Specialist

1. **CALL TO ORDER AND RELATED BUSINESS**

1.1 Call To Order

REEVE LINK called the Committee of the Whole meeting to order - time 9:07 A.M. [Note: Reeve Link, Deputy Reeve Klassen, and Councillors Wilson, Biggar, Ikert, and Armstrong participated in person. Councillor Koester participated remotely].

Reeve Link reviewed the process for the meeting. Note: The meeting will be conducted in person and via conference call in accordance with the Municipal Government Act, Section 199. Public attendance at this meeting will be facilitated through virtual means (conference call). A 'notice of meeting' was posted on the County website.

Note: Representatives from the County's Departments participated in the meeting at various times during the budget review.

1.2 Adoption of Agenda

RESOLUTION COW-2020-11-01

Moved by BIGGAR

APPROVAL of the November 24, 2020 Wheatland County Committee of the Whole Meeting Agenda, as presented and amended to include the following additions:

Under Agenda Item 2 - Items for Discussion and Related Business
2.2 - Insurance Claim
2.3 - Development Matter

• Carried

2. ITEMS FOR DISCUSSION AND RELATED BUSINESS

2.1 Wheatland County Budget Review

2.1.1 2020 Ethelo Public Engagement

General Manager T. Buteau presented the 'Wheatland County Budget 2021 - Public Engagement' document and survey results. A copy of the document was included in the agenda information package for Council review.

2.1.2 Unapproved Interim Capital Budget 2021-2025

Note: Prior to the meeting, Council was provided with a detailed copy of the 'Wheatland County Unapproved Interim Capital Budget 2021-2025' for their review. This document included information highlighting the proposed capital projects for 2021. A copy of the County's 'Unapproved Interim Capital Budget (2021-2025)' was included in the agenda information package.

Discussion ensued regarding the following: net capital budget; reserve funding levels; assessment; collectability of taxes; pros/cons - borrowing for capital projects; potential effects of reduced provincial funding. During review of the proposed capital projects for 2021, Council provided recommendations to Administration identifying which projects would remain, projects to be deferred, and projects that require additional information prior to decision. During review, CAO Henderson informed Council that information pertaining to the following will be provided to Council soon: Transportation and Agriculture Departmental Review; review of the Road Construction Program.

Note: during agenda item 2.1.2, the meeting:

- recessed at 10:40 A.M. and resumed at 10:45 A.M.
- recessed at 12:19 P.M. and resumed at 1:00 P.M.

CAO Henderson informed that the Unapproved Interim Capital Budget will be updated for further review based on Council discussion.

2.1.3 Unapproved Interim Operating Budget 2021-2023

Note: Prior to the meeting, Council was provided with a detailed copy of the 'Wheatland County Unapproved Interim Operating Budget 2021-2023'. A copy of the County's 'Unapproved Interim Operating Budget (2021-2023)' was included in the agenda package.

During review of the unapproved interim operating budget; discussion ensued regarding the following topics: mill rate; possible tax incentives; watch clerk funding; funding - economic development; Community Enhancement Regional Board (CERB) - program funding; Wheatland County Regional Infrastructure Services Program (CRISP) - funding; community services fund - Wheatland County hamlets/communities; grader divisions - operations; contract servicing - road inspections; requisition - Wheatland Housing. It was noted that the Unapproved Interim Operating Budget will be updated based on Council discussion.

2.2 Insurance Claim

Note: prior to agenda 2.2, the meeting recessed at 3:26 P.M. and resumed at 3:30 P.M. The County's Financial Analyst left the meeting at this time.

As information, CAO B. Henderson provided an update/timeline to Council regarding an insurance claim for compensation; this claim is currently being handled by the County's insurance provider. A brief discussion ensued regarding process.

2.3 Development Matter

Note: General Manager M. Boscarior requested that the development matter be presented in closed session. There were no objections from Council regarding the request to go in-camera. The following left the meeting at this time: Manager of Financial Services; General Manager of Corporate & Financial Services; General Manager of Transportation & Agriculture; Recording Secretary.

3. OTHER MATTERS

Note: no other matters were forthcoming.

4. CLOSED SESSION (IN-CAMERA)

Note: a closed session was held for the purpose of discussing a development matter - time 3:37 P.M.

The following participated in the closed portion of the meeting: all Members of Council; Chief Administrative Officer General Manager of Community & Development Services.

5. ADJOURNMENT

Reeve Link adjourned the meeting - time 3:45 P.M.

Reeve

Chief Administrative Officer

Recording Secretary