



WHEATLAND COUNTY

Agricultural Service Board Minutes

October 7, 2020, 9:00 a.m.

Members Present: Chair J. Wilson
Vice Chair G. Koester
A. Link
B. Van Laar
B. Armstrong
B. Walker
D. Biggar
T. Ikert

Members Absent: R. Harwood

Administration: R. Muenchrath, Manager of Agriculture and Environment
M. Ziehr, GM of Transportation and Agriculture
A. Robb, Environmental Coordinator
G. Mowat, Recording Secretary

1. CALL TO ORDER AND RELATED BUSINESS

1.1 Call To Order

Note: meetings are recorded and may be posted on the official Wheatland County website and/or via social media.

Chair WILSON called the meeting to order - time 9:05 A.M. [Note: Chair Wilson, Members Armstrong, Biggar, Ikert, Link, Van Laar, Walker and the following Wheatland County staff Muenchrath, Ziehr and Robb, participated in person. Vice Chair Koester participated remotely.]

Chair Wilson informed that the October 7th, 2020 Agricultural Service Board (ASB) meeting will be conducted in person and via conference call in accordance with the Municipal Government Act, Section 199. Public attendance at ASB meetings will be facilitated through virtual means (conference call). Chair Wilson reviewed the process for the meeting. [Note: a 'notice of meeting' was posted on the County website.]

1.2 Adoption of Agenda

RESOLUTION ASB-20-10-01

Moved by ARMSTRONG

That the October 7th, 2020 Agricultural Service Board Meeting Agenda is approved, as presented and further amended to include the following additions:

Under Agenda Item 2 - New Business
2.3.5 - ASB Grant Program

Under Agenda Item 3 - Reports and Related Business
3.2 Manager of Agriculture and Environment Report - Re: Wheatland County Clubroot Survey Video

Under Agenda Item 4 - Correspondence/Information
4.1 - Orphan Well Association (OWA) Vegetation Management Policy
Version 1.03, dated April 15th, 2020.

• Carried

1.3 Adoption of Minutes

1.3.1 ASB Meeting Minutes - July 8, 2020

RESOLUTION ASB-20-10-02

Moved by VAN LAAR

THAT the July 8th, 2020 Wheatland County Agricultural Service Board meeting minutes are approved, as presented.

• Carried

2. ITEMS FOR DISCUSSION AND RELATED BUSINESS

2.1 Presentations / Delegations

Note: no presentations/delegations

2.2 Unfinished Business or Business Arising

Note: no unfinished business or business arising was forthcoming.

2.3 New Business

2.3.1 Agriculture and Environment Department Strategic Plan 2021-2023

Manager Muenchrath reviewed the request for decision in regard to the Agriculture and Environment Department Strategic Plan 2021-2023. A copy of the 'Agriculture and Environment Department Strategic Plan' and request for decision were included in the agenda package. Discussion highlights: goals, details and actions of plan; 2022 Provincial ASB Tour; contract technical support; communications, programs.

RESOLUTION ASB-20-10-03

Moved by LINK

THAT the Board accept the Agriculture and Environment Department Strategic Plan 2021-2023 as information.

• Carried

2.3.2 Wetland Replacement Program Participation

Environmental Coordinator A. Robb reviewed the request for decision on Wetland Replacement Program Participation. A copy of the request for decision and documents pertaining to the wetland replacement program were included in the agenda package. Robb informed of the opportunity for municipalities in Alberta to become actively involved in wetland management through the new program. Discussion highlights: signing of Memorandum of Understanding; provincial fund/county contributions; county responsibilities; proposals; staff resources - dedicated staff member; communications; risks.

Note: A. Robb, Wheatland County Environmental Coordinator left the meeting following agenda item 2.3.2 - time 10:25 A.M.

RESOLUTION ASB-20-10-05

Moved by ARMSTRONG

That the Board approve option 3 as described in the attached report, being to participate in wetland replacement through promotion of existing efforts in Wheatland County rather than participating in the Provincial Wetland Replacement Program at this time; further that administration discuss modifications to the Memorandum of Understanding with Alberta Environment and Parks regarding exemption from wetland compensation obligations associated with road construction activities.

• Carried

2.3.3 2020 ASB Bursary Selections

RESOLUTION ASB-20-10-06

Moved by IKERT

THAT the Board accept the recommendation of the Agricultural Service Board Bursary and Environmental Stewardship Awards Committee to award the 2020 Agricultural Service Board Bursaries to Parker Keer, Micayla Kooistra and Jacey Massey.

• Carried

2.3.4 2021 ASB Meeting Dates

RESOLUTION ASB-20-10-07

Moved by WALKER

THAT the Board recommend to Council that the 2021 Agricultural Service Board meeting dates be set as follows: January 13th, April 7th, July 7th, and October 6th.

• Carried

2.3.5 ASB Grant Program

Note: agenda item 2.3.5 - ASB Grant Program was addressed following agenda item 2.3.1 - Agriculture and Environment Department Strategic Plan 2021-2023.

Manager Muenchrath provided information on the ASB Grant Program in reference to an email received from John D. Conrad, Assistant Deputy Minister, Primary Agriculture Division of Alberta Agriculture and Forestry. A copy of the email provided for ASB review (via email).

Manager Muenchrath informed the Board the 2020-24 ASB Grant Agreement has been received. The Legislated stream funding has been reduced from \$168,359 to \$123,907. The Resource Management stream funding of \$74,000 has been set to zero with a final decision to be made by March 2021.

RESOLUTION ASB-20-10-04

Moved by VAN LAAR

THAT the Board accept the Agricultural Service Board Grant Program as information.

• Carried

3. REPORTS AND RELATED BUSINESS

3.1 Chair's Report

Chair Wilson presented a verbal report updating the following: harvest; upcoming courses; potential meeting with Minister of Agriculture and Forestry.

Member Link informed the Board of Wheatland County Council Resolution CM-2020-08-45, Support for Alberta Farmland Trust Resolution, submitted to the Central Rural Municipalities of Alberta - District 2 Fall General Meeting was approved unanimously.

RESOLUTION ASB-20-10-09

Moved by WILSON

THAT the Board accepts the Chair's Report as information, as presented.

• Carried

3.2 Manager of Agriculture and Environment Report

Manager Muenchrath presented highlights from the Manager of Agriculture and Environment Report. In addition, Muenchrath provided update for dates on Strychnine sales and Wheatland County Clubroot Survey Video. A copy of the report was included in the agenda package and video provided for ASB viewing (via email).

RESOLUTION ASB-20-10-10

Moved by ARMSTRONG

That the Board accepts the Manager of Agriculture and Environment Report as information.

• Carried

4. CORRESPONDENCE / INFORMATION

4.1 Correspondence & Information Items – October 7 ASB Meeting

Note: In addition, to the correspondence/information items provided under 4.1. - Orphan Well Association (OWA) Vegetation Management Policy Version 1.03 received, dated April 15, 2020.

Note: agenda item 4.1 - Orphan Well Association (OWA) Vegetation Management Policy Version 1.03, dated April 15, 2020, was addressed following agenda item 2.3.4 - 2021 ASB Meeting Dates. A copy of Vegetation Management Policy was provided for ASB review (via email). Discussion highlights: weed control; reclamation program, arrears and Surface Rights Board payments.

RESOLUTION ASB-20-10-08

Moved by IKERT

THAT the Board accept the Orphan Well Association (OWA) Vegetation Management Policy Version 1.03, dated April 15, 2020 as information

• Carried

RESOLUTION ASB-20-10-11

Moved by ARMSTRONG

That the Board accept the following items as information, as provided in the request for decision:

- 2021 ASB Tour Cancellation
- Prairie Pest Monitoring Network
- ASB Factsheet & Infographic
- Letter of Support for the Alberta Invasive Species Council grant application
- Letter of Support for ALUS Canada grant application.

• Carried

5. CLOSED SESSION (IN CAMERA)

Note: prior to agenda item 5. Closed Session (In Camera) the ASB meeting recessed at 10:50 A.M. and resumed at 10:58 A.M.

Note: The following participated in the closed session pertaining to the following:

- [FOIP Act - Sec. 16] - Re: Land Matter
 - All Members of ASB; Manager of Agriculture and Environment (10:58 A.M. to 11:15 A.M.)

RESOLUTION ASB-20-10-12

Moved by WILSON

THAT the meeting go into 'closed session' (in camera) - time 10:58 A.M.,
pertaining to the following:
[FOIP ACT - Sec. 16] - Re: Land Matter

• Carried

RESOLUTION ASB-20-10-13

Moved by WILSON

THAT the meeting come out of 'closed session' - time 11:15 A.M.

• Carried

5.1 Motion Arising from Closed Session

RESOLUTION ASB-20-10-14

Moved by BIGGAR

THAT the Board accept land matter as presented 'in camera' as
information.

• Carried

6. ADJOURNMENT

RESOLUTION ASB-20-10-15

Moved by WILSON

THAT the Agricultural Service Board meeting adjourn at 11:18 A.M.

• Carried

Chair

Chief Administrative Officer

Recording Secretary

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