

Wheatland County

Request for Decision

Regular Council Meeting

October 6, 2020

Report prepared by: Tracy Buteau, GM of Corporate and Financial Services



Award Contract for Broadband Project Manager

Recommendation from Administration

That Council award the contract for Project Manager of the Rural Broadband project to Tricon Solutions Inc. based on the selection criteria and results of RFP 072020PMRB.

Chief Administrative Officer's Comments

N/A

Report

Division: County-wide

A decision was made by Council on June 2020 to change direction from the broadband partnership and hire a Project Manager to facilitate Wheatland County's interest on improving broadband services. The improvement of services was with the underlying goal of making Wheatland County services competitive and increase investment in a much timelier, risk averse and cost-effective fashion.

As such, a comprehensive Request for Proposal (RFP) was submitted on July 21st to solicit a proposal for an experienced Project Manager to take on this role for Wheatland County. This includes understanding the County's current state, needs and developing a comprehensive Wheatland County broadband strategy, subsequent funding, and timelines in which to base and manage a multi-year project plan that will bring in improved, expandable, and sustainable broadband services.

Several staff reviewed proposals that were submitted and independently filled in a matrix that evaluated each proposal. Top candidates were then contacted for first and second interviews and again staff individually evaluated each candidate. Through the selection process, Tricon Solutions Inc. was rated as the top vendor.

Administration is recommending that Council award the role of Project Manager for the rural broadband project to Tricon Solutions Inc.

Relevant Policies, Practices, and Legislation

N/A

Alignment with the Strategic Plan

Wheatland County is committed to serving the needs of our diverse rural community.

Response Options

- Option 1: THAT the proposed recommendation is accepted/approved.
Option 2: THAT the proposed recommendation is not accepted/approved.
Option 3: THAT an alternate recommendation is accepted/approved.

Implications of Recommendation

General

The selection of the Project Manager for the rural broadband project will enable Wheatland County to move forward and begin tangible preparations, surveys, strategy, and funding opportunities to resolve the less than adequate speeds, service and cost challenges experienced through the County.

Organizational

N/A

Financial

Costs of the project will be refined as the project moves forward.

Environmental, Staff, and Public Safety

N/A

Follow-up Action / Communications

N/A

Report Approval Details

Document Title:	Award contract for Broadband Project Manager .docx
Attachments:	
Final Approval Date:	Sep 25, 2020

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read "Brian Henderson", written in a cursive style.

Brian Henderson