

Wheatland County

Department Report

Regular Council Meeting

September 21, 2020

Report prepared by: Diane Bodie



Community and Development Services – September 2020

Recommendation from Administration

THAT Council accepts the September, 2020 Community and Development Services Report for information.

Report

Hussar School Land Transfer:

- Community & Development Services along with the Transportation & Agriculture department have been working with the Golden Hills School Division and the Village of Hussar through the Land Transfer process. This process is ongoing and does not require any additional County effort. The next step in the process is land annexation, which is regulated by the Municipal Government Act and is relatively lengthy in nature. The Village of Hussar will be coming forward with a formal request and a statement of support for annexation from its' Council. The County will be obligated to respond, and then the process can begin with the circulation to adjacent landowners.

Community Services:

- Ongoing monitoring of Covid-19 updates to assess how they may affect Community Services.
- Speargrass Recreation Area site planning and required permits. Site work has been completed for playground area, remainder scheduled to be completed September 23. Contractor for the asphalt pathway is scheduled for the end of September. Community build was completed September 12.
- Secured quotes for tree replacements in Rosebud work scheduled for the end of September.
- Council engagement session for the Open Space, Recreation and Culture Master Plan September 8, 2020.
- Work continued with Lakes of Muirfield to locate a Community Outdoor rink site. Site work to begin September 24.
- Work completed on Cluny playground equipment.
- Three cemetery inquires two burials at Gleichen.



LEFT:
Cluny Playground
after installation



RIGHT:
Speargrass
Playground after
installation

Economic Development:

- The weekly Infinite Possibilities call returns on September 24th. Efforts will be made to find a presenter to each week on the call in the theme of business support or information. The first weekly guest will be Chris Heseltine, CEO of Travel Alberta. The following week will be Mark Shields of Business Link and the week after that will be Ryan Corry, owner of madeinlocalshops.com, a website selling products of Alberta based businesses in an Amazon.com model.
- Small Business Week is being worked on by the division to be a week of workshop sessions. Economic Development will be hosting two Grow with Google workshops, the return of Todd Hirsch from ATB Financial for another discussion, Business Link conversation and Mi Business Solutions second workshop in their customer service training series so far. Further sessions will be partnered in with Community Futures, Bow Valley College and others to fill in the week. The sessions list is on the WC website www.infinetwc.ca and will be updated as sessions fill in. All sessions can be registered for from the Small Business Week page on the WC website directly or through partner pages.
- Work continues on the platform migration for the WC website.
- We are utilizing the WC website and real estate tools through LocalIntel to highlight available properties in the Lakes of Muirfield. The division will be working with the realtor on how to use the website to best market the properties.

Fire and Emergency Service:

- With the recent addition of Fire Services to the growing Community and Development Services Department, Cindy Ramsay the Safety Codes Technician, will begin to provide support to Fire Services. Some of her additional responsibilities include, but are not limited to, maintaining data and records for the department, entering emergency call data into Fire Pro, and maintaining all personnel files related to the department. Cindy will continue to oversee the Safety Codes application process, provide development permit application support, and report to the Manager of Planning and Safety Codes.
- Operational Accomplishments:
 - Completed all Q3 Health and Safety Inspections
 - Streamlined Fire Services timesheet approval process (Deputy and Chiefs can now edit timesheets)
 - Continued pump testing with Rockyview County
 - SCBA flow tests and ladder tests completed by Rocky Mountain Phoenix for County halls.
 - Gathered an inventory on Fire Services insurable assets and sent the updated list to finance
 - Serviced Gleichen breathable air compressor which is back operational
- Fire Services Meetings:
 - Met with dispatch on incorporating a CLOUD based response and reporting system (for IT's budget)
 - Working on a Terms of Reference for the Capital Committee
 - Held a transition meeting with the Safety Codes Tech, extremely excited to have her on the Fire Services team!
 - Met with Strathmore Fire Department regarding the Wheatland Regional Emergency Management Plan
- Ongoing Projects:
 - Fire Services has sent the 'dispatch by apparatus' framework to the Chiefs for review and comment.
- Training:
 - Fire Services secured a grain rescue training for October for 25 Wheatland County Firefighters, this includes a grant of \$4000.00 worth of rescue equipment

- Fire Services scheduling a training committee meeting so we can begin administering the recruit training in the near future
- Deputy Jukes completed ICS 400 in Red Deer
- Intergovernmental Affairs:
 - Applied for an extension to the Wildfire Recovery Program (2017 fires), extension approved to October 2021
 - Application submitted for the Municipal Stimulus Funding Grant for the new Carseland fire hall
- Call Volumes:
 - Fire Services in unable to accurately report Year to date fire calls at this time, there are several hours of data entry that needs to be completed, January 1st is the anticipated deadline to have all historic data entered as well as an internal process established for records management and data analysis.

Planning, Development and Safety Codes:

- Continuing to accept, review and process applications.
- Staff continue to work on the MDP webinar script for the October 21 webinar.

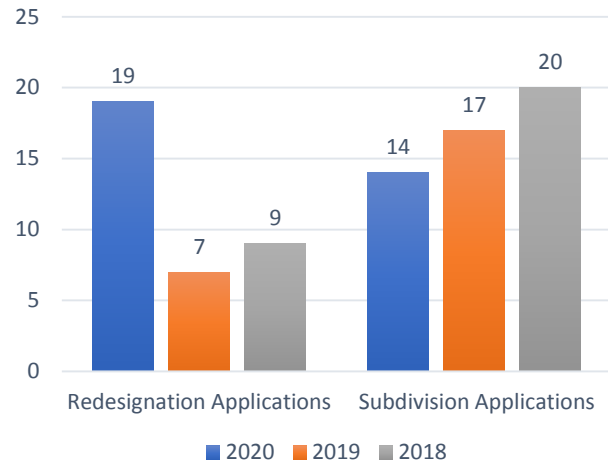
	Aug 2020	2020 YTD	2019 YTD	2018 YTD
	Deemed Complete	Deemed Complete	Deemed Complete	Deemed Complete
<u>Planning</u>				
Redesignation Applications	0	19	7	9
Subdivision Applications	0	14	17	20
Area Structure Plans	0	0	0	0
Area Concept Plans/Other	0	0	0	0
<u>Safety Codes</u>				
Building Permits				
Residential	8	65	48	72
Multi Family/Commercial/Industrial/Other	1	7	23	10
Total Residential Value	\$314,825	\$8,656,775	\$10,106,450	\$14,184,326
Total Multi Family/Industrial/Other Value	\$75,000	\$1,169,563	\$9,553,700	\$5,248,831
Total Combined Value	\$389,825	\$9,826,338	\$19,660,150	\$19,433,157
Total Building Permits	9	72	71	82
Electrical Permits	14	93	103	116
Plumbing Permits	7	40	58	49
Gas Permits	6	52	60	73
Private Sewage Permits	5	19	15	19
Total Permits Processed	41	276	307	339

	Aug 2020	2020 YTD	2019 YTD	2018 YTD
	Received & Reviewed	Received & Reviewed	Received & Reviewed	Received & Reviewed
<u>Development</u>				
Development Permits	15	101	122	111
Certificates of Compliance	10	46	50	45

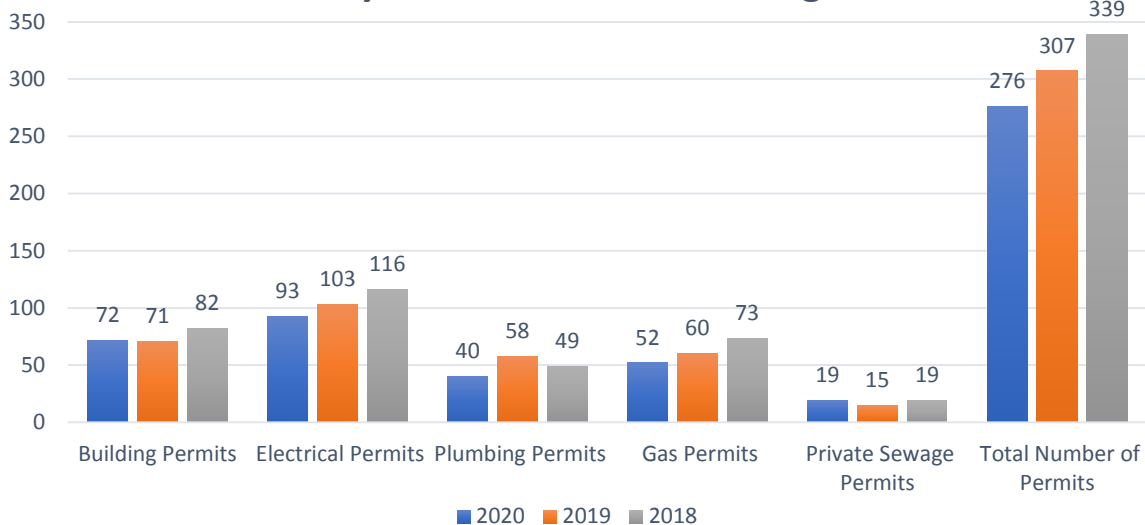
Development - YTD August



Planning - YTD August



Safety Codes Permits - YTD August

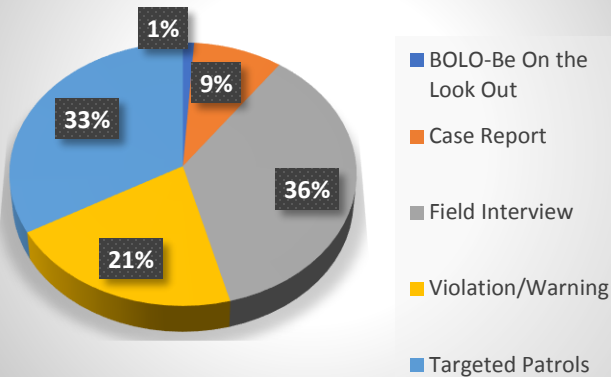


Protective Services:

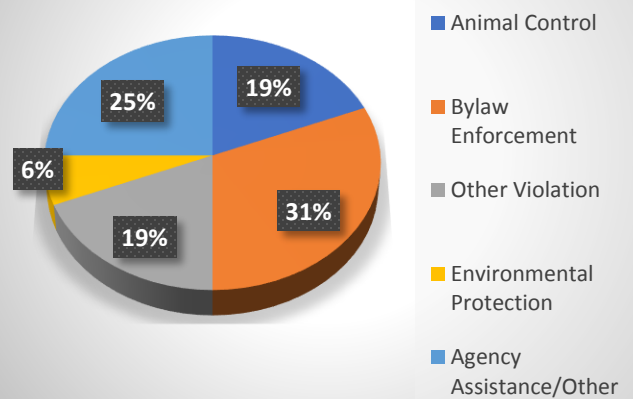
- In 2020, the Protective Services department adjusted the way that the officers are tracking events to accurately reflect the duties that they are performing around the County. For the month of August, the department dealt with 16 Case files. The increase in these cases for these months is due to the officers on patrol noting properties in the hamlets that required attention and remedial orders sent for long grass and weeds. There were 65 Field Interview reports. There were 60 targeted patrols.
- Officers conducted 16 community patrols throughout the month. These are times spent patrolling a specific area looking for violations or other infractions. Some community patrols may result in a case report, or field interview report. Officers also recorded 81 general patrols. These are non-urban patrols where officers patrol the various divisions. Officers in August made no patrols to the County's Banned Roads.
- August saw 30 violation tickets issued, mostly for speeding. There were also 9 recorded stops where the violator was released with a verbal educational warning. The reason for the decline is due to the pandemic, and safety cautions directing officers to deal with dangerous offences.

Officers continue to monitor the GFL site as part of the stop/remedial orders due to the planned clean up of the legacy pile. The Calgary Humane Society has stopped taking in animals due to the pandemic, however, if officers do pick up any dogs, we have alternate clinics where these animals can be taken. The expanded authorities given to the Peace Officers to deal with Public Health Orders expired on the date the Public Health emergency expired. Officers continue to liaise with the public health inspector when required to inspect at his request.

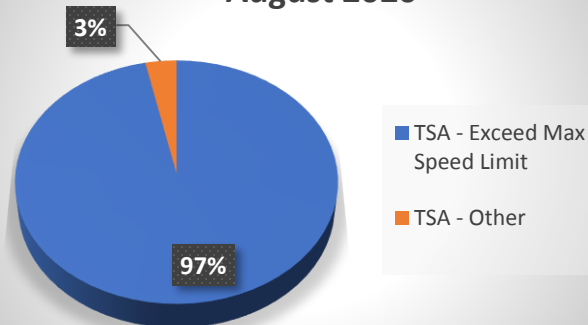
**Reports Completed
August 2020**



**Case Report Incident Type
August 2020**



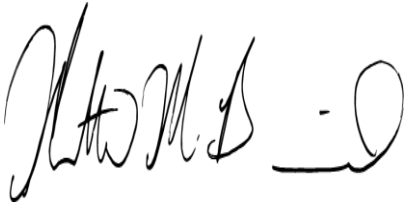
**Violation Incident Type
August 2020**



Report Approval Details

Document Title:	Community and Development Services - September 2020 Update.docx
Attachments:	- DP Maps.pdf
Final Approval Date:	Sep 25, 2020

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read 'Matthew Boscarol' with a stylized flourish at the end.

Matthew Boscarol

A handwritten signature in black ink, appearing to read 'Brian Henderson' with a stylized flourish at the end.

Brian Henderson