

Wheatland County

Request for Decision

Regular Council Meeting

October 6, 2020

Report prepared by: Tracy Buteau, GM of Corporate and Financial Services



Commercial Vehicle Inspection Program (CVIP) Fee Amendment

Recommendation from Administration

That Council direct Administration to amend Commercial Vehicle Inspection Program (CVIP) fees from \$94.00 to \$300.00 per hour on the Master Schedule of Fees.

Chief Administrative Officer's Comments

This is a non-monetary transaction between the County and other parties. Donations to other organizations and offsetting revenue will be required to be increased in the 2021 budget if fees are changed.

Report

Division: County-wide

At the August 18, 2020 Regular Meeting of Council, Administration was directed to write off Commercial Vehicle Inspections from January to June 2020 in the amount of \$1,880.00 for the Strathmore Handi-Bus and \$470.00 for the Hussar Rural Fire Association as in-kind services.

Currently, as per the Schedule of Fees, the County charges \$94.00 per hour for inspections. Administration has researched current inspection pricing and is recommending that this fee be increased to \$300.00 per hour.

The County provides inspections to the Strathmore Handi-Bus, Hussar Rural Fire Association, Dalum and Hussar Fire. In the past, the County also provided inspections for Gleichen, Rockyford, Cluny and Standard Fire however these inspections did not occur in 2019. If there are repairs, each organization pays for parts and labour.

Relevant Policies, Practices, and Legislation

N/A

Alignment with the Strategic Plan

We provide consistent, accountable, innovative governance.

Response Options

Option 1: THAT the proposed recommendation is accepted/approved.

Option 2: THAT the proposed recommendation is not accepted/approved.

Option 3: THAT an alternate recommendation is accepted/approved.

Implications of Recommendation

General

In-kind contributions provide indirect financial assistance to organizations which maintain critical services to residents.

Organizational

Council in the past has written off the CVIP inspections as in-kind contributions on a bi-annual basis

Financial

N/A

Environmental, Staff, and Public Safety

N/A

Follow-up Action / Communications

The entire Schedule of Fees is currently being reviewed by all functional areas in the organization and will be brought to Council for approval before the end of 2020. Should Council approve the new inspection fee, it will be included in the revised Schedule of Fees.

Report Approval Details

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|----------------------|---|
| Document Title: | Commercial Vehicle Inspection Program Fee amendment .docx |
| Attachments: | |
| Final Approval Date: | Sep 25, 2020 |

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read "Brian Henderson", written in a cursive style.

Brian Henderson