

Wheatland County

Request for Decision

Regular Council Meeting

September 15, 2020

Report prepared by: Nadine Bray, Property Tax Clerk



Credit Refund – Property Tax Roll-8445040

Recommendation from Administration

That Council approve the refund of a credit in the amount of \$4,497.41 on account for property tax roll 8445040 due to a duplicate payment.

Chief Administrative Officer's Comments

N/A

Report

Division: Division 5

A duplicate payment was made on this account which resulted in a credit.

Relevant Policies, Practices, and Legislation

Corporate & Financial Services Policy Section 2.13 (8) "Upon determination that payments have been made resulting in a credit on the account:

Authorization: That the Chief Administrative Officer be authorized to refund amounts less than \$1,000.00 and that a summary of those amounts refunded which are greater than \$250.00 be presented to Council."

Alignment with the Strategic Plan

We provide consistent, accountable, and innovative governance.

Response Options

Option 1: THAT the proposed recommendation is accepted/approved.

Option 2: THAT the proposed recommendation is not accepted/approved.

Option 3: THAT an alternate recommendation is accepted/approved.

Implications of Recommendation

General

N/A

Organizational

N/A

Financial

There is currently a credit on account for property tax roll 8445040.

Environmental, Staff, and Public Safety

N/A

Follow-up Action / Communications

A refund will be made to the property owner following approval of this request.

Report Approval Details

Document Title:	Credit Refund – Property Tax Roll -8445040.docx
Attachments:	- 8445040-CreditRefund_TaxCertificate.pdf
Final Approval Date:	Sep 10, 2020

This report and all of its attachments were approved and signed as outlined below:

A stylized, cursive handwritten signature in black ink, appearing to read 'Tracy Buteau'.

Tracy Buteau

A stylized, cursive handwritten signature in black ink, appearing to read 'Brian Henderson'.

Brian Henderson