



## WHEATLAND COUNTY

### Regular Council Meeting Minutes

September 1, 2020, 9:00 a.m.

Councillors Present: Reeve A. Link, Division 2  
Deputy Reeve S. Klassen, Division 5  
J. Wilson, Division 1  
D. Biggar, Division 3  
T. Ikert, Division 4  
G. Koester, Division 6  
B. Armstrong, Division 7

Administration: B. Henderson, Chief Administrative Officer  
M. Boscarol, GM of Community and Development Services  
M. Ziehr, GM of Transportation and Agriculture  
M. Desaulniers, Recording Secretary  
T. Buteau, GM of Corporate and Financial Services

#### 1. CALL TO ORDER AND RELATED BUSINESS

##### 1.1 Call To Order

Note: meetings are recorded and may be posted on the official Wheatland County website and/or via social media.

REEVE LINK called the meeting to order - time 9:00 A.M. [Note: Reeve Link, Deputy Reeve Klassen, and Councillors Wilson, Biggar, Ikert, and Armstrong participated in person. Councillor Koester participated remotely.]

Reeve Link informed that the September 1, 2020 Regular Wheatland County Council meeting will be conducted in person and via conference call in accordance with the Municipal Government Act, Section 199. Note: Public attendance at Council meetings will be facilitated through virtual means (conference call). Reeve Link reviewed the process for the meeting. [Note: a 'notice of meeting' was posted on the County website.]

##### 1.2 Adoption of Agenda

###### **RESOLUTION CM-2020-09-01**

Moved by BIGGAR

APPROVAL of the September 1st, 2020 Regular Council Meeting Agenda, as presented and further amended to include the following additions:

Under Agenda Item 3 - Councillor Reports and Related Business

3.3.1 - Div. 1 Councillor - Re: Information - ASB Members at Large

3.5.1 - Deputy Reeve - Re: Ratify Meetings/Events Attended

3.7.1 - Div. 7 Councillor Report - Re: Addendum - SAEWA Document

Under Agenda Item 4.1 - Chief Administrative Officer

4.1.2 - Revised/Amended 2020 Pay Grid

• Carried

##### 1.3 Adoption of Minutes

1.3.1 Regular Council Meeting Minutes - August 18, 2020

**RESOLUTION CM-2020-09-02**

Moved by WILSON

APPROVAL of the August 18th, 2020 Wheatland County Regular Council meeting minutes, as presented.

• Carried

**2. ITEMS FOR DISCUSSION AND RELATED BUSINESS**

**2.1 Bylaw Readings and Public Hearings**

**RESOLUTION CM-2020-09-03**

Moved by LINK

THAT the process for the Wheatland County Council meeting, as it pertains to the scheduled Public Hearing(s), will be as follows: Public Hearing; First Reading (if required); consideration for further readings of bylaw for those Public Hearings that have been closed. Further moved, that the above process will take place with the absence of resolutions to go into and out of Council before and after each public hearing.

• Carried

**2.1.1 Bylaw 2020-26 - Amend Land Use Bylaw - Cannabis Production Facilities & Cannabis Cultivation**

Public Hearing - Bylaw 2020-26 (Amending LUB 2016-01)

A bylaw to amend Land Use Bylaw 2016-01 in relation to Cannabis Production Facilities and Cannabis Cultivation. A copy of the request for decision and supporting documentation was included in the agenda information package for Council review.

Note: following the public hearing, Council debated the proposed amendments to the County's Land Use Bylaw.

**RESOLUTION CM-2020-09-04**

Moved by KOESTER

Second Reading of Bylaw 2020-26, this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to update multiple Land Use Districts, Specific Use Regulations, and Definitions regarding Cannabis Production Facilities and Cannabis Cultivation as shown on the attached Schedule 'A'.

• Carried

**RESOLUTION CM-2020-09-05**

Moved by ARMSTRONG

Third Reading of Bylaw 2020-26, this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to update multiple Land Use Districts, Specific Use Regulations, and Definitions regarding Cannabis Production Facilities and Cannabis Cultivation as shown on the attached Schedule 'A'.

• Carried

**2.1.2 Bylaw 2020-36 - Amend Land Use Bylaw - Direct Control District 7 (DC-7)**

Public Hearing - Bylaw 2020-36 (Amending LUB 2016-01 - DC7 District)

A bylaw to amend Land Use Bylaw 2016-01 to update a use in the Direct Control District to facilitate the construction of a temporary outdoor skating rink. A copy of the request for decision and supporting documentation was included in the agenda information package for Council review.

Note: following the public hearing, Council debated the proposed amendments to the County's Land Use Bylaw.

Note: a motion for 1st reading of the bylaw was presented; motions for 2nd and 3rd reading of the bylaw were not forthcoming at this time.

**RESOLUTION CM-2020-09-06**

Moved by WILSON

First Reading of Bylaw 2020-36, this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to amend Direct Control (DC-7) 7 District by adding "Community Recreation Facility" as a discretionary use in Cell 8 as shown on the attached Schedule 'A'.

• Carried

2.1.3 Bylaw 2020-24 - Land Redesignation Bylaw

Note: During discussion, Councillor Wilson requested that the following topic be included in the upcoming Planning & Priorities Session: Item for Discussion - Development on Hutterite Colony Lands - Re: density & servicing.

**RESOLUTION CM-2020-09-07**

Moved by KLASSEN

First Reading of Bylaw 2020-24, this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to redesignate +/- 158 acres of NE-19-26-25-W4M from Agricultural General District to a new Direct Control District as shown on the attached Schedule 'A'.

• Carried

**RESOLUTION CM-2020-09-08**

Moved by KLASSEN

THAT a public hearing for Bylaw 2020-24 be scheduled for October 6, 2020 at 9:00 AM in Wheatland County Council Chambers. If the office remains closed to the public due to COVID-19, the public hearing will be held by conference call in accordance with the *Municipal Government Act*, Section 199.

• Carried

2.2 Unfinished Business or Business Arising

Note: no unfinished business or business arising matters were forthcoming.

**3. COUNCILLOR REPORTS AND RELATED BUSINESS**

3.1 Reeve's Report

**RESOLUTION CM-2020-09-09**

Moved by LINK

ACCEPTANCE of the Reeve's Report (for the month of August 2020), as presented/provided.

• Carried

### 3.2 Deputy Reeve's Report

#### **RESOLUTION CM-2020-09-10**

Moved by KLASSEN

ACCEPTANCE of the Deputy Reeve's Report (for the month of August 2020), as presented/provided.

• Carried

#### 3.2.1 Ratify Meetings/Events Attended

##### **RESOLUTION CM-2020-09-11**

Moved by KLASSEN

THAT Council ratify the participation of the Deputy Reeve at the following meetings/events, with approval to include per diem and mileage: Kneehill County Meeting (Aug. 4th); Surface Rights Meeting (Aug. 4).

• Carried

### 3.3 Division 1 Councillor Report

The 'Division 1 Councillor Report' for the month of August 2020 was not available in the agenda package. Councillor Wilson presented a verbal report highlighting the following: Strathmore Handi-bus Association.

#### **RESOLUTION CM-2020-09-12**

Moved by WILSON

ACCEPTANCE of the Division 1 Councillor Report, as presented.

• Carried

#### 3.3.1 Information - ASB Members at Large

As information, Councillor Wilson informed that the term for two of the Agricultural Service Board 'members at large' expire in October; this matter to be addressed at the upcoming Organizational meeting.

##### **RESOLUTION CM-2020-09-13**

Moved by WILSON

APPROVAL that Wheatland County extend get well wishes and send a fruit basket to a member of the County's Agricultural Service Board.

• Carried

### 3.4 Division 3 Councillor Report

#### **RESOLUTION CM-2020-09-14**

Moved by BIGGAR

ACCEPTANCE of the Division 3 Councillor Report (for the month of August 2020), as presented/provided with correction as noted.

• Carried

3.5 Division 4 Councillor Report

**RESOLUTION CM-2020-09-15**

Moved by IKERT

ACCEPTANCE of the Division 4 Councillor Report (for the month of August 2020), as presented/provided.

• Carried

3.6 Division 6 Councillor Report

**RESOLUTION CM-2020-09-16**

Moved by KOESTER

ACCEPTANCE of the Division 6 Councillor Report (for the month of August 2020), as presented/provided.

• Carried

3.7 Division 7 Councillor Report

**RESOLUTION CM-2020-09-17**

Moved by ARMSTRONG

ACCEPTANCE of the Division 7 Councillor Report (for the month of August 2020), as presented/provided.

• Carried

3.7.1 Addendum to Div. 7 Councillor Report - Re: SAEWA Document

**RESOLUTION CM-2020-09-18**

Moved by ARMSTRONG

TO ACCEPT, as information, the Southern Alberta Energy (SAEWA) from Waste document entitled 'Socio-Economic Impact of a Proposed Energy-from-Waste Facility in Newell County'.

• Carried

**4. DEPARTMENT REPORTS AND RELATED BUSINESS**

4.1 Chief Administrative Officer

4.1.1 Chief Administrative Officer Report

Note: prior to agenda item 4.1.1, the Council meeting recessed at 10:37 A.M. and resumed at 10:45 A.M.

**RESOLUTION CM-2020-09-19**

Moved by IKERT

THAT Council accept the Chief Administrative Officer Report as information; and further that Council accept the September 1<sup>st</sup>, 2020 Resolution Tracker report as information.

• Carried

4.1.2 Revised 2020 Pay Grid

**RESOLUTION CM-2020-09-20**

Moved by WILSON

THAT Council approve revisions to the Pay Structure - Section 6.2.1 of the Human Resources Policies, as presented/provided.

• Carried

4.2 Corporate and Financial Services

4.2.1 Corporate & Financial Services Report

**RESOLUTION CM-2020-09-21**

Moved by WILSON

THAT Council approves the Corporate and Financial Services report dated September 1, 2020 as information.

• Carried

4.2.2 Credit Refund – Property Tax Roll 3352000

**RESOLUTION CM-2020-09-22**

Moved by KLASSEN

THAT Council approve the refund of a credit in the amount of \$3,282.25 on account for property tax roll 3352000 due to a duplicate payment.

• Carried

4.3 Community and Development Services

4.3.1 Community & Development Services Report

**RESOLUTION CM-2020-09-23**

Moved by KLASSEN

THAT Council accepts the Community and Development Services Report as information.

• Carried

4.4 Transportation and Agriculture

4.4.1 Transportation & Agriculture Report

**RESOLUTION CM-2020-09-24**

Moved by BIGGAR

THAT Council accepts the General Manager of Transportation and Agriculture, July & August 2020 report.

• Carried

**5. CORRESPONDENCE / INFORMATION**

Note: no items provided under Agenda Item 5 - Correspondence / Information.

**6. CLOSED SESSION (IN CAMERA)**

Note: The following participated in the closed session: All Members of Council; Chief Administrative Officer; General Manager of Corporate & Financial Services; General Manager of Community & Development Services; General Manager of Transportation & Agriculture.

**RESOLUTION CM-2020-09-25**

Moved by LINK

THAT the meeting go into 'closed session' (in camera) - time 11:03 A.M.,  
pertaining to the following:  
[FOIP Act - Sec. 21(1)] - Re: Response Letter to Village of Rockyford  
[FOIP Act - Sec. 21(1)] - Re: Other Organizations

• Carried

**RESOLUTION CM-2020-09-26**

Moved by LINK

THAT the meeting come out of 'closed session' - time 12:22 P.M.

• Carried

6.1 Business Arising from Closed Session

6.1.1 Wheatland Regional Corporation

**RESOLUTION CM-2020-09-27**

Moved by WILSON

THAT Council authorize the Reeve to sign a letter, responding to a letter from the Village of Rockyford as discussed in-camera; and further that the Reeve sign a letter to the Wheatland Regional Corporation regarding a request to meet with Council, WRC Board Members, and partnering municipalities.

• Carried

**7. ADJOURNMENT**

Reeve Link adjourned the meeting - time 12:24 P.M.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Recording Secretary