



AUGUST 10, 2020

Wheatland County

Hwy 1, R.R. 1, Strathmore AB T1P 1J6

Dear Wheatland County Council and CAO,

Wheatland Regional Corporation held their regular board meeting the evening of July 21, 2020 where engineering change order #3 for construction services on the south truck fill station was presented. The change order was first presented to the board on June 16th, but at that time the board did not feel there was sufficient information to make a decision. MPE Engineering then provided the enclosed change order information and time frame.

Change order #3 is for an additional \$48,000 to complete the construction services for the south truck fill station. This project first began August of 2017 and it was anticipated construction would begin early spring of 2018. The proposed site for the south truck fill station was a two-acre corner of existing pasture farm land which meant a re-designation and subdivision of the site, and then land transfer to the Village of Rockyford as they are the managing partner. This process was anticipated to happen over the winter months of 2017 and the original budget to obtain these approvals was \$3,000. The reality of the matter is it took much, much longer and as a result it has cost more than what was budgeted.

WRC received the re-designation and subdivision approval March 2018 with a list of eight conditions which had to be met in order to receive Wheatland County endorsement. The conditions stipulated and the interpretation of some of the conditions, as well as the personnel changes at the County caused further delays. One such issue was the building of road approaches. MPE surveyed the approaches and obtained approval from Public Works June 12, 2018, to only be told January 2019 that the survey would not suffice and the approaches have to actually be constructed before the subdivision will be endorsed, even though the land had not been purchased yet and the title was still in the original owners name. There was also the issue of providing a security deposit relating to the landscaping conditions. This issue was eventually cleared up and WRC and the Village of Rockyford did not have to provide the security deposit. These items have all taken time to process and work through. In order to meet the timelines for the CWWF grant deadlines, it was decided to split the project into two phases so the truck fill building and vault could be supplied (Phase 1) and Phase 2 would be the construction of the site and installation.

The truck fill station project is being financed 50% by the CWWF government grant, and 50% by Wheatland County. The CWWF money has been received and spent, as mentioned before, in order to meet specific deadlines of the grant. As the County is the other financial contributing partner for this project it was the

board's decision that the change order should go before you, the County Council to approve or not, the change order for an additional \$48,000 to complete the project.

Thank you for your consideration of this request and if you have any questions or would like to discuss the information above, please contact either myself, your board representative, or the WRC Board Chairman.

Sincerely,



Leah Jensen

GENERAL MANAGER