

# Wheatland County

## Request for Decision

Regular Council Meeting

August 18, 2020

Report prepared by: Mike Bourgon and Matt Boscarior



### Carseland Fire Hall Funding

#### **Recommendation from Administration**

THAT Council appropriate \$93,939 of recent donations into the Carseland Fire Capital Reserve totalling \$381,952.00; and further

THAT Council appropriate the Carseland Fire Capital Reserve amount of \$381,952 toward the Carseland Fire Hall project; and further

THAT Council approve the allocation of \$1,044,622 of Municipal Stimulus Funding to be used for the Carseland Fire Hall project; and further

THAT Council approve the Carseland Fire Hall project up to a maximum of \$2,500,000.

#### **Chief Administrative Officer's Comments**

N/A

#### **Report**

##### **Division: Division 3**

In early 2020, RPM Consulting Services was selected to act as the Project Manager, and Bearisto & Associated was selected as the design consultant. The LaGlace Firehall was selected to be used as the basis of the design of the new station, which will be overseen by the Project Management Committee. This station was identified as a structure that both cuts the building scope and overall costs of the asset by a significant percentage, for the purposes of building a municipal asset that provides adequate service to its' population. The planning and detailed design of the site and building are at 90% completion, and with the Development Permit approved, the tender package will be ready for release in the Fall, 2020 (included in this is the Issue for Tender (IFT) drawings and specifications for building, architectural, mechanical, and electrical). Internal forces will be prepping the land for construction to minimize costs. The Project Management Committee has been working closely with internal divisions all third-party firms to prepare for construction and mitigate associated cost overruns and scope creep.

Since the Project Management Committee took over the project in Q3 of 2019, costs have been significantly reduced during the planning phases. Thus far, the County has spent \$29,540 on engineering, design, mechanical, electrical, and project management fees (in addition to significant staff time allotted to the project). The province recently announced Municipal Stimulus Funding packages for Alberta municipalities. Wheatland County will receive an allotment of funding totalling \$1,044,622. Council identified the Carseland Fire Hall as a priority capital project, and this funding assists in the completion of the project; providing a significant subsidy in the 2.5M total project budget. Administration recommends that the Municipal Stimulus Funds be allocated to the project.

The County currently holds \$288,013 in the Carseland Fire Capital Reserve (comprised of reserve funds and previous fundraising efforts). Further, the County holds \$93,939 of recent donations that were earmarked for the Carseland Fire Department. As per Corporate and Financial Services Policy Section 2.12.32, a Council resolution is required to enact a reserve adjustment, to both:

1. Move the \$93,939 into the Carseland Fire Capital Reserve to total \$381,952; and
2. Allocate the total funds in the Carseland Fire Capital Reserve toward the Carseland Fire Hall project.

With the Municipal Stimulus Funding and the Reserve funds added together, funding (excluding budgeted totals) totals \$1,426,574. This puts the County in a low-risk position that lets administration safely complete the tender package and release it in order to begin the construction.

### **Relevant Policies, Practices, and Legislation**

As part of Alberta Recovery Plan, Wheatland County is eligible to receive \$1,044,622 of funding through the Municipal Stimulus Program, this funding is designed for shovel ready projects such as the Carseland Fire Hall. Corporate and Financial Services Policy 2.12.32

### **Alignment with the Strategic Plan**

This aligns with the Fire Master Plan (currently in draft form) section 9.1.

### **Response Options**

Option 1: THAT the proposed recommendation is accepted/approved.

Option 2: THAT the proposed recommendation is not accepted/approved.

Option 3: THAT an alternate recommendation is accepted/approved.

### **Implications of Recommendation**

The Municipal Stimulus Funding will greatly impact the current 2.5M budget for the fire hall, decreasing the Counties cost by \$1,044,622, to receive the funding construction must begin in 2020 or 2021.

### **General**

The new Carseland Fire Hall will result in better emergency response to the community, maintenance of current apparatus and firefighter health and wellness.

### **Organizational**

N/A

### **Financial**

The allocation of Municipal Stimulus Funding totalling \$1,044,622 toward the project.

The allocation of the Carseland Fire Capital Reserve totalling (once donation funds are appropriated into the reserve) \$381,952.

### **Environmental, Staff, and Public Safety**

The Fire Hall will incorporate a modern/functional design that incorporates the health and wellness of staff, including proper exhaust systems and decontamination systems in accordance with Section 23 of the Occupational Health and Safety Guide.

**Follow-up Action / Communications**

Continue working with third-party consultants and internal divisions.

Work with the Carseland Fire Department throughout the entire process.

Communicate with the Manager of Finance to execute the appropriation of Carseland Fire Capital Reserve funds for the Carseland Fire Hall project.

## Report Approval Details

Document Title:	Carseland Fire Hall - Update, Stimulus Funding.docx
Attachments:	
Final Approval Date:	Aug 11, 2020

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read "Brian Henderson", written in a cursive style.

Brian Henderson