WHEATLAND COUNTY

Regular Council Meeting Minutes

January 14, 2020, 9:00 a.m.

Councillors Present: Reeve A. Link, Division 2
Deputy Reeve S. Klassen, Division 5
J. Wilson, Division 1
D. Biggar, Division 3
T. Ikert, Division 4
G. Koester, Division 6
B. Armstrong, Division 7

B. Henderson, Interim Chief Administrative Officer
M. Boscariol, GM of Community and Development Services
M. Soltys, Communications Specialist
M. Desaulniers, Recording Secretary

1. CALL TO ORDER AND RELATED BUSINESS

1.1 Call To Order

Note: meetings are recorded and may be posted on the official Wheatland County website and/or via social media.

[Note: The following Wheatland County staff were present when the meeting was called to order: M. Williams (Planner II) & G. Allison (Planner I). Several members of the general public entered and left at various times during the meeting.]

REEVE LINK called the meeting to order - time 9:00 A.M.

1.2 Adoption of Agenda

RESOLUTION CM-2020-01-01
Moved by BIGGAR

APPROVAL of the agenda, as presented, with the following additions:

Under Agenda Item 2.2 – Presentations / Delegations
2.2.2 – Strathmore & District Chamber of Commerce

Under Agenda Item 6 – Closed Session (In Camera)
6.5 – Closed Session [Legal Matter – FOIP Act – Sec. 16] – Re: Southern Alberta Energy from Waste Association

• Carried

1.3 Adoption of Minutes

1.3.1 Regular Council Meeting Minutes - December 17, 2019

RESOLUTION CM-2020-01-02
Moved by BIGGAR

APPROVAL of the December 17, 2019 Wheatland County Regular Council meeting minutes, as presented with the following correction to Res. 19-12-49: should be ‘Spring’ Meeting (not Fall Meeting).

• Carried

1.3.2 Public Hearing Minutes (Dec. 17, 2019) - Re: Bylaw 2019-26 & Bylaw 2019-33

RESOLUTION CM-2020-01-03
Moved by KOESTER

APPROVAL of the December 17, 2019 Wheatland County Public Hearing minutes, as presented, for Bylaw 2019-26 and Bylaw 2019-33.

• Carried

2. ITEMS FOR DISCUSSION AND RELATED BUSINESS

2.1 Bylaw Readings and Public Hearings

RESOLUTION CM-2020-01-04
Moved by LINK

THAT the process for the Wheatland County Council meeting, as it pertains to the scheduled Public Hearing(s), will be as follows: Public Hearing; First Reading (if required); consideration for further readings of bylaw for those Public Hearings that have been closed. Further moved, that the above process will take place with the absence of resolutions to go into and out of Council before and after each public hearing.

• Carried

2.1.1 Bylaw 2019-27

Bylaw to Amend Cell 4 of the DC-7 District (Lakes of Muirfield)

Public Hearing – Bylaw 2019-27 (LU2019-10)

A Bylaw for the purpose of amending the Land Use Bylaw No. 2016-01 to amend Cell 4 of the Direct Control District (DC-7) – Lakes of Muirfield to add Dwelling, Employee, as a discretionary use to allow for an employee dwelling in the clubhouse. A copy of the requests for decisions and supporting documentation was included in the agenda information package for Council review.

RESOLUTION CM-2020-01-05
Moved by KLASSEN

SECOND READING of Bylaw 2019-27, this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to update Development Cell 4 of Direct Control District 7 Land Use District to include “Dwelling, Employee” as a discretionary use.

• Carried

RESOLUTION CM-2020-01-06
Moved by WILSON

THIRD AND FINAL READING of Bylaw 2019-27, this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to update Development Cell 4 of Direct Control District 7 Land Use District to include “Dwelling, Employee” as a discretionary use.

• Carried

2.1.2 Bylaw 2019-30

Land Redesignation Bylaw

RESOLUTION CM-2020-01-07
Moved by IKERT

FIRST READING of Bylaw 2019-30, this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to redesignate +/- 2.43 acre within NW-29-24-24-W4M, from Agricultural General District to Direct Control District 18 (DC-18) as shown on the attached Schedule ‘A’ including any land use designation, or specific land uses and development guidelines contained in the said Schedule ‘A’ forming part of this bylaw.

• Carried

RESOLUTION CM-2020-01-08
Moved by KLASSEN

THAT a Public Hearing for Bylaw 2019-30 be scheduled for February 18, 2020 at 9:00 A.M. in Wheatland County Council Chambers

• Carried

2.1.3 Bylaw 2019-32

Land Redesignation Bylaw

[Note: M. Williams (Planner II) left the meeting prior to presentation of Bylaw 2019-32 - time 9:11 A.M.]

RESOLUTION CM-2020-09
Moved by KOESTER

FIRST READING of Bylaw 2019-32, this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to redesignate +/- 3.95 ha (9.77 ac) within NE-20-23-25-W4M, from Agricultural General District to Direct Control District 19 as shown on the attached Schedule ‘A’.

• Carried

RESOLUTION CM-2020-01-10
Moved by BIGGAR

THAT a Public Hearing for Bylaw 2019-32 be scheduled for February 4, 2020 at 9:00 A.M. in Wheatland County Council Chambers.

• Carried

2.1.4 Bylaw 2019-37

Land Redesignation Bylaw

RESOLUTION CM-2020-01-11
Moved by KOESTER

FIRST READING of Bylaw 2019-37, this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to redesignate +/- 40.00 acre within SE-14-27-22-W4M, from Agricultural General District to Public Utility District as shown on the attached Schedule 'A'.

• Carried

RESOLUTION CM-2020-01-12
Moved by IKERT

THAT a Public Hearing for Bylaw 2019-37 be scheduled for February 4, 2020 at 9:00 A.M. in Wheatland County Council Chambers.

• Carried

2.1.5 Bylaw 2019-40

Road Closure Bylaw

RESOLUTION CM-2020-01-17
Moved by BIGGAR

FIRST READING of Bylaw 2019-40, for the closure, and disposal to the applicant, the adjacent owner, of a portion of undeveloped Range Road 260 lying between NW 19-24-25-4/NE 24-24-26-4- described as:
PLAN # (to be filled in at time of Plan Registration)
BY ANDREW CAMMAERT, ALS (ALS FILE NO. 19144RC)
AREA 'A'
CONTAINING 0.169 Ha (0.42 ACRES)
MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME

• Carried

2.1.6 Bylaw 2019-39

Historical Resource Designation Bylaw

[Note: G. Allison (Planner I) left the meeting prior to presentation of Bylaw 2019-39 – time 9:16 A.M.]

Interim CAO B. Henderson presented Bylaw 2019-39 – a bylaw to designate the Roppel Barn as a Municipal Historic Resource. Final passing of Bylaw 2019-39 would repeal Bylaw 2018-16. Note: the legal designation in the previous Bylaw (2018-16) was not written in the format required by Land Titles therefore the attempt to register a certified copy of the bylaw was denied.

[Note: M. Ziehr, General Manager of Transportation & Agriculture, entered the meeting – time 9:17 A.M.]

RESOLUTION CM-2020-01-13
Moved by WILSON

FIRST READING of Bylaw 2019-39, this being a bylaw of Wheatland County to designate the Roppel Barn as a Municipal Historic Resource.

• Carried

RESOLUTION CM-2020-01-14
Moved by IKERT

SECOND READING of Bylaw 2019-39, this being a bylaw of Wheatland County to designate the Roppel Barn as a Municipal Historic Resource.

• Carried

RESOLUTION CM-2020-01-15
Moved by ARMSTRONG

THAT permission be granted to hold third and final reading of Bylaw 2019-39.

• Carried Unanimously

RESOLUTION CM-2020-01-16
Moved by KOESTER

THIRD AND FINAL READING of Bylaw 2019-39, this being a bylaw of Wheatland County to designate the Roppel Barn as a Municipal Historic Resource.

• Carried

2.2 Presentations / Delegations

2.2.1 Strathmore & District Agricultural Society - Re: Presentation

On behalf of the Strathmore & District Agricultural Society, Mr. Ryan Schmidt (General Manager) and Mr. Stef Leblanc (President) presented the Society's Five (5) Year Strategic Plan; the following was highlighted in the presentation: Board of Directors; Mission Statement; Vision; Strategic Plan 2020-2024; Projects (Baseball Diamonds Upgrade Project, Campground Upgrade & Beautification Project, Remuda Link Project, Cowboy Town Concert Series, SDAS Rodeo School, Rodeo Infield Expansion Project, Indoor Arena, Practical Ranching School. Discussion followed.

RESOLUTION CM-2020-01-42
Moved by KOESTER

TO ACCEPT, as information, the Strathmore & District Agricultural Society presentation highlighting their Five (5) Year Strategic Plan (2020 – 2024).

• Carried

2.2.2 Strathmore & District Chamber of Commerce - Re: Presentation

On behalf of the Strathmore & District Chamber of Commerce, Mr. Shawn Kisling (Executive Director) informed Council of the upcoming Business Excellence Awards and provided information regarding sponsorship opportunities. Discussion followed.

RESOLUTION CM-2020-01-24
Moved by BIGGAR

APPROVAL that Wheatland County sponsor the 'Business Excellence Awards' hosted by the Strathmore & District Chamber of Commerce, in the amount of $1,500. (Event Sponsor).

• Carried

2.3 Unfinished Business or Business Arising

2.3.1 Alberta Municipal Affairs Correspondence - Re: Potential opportunity to meet with Minister

Note: At the December 17th, 2019 Council Meeting, Council reviewed correspondence received from Alberta Municipal Affairs regarding a potential opportunity to meet with the Minister during the upcoming Spring Rural Municipalities of Alberta Conference. Discussion ensued; Council requested that Administration proceed with a request for Council to meet with the Minister (note: topic of discussion – Calgary Metropolitan Region Board).

2.3.2 Ratify Councillor Attendance - Re: Meetings/Events

RESOLUTION CM-2020-01-18
Moved by WILSON

APPROVAL to ratify the attendance of Wheatland County Council representation at the following meetings/events:
- Rd. 254 – Landowner Meeting (December 10, 2019)
- Planning & Priorities Session (January 7, 2020 – County Office)

Further moved to approve the attendance of Wheatland County Council representation at the following upcoming meetings/events:
- Meeting with MLA L. Aheer (January 15, 2020 – County Office)
- Meeting with MLA L. Aheer, Alberta Environment Representatives, and Compost Company Representatives (January 15, 2020) – note: Reeve & Deputy Reeve attending on behalf of Wheatland County.
- Joint Meeting - Western Irrigation District Board & Wheatland County Council (January 27, 2020 – hosted by WID)

• Carried

RESOLUTION CM-2020-01-19
Moved by IKERT

APPROVAL that Wheatland County Council ratify the Division 4 Councillor mileage expense associated with pickup and delivery of BBQ for the 2019 CP Rail Holiday Train event.

• Carried

2.3.3 Federation of Canadian Municipalities - Re: Conference Registration / Accommodations

At the October 15, 2019 Organizational Meeting, Council moved approval for up to three Councillors to attend the 2020 Federation of Canadian Municipalities (FCM) Conference & Trade Show (June 4 – 7, 2020 - Toronto). Discussion ensued; Council agreed that Reeve Link, Councillor Biggar, and Councillor Koester attend on behalf of Wheatland County. Note: Registration & booking of accommodations opens Jan. 20th.

3. COUNCILLOR REPORTS AND RELATED BUSINESS

3.1 Reeve's Report

Reeve Link presented the 'Reeves Report' for the month of December 2019 (note: a copy of the report is included in the agenda package); the report highlighted the events/meetings attended and included Marigold Library reports. Discussion ensued regarding representation on Federation of Canadian Municipalities (FCM) committees.

[Note: The meeting recessed for a break – time 9:32 A.M. to 9:38 A.M.]

Following the break, discussions continued regarding representation on FCM committees. Based on discussion, Reeve Link requested that County Administration draft an amendment to the Terms of Reference for FCM Committees to propose that the representative's expenses (ie: per diems) be shared among the member municipalities.

RESOLUTION CM-2020-01-20
Moved by WILSON

APPROVAL that Wheatland County Council endorse Reeve Link to put her name forward as a candidate to represent District 2 – Central Zone Rural Municipalities on Federation of Canadian Municipalities committees.

• Carried

RESOLUTION CM-2020-01-21
Moved by WILSON

APPROVAL that Wheatland County Council extend an invitation to Siksika Nation Chief and Council to join Wheatland County Council for a lunch/dinner meeting (note: date/time and location to be determined).

• Carried

RESOLUTION CM-2020-01-22
Moved by LINK

ACCEPTANCE of the Reeve's Report, as presented/provided.

• Carried

3.2 Deputy Reeve's Report

Deputy Reeve Klassen presented the 'Deputy Reeve's Report' for the month of December 2019 (note: a copy of the report is included in the agenda package); the report highlighted the events/meetings attended. In addition, Deputy Reeve Klassen informed that his report should have included the Municipal Planning Commission meeting.

RESOLUTION CM-2020-01-23
Moved by KLASSEN

ACCEPTANCE of the Deputy Reeve's Report, as presented/provided.

• Carried

3.3 Division 1 Councillor Report

Councillor Wilson informed Council that the 'Division 1 Councillor Report' for the month of December 2019 was not available in the agenda package. Councillor

Wilson presented a verbal report highlighting the following events/meetings: Council & Municipal Planning Commission, Strathmore Handi-bus.

RESOLUTION CM-2020-01-25
Moved by WILSON

ACCEPTANCE of the Division 1 Councillor Report, as presented/provided.

• Carried

3.4 Division 3 Councillor Report

Councillor Biggar informed Council that a copy of the 'Division 3 Councillor Report' for the month of December 2019 is included in the agenda package; the report highlighted the events/meetings attended.

Following the Division 3 Report, Councillor Biggar moved that Wheatland County send a letter to the Minister of Economic Development in support of Canadian Badlands. Discussion ensued pertaining to a previous Wheatland Regional Partnership request for information from Canadian Badlands regarding benefits of membership. Note: based on discussion, Councillor Biggar withdrew her motion at this time.

RESOLUTION CM-2020-01-26
Moved by BIGGAR

ACCEPTANCE of the Division 3 Councillor Report, as presented/provided.

• Carried

3.5 Division 4 Councillor Report

Councillor Ikert informed Council that a copy of the 'Division 4 Councillor Report' for the month of December 2019 is included in the agenda package; the report highlighted the events/meetings attended.

RESOLUTION CM-2020-01-27
Moved by IKERT

ACCEPTANCE of the Division 4 Councillor Report, as presented/provided.

• Carried

3.6 Division 6 Councillor Report

Councillor Koester informed Council that a copy of the 'Division 6 Councillor Report' for the month of December 2019 is included in the agenda package; the report highlighted the events/meetings attended. In response to an inquiry, discussion ensued regarding the Wheatland Housing Management Body proposed new facility project. In addition to the report, Councillor Koester informed Council of a potential increase to the WHMB requisition.

RESOLUTION CM-2020-01-28
Moved by KOESTER

ACCEPTANCE of the Division 6 Councillor Report, as presented/provided.

• Carried

RESOLUTION CM-2020-01-29
Moved by WILSON

APPROVAL that Wheatland County Council direct Administration to determine the County's mandatory capital requirements, the County's requisition requirements, and provide requisitions on a per capita basis for neighbouring municipalities with regards to the Wheatland Housing Management Body proposed facility project.

• Carried

3.7 Division 7 Councillor Report

Councillor Armstrong informed Council that a copy of the 'Division 7 Councillor Report' for the month of December 2019 is included in the agenda package; the report highlighted the events/meetings attended. Discussion ensued regarding the topic of 'recycling'.

RESOLUTION CM-2020-01-30
Moved by ARMSTRONG

ACCEPTANCE of the Division 7 Councillor's Report, as presented/provided.

• Carried

4. DEPARTMENT REPORTS AND RELATED BUSINESS

4.1 Interim Chief Administrative Officer

4.1.1 Interim CAO Report

B. Henderson presented the Interim Chief Administrative Officer Report for the month of December 2019 (note: a copy of the report was included in the agenda information package for Council review). The report provided updates/highlights on the CAO activities, meetings, projects, and events during the month of December. In addition to the report, Interim CAO Henderson informed Council of the following:

- Representatives from the five RCMP Detachments and representatives from the Villages have been invited to attend the Feb. 4th Council meeting to discuss RCMP Strategic goals/priorities.
- Upcoming meeting with a Development Consultant to work on a RFP (Request for Proposal).

RESOLUTION CM-2020-01-31
Moved by BIGGAR

ACCEPTANCE of the Interim Chief Administrative Officer's Report, as presented based on the information provided in the request for decision.

• Carried

4.2 Corporate and Financial Services

4.2.1 Corporate & Financial Services Report

On behalf of the Department, Interim CAO B. Henderson presented the Corporate & Financial Services Report (note: a copy of the report was included in the agenda information package for Council review). The report provided updates/highlights on Corporate Services (Assessment,

Financial Services, People Services, and Information Technology Services).

In addition to the report, Interim CAO Henderson informed Council that correspondence was received from Alberta Municipal Affairs regarding 'assessment'. Note: copy of correspondence was previously emailed to Council; a copy will be included in the Feb. 4th Council meeting agenda package as information.

RESOLUTION CM-2020-01-32
Moved by ARMSTRONG

ACCEPTANCE of the Corporate & Financial Services Report, as presented based on the information provided in the request for decision.

• Carried

4.3 Community and Development Services

4.3.1 Community & Development Services Report

General Manager M. Boscariol presented the Community and Development Services Report (note: a copy of the report was included in the agenda package for Council review). The report provided updates and stats on the following: Community Services; Economic Development; GIS; Planning, Development & Safety Codes; Protective Services.

RESOLUTION CM-2020-01-33
Moved by KLASSEN

ACCEPTANCE of the Community and Development Services Report, as presented based on the information provided in the request for decision.

• Carried

4.3.2 Request to Waive 2019 Municipal Taxes & Rent

RESOLUTION CM-2020-01-34
Moved by ARMSTRONG

APPROVAL that Wheatland County maintain the 2019 Municipal-Non-Residential, Municipal-Residential Improvement property taxes, as well as the Senior Lodge and Waste Management Requisition amounts for Roll #6233000 totaling $7,851.26. Further moved approval that Wheatland County waive the rental fees in the amount of $2,793.38 for 2019 per section 4.03 of the Lease Agreement. Note: approval of the above is based on the information provided in the request for decision.

• Carried

RESOLUTION CM-2020-01-35
Moved by KLASSEN

APPROVAL that Wheatland County Administration investigate the water servicing improvements, implemented by the Lessee on County owned land (Roll #6233000), to ensure compliance.

• Carried

4.3.3 Request for Reimbursement of Costs Associated with Redesignation Application

RESOLUTION CM-2020-01-36
Moved by IKERT

APPROVAL that Wheatland County reimburse the costs associated with the redesignation application with the NW-29-24-24-W4M totaling $1,993.75; based on the information provided in the request for decision.

• Carried

4.4 Transportation and Agriculture

4.4.1 Transportation & Agriculture Report

General Manager M. Ziehr presented the Transportation & Agriculture Report (note: a copy of the report was included in the agenda package for Council review). The report provided updates on the following topics: Public Works Crews; Hamlet and Utilities / Waste Transfer Sites; Capital Works Projects; Cooperative Stormwater Management Initiative; Facilities; Gravel / Roads; Wheatland Regional Water; Agriculture & Environment Report (2019 Operational Stats). In response to inquiries, discussion ensued regarding the following topics: culvert issues (Rockyford Road); septic system (Rosebud); train whistles (Carseland).

RESOLUTION CM-2020-01-37
Moved by WILSON

ACCEPTANCE of the Transportation & Agriculture Report, as presented based on the information provided in the request for decision.

• Carried

4.4.2 Environmental Audit Final Report

RESOLUTION CM-2020-01-38
Moved by WILSON

TO ACCEPT, as information, the Wheatland County Environmental Audit Final Report (dated Dec. 10, 2019); as provided in the request for decision.

• Carried

4.4.3 Wheatland Regional Corporation Phase III Project Water Allocation

RESOLUTION CM-2020-01-39
Moved by KOESTER

APPROVAL that Wheatland County allocate 53,290 m3 from the Supply and Conveyance of Raw Water agreement with the Western Irrigation District for the Wheatland Regional Corporation Phase III; based on the information provided in the request for decision.

• Carried

5. CORRESPONDENCE / INFORMATION

No items provided under Agenda Item 5 - Correspondence / Information

6. CLOSED SESSION (IN CAMERA)

During the Regular Council Meeting, two closed sessions were held:

- 12:30 P.M.to 1:08 P.M. - Closed Session (in camera) took place in the Wheatland County Committee Room; only members of Council were present. [Note: the meeting recessed for a lunch break (11:51 A.M. to 12:30 P.M.) prior to the closed session.
- 1:35 P.M. - 2:44 P.M. - Closed Session (in camera) took place in the Wheatland County Committee Room. The closed session included Members of Council, the Interim Chief Administrative Officer and the General Manager of Community & Development Services. The General Manager of Transportation & Agriculture was present for a portion of the closed session.

RESOLUTION CM-2020-01-40
Moved by LINK

THAT the meeting go into 'closed session' (in camera) - time 12:30 P.M., pertaining to Agenda Item 6.2 - Labour Matter [FOIP Act - Sec. 17] - Re: Personnel Matter.

• Carried

RESOLUTION CM-2020-01-41
Moved by WILSON

THAT the meeting come out of 'closed session' - time 1:08 P.M.

• Carried

RESOLUTION CM-2020-01-43
Moved by LINK

THAT the meeting go into ‘closed session’ (in camera) – time 1:35 P.M., pertaining to the following:

- Agenda Item 6.1 - Labour Matter [FOIP Act – Sec. 17] – Re: Retirement Incentive Program (Employee # 5931)
- Agenda Item 6.3 - Legal Matter [FOIP Act – Sec. 16] – Re: Other Organizations (GFL)
- Agenda Item 6.4 - Legal Matter [FOIP Act – Sec. 16] – Re: Drumheller & District Solid Waste Management Association – Contract
- Agenda Item 6.5 - Legal Matter [FOIP Act – Sec. 16] – Re: Southern Alberta Energy from Waste Association

• Carried

RESOLUTION CM-2020-01-44
Moved by LINK

THAT the meeting come out of 'closed session' - time 2:44 P.M.

• Carried

6.6 Motions Arising Following The Closed (In Camera) Sessions

RESOLUTION CM-2020-01-45
Moved by LINK

TO ACCEPT, with regret, information received from Employee # 5931 providing notice of retirement; and further that Wheatland County provide the retirement incentive to the employee as per County Policy – Retirement Incentive Program.

• Carried

RESOLUTION CM-2020-01-46
Moved by KLASSEN

TO APPOINT Mr. Brian Henderson as the Wheatland County Chief Administrative Officer, pursuant to the Municipal Government Act and the County's CAO Bylaw (2019-18), according to the terms of the employment agreement.

• Carried

RESOLUTION CM-2020-01-47
Moved by WILSON

FIRST READING of Bylaw 2020-10, this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to redesignate +/- 128.74 ac within Plan 0813350, Block 1, Lot 1 from Industrial General District to Public Utility District as shown on the attached Schedule 'A'.

• Carried

RESOLUTION CM-2020-01-48
Moved by IKERT

THAT a Public Hearing for Bylaw 2020-10 be scheduled for March 3, 2020 to commence at 9:00 A.M. in Wheatland County Council Chambers.

• Carried

7. ADJOURNMENT

RESOLUTION CM-2020-01-49
Moved by KOESTER

THAT the meeting adjourn – time 2:48 P.M.

• Carried

_____

Reeve

_____

Chief Administrative Officer

_____

Recording Secretary