



# WHEATLAND COUNTY

## Regular Council Meeting Agenda

December 3, 2019, 9:00 a.m.

Pages

### 1. CALL TO ORDER AND RELATED BUSINESS

#### 1.1 Call To Order

Note: meetings are recorded and may be posted on the official Wheatland County website and/or via social media.

#### 1.2 Adoption of Agenda

#### 1.3 Adoption of Minutes

##### 1. Regular Council Meeting Minutes - Nov. 5, 2019

3

### 2. ITEMS FOR DISCUSSION AND RELATED BUSINESS

#### 2.1 Bylaw Readings and Public Hearings

##### 1. Bylaw 2019-22

Land Redesignation Bylaw

##### 1. Bylaw 2019-22 - Public Hearing

13

##### 2. Bylaw 2019-22 - Bylaw Readings

21

##### 2. Bylaw 2019-25

Land Redesignation Bylaw

##### 1. Bylaw 2019-25 - Public Hearing

31

##### 2. Bylaw 2019-25 - Bylaw Readings

40

##### 3. Bylaw 2019-34

Draft Wheatland County Fire Board Bylaw

##### 1. Bylaw 2019-34 - Bylaw Readings

56

#### 2.2 Unfinished Business or Business Arising

### 3. COUNCILLOR REPORTS

#### 3.1 Reeve's Report

61

#### 3.2 Deputy Reeve's Report

85

#### 3.3 Division 1 Councillor Report

#### 3.4 Division 3 Councillor Report

86

#### 3.5 Division 4 Councillor Report

87

#### 3.6 Division 6 Councillor Report

#### 3.7 Division 7 Councillor Report

89

### 4. DEPARTMENT REPORTS AND RELATED BUSINESS

#### 4.1 Interim Chief Administrative Officer

##### 1. Interim CAO Report

90

#### 4.2 Corporate and Financial Services

##### 1. Corporate & Financial Services Report

92

##### 2. Community Enhancement Regional Board

94

##### 3. Property Tax Penalties

96

4.	Unapproved Interim Operating Budget	100
4.3	Community and Development Services	
1.	Community & Development Services Report	165
2.	SDAB Member Appointment	175
3.	SDAB Designate Officer	177
4.	Economic Development Board - Members	179
5.	CP Holiday Train Event	181
6.	License of Occupation Agreement	185
7.	Speargrass Community Assoc. Request	200
8.	Subdivision Time Extension Request	204
4.4	Transportation and Agriculture	
1.	Transportation & Agriculture Report	211
2.	Sale of County Land within SW-36-23-22-W4	214
5.	<b>CORRESPONDENCE / INFORMATION</b>	
5.1	Correspondence & Information Items	218
6.	<b>CLOSED SESSION (IN CAMERA)</b>	
6.1	Closed Session [Labour Matters - FOIP Act - Sec. 17] - Re: Retirement Incentive Program (Employee # 5025, 5079, & 5924)	
6.2	Closed Session [Labour Matter - FOIP Act - Sec. 17] - Re: Hiring Process - Chief Administrative Office	
6.3	Closed Session [Legal Matter - FOIP Act - Sec. 16] - Re: Water License	
6.4	Closed Session [Legal Matter - FOIP Act. - Sec. 16] - Re: Green for Life Compost Facility	
7.	<b>ADJOURNMENT</b>	



WHEATLAND COUNTY COUNCIL MEETING MINUTES OF  
NOVEMBER 5, 2019

Minutes of the Regular Council Meeting of the Council of Wheatland County, held at the County Office, on Tuesday, November 5, 2019, with the following present:

Reeve:	A. Link, Division 2
Deputy Reeve:	S. Klassen, Division 5
Councillors:	J. Wilson, Division 1
	D. Biggar, Division 3
	T. Ikert, Division 4
	G. Koester, Division 6
	B. Armstrong, Division 7
Interim Chief	
Administrative Officer:	B. Henderson
Communications	
Specialist:	M. Soltys
Recording Secretary:	M. Desaulniers

Call to Order

Reeve Link called the meeting to order – time 9:00 A.M. Note: the meeting may be recorded and posted on County website or via social media. The following were present when the meeting was called to order:

- Wheatland County Staff Member(s)
  - M. Boscariol – General Manager of Community & Development Services
  - S. Baers – Manager of Planning & Safety Code Services
  - M. Williams – Planner II

RESOLUTION 19-11-01

Approval of  
Agenda

**WILSON MOVED** approval of the agenda, as presented, with the following additions/revisions:

Under Agenda Item 3.1 – Unfinished Business / Business Arising  
3.1b – Ratify Councillor Attendance – Re: Meetings / Events (Oct.)  
Under Agenda Item 4.1 – Reeve’s Report  
4.1b (Fire Board Membership) - Move agenda item to a Closed (In Camera) Session  
4.1c – Gleichen & District Community Association Correspondence  
Under Agenda Item 4.3a – Division 1 Councillor Report  
4.3a(iii) – Proposed Resolution – Re: Alberta First  
Under Agenda Item 4.3b – Division 3 Councillor Report  
4.3b(ii) – Resident Correspondence – Re: Utilities  
Under Agenda Item 6.0 – Closed Session (In Camera)  
6.4 – Land Matter (FOIP Act – Sec. 16) – Re: Muirfield Servicing  
6.5 – Land Matter (FOIP Act – Sec. 17) – Re: Solid Waste Contract  
6.6 – Labour Matter (FOIP Act – Sec. 17) – Re: Fire Board Membership  
6.7 – Labour Matter (FOIP Act – Sec. 17) – Hiring Process – Chief Administrative Officer

- Carried.

RESOLUTION 19-11-02

Approval of  
Minutes

**ARMSTRONG MOVED** approval of the October 15, 2019 Wheatland County Organizational meeting minutes, as presented.

- Carried.

RESOLUTION 19-11-03

Approval of  
Minutes

**WILSON MOVED** approval of the October 15, 2019 Wheatland County Regular Council meeting minutes, as presented.

- Carried.

Initials

Reeve: \_\_\_\_\_ Interim CAO: \_\_\_\_\_

Page 1

**WHEATLAND COUNTY COUNCIL MEETING MINUTES OF  
NOVEMBER 5, 2019**

Note: a member of the press (Strathmore Times) entered the meeting at this time. Members of the public entered and left at various times throughout the meeting.

**First Reading  
Bylaw 2019-22**

M. Williams, Planner II, presented a 'Request for Decision' for first reading of Bylaw 2019-22. The purpose of the application is to redesignate +/- 0.29 acres from Agricultural General District to Country Residential District and +/- 0.79 from Country Residential District to Agricultural General District. Note: a copy of the request for decision and planning report was included in the agenda information package.

Note: M. Ziehr (General Manager of Transportation & Agriculture) entered the meeting during discussion of agenda item 2.2a – time 9:09 A.M.

**RESOLUTION 19-11-04  
Bylaw 2019-22  
(LU2019-07)**

**BIGGAR MOVED** first reading of Bylaw 2019-22, this being a bylaw for the purpose of amending Land Use Bylaw 2016-01 to redesignate +/- 0.29 acres within SE-7-23-25-W4M from Agricultural General District to Country Residential District and +/- 0.79 acres within Plan 001 2255, Block 1 from Country Residential District to Agricultural General District, as shown on the attached Schedule 'A'.

- Carried.

**RESOLUTION 19-11-05  
Public Hearing –  
Bylaw 2019-22**

**BIGGAR MOVED** that a Public Hearing for Bylaw 2019-22 be scheduled December 3, 2019 to commence at 9:00 A.M. in Wheatland County Council Chambers.

- Carried.

Note: In response an inquiry from Council, Interim CAO Henderson informed that Administration will further investigate the reason for including Alberta Health Services in the application process for redesignation of land.

**First Reading  
Bylaw 2019-26**

M. Williams, Planner II, presented a 'Request for Decision' for first reading of Bylaw 2019-26. The purpose of the application is to redesignate +/- 2.27 acres from Agricultural General District to Country Residential District in order to facilitate a subdivision and consolidation of land. Note: a copy of the request for decision and planning report was included in the agenda information package.

**RESOLUTION 19-11-06  
Bylaw 2019-26  
(LU2019-09)**

**IKERT MOVED** first reading of Bylaw 2019-26, this being a bylaw for the purpose of amending Land Use Bylaw 2016-01 to redesignate +/- 2.27 acres within sw2-24-26-W4M from Agricultural General District to Country Residential District, as shown on the attached Schedule 'A'.

- Carried.

**RESOLUTION 19-11-07  
Public Hearing –  
Bylaw 2019-26**

**KLASSEN MOVED** that a Public Hearing for Bylaw 2019-26 be scheduled December 17, 2019 to commence at 9:00 A.M. in Wheatland County Council Chambers.

- Carried.

**WHEATLAND COUNTY COUNCIL MEETING MINUTES OF  
NOVEMBER 5, 2019**

Annual General  
Meeting

In response to a previous direction of Council, Interim CAO B. Henderson provided possible dates in March 2020 for Council consideration to hold the 2020 Wheatland County Annual General Meeting at the Rockyford Community Centre.

**RESOLUTION 19-11-08**

Annual General  
Meeting (AGM)

**BIGGAR MOVED** approval that the 2020 Wheatland County Annual General Meeting be held on March 31st, 2020 at the Rockyford Community Centre commencing at 7:00 P.M.

- Carried.

**RESOLUTION 19-11-09**

Attendance –  
Events/Meetings

**KLASSEN MOVED** approval to ratify the attendance of Wheatland County Council representation at the following meetings/events:

- Meeting with Town of Strathmore Council (Oct. 9, 2019)
- Twp. Rd. 250 – Landowner Meeting (Oct. 16, 2019)
- Fire Mediation Meeting (Rockyford – Oct. 22, 2019)
- Economic Development – Brand Launch (Oct. 23, 2019)
- Court of Queen’s Bench – Judicial Review (Oct. 30 & 31, 2019)

- Carried.

Reeve’s Report

Reeve Link presented the ‘Reeves Report’ for the month of October 2019 (note: a copy of the report was included in the agenda package); the report highlighted the following events/meetings: Council & Municipal Planning Commission; Calgary Metropolitan Region Board (CMRB) – Tour of Wheatland County; Agricultural Service Board; Emergency Management Committee; CP Holiday Train Meetings; Landowner Meeting, CMRB Meetings; RCMP Recognition; Hope Bridges Society – Fall Gala; Wheatland Regional Partnership; Fire Mediation Meeting; Economic Development – Brand Launch; Wheatland Family & Community Support Services (Board); Alberta Budget 2019 (Teleconferences with Ministers); Dark Fibre Tour; Meeting with Minister of Municipal Affairs; Judicial Review – Re: GFL. In response to an inquiry, Reeve Link informed that the County’s Agricultural Service Board has proposed a ‘Shelterbelt and Ecobuffer Seedling Program’ for 2020.

**RESOLUTION 19-11-10**

RCMP  
Recognition

**LINK MOVED** approval that Wheatland County recognize February 1, 2020 as ‘Royal Canadian Mounted Police Day’.

- Carried.

**RESOLUTION 19-11-11**

Reeve’s Report

**LINK MOVED** acceptance of the Reeve’s Report, as presented/provided.

- Carried.

Gleichen & District  
Community Assoc.

Reeve Link presented correspondence received from the Gleichen & District Community Association, dated Oct. 29, 2019, regarding their proposed future use of the ‘Gleichen School Shop’ at its current location. Note: Reeve Link read the letter in full; a copy of the correspondence was provided to Council and Administration for their review. Discussion ensued; Council reviewed past history and current status regarding the school buildings and land. It was noted that the buildings and land is currently the property of Golden Hills School Division.

Initials

Reeve: \_\_\_\_\_ Interim CAO: \_\_\_\_\_

Page 3

## WHEATLAND COUNTY COUNCIL MEETING MINUTES OF NOVEMBER 5, 2019

Note: two members of the County's Planning Department (S. Baers & M. Williams) left the meeting during discussion – time 9:38 A.M.

### RESOLUTION 19-11-12

Gleichen School  
Shop

**LINK MOVED** approval to direct Wheatland County Administration to contact the Golden Hills School Division No. 75 to look into the feasibility of acquiring ownership of the 'Gleichen School Shop'; further that County Administration investigate an agreement with the Gleichen and District Community Association regarding future use of the building and maintenance.

- Motion Lost (Defeated).

Agenda Item  
4.1b

Note: During approval of the agenda, the following matter (agenda item 4.1b) was moved to be addressed in a closed session (in camera):

- Fire Board Bylaw – Re: Membership

Deputy Reeve's  
Report

Deputy Reeve Klassen presented the 'Division 5 Councillor & Deputy Reeve's Report' for the month of October 2019 (note: a copy of the report was included in the agenda package); the report highlighted the following events/meetings: Council & Municipal Planning Commission; Emergency Management (update); Calgary Metropolitan Region Board (CMRB) – Intermunicipal Servicing Committee; District 2 – Central RMA General Meeting; meeting with Town of Strathmore Council; CMRB Flood Workshop; Twp. Rd. 250 – Landowner Meeting; Wheatland Regional Partnership; ASB Southern Conference; Drumheller & District Solid Waste Management Association; Southern Alberta Energy from Waste Communications Workshop; meeting with Minister of Municipal Affairs.

### RESOLUTION 19-11-13

Deputy Reeve's  
Report

**KLASSEN MOVED** acceptance of the Division 5 Councillor & Deputy Reeve's Report, as presented.

- Carried.

Div. 1 Councillor  
Report

Councillor Wilson presented Council with a hard copy of the 'Division 1 Councillor Report' for the month of October 2019; the report highlighted the following events/meetings attended: Council & Municipal Planning Commission; Agricultural Service Board; Emergency Management; Southern Alberta Energy from Waste Association (SAEWA) Communications Workshop; meeting with Town of Strathmore Council; Strathmore Handi-Bus; SAEWA Board Meeting.

### RESOLUTION 19-11-14

Div. 1 Councillor  
Report

**WILSON MOVED** acceptance of the Division 1 Councillor Report, as presented.

- Carried.

### RESOLUTION 19-11-15

ASB Minutes

**WILSON MOVED** to accept, as information, the October 2, 2019 Wheatland County Agricultural Service Board Meeting Minutes, as provided.

- Carried.

Alberta First  
Resolution

Councillor Wilson presented a proposed resolution titled 'Alberta First Resolution' (note: Councillor Wilson read the resolution in full and provided a hard copy to Council and Administration). The proposed resolution highlighted a list of recommendations for the Government of Alberta to act

Initials

Reeve: \_\_\_\_\_ Interim CAO: \_\_\_\_\_

Page 4

## WHEATLAND COUNTY COUNCIL MEETING MINUTES OF NOVEMBER 5, 2019

on in order to assert Alberta's constitutional rights within confederation. Councillor Wilson requested that Wheatland County Council approve the proposed resolution for submission to the Rural Municipalities of Alberta for further consideration. Discussion ensued.

### RESOLUTION 19-11-16

Alberta First  
Resolution

**WILSON MOVED** that Wheatland County Council accepts, in principle, the proposed draft – 'Alberta First Resolution'. Further that Wheatland County invite Alberta Rural and Urban Municipalities to review the proposed resolution and provide feedback/input.

- Carried.

Div. 3 Councillor  
Report

Councillor Biggar informed Council that a copy of the 'Division 3 Councillor Report' for the month of October 2019 was included in the agenda package; the report highlighted the following events/meetings: Council & Municipal Planning Commission; Carseland Lions Club; Chamber of Commerce; Community Future Wild Rose; District 2 – Central RMA General Meeting; Wheatland & Adjacent Districts Emergency Medical Services Association; Carseland Ag Society AGM; Introduction to Experience Development by Travel Alberta; Canadian Badlands; meeting with Town of Strathmore Council; Speargrass Community Association AGM; Economic Development Board; Economic Development – Brand Launch; Wheatland Family & Community Support Services. Note: information regarding the Strathmore & Wheatland County Christmas Hamper Society (2019 Campaign) was included with the report.

Councillor Biggar informed Council that RMA has requested that the County provide direction in relation to the County's Resolution - 'Opportunity for Improvement in FCM Representation of Rural Issues and Western Perspectives'. Note: this resolution is going forward for consideration at the upcoming Rural Municipalities of Alberta Convention. Discussion ensued.

In addition to the report, Councillor Biggar provided Administration with a copy of correspondence received from a resident expressing concerns regarding penalties on utility accounts; Councillor Biggar requested that Administration review and bring back to the next scheduled Council meeting.

### RESOLUTION 19-11-17

Div. 3 Councillor  
Report

**BIGGAR MOVED** acceptance of the Division 3 Councillor Report, as presented/provided.

- Carried.

Recess

The meeting recessed for a short break – time 10:23 A.M. to 10:30 A.M.

Div. 4 Councillor  
Report

Councillor Ikert informed Council that a copy of the 'Division 4 Councillor Report' for the month of October 2019 was included in the agenda package; the report highlighted the following events/meetings: Council & Municipal Planning Commission; Agricultural Service Board; Southern Alberta Energy from Waste Association Communications Workshop; meeting with Town of Strathmore Council; Twp. Rd. 250 – Landowner Meeting; meeting with Minister of Municipal Affairs.

### RESOLUTION 19-11-18

Div. 4 Councillor  
Report

**IKERT MOVED** acceptance of the Division 4 Councillor Report, as presented/provided.

- Carried.

Initials

Reeve: \_\_\_\_\_ Interim CAO: \_\_\_\_\_

Page 5



**WHEATLAND COUNTY COUNCIL MEETING MINUTES OF  
NOVEMBER 5, 2019**

**Div. 6 Councillor  
Report**

Councillor Koester informed Council that a copy of the 'Division 6 Councillor Report' for the month of October 2019 was not available in the agenda package. Councillor Koester presented a verbal report highlighting the following events/meetings: Council & Municipal Planning Commission; Emergency Management Committee; Agricultural Service Board; Wheatland & Adjacent Districts Emergency Medical Services Association; meeting with Town of Strathmore Council; Wheatland Housing Management Body (Board Meeting & meeting with Minister of Seniors & Housing); Twp. Rd. 250 – Landowner Meeting; Calgary Metropolitan Region Board – Governance Committee; Fire Mediation Meeting; Hospice Society AGM; Conference Call with Minister of Seniors & Housing – Re: Social Housing; Meeting with Minister of Municipal Affairs; call from citizen – re: solid waste contract. A brief discussion ensued.

Note: M. Kurceba (Manager of Financial Services) entered the meeting during presentation of the Division 6 Councillor Report – time 10:38 A.M.

**RESOLUTION 19-11-19**

**Div. 6 Councillor  
Report**

**KOESTER MOVED** acceptance of the Division 6 Councillor Report, as presented/provided.

- Carried.

**Div. 7 Councillor  
Report**

Councillor Armstrong informed Council that a copy of the 'Division 7 Councillor Report' for the month of October 2019 was included in the agenda package; the report highlighted the following events/meetings: Council & Municipal Planning Commission; Agricultural Service Board; Southern Alberta Energy from Waste Association (SAEWA) Communications Workshop; District 2 – Central RMA General Meeting; Waste Collaboration Meeting; SAEWA Board; Drumheller & District Solid Waste Management Association (DDSWMA); Wheatland Regional Partnership; ASB Southern Conference; Economic Development – Brand Launch. Note: in response to Council's inquiries; Councillor Armstrong provided clarification pertaining to the DDSWMA Board's decision regarding the tendering and awarding of the hauling contract for pick-up of waste from rural partners. Discussion ensued.

**RESOLUTION 19-11-20**

**Div. 7 Councillor  
Report**

**ARMSTRONG MOVED** acceptance of the Division 7 Councillor's Report, as presented/provided.

- Carried.

**Agenda Item  
4.4c(ii)**

Reeve Link requested that Council consider addressing agenda item 4.4c(ii) at this time; Reeve Link informed that the applicant was present. Note: no objections from Council or Administration were forthcoming. Note: staff proceeded with presentation of agenda item 4.4c(ii).

**RESOLUTION 19-11-21**

**Time Extension  
Re: SD2016-20**

**WILSON MOVED** approval of the subdivision time extension request for Subdivision Application SD2016-20 (Route 24 / Junction Corner), for a period of six (6) months (valid until May 16<sup>th</sup>, 2020); based on the information provided in the request for decision.

- Carried.

**WHEATLAND COUNTY COUNCIL MEETING MINUTES OF  
NOVEMBER 5, 2019**

Interim CAO  
Report

B. Henderson presented the Interim Chief Administrative Officer Report for the month of October 2019 (note: a copy of the report was included in the agenda information package for Council review). The report provided updates/highlights on the CAO activities, meetings, and events during the month of October.

**RESOLUTION 19-11-22**

Interim CAO  
Report

**IKERT MOVED** acceptance of the Interim Chief Administrative Officer's Report, as presented based on the information provided in the request for decision.

- Carried.

Corporate & Financial  
Services Report

On behalf of the Department, Interim CAO Henderson presented the Corporate & Financial Services Report (note: a copy of the report was included in the agenda information package for Council review). The report provided updates/highlights on Corporate Services (Assessment, Finance, Human Resources, and Information Technologies).

**RESOLUTION 19-11-23**

Corporate & Financial  
Services Report

**KOESTER MOVED** acceptance of the Corporate & Financial Services Report, as presented based on the information provided in the request for decision.

- Carried.

**RESOLUTION 19-11-24**

Rescind Appointment  
of Auditor 2019

**KOESTER MOVED** approval to rescind the appointment of KPMG LLP as the auditor for Wheatland County for 2019; based on the information provided in the request for decision.

- Carried.

**RESOLUTION 19-11-25**

Audit Services  
Agreement

**BIGGAR MOVED** approval that Wheatland County enter into an agreement with MNP LLP for a three (3) year contract for financial statement audit services with a possible extension of a two (2) year term; based on the information provided in the request for decision.

- Carried.

**RESOLUTION 19-11-26**

Appointment of  
Auditor 2019

**KLASSEN MOVED** approval that Wheatland County appoint MNP LLP as the financial statement auditor for the 2019 fiscal year; based on the information provided in the request for decision.

- Carried.

**RESOLUTION 19-11-27**

Unaudited Financial  
Statement

**WILSON MOVED** to accept, as information, the Wheatland County 'Unaudited Financial Statement' as of September 30, 2019; based on the information provided in the request for decision.

- Carried.

Note: M. Kurceba (Manager of Financial Services) left the meeting – time 11:16 A.M.

Initials

Reeve: \_\_\_\_\_ Interim CAO: \_\_\_\_\_

Page 7

**WHEATLAND COUNTY COUNCIL MEETING MINUTES OF  
NOVEMBER 5, 2019**

Community &  
Development  
Services Report

General Manager M. Boscariol presented the Community and Development Services Report (note: a copy of the report was included in the agenda package for Council review). The report provided updates on the following: Community Services; Economic Development; GIS; Planning, Development & Safety Codes.

In response to an inquiry from a member of Council, General Manager Boscariol informed Council that he will look into the availability of tree replacement in the hamlet of Rosebud.

**RESOLUTION 19-11-28**

Community & Dev.  
Services Report

**IKERT MOVED** acceptance of the Community and Development Services Report, as presented based on the information provided in the request for decision.

- Carried.

Transportation &  
Agriculture Report

General Manager M. Ziehr presented the Transportation & Agriculture Report (note: a copy of the report was included in the agenda package for Council review). The report provided updates on the following topics: Public Works Crews; Hamlet and Utilities / Waste Transfer Sites; Capital Works Projects; Facilities; Gravel; Land; Wheatland Regional Water; Agriculture & Environment Report.

In response to inquiries from Council, County Administration informed of the following:

- Recommend that incidents reported by Ratepayer/Resident to Council be forwarded to County Administration for follow-up.
- Transportation Department - waiting on a response from CP Rail regarding the possibility of eliminating 'train whistles' in Carseland.
- Ratepayer/Resident inquiry (letter) regarding 'utility connection fees' – note: this matter is currently being reviewed by County Administration.
- Update – Re: future road widening project (adjacent to Grader Shop - Rosebud).
- Update – Re: Landowner Inquiry - 2019 Road Construction Project (Twp. Rd. 252).

**RESOLUTION 19-11-29**

Transportation &  
Agriculture Report

**BIGGAR MOVED** acceptance of the Transportation & Agriculture Report, as presented based on the information provided in the request for decision.

- Carried.

**RESOLUTION 19-11-30**

Lease Agreement –  
Gravel Pit

**WILSON MOVED** approval of a lease agreement for the purpose of a Municipal gravel pit within SW-3-25-17-W4M & SE-3-25-17-W4M, for a five (5) year term commencing November 5, 2019; based on the information provided in the request for decision.

- Carried.

**RESOLUTION 19-11-31**

License Agreement –  
(Lease)

**WILSON MOVED** approval that Wheatland County Administration proceed with the tender and award of a license agreement for the agricultural use of approximately 107 acres within NE-8-22-21-W4M, to be effective January 1, 2020, in accordance with Policy 9.5.2; based on the information provided in the request for decision.

- Carried.

Initials

Reeve: \_\_\_\_\_ Interim CAO: \_\_\_\_\_

Page 8



**WHEATLAND COUNTY COUNCIL MEETING MINUTES OF  
NOVEMBER 5, 2019**

Protective

Services Report

On behalf of the department, General Manager M. Boscarior presented the 'Protective Services Report' (note: a copy of the report was included in the agenda package for Council review). The report provided updates on the following: Peace Officer/Bylaw Report - stats; Protective Services – activities/events (September 2019).

**RESOLUTION 19-11-32**

Protective

Services Report

**KLASSEN MOVED** acceptance of the Protective Services Report, as presented/provided.

- Carried.

**RESOLUTION 19-11-33**

Progress Report

**WILSON MOVED** to accept, as information, the following progress report, as presented based on the information provided in the request for decision:

- Update on the proposed application process regarding 'Emotional Support Animals (ESA)' within Hamlets under the Animal Control Bylaw.

- Carried.

**RESOLUTION 19-11-34**

Correspondence/

Information Items

**ARMSTRONG MOVED** to accept the following item as information, as provided in the request for decision:

- Alberta Municipal Affairs (Office of the Minister) Correspondence – Re: Budget 2019
- Village of Standard Correspondence – Re: Council Appointments (2019 Organizational Meeting)
- Village of Rockyford Correspondence – Re: Council Appointments (2019 Organizational Meeting)
- Village of Hussar Correspondence – Re: Council Appointments (2019 Organizational Meeting)

- Carried.

Recess

The meeting recessed for a lunch break – time 11:35 A.M. Note: Council agreed to reconvene meeting at 12:30 P.M.

Call to Order

Reeve Link called the meeting to order – time 12:39 P.M. The following were present when the meeting reconvened: All Members of Council; Interim Chief Administrative Officer; General Manager of Community & Development Services; General Manager of Transportation & Agriculture; Communications Specialist; Recording Secretary.

**RESOLUTION 19-11-35**

Closed Session

**LINK MOVED** that the meeting go into 'closed session' (in camera) – time 12:40 P.M., pertaining to the following:

- Labour Matter [FOIP Act – Sec. 16] – Re: Fire Mediation Requests
- Land Matter [FOIP Act – Sec. 16] – Water Licensing – Carseland/Speargrass Area
- Land Matter [FOIP Act – Sec. 24] – Re: Former County Public Works Site
- Land Matter [FOIP Act – Sec. 16] – Re: Muirfield Servicing
- Land Matter [FOIP Act – Sec. 17] – Re: Solid Waste Contract
- Labour Matter [FOIP Act – Sec. 17] – Re: Fire Board Membership
- Labour Matter [FOIP Act – Sec. 17] – Re: Hiring Process – Chief Administrative Officer

- Carried.

Initials

Reeve: \_\_\_\_\_ Interim CAO: \_\_\_\_\_

Page 9

WHEATLAND COUNTY COUNCIL MEETING MINUTES OF  
NOVEMBER 5, 2019

Note: the closed (in-camera) session took place in the Wheatland County Committee Room. The closed session included Members of Council, Interim Chief Administrative Officer, General Manager of Community & Development Services, and the General Manager of Transportation & Agriculture.

Note: County Staff (M. Boscariol & M. Ziehr) left the meeting during the closed session – time 3:20 P.M. Councillor Wilson left the meeting during the closed session – time 3:25 P.M. The Interim CAO B. Henderson left the closed session at 3:20 P.M. and re-entered at 3:42 P.M.

RESOLUTION 19-11-36

Closed Session **LINK MOVED** that the meeting come out of ‘closed session’ – time 3:53 P.M.

- Carried.

Note: Councillor Wilson was not present when the meeting reconvened.

RESOLUTION 19-11-37

2018 Training Exercise **BIGGAR MOVED** approval that Wheatland County engage a mutual agreed upon consultant to debrief the July 7, 2018 Fire Association ‘training exercise’.

- Carried.

RESOLUTION 19-11-38

Fire Board Membership **LINK MOVED** approval to direct Wheatland County Administration to bring back the County’s Fire Board Bylaw (2019-01) to amend fire board membership to include one representative from each of the villages (Standard, Hussar, Rockyford).

- Carried.

RESOLUTION 19-11-39

Adjournment **KOESTER MOVED** that the meeting adjourn – time 3:55 P.M.

- Carried.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Interim Chief Administrative Officer

\_\_\_\_\_  
Recording Secretary



# WHEATLAND COUNTY

Where There's Room to Grow

## Request for Decision

December 3<sup>rd</sup>, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 8<sup>th</sup>, 2019

### Subject

Decision-making topic title

**Public Hearing for Bylaw 2019-22** – to redesignate +/- 0.29 acres within SE-7-23-25-W4 from Agricultural General District to Country Residential District and +/- 0.79 acres within Plan 001 2255, Block 1 from Country Residential District to Agricultural General District.

### Recommendation

Clear resolution answering – what/who/how/when

**THAT Council undertake the Public Hearing for Bylaw 2019-22.**

### GM Comments

Any additional comments regarding the reason for the recommendation

### RECOMMENDATION

Report/Document:

Attached

☐

Available

☐

None

☒

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

These parcels received conditional approval for subdivision on July 9, 2019 and at the time of writing the report, all but one condition has been met. One of the conditions for endorsement was for the applicant to apply to redesignate the lands removed from Plan 001 2255, Block 1 to Agricultural General and to redesignate the lands added to Plan 001 2255, Block 1 to Country Residential to align with the new property lines. This bylaw is the result of that application.

The application generally aligns with the objectives, policies and goals of the SSRP, RGMS, and MDP, all of which speak to maintaining and supporting agricultural land base within the region. Conflict between the land uses is not likely, as the configuration has been similar for the last several years. Existing and proposed land uses will align with the proposed land use districts.

### Relevant Policy / Practices / Legislation

### Strategic Relevance

SSRP Implementation Plan: Agriculture  
RGMS 4.3  
MDP Policies 3.1, 3.6  
Land Use Bylaw 2016-01

**Response Options and Desired Outcome(s)**

THAT Council undertake the Public Hearing for 2019-22.

**IMPLICATIONS OF RECOMMENDATION****General**

Proceed with consideration of the above bylaw amendments by Council in a timely manner.

**Organizational**

N/A

**Financial**

N/A

**Environmental, Staff and Public Safety**

N/A

**Follow-up Action / Communications**

Administration will present the RFD for Second and Third Reading if Council approves.

Submitted  
by:



Megan Williams, BCD  
Planner II

Reviewed  
by:

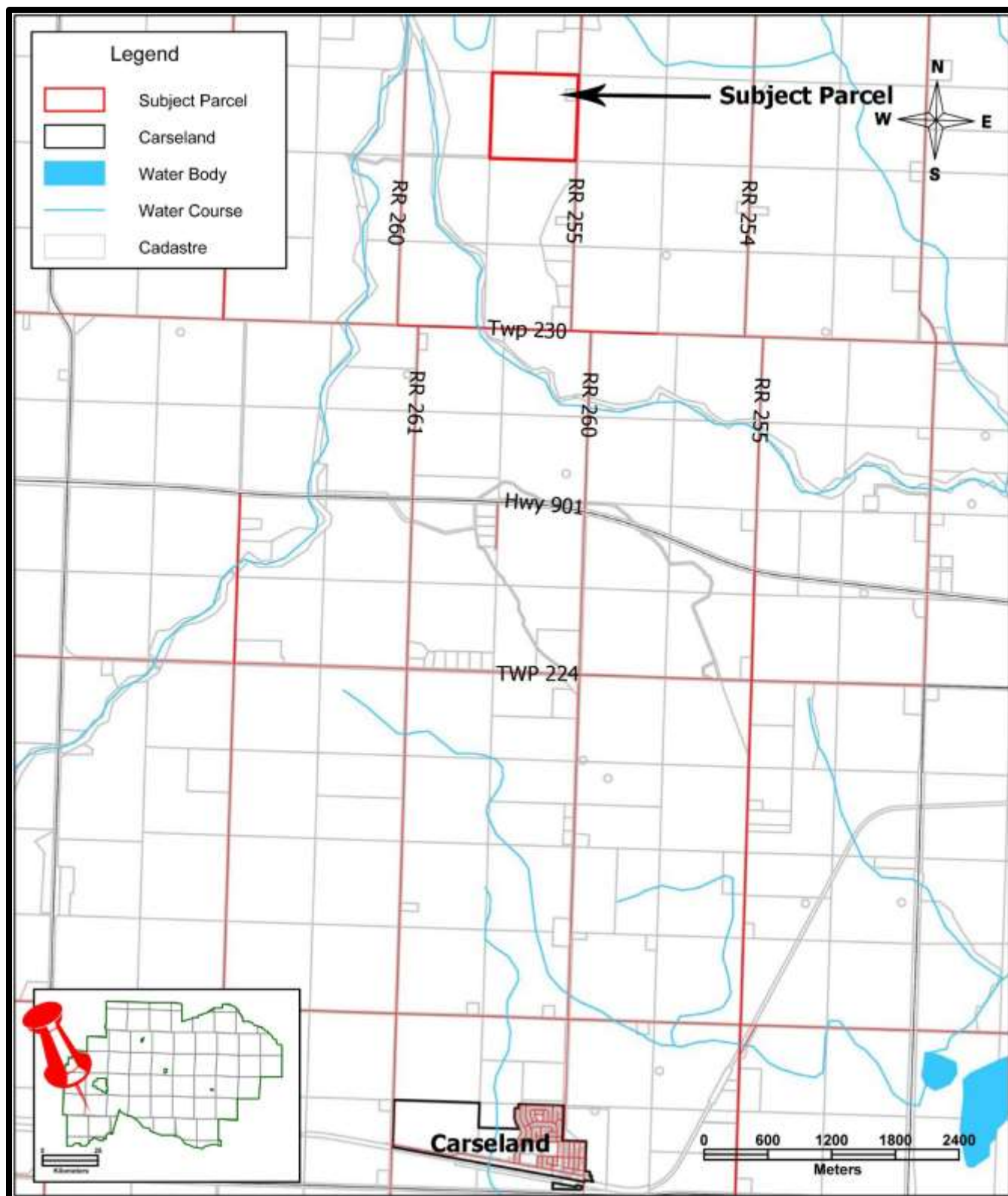


Matthew Boscariol, MES, MCIP, RPP  
General Manager of Community &  
Development Services



Brian Henderson, CPA, CA  
Interim CAO

# LOCATION PLAN

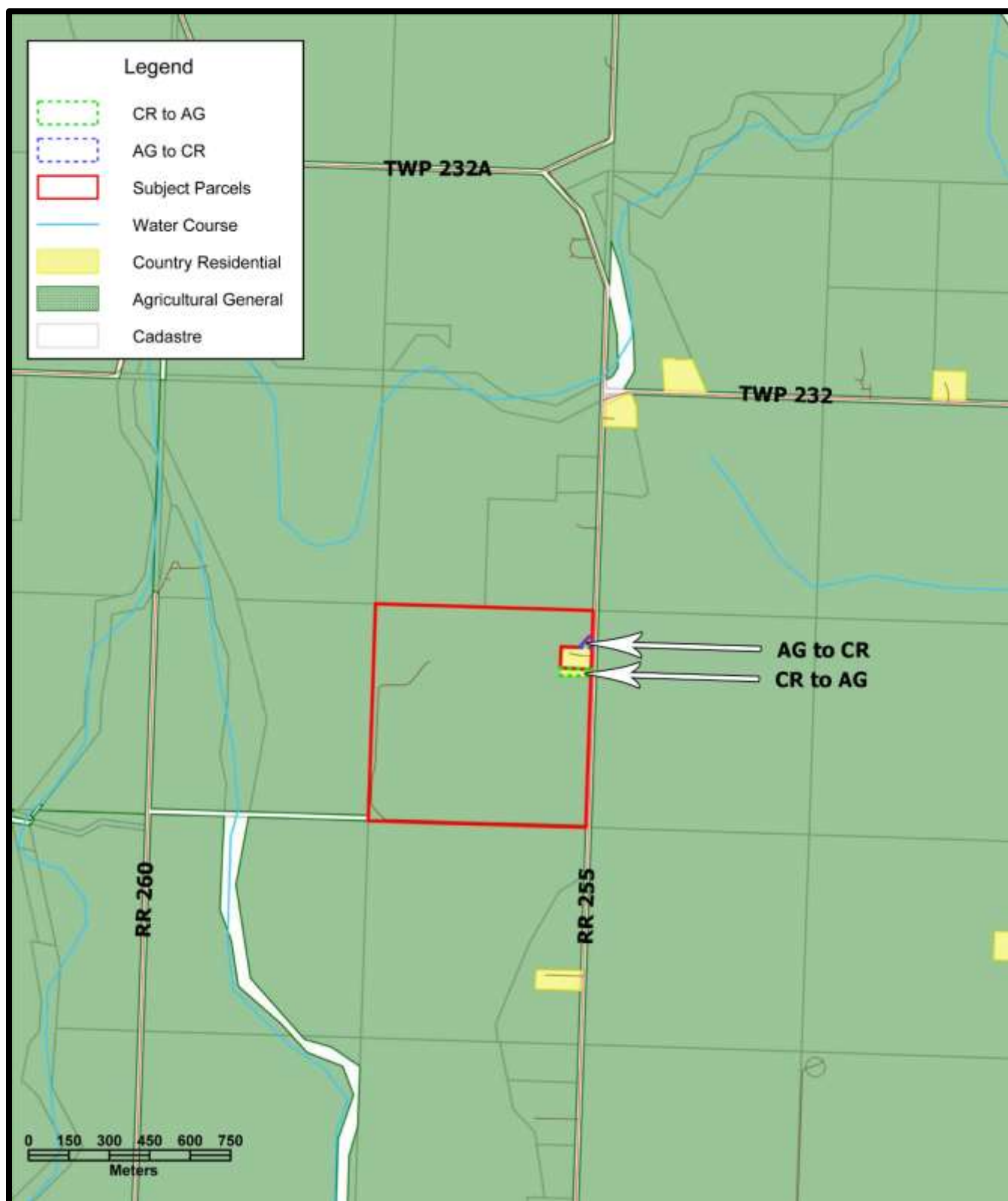




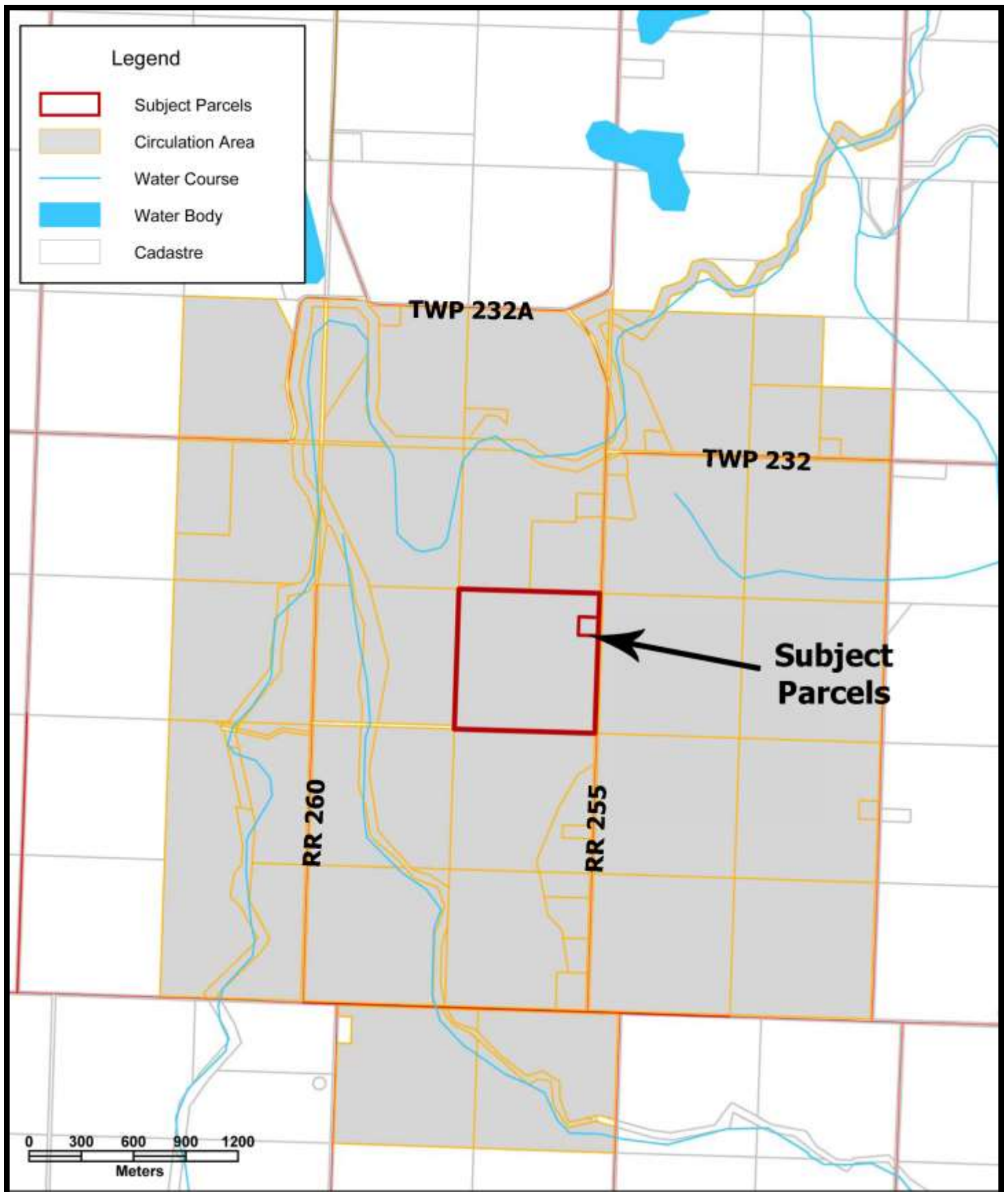
## AERIAL IMAGERY



## LAND USE CONTEXT



## CIRCULATION AREA





## BYLAW 2019-22

(LU2019-07)

**BEING A BYLAW OF WHEATLAND COUNTY TO AMEND LAND USE BYLAW NO. 2016-01 BY REDESIGNATING +/- 0.29 ACRES WITHIN SE-7-23-25-W4 FROM AGRICULTURAL GENERAL (AG) DISTRICT TO COUNTRY RESIDENTIAL (CR) DISTRICT AND +/- 0.79 ACRES WITHIN PLAN 001 2255, BLOCK 1 FROM COUNTRY RESIDENTIAL (CR) DISTRICT TO AGRICULTURAL GENERAL (AG) DISTRICT**

---

**WHEREAS** the requirements for advertising this Bylaw, as per Section 606 of the *Municipal Government Act*, have been met prior to the public hearing date.

**WHEREAS** a Public Hearing was held on \_\_\_\_\_, 2019 at the Wheatland County office.

**THEREFORE** under the authority and subject to the provisions of the *Municipal Government Act*, as amended, the Council of Wheatland County enacts as follows:

1. Bylaw No. 2016-01, being the Land Use Bylaw is hereby amended by redesignating +/-0.29 acres within SE-7-23-25-W4 from Agricultural General (AG) District to Country Residential (CR) District as shown on the attached Schedule 'A' forming part of this Bylaw.
2. Bylaw No. 2016-01, being the Land Use Bylaw is hereby amended by redesignating +/-0.76 acres within Plan 001 2255, Block 1 from Country Residential (CR) District to Agricultural General (AG) District as shown on the attached Schedule 'A' forming part of this Bylaw.
3. This Bylaw comes into force when it receives third reading and is signed by the Reeve/Deputy Reeve and the CAO or Designate, as per the *Municipal Government Act*.

**BIGGAR MOVED** First Reading of Bylaw 2019-22 on November 5, 2019, this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to redesignate +/-0.29 acres within SE-7-23-25-W4 from Agricultural General District to Country Residential District and +/- 0.79 acres within Plan 001 2255, Block 1 from Country Residential District to Agricultural General District as shown on the attached Schedule 'A'.

Carried.

\_\_\_\_\_**MOVED** Second Reading of Bylaw 2019-22 on \_\_\_\_\_ and it was

Carried.

\_\_\_\_\_**MOVED** Third and Final Reading of Bylaw 2019-22 on \_\_\_\_\_ and it was

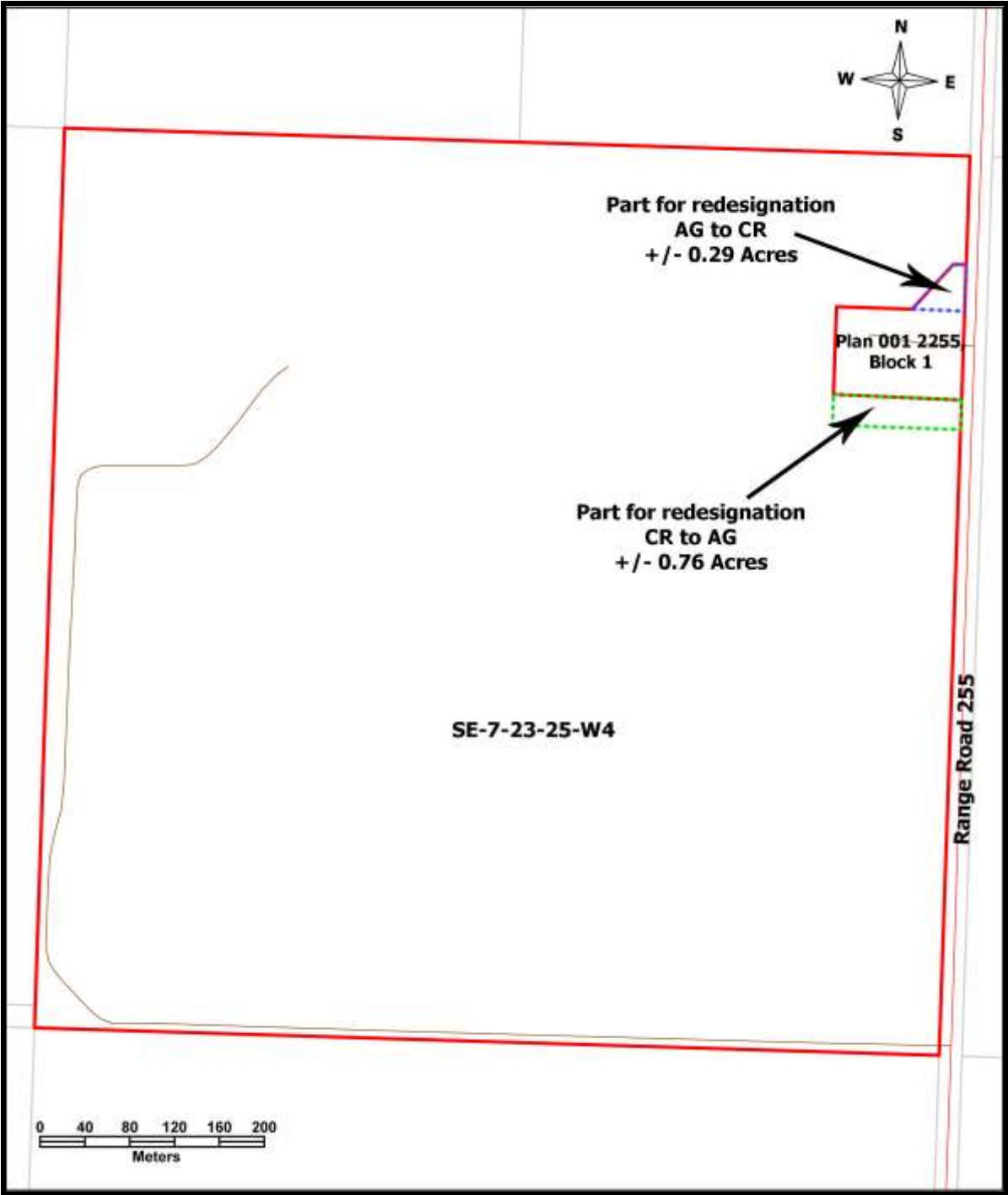
Carried.

Amber Link  
Reeve

Brian Henderson  
Interim Chief Administrative Officer

SCHEDULE 'A'

Bylaw: 2019-22



WHEATLAND COUNTY

**Legal Description:** Plan 001 2255, Block 1 and SE-7-23-25-W4  
**File No:** LU2019-07  
**Division:** 4  
**Title Area:** +/- 2.51 acres and +/-158.08 Acres, respectively  
**From:** Agricultural General (AG) District and Country Residential (CR) District  
**To:** Country Residential (CR) District and Agricultural General (AG) District



# WHEATLAND COUNTY

Where There's Room to Grow

## Request for Decision

December 3<sup>rd</sup>, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 8<sup>th</sup>, 2019

### Subject

Decision-making topic title

**Bylaw 2019-22 – Second and Third Reading** to redesignate +/- 0.29 acres within SE-7-23-25-W4 from Agricultural General District to Country Residential District and +/- 0.79 acres within Plan 001 2255, Block 1 from Country Residential District to Agricultural General District.

### Recommendation

Clear resolution answering – what/who/how/when

**THAT Council grant Second and Third Reading of Bylaw 2019-22, this being a bylaw for the purpose of amending the Land Use Bylaw 2016-01 to redesignate +/- 0.29 acres within SE-7-23-25-W4 from Agricultural General District to Country Residential District and +/- 0.79 acres within Plan 001 2255, Block 1 from Country Residential District to Agricultural General District, as shown on the attached Schedule 'A'.**

### GM Comments

Any additional comments regarding the reason for the recommendation

### RECOMMENDATION

Report/Document:

Attached

☒

Available

☐

None

☐

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

These parcels received conditional approval for subdivision on July 9, 2019 and at the time of writing the report, all but one condition has been met. One of the conditions for endorsement was for the applicant to apply to redesignate the lands removed from Plan 001 2255, Block 1 to Agricultural General and to redesignate the lands added to Plan 001 2255, Block 1 to Country Residential to align with the new property lines. This bylaw is the result of that application.

The application generally aligns with the objectives, policies and goals of the SSRP, RGMS, and MDP, all of which speak to maintaining and supporting agricultural land base within the region. Conflict between the land uses is not likely, as the configuration has been similar for the last several years. Existing and proposed land uses will align with the proposed land use districts.

### Relevant Policy / Practices / Legislation

### Strategic Relevance

### Response Options and Desired Outcome(s)

- Option #1: THAT Second and Third Reading of Bylaw 2019-22 be granted  
Motion #1 THAT Bylaw 2019-22 be given Second Reading.  
Motion #2 THAT Bylaw 2019-22 be given Third Reading.
- Option #2: THAT Bylaw 2019-22 be refused.  
Motion #1 THAT First Reading of Bylaw 2019-22 be rescinded.
- Option #3: THAT Council approve an alternate recommendation.

### Staff is recommending Option #1 - Approval for the following reasons:

- The proposal generally aligns with the SSRP, RGMS and MDP in terms of what is proposed.
- The proposed amendment aligns with the rules and regulations for the Agricultural General (AG) and Country Residential (CR) Districts.

### IMPLICATIONS OF RECOMMENDATION

#### General

The land uses will align with the approved subdivision boundaries

#### Organizational

N/A

#### Financial

N/A

#### Environmental, Staff and Public Safety

N/A

### Follow-up Action / Communications

Staff will notify both landowners of Council's decision and will continue to assist the landowners complete the subdivision conditions.

Submitted  
by:



Megan Williams, BCD  
Planner II

Reviewed  
by:



Matthew Boscariol, MES, MCIP, RPP  
General Manager of Community &  
Development Services



Brian Henderson, CPA, CA  
Interim CAO



**PLANNING REPORT**  
**2<sup>nd</sup> & 3<sup>rd</sup> Reading – COUNCIL**  
**December 3<sup>rd</sup>, 2019**

<b>BYLAW #:</b> 2019-22	<b>File No:</b> LU2019-07
<b>Legal Description:</b> Plan 001 2255, Block 1 SE-7-23-25-W4	<b>TITLED AREA:</b> +/- 2.51 acres +/- 157.5 acres
<b>EXISTING LAND USE DISTRICT:</b> Country Residential and Agricultural General and Agricultural General and Country Residential	<b>PROPOSED LAND USE DISTRICT:</b> Country Residential and Agricultural General
The purpose of this application is to redesignate the portions of a recent boundary adjustment to ensure the land uses are synonymous within their respective boundaries.	

**LOCATION:**

Adjacent to Range Road 255, approximately 9 kilometers north of Carseland.

**BACKGROUND INFORMATION:**

These parcels received conditional approval for subdivision on July 9, 2019 and at the time of writing the report, all but one condition has been met. One of the conditions for endorsement was for the applicant to apply to redesignate the lands removed from Plan 001 2255, Block 1 to Agricultural General and to redesignate the lands added to Plan 001 2255, Block 1 to Country Residential to align with the new property lines. This bylaw is the result of that application. First reading was granted to this bylaw on November 5<sup>th</sup>, 2019.

**POLICY ANALYSIS:**

**Interim Regional Evaluation Framework (IREF):**

This parcel is outside of the CMRB plan area, therefore it was not circulated to the Board for review.

**South Saskatchewan Regional Plan (SSRP):**

The application generally aligns with the SSRP. It is aligning the land use districts with the adjusted boundaries, and with the existing land uses. Cultivated land is proposed to be redesignated to Agricultural General District and residentially developed land is proposed to be redesignated to Country Residential District. This supports the policies within the SSRP to maintain and support the region's agricultural land base.

**Regional Growth Management Strategy Plan (RGMS):**

The application aligns with the RGMS. It is redistricting land to Agricultural General District and limits the amount of land removed from agricultural use. This directly supports the goals and policies under the Agriculture theme of the RGMS.

**Municipal Development Plan (MDP):**

The application aligns with the MDP. As with the RGMS, the land being redistricted to agricultural general and the limited amount of land being redistricted to country residential supports the agricultural

objectives and policies. Conflict between land uses is likely to be minimal, as these properties have had a similar configuration for several years.

### Land Use Bylaw:

The application aims to align the existing and proposed land uses with their appropriate land use district. Please see below for the uses within the Agricultural General and Country Residential districts.

### Agricultural General

Permitted	Discretionary
Accessory Building / Structure	Abattoir
Agricultural Operation <sup>1</sup>	Agricultural Processing – Major
Agricultural Processing – Minor	Bed and Breakfast
Dwelling, Clustered Farm	Composting Facility
Dwelling, Manufactured	Day Home
Dwelling, Modular	Dwelling, Accessory
Dwelling, Moved On	Dwelling, Temporary
Dwelling, Secondary Suite	Equestrian Centre
Dwelling, Single Detached	Farm Gate Sales
Farm Building	Greenhouse, Public
Greenhouse, Private	Home-Based Business, Type 2
Shipping Container	Home-Based Business, Type 3
Signs not requiring a Development Permit <sup>1</sup>	Kennel
Solar Panel, Ground Mount <sup>1</sup>	Nursery
Solar Panel, Structure Mount <sup>1</sup>	Shooting Range, Minor
Stripping and Grading <sup>1</sup>	Signs requiring a Development Permit <sup>^</sup>
WECS (micro) <sup>1</sup>	Stockpile
WECS (Category 1) <sup>1</sup>	Tower

### Country Residential

Permitted	Discretionary
Accessory Building / Structure	Bed and Breakfast
Agricultural Operation <sup>2</sup>	Dwelling, Accessory
Agricultural Processing - Minor	Dwelling, Temporary
Day Home	Equestrian Centre
Dwelling, Duplex	Farm Gate Sales
Dwelling, Manufactured	Kennel
Dwelling, Modular	Home-Based Business, Type 3
Dwelling, Moved On	Market Garden
Dwelling, Secondary Suite	Nursery
Dwelling, Semi-Detached	Show Home
Dwelling, Single Detached	Signs requiring a Development Permit <sup>^</sup>
Farm Building <sup>2</sup>	Tower
Greenhouse, Private	
Home-Based Business, Type 2	

Shipping Container	
Signs not requiring a Development Permit <sup>1</sup>	
Solar Panel, Ground Mount <sup>1</sup>	
Solar Panel, Structure Mount <sup>1</sup>	
Stripping and Grading <sup>1</sup>	
WECS (micro) <sup>1</sup>	
WECS (Category 1) <sup>1</sup>	

## CIRCULATION COMMENTS:

EXTERNAL AGENCIES	COMMENTS
AB Community Development	No concerns
AB Culture and Tourism	No concerns
AER	No concerns
AHS	I would like to confirm that Alberta Health Services, Environmental Public Health has received and reviewed the above-noted application. Provided that water and waste water systems are within their proposed property boundaries, and meet construction and setback requirements, we do not have any concerns.
ATCO Gas	No objection
ATCO Pipelines	No objection
CPR	No concerns
Ember Resources	No concerns
Fortis Alberta	No concerns
TELUS Network Planning	No objections
WID	WID has no objections to the subdivisions, however would like to advise that any future development where our pipeline is located, will have to abide by the setbacks from WID's works. <b>Staff clarified this was a redesignation application. WID still wished the comments to be put forward.</b>
INTERNAL DEPARTMENTS	
Agriculture & Environmental Services	No comments
Emergency Services	No comment
Protective Services	No comment
Development Services	No concerns
Transportation & Infrastructure Services	No concerns

**OPTIONS:**

Option #1: THAT Second and Third Reading of Bylaw 2019-22 be granted.

Motion #1 THAT Bylaw 2019-22 be given Second Reading.

Motion #2 THAT Bylaw 2019-22 be given Third Reading.

Option #2: THAT Bylaw 2019-22 be refused.

Motion #1 THAT First Reading of Bylaw 2019-22 be rescinded.

Option #3 THAT Council approve an alternate recommendation.

**RECOMMENDATION**

**Staff is recommending Option #1 - Approval for the following reasons:**

- The proposal generally aligns with the SSRP, RGMS and MDP in terms of what is proposed.
- The proposal aligns with the LUB Country Residential District and Agricultural General District rules and regulations.

Respectfully submitted,

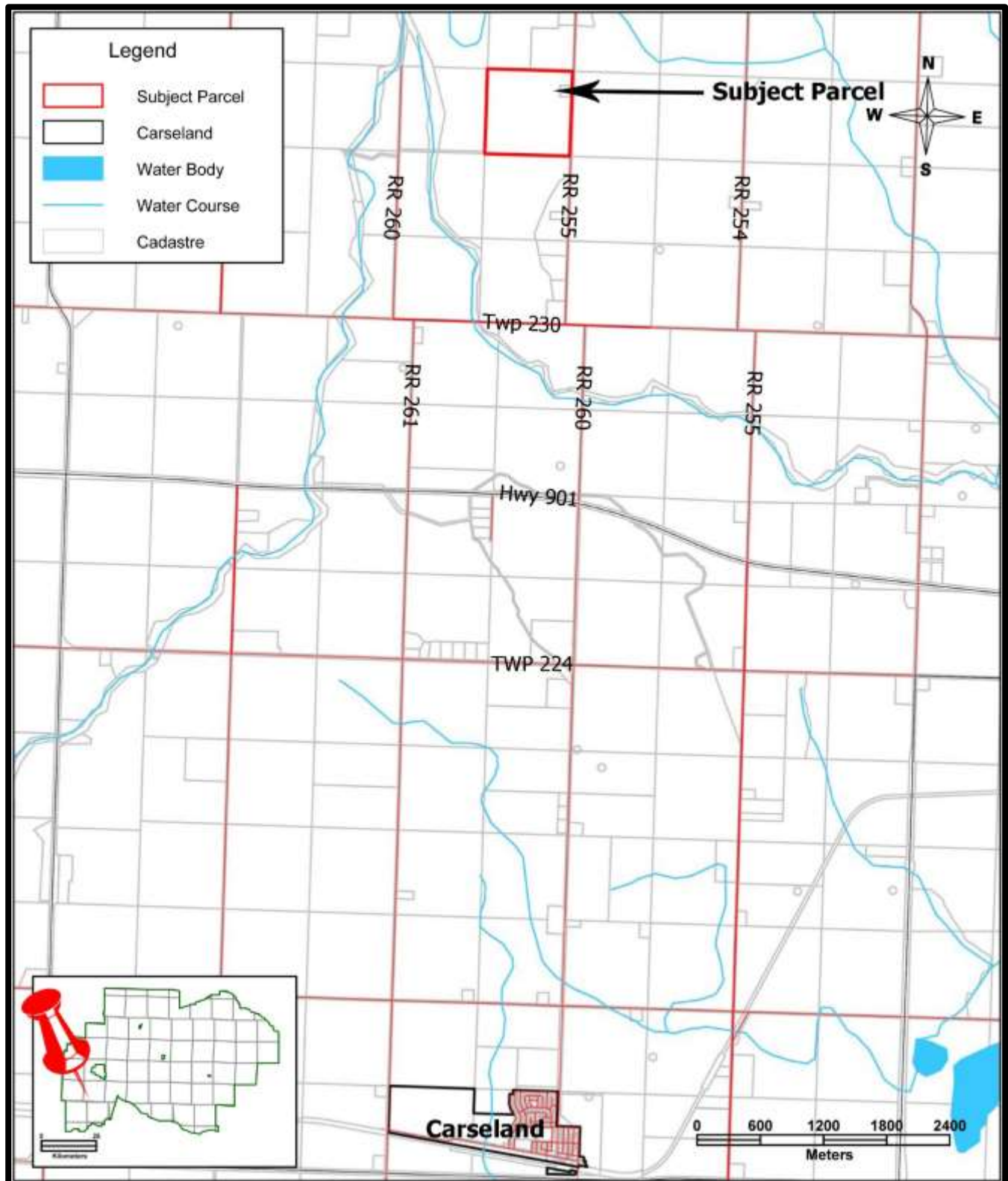


Megan Williams, Planner II  
Planning and Development Department





## LOCATION PLAN



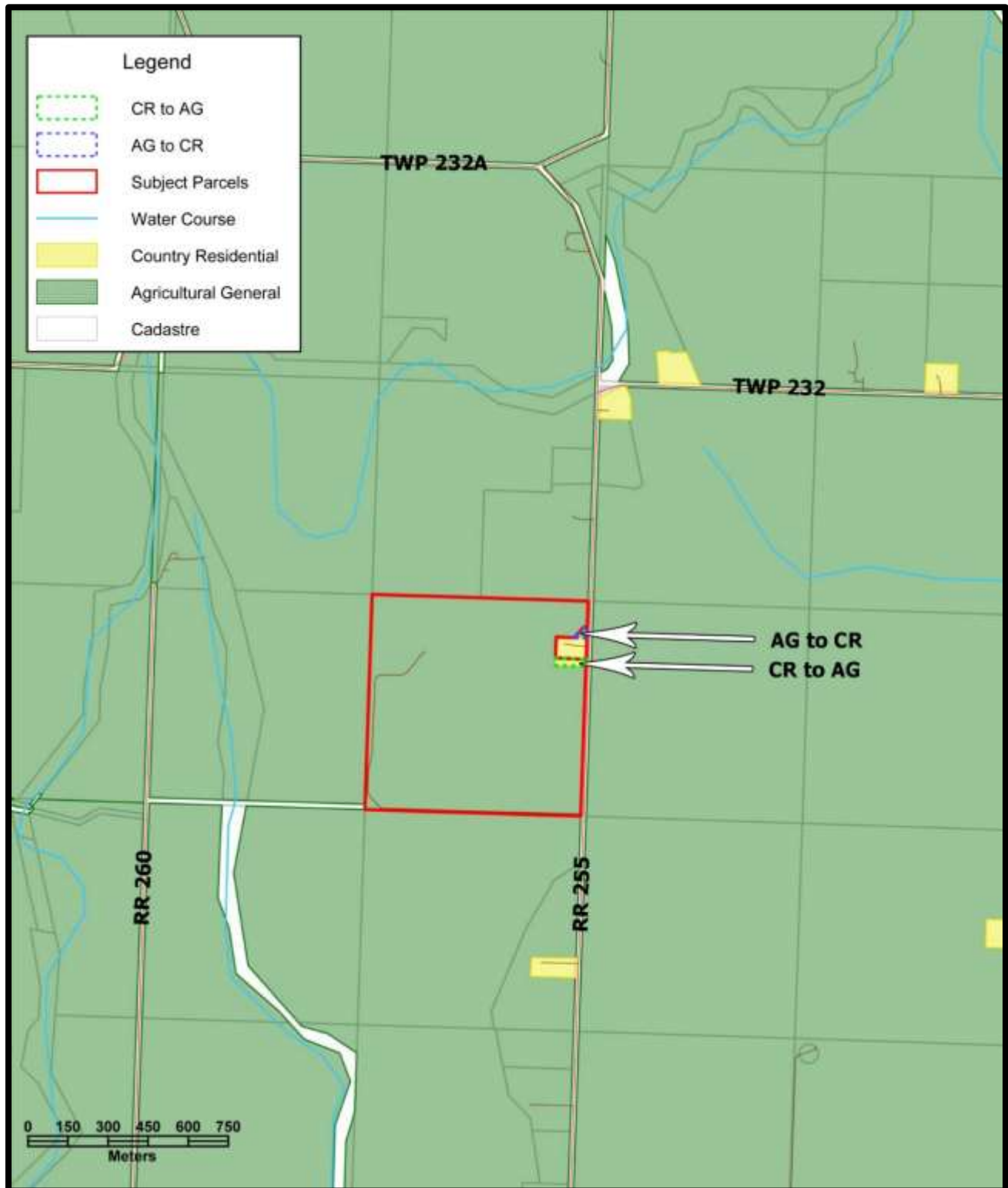


## AERIAL IMAGERY





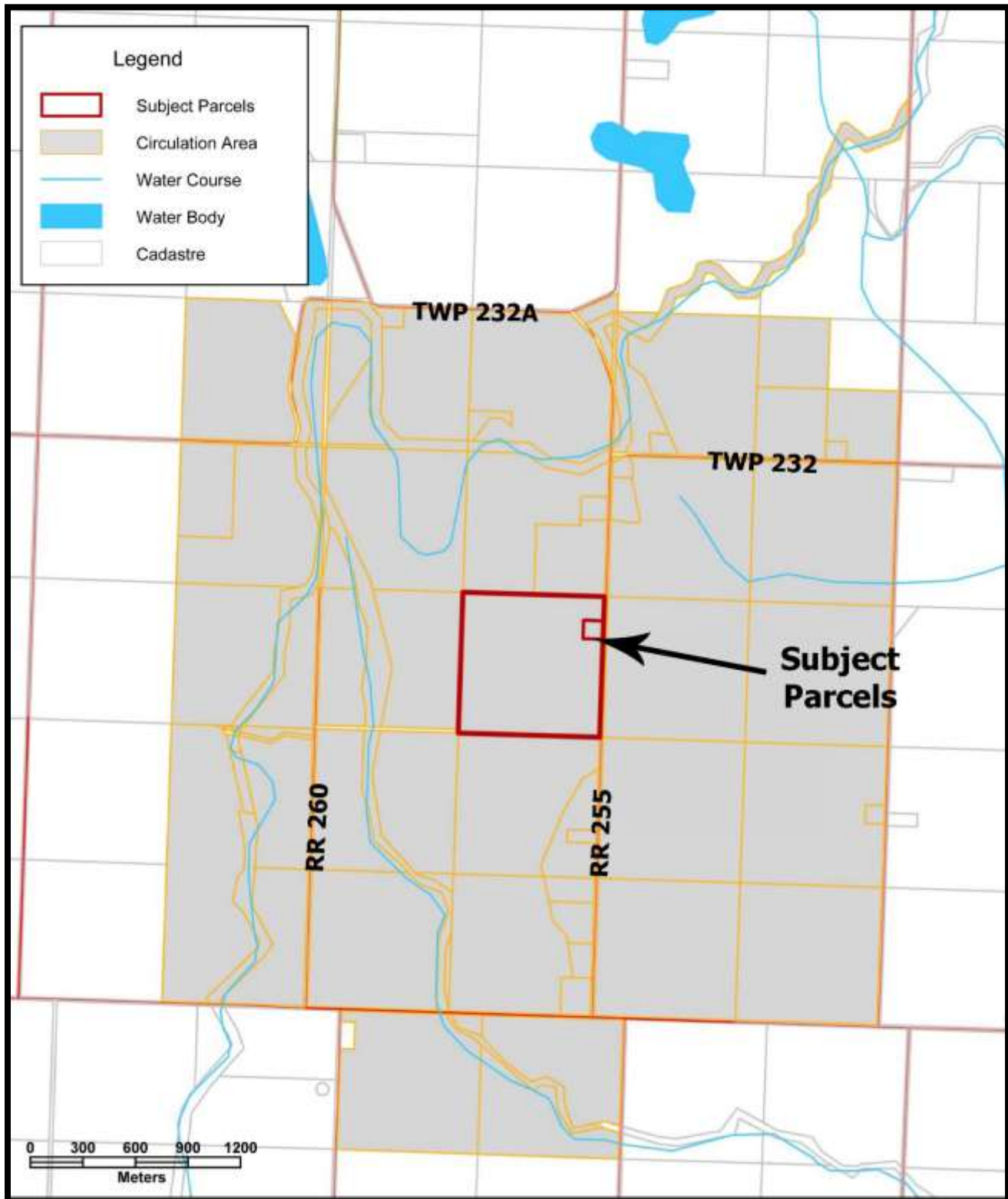
## LAND USE CONTEXT







## CIRCULATION AREA





# WHEATLAND COUNTY

Where There's Room to Grow

## Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 20, 2019

### Subject

Decision-making topic title

**Public Hearing for Bylaw 2019-25** – to redesignate +/- 128.74 acres of Plan 081 3350, Block 1, Lot 1 from Agricultural General (AG) District to Industrial General (IG) District.

Location: 110 metres east of Highway 901 and 355 metres south of Highway 1. 2.75 kilometres east of Gleichen.

### Recommendation

Clear resolution answering – what/who/how/when

**THAT Council undertake the Public Hearing for Bylaw 2019-25.**

### GM Comments

Any additional comments regarding the reason for the recommendation

### RECOMMENDATION

Report/Document:

Attached

☐

Available

☐

None

☒

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

Staff was directed to investigate and locate County-owned parcels that could be pre-zoned to Industrial General as part of a pilot project to increase industrial activity in appropriate areas of the County that do not detract from areas already identified in approved area structure plans. The purpose of pre-zoning certain parcels is to attract and accommodate industrial growth by removing perceived barriers such as processing timelines for approvals.

The following criteria was used for selecting parcels for this project:

- parcel size – over 80 acres; and
- location or proximity to a highway or rail line (within 1 mile).

Based on the criteria above, three sites (see attached maps) were initially selected for Council's consideration; however, after further research and analysis two sites were removed from consideration. Site #1 contains a gravel pit that is planned for future expansion, and Site #2 contains a reclaimed gravel pit that has not been issued a reclamation certificate from the Province yet; therefore, both sites were removed from consideration.

This leaves only Site #3, Plan 0813350, Block 1, Lot 1 for Council's consideration. This site is adjacent to the Gleichen sewage lagoon and is used for effluent discharge. There are strict regulations from

the provincial government regarding municipal wastewater that includes soil conditions, drainage, and crops permitted to grow on the site.

### **Key Considerations for Site #3 Selection**

Site #3 is +/-128.74 acres and receives the effluent discharge from the Gleichen lagoons via a pivot irrigation system. Staff has reviewed the suitability of this site for future industrial development and has determined that it meets the objectives and criteria for pre-zoning industrial sites to increase industrial activity in the County. However, the following items will need to be addressed should industrial development proceed on this site:

- The entire 128.74-acre parcel is required to safely and effectively dispose Gleichen's effluent. Therefore, the County will need to explore alternative sites for discharging the lagoons.
  - An alternative discharge site will require Alberta Environment and Parks (AEP) approval.
- The parcel is currently leased for agricultural operations; the lease expires October 14, 2023.
  - The Tenant is able to continue his agricultural pursuits as the pre-zoning will not change his lease agreement.

No studies were obtained for this parcel. Typically, Staff would request a groundwater assessment and a Private Sewage Disposal System (PSDS) report with a redesignation application, as the intent is for this parcel to be fully serviced with water and wastewater, these reports were deemed unnecessary.

Council granted first reading to redesignate this parcel on October 15, 2019.

The pilot project generally aligns with the South Saskatchewan Regional Plan, Regional Growth Management Strategy, and Municipal Development Plan. Though it would be converting agricultural land, the land can still be used for agricultural purposes until a developer submits a proposal. It aligns with the economic policies of these documents, and any proposals would need to ensure they align with the biodiversity and ecosystem function policies.

Staff received several comments from internal departments regarding the proposed redesignation site. Concerns were raised regarding the existing lease for agricultural operations, and the impact development would have on the effluent discharge.

Staff has not received any written comments from adjacent landowners, nor Siksika. Staff received several calls requesting more information and clarification on the pilot project.

### **Relevant Policy / Practices / Legislation**

### **Strategic Relevance**

SSRP Implementation Plan: Economy, Biodiversity and Ecosystems, Agriculture  
RGMS 4.3  
MDP Policies 3.1, 3.7  
Land Use Bylaw 2016-01

### **Response Options and Desired Outcome(s)**

THAT Council undertake the Public Hearing for 2019-25.

### **IMPLICATIONS OF RECOMMENDATION**

#### **General**

Proceed with consideration of Bylaw 2019-25 by Council in a timely manner.

### **Organizational**

N/A

**Financial**

N/A

**Environmental, Staff and Public Safety**

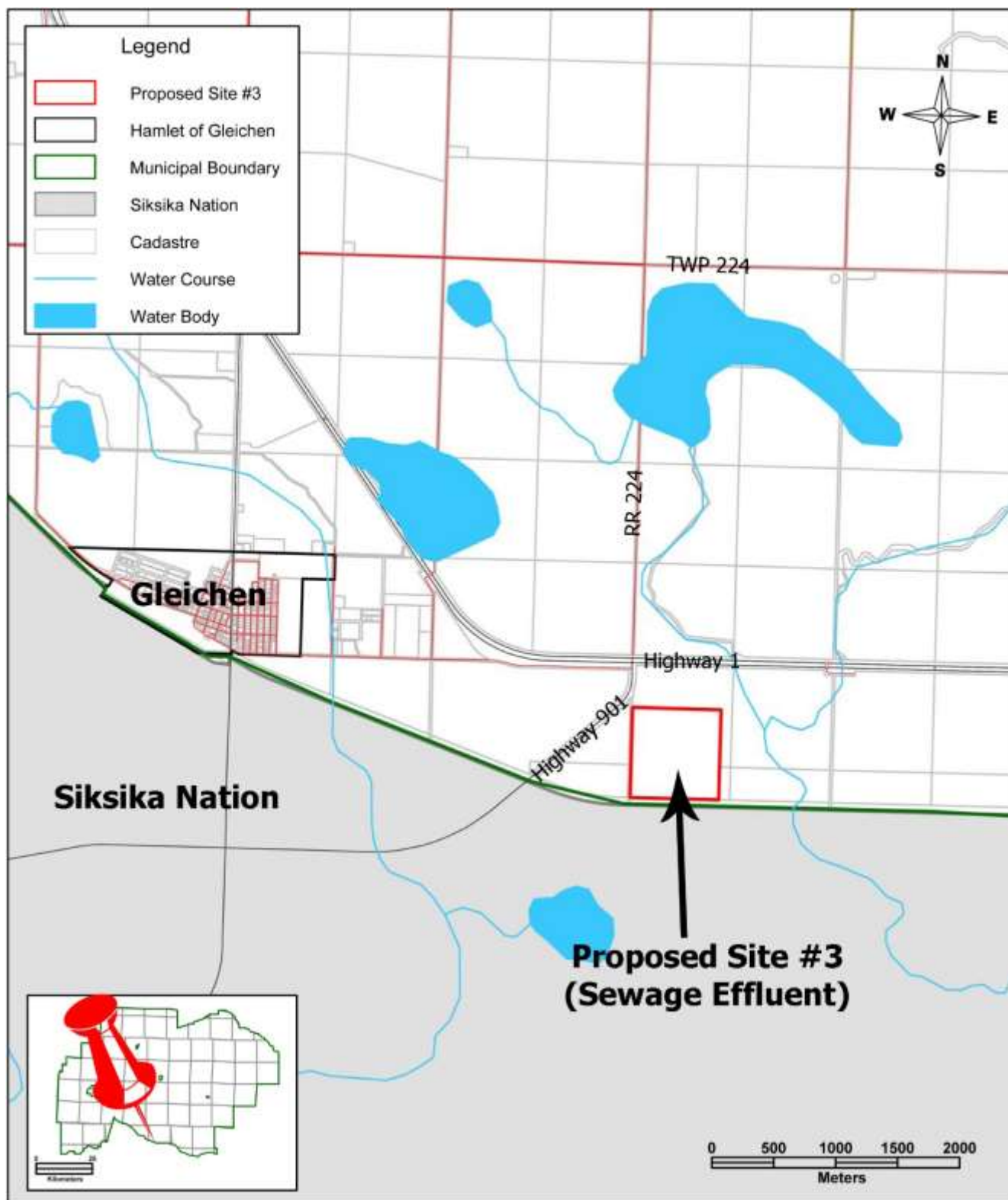
N/A

**Follow-up Action / Communications**

Administration will present the RFD for Second and Third Reading if Council approves.

Submitted  
by:Megan Williams, BCD  
Planner IIReviewed  
by:Matthew Boscariol, MES, MCIP, RPP  
General Manager of Community &  
Development ServicesBrian Henderson, CPA, CA  
Interim CAO

## LOCATION

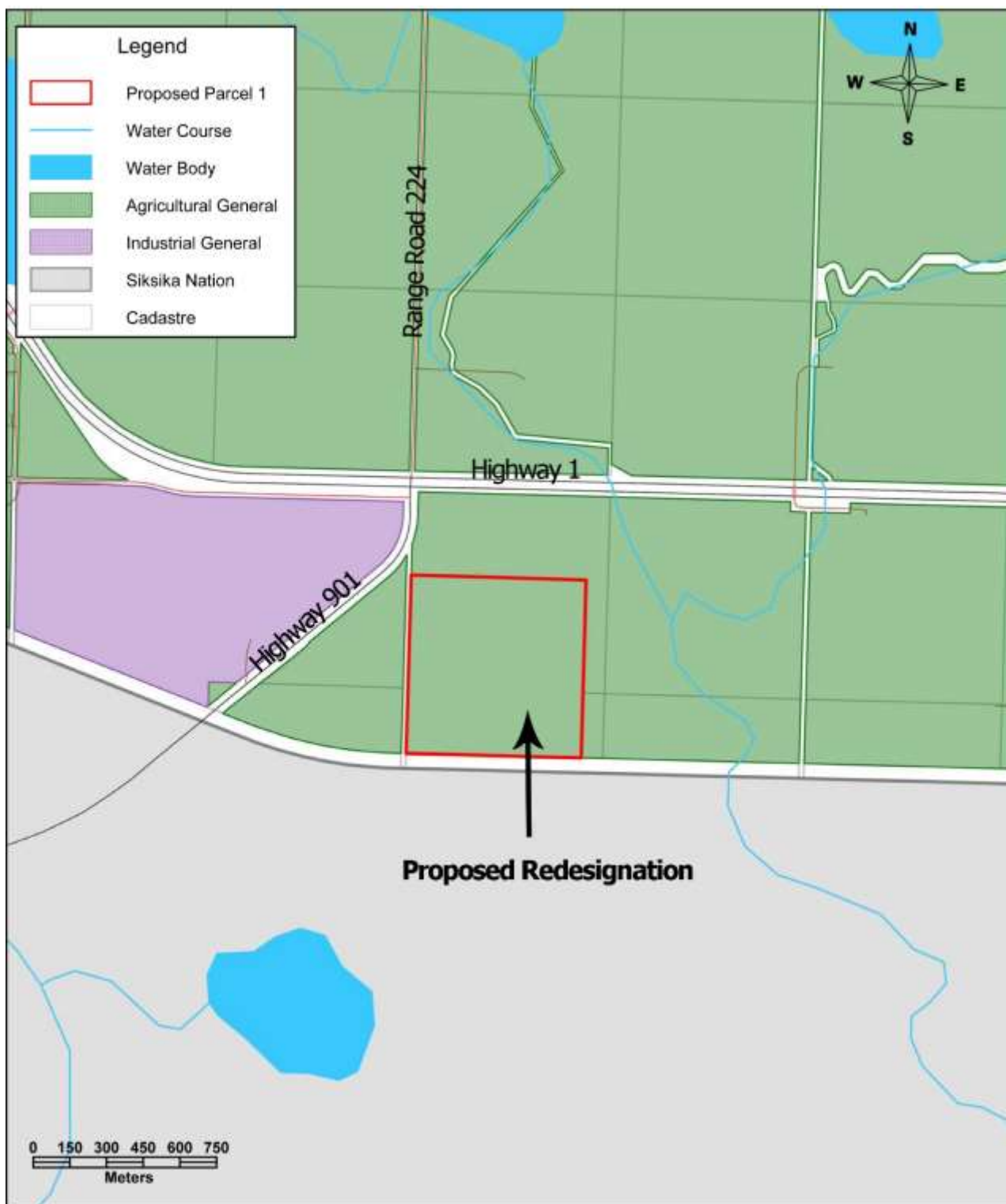




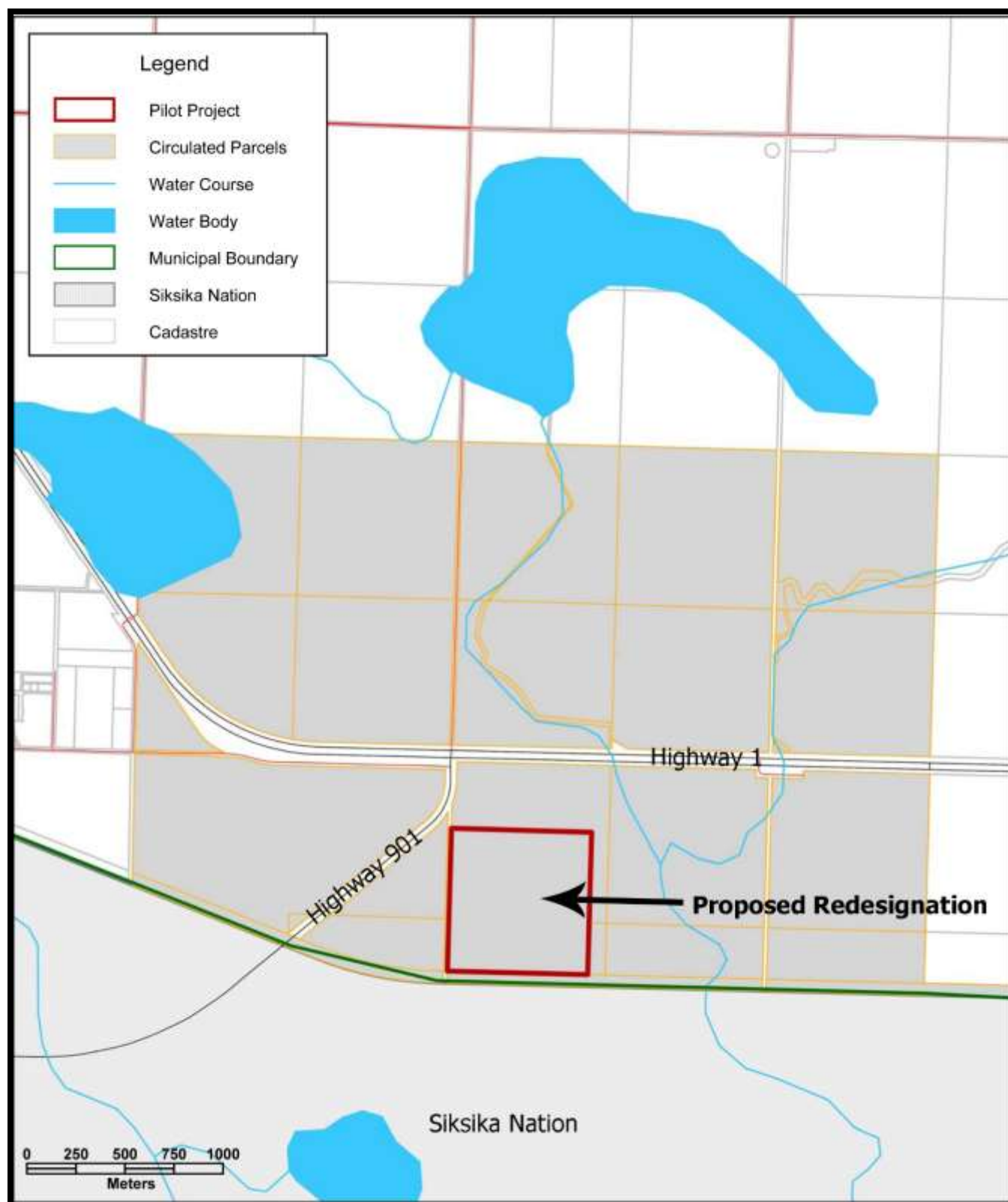
## AERIAL IMAGERY



## LAND USE CONTEXT



## CIRCULATION AREA



BYLAW 2019-25

(LU2019-08)

BEING A BYLAW OF WHEATLAND COUNTY TO AMEND LAND USE BYLAW NO. 2016-01 BY REDESIGNATING  
PLAN 0813350, BLOCK 1, LOT 1 FROM AGRICULTURAL GENERAL DISTRICT TO INDUSTRIAL GENERAL  
DISTRICT

---

**WHEREAS** the requirements for advertising this Bylaw, as per Section 606 of the *Municipal Government Act*, have been met prior to the public hearing date.

**WHEREAS** a Public Hearing was held on \_\_\_\_\_ at the Wheatland County office.

**THEREFORE** under the authority and subject to the provisions of the *Municipal Government Act*, as amended, the Council of Wheatland County enacts as follows:

- 1. Bylaw No. 2016-01, being the Land Use Bylaw is hereby amended by redesignating Plan 0813350, Block 1, Lot 1 from Agricultural General District to Industrial General District as shown on the attached Schedule ‘A’ forming part of this Bylaw.
- 2. This Bylaw comes into force when it receives third reading and is signed by the Reeve/Deputy Reeve and the CAO or Designate, as per the *Municipal Government Act*.

**WILSON MOVED** First Reading of Bylaw 2019-25 on October 15, 2019 this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to redesignate +/- 128.74 ac within Plan 0813350, Block 1, Lot 1; from Agricultural General District to Industrial General District as shown on the attached Schedule ‘A’.

Carried.

**MOVED** Second Reading of Bylaw 2019-25 on \_\_\_\_\_, 2019 and it was

Carried.

**MOVED** Third and Final Reading of Bylaw 2019-25 on \_\_\_\_\_, 2019 and it was

Carried.

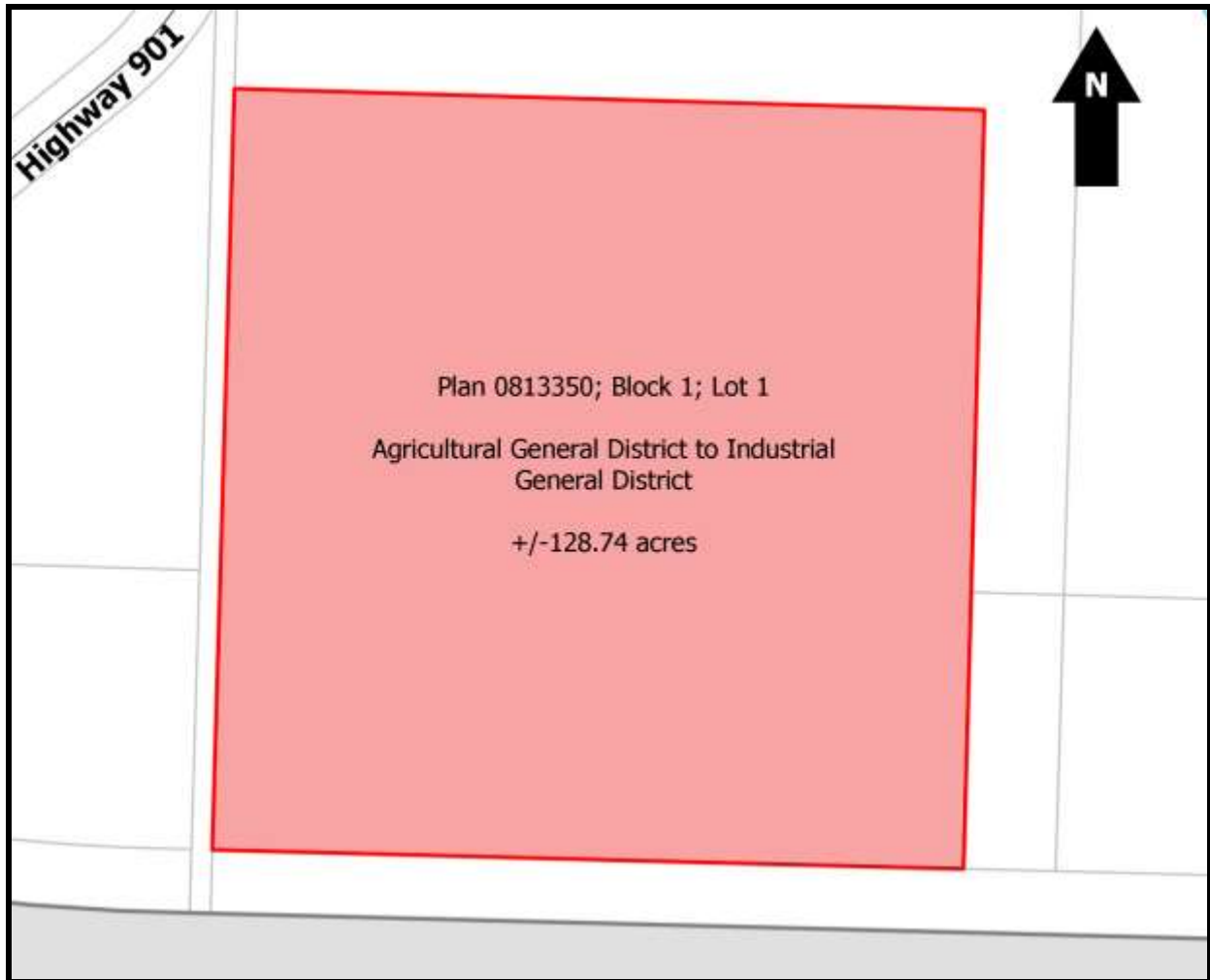
Amber Link  
Reeve

Brian Henderson  
Interim Chief Administrative Officer



## SCHEDULE 'A'

Bylaw: 2019-25



## WHEATLAND COUNTY

**Legal Description:** Plan 0813350; Block 1; Lot 1

**File No:** LU2019-08

**Division:** 1

**Title Area:** +/- 128.74 ac

**From:** Agricultural General (AG) District

**To:** Industrial General (IG) District



# WHEATLAND COUNTY

Where There's Room to Grow

## Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 20, 2019

### Subject

Decision-making topic title

**Bylaw 2019-25 – Second and Third Reading** to redesignate +/- 128.74 acres of Plan 081 3350, Block 1, Lot 1 from Agricultural General (AG) District to Industrial General (IG) District.

Location: 110 metres east of Highway 901 and 355 metres south of Highway 1, 2.75 kilometres east of Gleichen.

### Recommendation

Clear resolution answering – what/who/how/when

**THAT Council grant Second and Third Reading of Bylaw 2019-25, this being a bylaw for the purpose of amending the Land Use Bylaw 2016-01 to redesignate +/- 128.74 acres within Plan 081 3350, Block 1, Lot 1 from Agricultural General (AG) District to Industrial General (IG) District as shown on the attached Schedule 'A'.**

### GM Comments

Any additional comments regarding the reason for the recommendation

### RECOMMENDATION

Report/Document:

Attached

☒

Available

☐

None

☐

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

Staff was directed to investigate and locate County-owned parcels that could be pre-zoned to Industrial General as part of a pilot project to increase industrial activity in appropriate areas of the County that do not detract from areas already identified in approved area structure plans. The purpose of pre-zoning certain parcels is to attract and accommodate industrial growth by removing perceived barriers such as processing timelines for approvals.

The following criteria was used for selecting parcels for this project:

- parcel size – over 80 acres; and
- location or proximity to a highway or rail line (within 1 mile).

Based on the criteria above, three sites (see attached maps) were initially selected for Council's consideration; however, after further research and analysis two sites were removed from consideration. Site #1 contains a gravel pit that is planned for future expansion, and Site #2 contains a reclaimed gravel pit that has not been issued a reclamation certificate from the Province yet; therefore, both sites were removed from consideration.



This leaves only Site #3, Plan 0813350, Block 1, Lot 1 for Council's consideration. This site is adjacent to the Gleichen sewage lagoon and is used for effluent discharge. There are strict regulations from the provincial government regarding municipal wastewater that includes soil conditions, drainage, and crops permitted to grow on the site.

### **Key Considerations for Site #3 Selection**

Site #3 is +/-128.74 acres and receives the effluent discharge from the Gleichen lagoons via a pivot irrigation system. Staff has reviewed the suitability of this site for future industrial development and has determined that it meets the objectives and criteria for pre-zoning industrial sites to increase industrial activity in the County. However, the following items will need to be addressed should industrial development proceed on this site:

- The entire 128.74-acre parcel is required to safely and effectively dispose Gleichen's effluent. Therefore, the County will need to explore alternative sites for discharging the lagoons.
  - An alternative discharge site will require Alberta Environment and Parks (AEP) approval.
- The parcel is currently leased for agricultural operations; the lease expires October 14, 2023.
  - The Tenant is able to continue his agricultural pursuits as the pre-zoning will not change his lease agreement.

No studies were obtained for this parcel. Typically, Staff would request a groundwater assessment and a Private Sewage Disposal System (PSDS) report with a redesignation application, as the intent is for this parcel to be fully serviced with water and wastewater, these reports were deemed unnecessary.

Council granted first reading to redesignate this parcel on October 15, 2019.

The pilot project generally aligns with the South Saskatchewan Regional Plan, Regional Growth Management Strategy, and Municipal Development Plan. Though it would be converting agricultural land, the land can still be used for agricultural purposes until a developer submits a proposal. It aligns with the economic policies of these documents, and any proposals would need to ensure they align with the biodiversity and ecosystem function policies.

Staff received several comments from internal departments regarding the proposed redesignation site. Concerns were raised regarding the existing lease for agricultural operations, and the impact development would have on the effluent discharge.

Staff has not received any written comments from adjacent landowners, nor Siksika. Staff received several calls requesting more information and clarification on the pilot project.

### **Relevant Policy / Practices / Legislation**

#### **Strategic Relevance**

SSRP Implementation Plan: Economy, Biodiversity and Ecosystems, Agriculture  
RGMS 4.3  
MDP Policies 3.1, 3.7  
Land Use Bylaw 2016-01

#### **Response Options and Desired Outcome(s)**

- Option #1: THAT Second and Third reading of Bylaw 2019-25 be granted
- Motion #1      THAT Bylaw 2019-25 be given second reading.
- Motion #2      THAT Bylaw 2019-25 be given third reading.
- Option #2: THAT Bylaw 2019-25 be refused.

Motion #1 THAT first reading of Bylaw 2019-25 be rescinded.

Option #3 THAT Council approve an alternate recommendation.

**Staff is recommending Option #1 – Approval for the following reasons:**

- The proposed redesignation aligns with the SSRP, RGMS and MDP.
- Finding an alternate effluent discharge site can be addressed when staff receives a development proposal.
- This site meets the proximity to a primary highway and rail line criteria established for the pilot project.

**IMPLICATIONS OF RECOMMENDATION**

**General**

If Bylaw 2019-25 is given Second and Third Reading, the parcel will be redesignated to Industrial General. The lease holder could continue to operate on the parcel. If staff receives a development proposal, they will need to investigate moving the effluent site.

**Organizational**

N/A

**Financial**

If a development proposal is received, and approved, the cost of moving the effluent site would apply.

**Environmental, Staff and Public Safety**

N/A

**Follow-up Action / Communications**

N/A

Submitted  
by:



Megan Williams, BCD  
Planner II

Reviewed  
by:



Matthew Boscariol, MES, MCIP, RPP  
General Manager of Community &  
Development Services



Brian Henderson, CPA, CA  
Interim CAO



**PLANNING REPORT**  
**2<sup>nd</sup> & 3<sup>rd</sup> Reading – COUNCIL**  
**December 3<sup>rd</sup>, 2019**

<b>BYLAW #:</b> 2019-25	<b>File No:</b> LU2019-08
<b>LEGAL DESCRIPTION:</b> Plan 0813350, Block 1, Lot 1	<b>TITLED AREA:</b> 128.74 acres
<b>EXISTING LAND USE DISTRICT:</b> Agricultural General (AG) District	<b>PROPOSED LAND USE DISTRICT:</b> Industrial General (IG) District
The purpose of this application is to initiate a pilot project that aims to increase industrial activity in appropriate areas of the County.	

**LOCATION:**

Plan 0813350, Block 1, Lot 1 is 350m south of Highway 1, and adjacent to a rail line. Currently, the parcel does not have direct access to a public road, the closest road being Highway 901.

**BACKGROUND INFORMATION:**

Staff was directed to investigate and locate County-owned parcels that could be pre-zoned to Industrial General as part of a pilot project to increase industrial activity in appropriate areas of the County that do not detract from areas already identified in approved area structure plans. The purpose of pre-zoning certain parcels is to attract and accommodate industrial growth by removing perceived barriers such as processing timelines for approvals.

The following criteria was used for selecting parcels for this project:

- parcel size – over 80 acres; and
- location or proximity to a highway or rail line (within 1 mile).

Based on the criteria above, three sites (see attached maps) were initially selected for Council's consideration; however, after further research and analysis two sites were removed from consideration. Site #1 contains a gravel pit that is planned for future expansion, and Site #2 contains a reclaimed gravel pit that has not been issued a reclamation certificate from the Province yet; therefore, both sites were removed from consideration.

This leaves only Site #3, Plan 0813350, Block 1, Lot 1 for Council's consideration. This site is adjacent to the Gleichen sewage lagoon and is used for effluent discharge. There are strict regulations from the provincial government regarding municipal wastewater that includes soil conditions, drainage, and crops permitted to grow on the site.

**Key Considerations for Site #3 Selection**

Site #3 is +/-128.74 acres and receives the effluent discharge from the Gleichen lagoons via a pivot irrigation system. Staff has reviewed the suitability of this site for future industrial development and has determined that it meets the objectives and criteria for pre-zoning industrial sites to increase industrial activity in the County. However, the following items will need to be addressed should industrial development proceed on this site:

- The entire 128.74-acre parcel is required to safely and effectively dispose Gleichen's effluent. Therefore, the County will need to explore alternative sites for discharging the lagoons.
  - An alternative discharge site will require Alberta Environment and Parks (AEP) approval.

- The parcel is currently leased for agricultural operations; the lease expires October 14, 2023.
  - The Tenant is able to continue his agricultural pursuits as the pre-zoning will not change his lease agreement.

No studies were obtained for this parcel. Typically, Staff would request a groundwater assessment and a Private Sewage Disposal System (PSDS) report with a redesignation application, as the intent is for this parcel to be fully serviced with water and wastewater, these reports were deemed unnecessary.

Council granted first reading to redesignate this parcel on October 15, 2019.

## **POLICY ANALYSIS:**

### **Interim Regional Evaluation Framework (IREF):**

The proposed parcel is outside of the Calgary Metropolitan Region area and as such does not need to go to the Board for review.

### **South Saskatchewan Regional Plan (SSRP):**

The proposal generally aligns with the SSRP. Under the Economy implementation section, the SSRP speaks to broadening Alberta's economic base and inspiring entrepreneurs to innovate, commercialize and expand business across the province. This application aligns with these policies.

It does conflict with the SSRP's direction to reduce the conversion of agricultural land; the proposed parcel is currently leased to an agricultural producer. The lease agreement will allow the agricultural operations to continue on this land until the agreement expires on October 14, 2023. The SSRP also recognizes that value-added production and agricultural supporting activities all contribute to the diversification of the overall agricultural economy.

The SSRP speaks to sustaining biodiversity and ecosystem function with shared stewardship, that watersheds be managed, and that air quality be maintained. When a development is proposed, the application would need to align with the MDP and LUB, which speak to sustaining biodiversity and ecosystem function.

### **Regional Growth Management Strategy Plan (RGMS):**

The proposal generally aligns with the RGMS. The RGMS speaks against fragmenting and removing agricultural land; however, it does align with reducing conflict between land uses. The permitted types of development on this parcel are restricted due to its proximity to the sewage lagoon and its current use. Though the proposed redesignation is outside of the approved industrial area structure plans, the proposal still aligns with the RGMS's economic development goals of providing properly located industrial land within the County.

### **Municipal Development Plan (MDP):**

The proposal generally aligns with the MDP. This statutory plan also speaks against fragmenting and removing agricultural land, but also encourages expanding and diversifying Wheatland's industrial base. Other policies include considering transportation access as a major component of applications, and that applications need to prove they won't cause any significant adverse impacts on the natural environment.

As this application is to pre-zone a parcel to prepare for an industrial development, knowing what the impacts are on the natural environment will have to be determined during the development permit stage.

### **Land Use Bylaw:**

Agricultural operations are still a permitted use in the Industrial General (IG) District, and so the current operations would not need to be stopped. The majority of the uses within the IG District are permitted near a sewage lagoon. As per the *Subdivision and Development Regulations*, schools, hospitals, food establishment, and residential uses are not permitted within 300 metres of the working area of a sewage

lagoon, and any future development will need to ensure it respects this setback. The below uses are the permitted and discretionary uses within the IG District.

Permitted	Discretionary
Accessory Building / Structure	Agricultural Processing - Major
Agricultural Operation	Auction Mart
Agricultural Processing - Minor	Automotive and Equipment Services
Agricultural Support Services	Composting Facility
Cannabis Production Facilities (Only considered within the WH1ASP)	Dwelling, Employee
Commercial Storage	Industrial, Medium
Contractor Service	Mechanical Repair Shop
Essential Public Service	Signs requiring a Development Permit^
Food and Beverage Production	Tower
Greenhouse, Public	Warehouse Sales
Industrial, Light	Work Camp
Office	
Outdoor Storage	
Recreational Vehicle Storage	
Service Station	
Shipping Container	
Signs not requiring a Development Permit <sup>1</sup>	
Solar Panel, Ground Mount <sup>1</sup>	
Solar Panel, Structure Mount <sup>1</sup>	
Stripping and Grading <sup>1</sup>	
Stockpile	
Veterinary Clinic	
Warehouse Storage	
WECS (Category 1) <sup>1</sup>	
WECS (micro) <sup>1</sup>	

#### CIRCULATION COMMENTS:

Staff, at the time of writing this report, did not receive any written comments from adjacent landowners. There were several phone call inquiries regarding the purpose behind the pilot project which staff answered.

EXTERNAL AGENCIES	COMMENTS
AB Community Development	In reviewing these proposed industrial sites, it appears that Location 1 and 3, show evidence of wetlands or waterbodies, that may be crown claimable under section 3 of the <i>Public Lands Act</i> . A determination can only be made by an Alberta land surveyor, with the possible assistance of the waterbodies unit in Provincial approvals section, Edmonton. These possible wetlands should be carefully considered in connection with the Provincial wetland policy, prior to the county making future plans for these two parcels.

	<p>Location 2 shows a faint feature on our aerial photos, that could indicate a presence of a lower level wetland, field verification may be a good idea.</p> <p>Location 3 is the site Council has granted first reading on. Development proposals will need to identify any possible wetlands on this parcel.</p>
AB Culture and Tourism	<p>We have reviewed the captioned Redesignation Application and determined that we have no Historic Resources concerns with the NE 8-22-21-W4M. However, the SE 28-26-18-W4M has an HRV value of 4A, 5a and 5p. While we have no objection to the redesignation proposal, for any subsequent subdivision applications in the SE 28-26-18-W4M, the applicant must obtain <i>Historical Resources Act</i> approval prior to proceeding with any land surface disturbance associated with development by submitting a Historic Resources Application through Alberta Culture, Multiculturalism and Status of Women's Online Permitting and Clearance (OPaC) system.</p> <p>Staff inquired into whether there were historic resource concerns with Location 3 (effluent discharge parcel). AB Culture and Tourism confirmed there were no requirements for the NW/SW 9-22-22-W4M.</p>
AB Transportation	<p>Future subdivision must meet the requirements of Sections 14 and 15 of the Subdivision and Development Regulation, due to the proximity of provincial highways. Future development activity must meet the requirements of the Highways Development and Protection Regulation.</p> <p>Alberta Transportation has concerns about operational and safety impacts to the highway, should this application be approved. To mitigate these concerns, future subdivision and/or development at these locations will need to address the following:</p> <ol style="list-style-type: none"> <li>1. Access shall be located from the lower classification roadway wherever possible. This may include a requirement for dedication and construction of a parallel service road to a suitable County standard, and be open to the public.</li> <li>2. A Traffic Impact Assessment (TIA) shall be prepared by a qualified transportation professional, and reviewed by Alberta Transportation. The TIA must provide information regarding the traffic that could be generated by the proposed development, and will identify any necessary upgrades to the Highway intersection.</li> <li>3. Any development within the highway right-of-way or within 300 metres beyond the limit of a controlled highway or within 800 metres from the center point of an intersection of the highway and another highway would require a permit from Alberta Transportation. This requirement is outlined in the Highways Development and Protection Regulation, being Alberta Regulation 326/2009. The subject property is within the noted control lines and, as such, any development would require the said permit. To ensure that any future highway expansion plans are not unduly compromised, minimum setbacks would be identified and stipulated as a condition of approval such that an adequate buffer would be maintained alongside the highway and any</li> </ol>



	<p>other highway related issues could be appropriately addressed. The applicant could contact the department through the undersigned in this regard.</p> <p>4. Peripheral lighting (yard lights/area lighting) that may be considered a distraction to the motoring public or deemed to create a traffic hazard will not be permitted.</p> <p>5. Other matters that may arise once specific subdivision and/or development proposals have been made.</p> <p>If a development proposal is submitted for this parcel, staff would relay these requirements to the applicant.</p>
AHS	No comment
ATCO Electric	No comment
ATCO Gas	No objections
ATCO Pipelines	No comment
Cenovus	No comment
CNR	No comment
CPR	No comment
Encana	<p>Assets no longer belong to Encana.</p> <p>Listed purchasers were included in circulation.</p>
Fortis	No concerns; not all locations in service area
Lynx Energy	No comment
Rosebud Gas Co-Op	No objection; not all locations in service area. Gas supply would depend on the capacity required by the user
Siksika Nation	No comment
Torxen	No comment
WID	No objections
Wilson's Service Gleichen (1978 Ltd)	No comment
<b>INTERNAL DEPARTMENTS</b>	
Public Works/Transportation	0813350 1 1 is the pivot for the Gleichen effluent lagoon, and is leased as ag lands to the adjacent agricultural producer.

	<p>In regards the site at Gleichen, I'm attaching a document published by the provincial government speaking to municipal wastewater, which contains information regarding effluent irrigation design and related information.</p> <p>Approvals for effluent pivot sites must take into consideration details about the site (shape, soil conditions, area), and I expect this site would have those details somewhere in the Public Works records.</p> <p>It might be prudent prior to considering the site for development to look at an application from Wheatland County to the Province to revise the current pivot area to determine if that is feasible.</p> <p>I do not know if the pivot site is reduced in size if that has any impact on the hamlet development/size for the current and future contribution area/population. Those are simply questions that came to mind.</p> <p><b>Staff has contacted AEP and asked preliminary questions regarding decreasing the area for the effluent discharge site.</b></p> <p>NE-8-22-21-W4, +/-152.18 acres: Please note that this is an active gravel pit with an active registration with Alberta Environment, we have at least 15 years of mining. We will be stripping a new area next year and crushing 80,000 tonnes.</p> <p>SE-28-26-18-W4, +/-80 acres: This is an old gravel pit, we are currently working in obtaining a reclamation certificate from Alberta Environment. We are at least 18 months from obtaining such certificate.</p> <p><b>Staff removed these two parcels from the pilot project.</b></p>
Economic Development	<p>Due to the proximity to Siksika's industrial park development on the south side of the rail line, it may be an opportunity for Wheatland Economic Development to work with Siksika nation to develop a strategy for attracting development in both jurisdictions.</p>
Development	<p>Summary: Commented on the size of the lot being redesignated, whether it would result in a parcel with several smaller leases on it if not subdivided. Asked if there was a process that would prevent this type of development.</p> <p>NE-8-22-21-4 – Could potentially be commercial highway district. Asked about beatification.</p> <p>SE-28-26-18-4 – Could potentially be commercial highway but because it's rural, =Industrial may work better. Potential for a business that supports Natural Resource Extraction to be developed here as it is adjacent to two gravel pits.</p> <p><b>Staff would encourage development proposals for Plan 081 3351, B1, L1 to purchase and subdivide the amount of land required for the development. As the parcel is County owned, Council has more control as to what developments are applied for on the site.</b></p>

#### OPTIONS:

Option #1: THAT Second and Third Reading of Bylaw 2019-25 be granted.

Motion #1      THAT Bylaw 2019-25 be given Second Reading.

- Motion #2      THAT Bylaw 2019-25 be given Third Reading
- Option #2:      THAT Bylaw 2019-25 be refused.
- Motion #1      THAT First reading of Bylaw 2019-25 be rescinded.
- Option #3      THAT Council approve an alternate recommendation.

## **RECOMMENDATION**

### **Staff is recommending Option #1 – Council grant Second and Third Reading:**

- The proposed redesignation aligns with the SSRP, RGMS and MDP.
- Finding an alternate effluent discharge site can be addressed when staff receives a development proposal.
- This site meets the proximity to a primary highway and rail line criteria established for the pilot project.

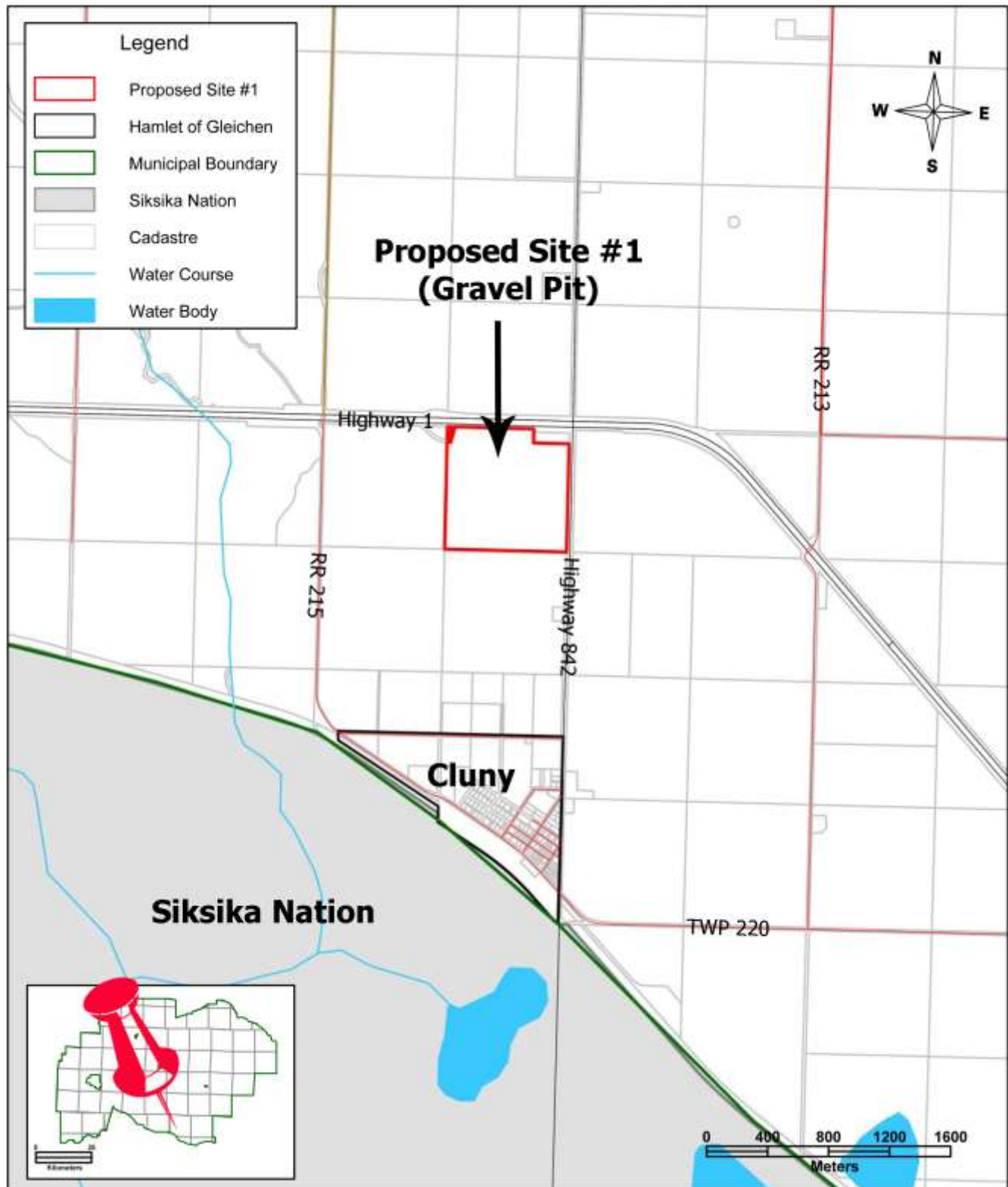
Respectfully submitted,



Megan Williams, Planner II  
Planning and Development Department

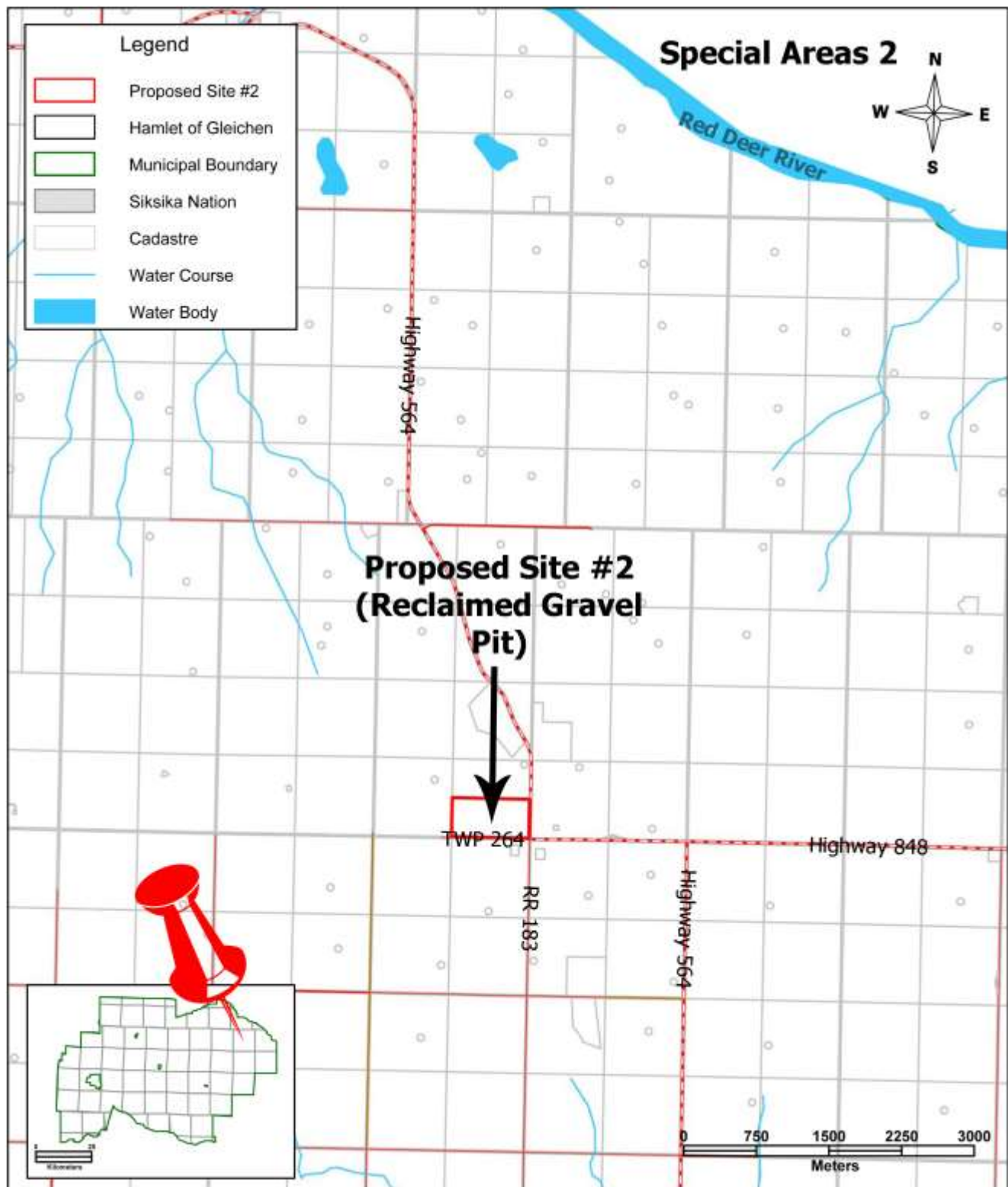


## LOCATION #1



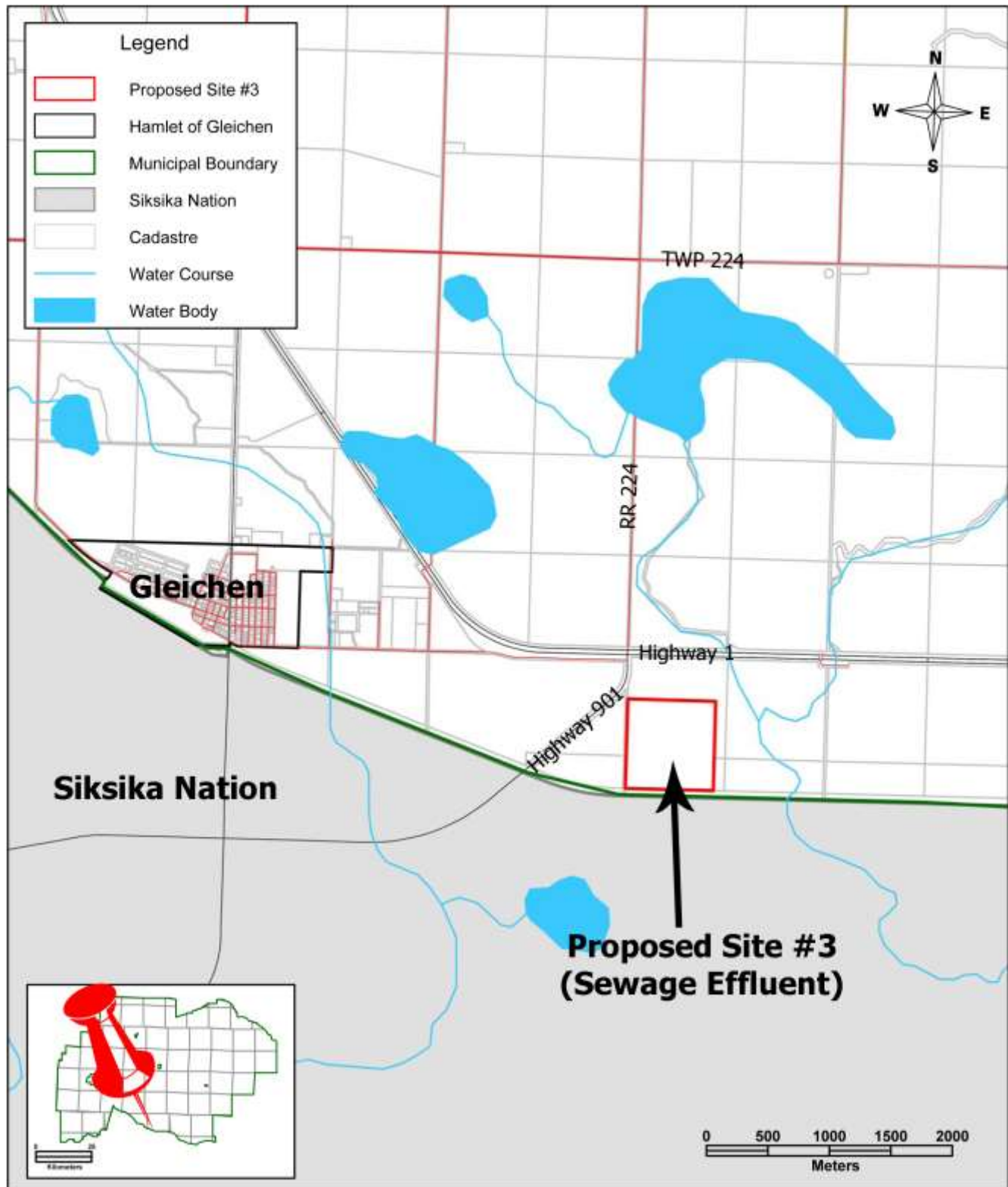


## LOCATION #2





## LOCATION #3





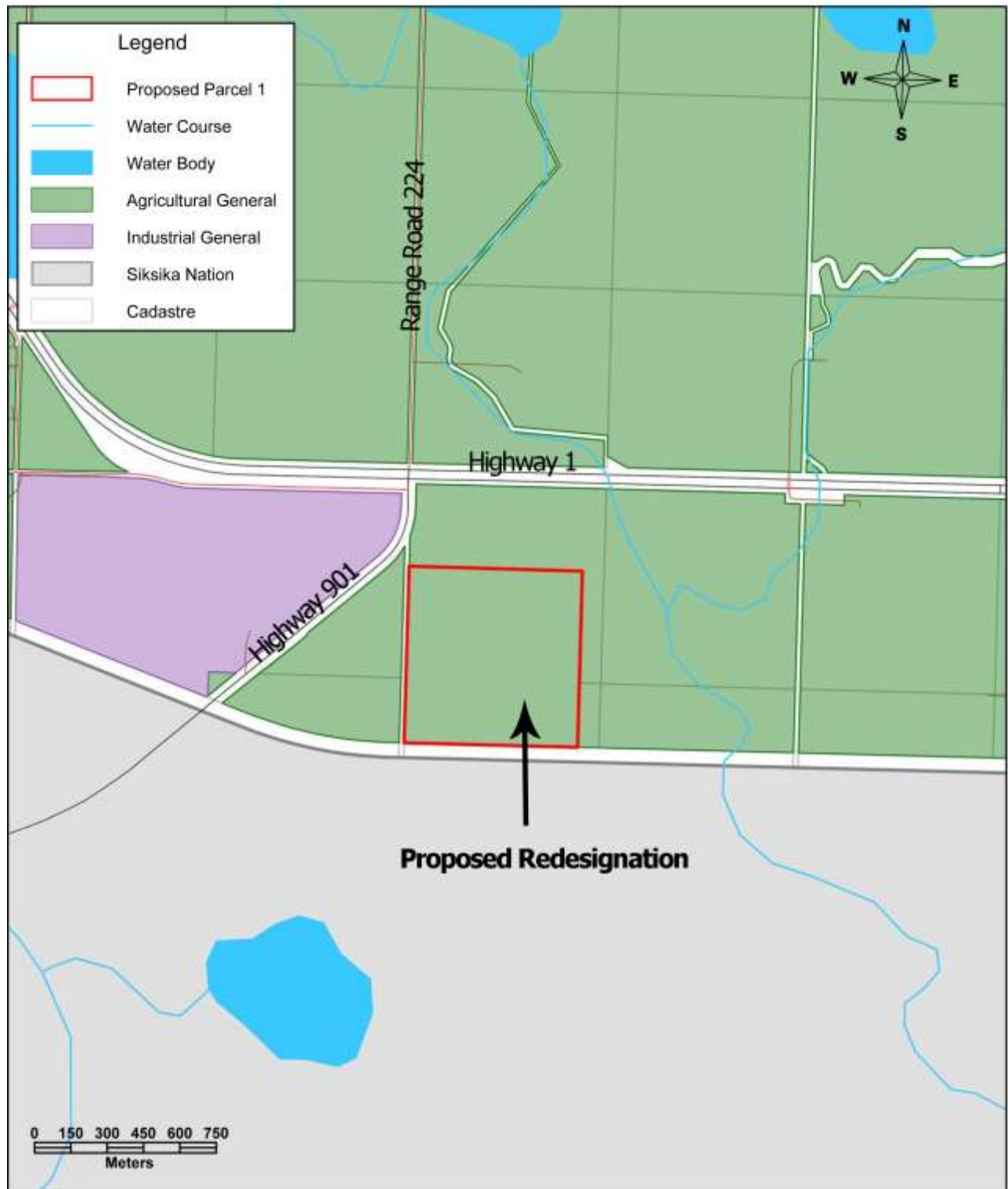


## AERIAL IMAGERY



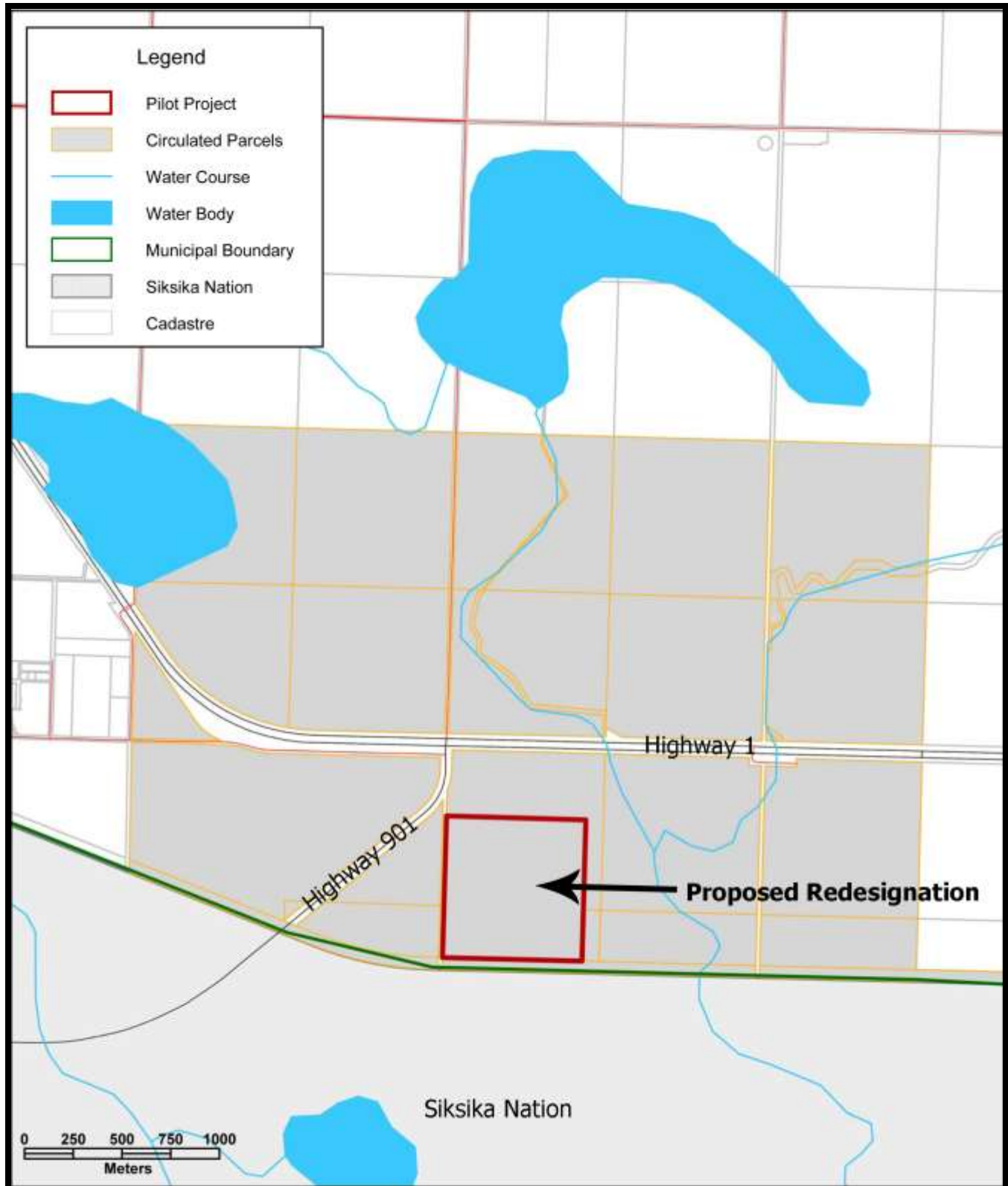


## LAND USE CONTEXT





## CIRCULATION AREA







# WHEATLAND COUNTY

Where There's Room to Grow

## Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 20, 2019

### Subject

Decision-making topic title

Bylaw 2019-34 - Fire Board Bylaw

### Recommendation

Clear resolution answering – what/who/how/when

**RECOMMENDATION: That Council grant First, Second and Third reading of Bylaw 2019-34 Fire Board Bylaw. (Note: approval of Bylaw 2019-34 would repeal the current Fire Board Bylaw – 2019-01)**

#### Option #1 That Council Approve Bylaw 2019-34

**Motion #1 That Bylaw 2019-34 be given First Reading.**

**Motion #2 That Bylaw 2019-34 be given Second Reading.**

**Motion #3 That permission be granted to hold third and final reading.**

**Motion #4 That Bylaw 2019-34 be given Third and Final Reading.**

### CAO Comments

Any additional comments regarding the reason for the recommendation

### RECOMMENDATION

Report/Document:

Attached



Available



None



### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

- At the November 5<sup>th</sup>, 2019 Regular Council meeting, Council approved a resolution directing Wheatland County Administration to bring back the County's Fire Board Bylaw to amend fire board membership to include one representative from each of the villages (Standard, Hussar, Rockyford).
- Based on Council direction – Bylaw 2019-34 was drafted (Fire Board Bylaw). Final approval of Bylaw 2019-34 would repeal the current Fire Board Bylaw 2019-01.

**Relevant Policy / Practices / Legislation**

Cite existing policies, practices and/or legislation

Municipal Government Act R.S.A 2000 Section 154, Chapter M-26

**Strategic Relevance**

Reference to goals or priorities of current work program

Wheatland County Values

Transparent... accountable and open

Ethical... doing the right thing with respect and dignity.

**Response Options and Desired Outcome(s)**

Main result, along with highlighted requisites and benefits

1) That Council approve Bylaw 2019-34

Motion #1 That Bylaw 2019-34 be given First Reading.

Motion #2 That Bylaw 2019-34 be given Second Reading.

Motion #3 That permission be granted to hold third and final reading.

Motion #4 That Bylaw 2019-34 be given Third and Final Reading.

2) That Bylaw 2019-34 be refused

3) That Council approve an alternate recommendation.

**IMPLICATIONS OF RECOMMENDATION****General**

Consequences to community, overall organization and/or other agencies

The Fire Board creation will enable Council to have an Advisory Committee for some of the administrative decisions necessary in running the Fire Service in Wheatland County.

**Organizational**

Policy change or staff workload requirements

N/A

**Financial**

Current and/or future budget impact

N/A at this time

**Environmental, Staff and Public Safety**

Consequences for the environment, consideration of effects on the safety of staff and the public


Consistent application of all applicable standards will be met, with recommendations going before Council.

**Follow-up Action / Communications**

Timelines, decision-making milestones and key products

County Website publication.

Submitted by: Brian Henderson

Reviewed by: 

Position: Interim Chief Administrative Officer

**WHEATLAND COUNTY**  
**BYLAW 2019-34**

**Being a Bylaw of Wheatland County, in the Province of Alberta, to establish a Fire Board**

**WHEREAS** pursuant to the provisions Section 145 of the *Municipal Government Act*, R.S.A. 2000 Chapter M-26 and amendments thereto, authorizes Wheatland County Council to pass bylaws relating to the establishment and function of Council Committees and other bodies by bylaw; and

**WHEREAS** Wheatland County deems it desirable and necessary to establish a Fire Board.

**NOW THEREFORE** the Council of Wheatland County, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw may be cited as the “Wheatland County Fire Board Bylaw.”
2. In this Bylaw:
  - a) “**Act**” shall mean the Municipal Government Act, being Chapter M-26, R.S.A. 2000, and amendments thereto;
  - b) “**Board**” shall mean the Fire Board of the Municipality, as appointed by Council, acting as the Fire Board at duly assembled meetings thereof;
  - c) “**Chairman**” shall mean the Board Chairman present at any hearing, meeting or other sittings of the Board or, in that persons absence, either the vice-chairman or a member who is designated to act as Chairman;
  - d) “**Council**” shall mean the Council of Wheatland County;
  - e) “**Municipality**” shall mean the corporation of Wheatland County or the area contained within the boundaries of Wheatland County, as the context requires.
3. **ESTABLISHMENT OF THE FIRE BOARD**
  - 3.1 The Fire Board for Wheatland County is hereby established.
  - 3.2 The Fire Board shall be composed of five (5) Association Presidents, **one (1) representative from each of the Villages (Village of Standard, Village of Hussar, Village of Rockyford)**, two (2) citizens-at-large, and no more than three (3) members of Council who shall be appointed by Resolution of Council.
  - 3.3 Citizens-at-large should, if possible, be appointed based on their residency and in such a manner that all geographical areas are covered.
  - 3.4 Citizens-at-large may be appointed to the Board by County Council according to the following criteria:
    - a) Wheatland County will advertise for Citizens-at-large prior to the end of their term,
    - b) Interested individuals shall submit an application in writing outlining their qualifications,
    - c) Applicants must be able to attend Board meetings,
    - d) Applications will be reviewed by administration with County Council reserving the right to accept or reject any or all applications.
  - 3.5 Members of the Fire Board where possible shall not be a member of a Volunteer Fire Department or an employee of a Fire Department.
  - 3.6 All Citizens-at-large must reside in, or own property within, the boundaries of Wheatland County at the time of appointment, and for the duration of the term of their appointment.



- 3.7 Each member of the Board shall be appointed for a term specified by Resolution of Council, but in no case shall be appointment be for more than one (1) year. Council may by Resolution remove any member from the Board prior to the expiration of a member's term of appointment. A person may be reappointed upon expiration of that person's term.
- 3.8 A person who is a member of the Board ceases to be a member of the Board if, without being authorized by a resolution of the Board, the member is absent from three (3) consecutive regular meetings of the Board.
- 3.9 A vacancy on the Board does not impair the right of the remaining members to act as long as a majority of members remain.
- 3.10 Members of the Committee shall elect from its membership a Chairman and Vice-Chairman.
- 3.11 Elections of the Chairman and Vice-Chairman shall occur at the first meeting of the Committee after the adoption of this Bylaw and each year after the Organizational meeting of Council.
- 3.12 Any vacancy on the Board caused by retirement, resignation, ineligibility, incapacity or removal of any member may be filled by appointment by Council of a person who will serve the remainder of the term of office so vacated by the preceding member.
- 3.13 Subject to the Act, three (3) members of a Committee shall constitute a quorum at any meeting of the Committee.
- 3.14 The decision by consensus of the members present at any meeting of the Committee shall be deemed to be the decision of the whole Committee.
- 3.15 The members of the Board shall be paid a per-diem allowance, for attending meetings and performing their other duties as Council may determine from time to time.
- 3.16 The Municipal Fire Chief should attend Board meetings and is authorized to invite any associated Chief to attend.
- 3.17 Any Fire Chief may attend meetings to bring forth their issues or concerns.
- 3.18 The Board shall hold an organizational meeting in January of each year and at such meeting will set a regular meeting schedule.

#### **4. DUTIES OF THE FIRE BOARD**

The Fire Board shall have the following duties:

- 4.1 To propose a budget to Council for the fire service of Wheatland County each year. The Board shall be assisted by Municipal staff to accomplish these budget proposals.
- 4.2 To prepare a long term plan for the fire service and to review and update, if necessary, the fire protection master plan each year, including capital items and replacement of assets.
- 4.3 To decide issues of volunteer personnel matters which may arise in the administration of the County Fire Service. The Municipal Council will be the body for all appeals.
- 4.4 To consider all administrative proposals with reference to the Fire Master Plan. All on scene procedures will be dictated by fire department standard operating guidelines, as approved by the Fire Board.

- 4.5 To establish operating procedures for the Board such as location of meetings and staff required to be present at meetings.
- 4.6 At least annually and after a major event, review such matters as procedures, equipment, staff training and reporting for each Wheatland County fire hall.
- 4.7 Provide to Council comments on any proposed changes to the Intermunicipal fire agreements.
- 4.8 Determine steps that will be taken to insure payment of fire invoices and to recommend to Council which invoices will be added to taxes.
- 4.9 Review and provide recommendations to Council on any matter in dispute between the Municipality and another jurisdiction.
- 4.10 To hear and determine a course of action regarding any fire-related matter forwarded to the Board by a citizen. The Municipal Council will be the body for all appeals.

5. **SECRETARY OF THE FIRE BOARD**

- 5.1 The Office of Secretary of the Fire Board is hereby constituted and shall be filled by appointment by the Municipal Manager of an employee of the Municipality.

The Secretary of the Fire Board shall:

- a) ensure that all requirements of the Act are complied with;
- b) notify all members of the Board of the arrangements for the holding of each meeting of the Board;
- c) prepare and maintain a file of written minutes of the business transacted at all meetings of the Board, copies of which shall be regularly filed with Council;
- d) issue to all affected parties and persons notices of the decisions of the Fire Board;
- e) notify Council of the decisions of the Board
- f) carry out such other administrative duties as the Board may specify.

6. Bylaw 2019-01 is hereby repealed upon the passing and signing of Bylaw 2019-34.

7. This Bylaw shall have effect on the date of its third reading.

**MOVED** first reading of Bylaw 2019-34, on \_\_\_\_\_, 2019, this being a Bylaw of Wheatland County in the Province of Alberta, to establish a Fire Board.  
Carried.

**MOVED** second reading of Bylaw 2019-34, on \_\_\_\_\_, 2019, and it was  
Carried.

**MOVED** that permission be granted to hold third and final reading of Bylaw 2019-34.  
Carried Unanimously.

**MOVED** third and final reading of Bylaw 2019-34, on \_\_\_\_\_, 2019, and it was  
Carried.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



# WHEATLAND COUNTY

## Reeve Monthly Report

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Reeve: Amber Link

Division: 2

Reporting Period: November 2019

Report Date: November 25, 2019

### **November 4 Meeting with Developer**

### **November 4 Meeting with Developer**

### **November 5 Council Meeting**

Full agenda packages (with back up documentation) are available on our website:

<https://wheatlandcounty.ca/wheatland-county-council/agendas-and-minutes>

You can also watch the recording on our YouTube channel:

[https://www.youtube.com/channel/UCRJrvIs0eygNM7zERLnviOg?view\\_as=subscriber](https://www.youtube.com/channel/UCRJrvIs0eygNM7zERLnviOg?view_as=subscriber)

Council passed first reading and scheduled Public Hearings for 2 bylaws, Bylaw 2019-22 (to redesignate +/- 0.29 acres within SE-7-23-25-W4M from Agricultural General District to Country Residential District and +/- 0.79 acres within Plan 001 2255, Block 1 from Country Residential District to Agricultural General District) and Bylaw 2019-26 (to redesignate +/- 2.27 acres within SW-2-24-26-W4M from Agricultural General District to Country Residential District).

The County Annual General Meeting was scheduled for March 31 at 7pm in Rockyford.

Reeve's Report, including a letter I had received from the President of the Gleichen and District Community Association regarding the former Gleichen School Shop and potential plans for recreation and a small museum, Council majority voted against the proposed plan. I also brought forward a request to amend the Fire Board Bylaw to include representatives from each of the villages in membership that was approved, an amended Bylaw will be brought back to Council.

Staff reports and requests for decision included the approval of a new auditor, approval of unaudited financial statements, approval of a gravel pit lease agreement, license agreement, and a progress report on proposed application process regarding Emotional Support Animals (ESA) within Hamlets under the Animal Control Bylaw.

Closed session items included fire mediation requests, water licensing, former county public works site, fire board membership, permanent CAO hiring process, and a solid waste contract.

Councillor Wilson brought forward the **Alberta First Resolution**. I'm including it in its entirety here, because it wasn't submitted in time to be included in the Council package:

**Whereas:** Alberta contributes more, per person, to the national economy than any other province. With only 12% of Canada's population, Alberta attracts one quarter of all capital investment in the country and is responsible for more than one fifth of all Canadian goods exported.

**Whereas:** Albertan workers contribute far more to the Canada Pension Plan than its retirees take out. In 2017, 16.5% of all CPP contributions came from Alberta workers, while just 10.6% of CPP expenditures made their way back to the province. If Alberta were to remove itself from the Canadian pension Plan, the current CPP rate (9.9%) would have to increase to 10.6%, resulting in up to \$367 in additional contributions (in the form of payroll taxes) for workers outside of Alberta. Meanwhile, Albertans would pay just 5.85% for a CPP-like program for the province.

**Whereas:** A Statistics Canada 2017 report states that the Government of Canada generated \$50.3 billion from Alberta taxpayers and only spent \$28.5 billion in Alberta. Albertans pay more in federal taxes than we get back in federal spending. Meanwhile, the federal government generated \$53.7 billion from Quebec taxpayers and spent \$70.1 billion in Quebec.

**Whereas:** The Province of Alberta is under-represented in both houses of Parliament. While holding 12% of the nation's population, Alberta only commands 10% of the seats in The House of Commons with 34 seats, and 5.7% of the seats in The Senate (6 seats). The Maritime provinces; Nova Scotia, New Brunswick and Prince Edward Island hold 5.1% the total population of Canada, yet they hold 22% of the seats within The Senate (24 seats).

**Whereas:** The North-West Mounted Police were founded in 1873 with a military culture, and that remains a central aspect of the RCMP culture today. Over the last number of decades the changing of society has caused the RCMP to change into an inefficient and poor service. As Wheatland County has found, having five different Divisions and many detachments under staffed, with no future plans of reaching the organizations own recommendation of officers per capita, the national police force is no longer fulfilling local needs across the Province of Alberta.

**Whereas:** Alberta accepted 38,683 immigrants in 2018 and Quebec (with a populations twice the size of Alberta), accepted 47,903 immigrants. The Province of Alberta accepted 61% more immigrants per capita than Quebec, while having no way to regulate or refuse immigration. Alberta is allowed only to choose 5500 economic immigrants, unlike Quebec which has stronger authority over the province's immigration.

**Therefore be it resolved:** The Government of Alberta act on the following recommendations in order to insert Alberta's constitutional rights within confederation.

- a) That the Province of Alberta withdraw from the Canada Pension Plan and create an Alberta Pension Plan offering the same benefits at lower cost while giving Alberta control over the investment fund. Pensions are a provincial responsibility under section 94A of the Constitution Act. 1867.
- b) That the Province of Alberta collects its own revenue from personal income tax, as the province already does for corporate income tax. There is no reason to have Ottawa collect Alberta's revenue. Any incremental cost of collecting our own personal income tax would be far outweighed by the policy flexibility that Alberta would gain.
- c) That the Province of Alberta use Section 88 of the Supreme Court's decision in the Quebec Secession Reference to REMOVE EQUALIZATION from the Canadian

Constitution. The federal government and other provinces must seriously consider a proposal for constitutional reform endorsed by “a clear majority on a clear question” in a provincial referendum.

- d) That the Province of Alberta again uses Section 88 of the Supreme Court’s decision in the Quebec Secession Reference to demand Senate reform.. Alberta has acted decisively in holding Senate elections. Now is the time to drive the issue further.
- e) That the Province of Alberta start preparing options to replace the RCMP as the province’s police force. Alberta is a unique province and needs a police force operated, owned, and directed by the people they serve. Like the other major provinces of Ontario and Quebec, we should have our own provincial police force that answers to the Government of Alberta and understands the regional needs throughout the province. We have no doubt that Alberta can run a more efficient and effective police force than Ottawa can.
- f) That the Province of Alberta enter into an agreement with the federal government, similar to the Canada-Quebec Accord, allowing Alberta to oversee its own immigration that depicts the regional, cultural and economic needs of the Province.

**Further be it resolved:** If the federal government does not deal with these demands in good faith; if they block, hinder, or otherwise prevent Alberta from exercising its rights as outlined above, that the Government of Alberta will hold a Referendum with a “clear question”, as defined by The Clarity Act, on the secession of Alberta from the Canadian Confederation on October 18th 2021.

Council approved the draft, in principle. This gives us the opportunity to begin engagement with Wheatland County residents and other municipalities in Alberta. I have received feedback from several ratepayers regarding this resolution. I have heard tremendous support and some questions and concerns.

Some comments regarding Council’s jurisdiction and the appropriateness of a municipal Council considering this matter. In order to address this I think it’s important to understand what a resolution is.

I’ll share some information from the website of the Rural Municipalities of Alberta (RMA):

“Resolutions are crucial to RMA’s advocacy efforts. They allow members to have a direct role in the advocacy process **by identifying priority issues that require action by other levels of government.**

RMA uses resolutions to guide our advocacy positions and the issues we prioritize when working with other levels of government or stakeholders. Resolutions are typically directed toward the provincial or federal government, and seek changes to legislation, regulations or policy, address funding or program issues, or encourage alternative policy approaches related to a specific rural municipal issue or concern.” <https://rmalberta.com/advocacy/resolutions/>

So Resolutions are a formal advocacy mechanism we use as a municipality. Advocacy works to ensure that provincial and federal decision-makers, industry and other relevant stakeholders understand and incorporate rural Alberta’s best interests in their policies.

I’d also like to clarify Resolution process, following Council ratification resolutions are typically sent through a review process by our District Directors, then put out to a vote at our District meeting. If a resolution is supported at the district level it is brought forward to a Provincial Rural Municipalities of

Alberta convention to be voted on. Alternatively there is a mechanism for independent resolutions to be considered as well.

I've also seen some misrepresentation regarding our power as an individual municipality, in terms of municipal powers I'll reiterate this is an advocacy mechanism, currently in draft form, approved in principal. Clearly a municipality does not have the power to demand changes to the constitution, nor is the resolution an end run around the legislature, as it may be represented in the media. That being said grassroots movements can be powerful and the frustrations of the west need to be addressed in a fair manner.

The ideas in Councillor Wilson's proposed Resolution are not new, they're based on much of the Alberta Agenda, also referred to as the "firewall letter", written in 2001 by six conservative Calgary thinkers, including a younger Stephen Harper. The principles in this letter have been brought forward several times over the last two decades and our provincial government has clearly been focusing on these principles prior to this Resolution.

I supported approving this motion in principal. By doing so it gives us the opportunity to engage. To hear different perspectives from our ratepayers. This is a draft resolution that may or may not be ratified by Council. It's possible it may evolve and a different iteration of it may be ratified. Like every issue brought to Council I'm committed to listening to Wheatland County residents, to thorough analysis of available information, and to critical thinking. We, as a Council, look forward to discussing the draft resolution and hearing from our ratepayers.

## **November 5 Budget Review**

We started the process of reviewing the draft capital budget. Council discussed reserve levels, rationale for reserves, reserve calculations and considerations,

Significant impacts to our budget include anticipated changes to provincial assessment models, reduction in MSI funding, and downloading of service requirements from other levels of government.

Council, with significant action by senior administration, has reformatted our budget process. We're spending substantially more time going line by line through both operating and capital budgets. Discussing factors like service implications, urgency of expenses, how essential expenses are to staff performance, promises made to ratepayers by previous resolutions, alignment with strategic goals, alternative options, and risk tolerance.

Council is reviewing our mill rate comparatively to neighbouring municipalities and is focused on continuing to deliver services in the most fiscally responsible way. We are committed to finding efficiencies. We have approved a 0% increase to salaries for 2020 with the organization chart being maintained or reduced depending on department review recommendations.

## **November 5 Hussar Intermunicipal Development Plan**

The Hussar Intermunicipal Development Plan (IDP) committee met and reviewed the draft IDP and timelines for completion, including anticipated dates for Resolution to approve at both Councils (likely February 13 to Hussar Council and February 4 to Wheatland Council), a date was set for community engagement –Open House on January 13, 7-9pm in Hussar.



**November 6 Fire Mediation Meeting**

A facilitated meeting regarding issues with Fire Service. Updates on action items from previous meeting. Discussion around elements of good partnerships. Discussion regarding debriefing process, fire chiefs meetings, fire service agreements, and fire board.

**November 7 Wheatland Housing Management Board Meeting**

Plan strategy for meeting with Assistant Deputy Minister of Health.

**November 7 Community Futures Wild Rose Organizational and Board Meeting**

Started with Special Meeting of the Shareholders and appointment of Directors.

I'm honoured to be elected as Chair of the Board and will sit on the Audit/Finance, Management/Personnel, Governance, and Sustainability Committees. A draft terms of reference to establish a Community Economic Development Committee will come to a future meeting. Loan subcommittee members were appointed. Financial variance and semi-annual financial report to Western Diversification were approved. Board training options reviewed. Monthly loan report with arrears. Updates on Chinook Entrepreneurial Challenge, Rural Opportunities Fund, Agritourism Cluster Challenge, potential Wheatland Mercantile project, and Winter Open Farm Days pilot.

**November 11 Remembrance Day Ceremony in Gleichen**

It was my honour to represent Wheatland County at the Gleichen Remembrance Day Service.

**November 12 Wheatland Housing Management Board Meeting with Assistant Deputy Minister of Health**

Board members and the CAO of Wheatland Housing Management Body and the Wheatland & Area Hospice Society President met with Assistant Deputy Health Minister, John Cabral, and Corinne Schalm, Executive Director, Continuing Care, in Edmonton. Our Seniors' Housing Needs Assessment and Business Case was presented outlining future needs, as well we highlighted the collaboration between [Wheatland Lodge](#) and [Wheatland & Area Hospice Society](#). Mr. Cabral has asked for an update to the AHS Provincial Needs Assessment Report, last updated in 2014. Discussion around time spent travelling taking up home care time, for example a client in Gleichen may have 50 minutes of care allotted, but if 45 of those minutes are spent driving to and from Gleichen, care can be compromised. Discussion about "Enhanced Lodge" model.

**November 12 Growth Management Board Rural Caucus Meeting**

Meeting of all rural municipalities in the Edmonton and Calgary Region Growth Boards. Updates on land use work, appeal and dispute resolution, Rocky View's emergent resolution - Dissolution of Mandatory Growth Management Boards, Edmonton's Agricultural Master Plan, impact of changes to Provincial funding model for growth boards, and police costing model. Return of investment for the Edmonton Board was discussed.

## **November 12 Reeves and Mayors Liaison Committee Meeting**

Elections for Chair and Vice Chair, discussions on role of Ombudsmen, bridge funding (Tangible capital asset, Titled to Government of Alberta, but deemed ownership to the Municipality with responsibility, like roads), Rocky View's emergent resolution regarding Dissolution of Mandatory Growth Management Boards, FCM Membership value – Bonnyville is not reviewing membership, and health services delivery in rural Alberta.

## **November 13 Rural Municipalities of Alberta (RMA) Fall Convention**

**Honourable Kaycee Madu, Minister of Municipal Affairs** shared a strong message on behalf of the Government of Alberta. He spoke of Alberta always having been a lighthouse of opportunity for economic refugees from across Canada, North America and the world, attracting those who want to build and create, without government standing in the way. He shared that we are some of the most innovative people in the world, and that there's no doubt that if we work together, our best days are ahead.

### **Breakout Session: What is Black and White, & Grey All Over? Navigating the**

**Political/Administrative Interface with Gordon McIntosh** - The political / administrative interface is akin to driving a car. If the wheels are not aligned, we add wear to tires and use extra fuel.

Likewise, if council and staff are not aligned, organizational efforts are diverted from the strategic matters requiring civic leadership. In this hands-on session, participants will use a "take away" checklist to identify and then develop strategies to address or enhance real-time governance and organizational matters of interest. Take away tools and ideas to make a leadership difference in your organization! I am bringing back some practical ideas we can consider implementing in Wheatland County, ideas like a pending report with actionables outlined after Council meetings, a focus on communicating RFD outcomes, a policy and bylaw review process, check in on what's working well and areas for attention, and improved CAO performance review. A solid foundation for organizational success, focusing on strategic direction, policy choices, service delivery, and system coordination, divided appropriately between administration and Council.

**Rural Broadband Panel** with Jordan Young – CEO of CCI, Peter Casurella – Executive Director of SouthGrow Regional Initiative, and Stephen Bull – Senior Assistant Deputy Minister, Service Alberta. "Connectivity is fundamental to rural success..." Alberta is significantly behind and our densities and topography make it more challenging. Businesses are relocating. Connectivity is required for quality of life, including education and health care access. Connectivity can decrease capital expenses by 20%. If we're going to be competitive, attract investment, and keep our rural municipalities sustainable we need to be connected.

**MLA Joe Ceci, NDP, Alberta's Official Opposition**

**Irene Martin-Lindsay, Executive Director & James Nibourg, Vice President Alberta Seniors Communities and Housing Association** shared an organization profile, housing continuum, employment statistics, economic driver, municipal contributions, rural seniors housing trends, crisis of housing needs, and ASCHA's response.

**Breakout Session: Balancing Development with Conservation** - As rural municipalities cover approximately 85% of Alberta's land mass, understanding the role that municipal governments play in managing the landscape, balancing development and conservation, and contributing to provincial,

national, and international sustainable development goals is critical. This workshop will introduce participants to the concept of natural asset management, as well as the role of municipalities in helping Alberta meet conservation requirements under the “Pathway to Canada Target One” initiative. UN Sustainability Goals. Sturgeon County shared their Sustainable Development and Natural Resource Management plan, focusing on environmental, social, and economic goals, and defining sustainable development as meeting the needs of the present without compromising the ability of future generations to meet their own needs. Red Deer River Watershed Alliance shared Sustainable Watershed Management, outlined what a Watershed Planning and Advisory Council is and key responsibilities, how to integrate land and water in statutory planning, and outlined some tangible tools, like GIS mapping of hydrologically significant areas, Nature Conservancy of Canada online decision support tool, and mapping of riparian areas aids in prioritization. I’d encourage everyone to read their Blueprint document:

[https://www.rdrwa.ca/sites/default/files/pdf/Blueprint\\_Phase1\\_WaterQuality\\_Online\\_Final.pdf](https://www.rdrwa.ca/sites/default/files/pdf/Blueprint_Phase1_WaterQuality_Online_Final.pdf)

Ducks Unlimited shared Capitalizing on Natural Green Infrastructure: Municipal Opportunities, wetlands, grasslands, and boreal forest provide extensive benefits. ALUS presented their mission & why farmers support them.

**Alberta Municipal Affairs Open House** – an opportunity to continue conversations with Minister Madu

I also had an opportunity to chat with **Red Deer County** Mayor, Jim Wood, about their current fiber optic network initiative.

<https://www.newswire.ca/news-releases/red-deer-county-awards-fiber-telecommunications-contracts-808192355.html>

### **November 13 Joint Meeting with County of Stettler with Honourable Kaycee Madu, Minister of Municipal Affairs**

Wheatland County and County of Stettler held a joint meeting with the Honourable Kaycee Madu, Minister of Municipal Affairs while we were in Edmonton for the RMA Convention. Discussion focused on Section 684 (4) of the Municipal Government Act and challenges it creates surrounding repeated reapplication on Permits Deemed Refused and the significant costs (time and financial) of recurring appeals. Minister Madu listened and noted potential solutions we presented.

### **November 14 Meeting with Federation of Canadian Municipalities President, Bill Karsten and Robin Kurpjuweit**

Discussed our Resolution, Opportunity for Improvement in FCM Representation of Rural Issues and Western Perspectives and FCM’s new initiative Western Economic Solutions Taskforce (or WEST).

WEST is comprised of:

- **Chair:** Randy Goulden, Chair of FCM’s Prairies and Territories Regional Caucus
- **Co-Chair:** Al Kemmere, President of RMA
- **Co-Chair:** Charlie Clark, Mayor of Saskatoon
- Bill Karsten, FCM President

- Darren Hill, FCM Third Vice-President
- Ray Orb, President of SARM and FCM Rural Forum Chair
- Gordon Barnhart, President of SUMA
- Michael Fougere, Mayor of Regina
- Don Iveson, Mayor of Edmonton and BCMC Chair
- Naheed Nenshi, Mayor of Calgary
- Barry Morishita, President of AUMA
- Ralph Groening, President of AMM
- Brian Bowman, Mayor of Winnipeg
- Garth Frizzell, FCM First Vice-President \*ex-officio
- Joanne Vanderheyden, FCM Second Vice-President \*ex-officio
- Vicki-May Hamm, FCM Past President \*ex-officio

“The Federation of Canadian Municipalities (FCM) has long understood that—for Canada to thrive—its communities need to thrive. Yet right now, countless communities in western Canada are hurting. When the economic downturn hit there, the impacts touched all of us.

No order of government has been closer to the impact of this downturn than our municipalities, as the government closest to the daily lives of Canadians. No matter the size of the community—both urban and rural—we see Canadians losing their livelihoods, losing their homes, and worrying about their family’s future.

For over a century, FCM has united the cities and communities that millions of Canadians call home. When they confront a crisis like the economic downturn facing western Canada today, it is a shared one. There is no doubt that this crisis has left families and workers in these provinces feeling alone in the search for solutions, and we are now facing growing concern about that feeling of isolation within our proud Confederation.

FCM knows the challenges that come with trying to speak with one voice from coast to coast to coast. When federal or provincial politics leave us feeling at odds with our fellow Canadians, municipal leaders are able to step beyond the politics to share solutions. Local governments are the bridge builders.

Right now, this national conversation about unity and how best to support western communities struggling with the economic downturn demands engagement from every level of government. That is why FCM has struck a subgroup of municipal leaders from western Canada and beyond, called the Western Economic Solutions Taskforce (or WEST). Together, this group of elected officials will convene important conversations between the municipal and federal orders of government to ensure the perspectives of western communities are voiced, and to drive new solutions on how to best support them through this economic crisis.

This taskforce will, in the coming weeks, seek to engage a respectful direct dialogue with the federal government on how to support communities impacted by this economic crisis. FCM has already called on the Government of Canada to support our country’s energy producing regions through nation-building energy infrastructure projects, including projects that support a responsible transition

to renewable energies. Now, we are taking the next step by actively fostering more of those solutions to this complex array of challenges.

We look forward to those conversations as we do what local governments often do, reach across traditional and regional boundaries to collectively address a national challenge.”

<https://fcm.ca/en/news-media/news-release/statement-creation-municipal-western-economic-solutions-taskforce>

## **November 14 Rural Municipalities of Alberta (RMA) Fall Convention**

**RMA Annual General Meeting** – President’s Report and Executive/Financial Report.

**Rural Crime Panel**, rural crime has been a major issue across Alberta for several years. Both the causes and solutions of the rise in rural crime are complex. What is not complex is the importance of safety in supporting strong rural communities. This panel will include speakers with expertise in different areas of rural crime. It will allow for a better understanding of the causes of rural crime and the strategies being undertaken by both the RCMP and municipal leaders in preventing and responding to rural crime to make Alberta’s communities safe.

### **Resolution Session**

- 1-19F Priority of Unpaid Property Taxes on Linear Property (MD of Opportunity) 97%
- 2-19F Government of Alberta’s Police Costing Test Model (Rocky View County) 96%
- 3-19F Development of a Rural and Remote Lens for Government Services (Yellowhead County) 89%
- 4-19F Alberta Environment and Parks Water and Wastewater Facility Approvals (Foothills County) 83%
- 5-19F Landowners’ Rights (County of Warner) 95%
- 6-19F Municipal Recourse for Solvent Companies Choosing Not to Pay Taxes (Starland County) 96%
- 7-19F Utility Distribution Rates in Rural and Northern Communities and Public Facilities (MD of Greenview) 93%
- 8-19F Opportunity for Improvement in FCM Representation of Rural Issues and Western Perspectives (Wheatland County) 93%**
- 9-19F Setback Referrals for Development Near Sour Gas Facilities in Crown Land Areas (MD of Greenview) 92%
- 10-19F Community Peace Officer Access to RCMP Radio Channels (Foothills County) 79%
- 11-19F Requirement for Municipal Authority Input on Energy Resource Development Projects (MD of Bonnyville) 90%
- 12-19F Libraries Act Review and Rural Library Services (Athabasca County and County of Wetaskiwin) 88%

**13-19F Provincial Extended Producer Responsibility Regulations (Wheatland County) 85%**

14-19F Provincial Funding for Regional Air Ambulance (Cypress County) 77%

15-19F Provincial Highway Access and Setback Authority (Sturgeon County) 75%

16-19F GST for Grants and Subsidies Interpretation (Mountain View County and Northern Sunrise County) 90%

17-19F Airports Capital Assistance Program Funding for Regional Airports in Canada (County of Grande Prairie) 79%

18-19F New Homeowner Warranty (County of Wetaskiwin) 55%

19-19F Water Security in Southern Alberta (MD of Taber) 68%

20-19F Policies for Supporting Community Hospice Associations (County of Stettler) 92%

**21-19F Cellular 911 Call Answer Fees Increase (Wheatland County) 67%**

**\*Amendment by Foothills County approved to increase rate to \$0.97**

22-19F Realtor Certification Requirements (County of Grande Prairie) 45%

23-19F Mandatory Agriculture Education in the Classroom (Lac La Biche County) 87%

Emergent Resolution Dissolution of Mandatory Growth Management Boards (Rocky View County) 90%

All resolutions were passed with the exception of 18-19F and 22-19F.

**Keynote – Jeremiah Brown, The Future is Yours: What Can You Achieve in the Next Four Years**

**Election of Vice President and District Directors**

**November 14 Meeting with Honourable Jason Nixon, Minister of Environment and Parks**

Council and senior administration met with Honourable Jason Nixon regarding composting regulations and concerns pertaining to a licensed Class 1 Compost Facility in the county. Minister Nixon attentively listened to our concerns, committed to investigating, and requested we follow up with a white paper regarding changes to the regulations.

**November 15 Rural Municipalities of Alberta (RMA) Fall Convention**

The Associate Minister of Red Tape Reduction, Honourable [Grant Hunter](#) outlined steps our government is taking to cut the red tape and streamline regulations.

Have your say at:

<https://cutredtape.alberta.ca>



**Rural Municipalities of Alberta Ministerial Forum**, the “Bear Pit”, thirteen Ministers joined us to answer questions, from across the cabinet, Finance, Environment and Parks, Labour and Immigration, Agriculture and Forestry, Economic Development, Trade, and Tourism, Service Alberta, Municipal Affairs, Transportation, Advanced Education, Infrastructure, Community and Social Services, Justice, Indigenous Relations, and Red Tape Reduction. Over thirty questions regarding several issues including; increasing ethanol and biodiesel content in fuels, dissolution of growth boards with Minister Madu responding he doesn’t want Metro Boards to be an impediment to progress, K9 units to search lockers for drugs, response to drug epidemic, agricultural disaster/relief, restitution process for victims of crime, criminal code and rural perspective, rural crime technology, taxation in energy sector, farmer mental health, provincial roads, charitable gaming formula, education funding, who owns Alberta debt, Bill 207, broadband gap, accessibility of post-secondary education to rural students, elk issues for farmers, rural homelessness, municipal budget challenges with so many unknowns, flow of federal infrastructure funding, and collaboration with Indigenous neighbours on land use planning. Councillor Koester asked about EMS shifting and the impact on staff by fatigue as well as retention. Councillor Wilson asked about truth in labelling plant based products to not include the word meat.

I spoke with **Honourable Nate Glubish, Minister of Service Alberta**, about our broadband initiative.

**Honorable Jason Kenney, Premier of Alberta** spoke about a bit of carelessness during the good years with regulatory burden, municipal capacity for that red tape, certainty to industry with Royalty Guarantee Act, opportunity for municipalities to give tax breaks, competing with Texas and other US states (friendlier policies, no price differential, and not landlocked), exodus of investment, replacement for Bill 6 for farm safety, commitment to MacKinnon report conclusions, stated increased funding from rural and small urban municipalities for policing will go to more boots on the ground, and gave a message to Quebec in French.

### **November 15 Alberta Rural Development Network (ARDN) AGM Showcase**

The [Alberta Rural Development Network](https://www.ardn.ca/) held their AGM Showcase in Leduc. Wheatland County has applied to be part of a rural crime pilot project with ARDN. Initiatives showcased included Substance Use Awareness – Rural Community Opioid Outreach Program, The Agribusiness Mentorship Program, Rural Crime Initiative, and a new Rural Immigration initiative.

The Alberta Rural Development Network (ARDN) is a not-for-profit partnership that uses the combined expertise of nine Albertan post secondary institutions, working together to support and enhance rural development. These institutions have combined their expertise, ideas and resources to strengthen Alberta’s rural way of life and support rural development in Alberta and help rural communities grow through research and learning. The value of this network is that it draws on the strengths of diverse organizations, gathers and disseminates information, conducts research, and perhaps most importantly, has deep connections in all regions of the province.

ARDN supports the sustainability of rural communities. We work with communities to amplify the "rural voice". We collaborate to identify and bring focus to rural issues, build local capacity, and find innovative, rural-based solutions to unique issues.

<https://www.ardn.ca/>

## **November 16 Marigold Library Board Meeting**

It was my pleasure to bring greetings from Wheatland County to the delegates at our meeting in Carseland.

Meeting highlights included approval of financial statements and the draft operating and capital budgets (thankful for continued provincial funding support so we didn't have to utilize our Armageddon budget), update on the new headquarters building (which is at the schematic design phase), approval of updated policies, congratulations to Lennox Gomes on his appointment as Vice President of the Alberta Library Trustees Association, declaration of Freedom To Read Week, web portal demonstration, CAO updates, and a discussion about ways to reduce red tape that will be forwarded to the provincial ministry. I shared the great news of the passing of Resolution 12-19F - **Libraries Act Review and Rural Library Services** at our recent Rural Municipalities of Alberta convention.

"Rural Municipalities of Alberta request that the Government of Alberta review the *Libraries Act* and *Libraries Regulation* through a comprehensive public consultation process; and that the review include a focus on amending population density and service point indicators related to requirements for hiring professional librarians; and that RMA requests that the Government of Alberta update population lists to the most recent census information to ensure proper funding is provided to rural library boards."

<https://rmalberta.com/resolutions/12-19f-libraries-act-review-and-rural-library-services/>

During our break at the Marigold Board Meeting I popped in to Carseland Community Library and checked out a couple books.

It's evident the library is a hub in the community and contributes to the sustainability of the hamlet.

"We contribute to the well-being and health of our community by providing information, supporting literacy and bringing people together. Through our participation in Marigold Library System, our library is a single point of access to millions of books, audiobooks, eBooks, DVDs, events and more."

<https://www.carselandlibrary.ca/>

## **November 16 Christmas Party for Wheatland County Fire Services**

It was my pleasure to represent Wheatland County Council, with Deputy Reeve Klassen and Councillor Ikert, at the Wheatland County Fire Service Christmas Party. We have a phenomenal group of firefighters who commit their lives to providing fire service for our municipality and words can't adequately express my gratitude.

## **November 18 Broadband Meeting**

Representatives from the Village of Standard, an industrial representative, our IT Manager, and myself met with 2 companies who provide fibre services and broadband solutions to municipalities.

### **November 18 Rockyford Intermunicipal Development Plan Meeting**

The Rockyford Intermunicipal Development Plan (IDP) committee met and reviewed the draft IDP and timelines for completion, including anticipated dates for Resolutions to approve at both Councils (likely February 12 to Rockyford Council and February 18 to Wheatland Council), a date was set for community engagement –Open House on January 15, 7-9pm in Rockyford.

### **November 19 Municipal Planning Commission**

Appointed the Chair – Tom Ikert and Vice Chair – Donna Biggar of the Municipal Planning Commission.

Approved 7 Development Permits (including a Motorcycle Parts and Service Shop, community sign in Carseland, 2 accessory dwellings, Construction of Vehicle Accessories Home Based Business, Greenhouse, and contractor services) and 2 Subdivision applications.

### **November 19 Budget Review**

Continued in depth review of draft Capital Budget.

### **November 19 CP Holiday Train Meeting**

Meeting in Gleichen was cancelled due to weather, but Wheatland County staff, a Community Futures Wild Rose representative, and myself met to further plan the event. Mark your calendar for the evening of December 18<sup>th</sup>, it's going to be a fantastic event!

### **November 20 Broadband Meeting**

Wheatland County IT Manager and I teleconferenced in a meeting hosted in Taber. Analysis of different operational models based on quotes, turn-key, outsourced, PPP, and DIY. Discussion on draft MOU. Frustrations continue, but we do have a move forward plan.

### **November 20 Rocky Mountain GTL Tour**

Wheatland County Council is proud to have innovative companies like Rocky Mountain GTL in our municipality.

“Rocky Mountain GTL Inc. is a privately owned Canadian company that designs, constructs, and operates small scale gas to liquids plants to economically convert natural gas and natural gas liquids into synthetic Diesel, Naphtha and Jet fuels.

Our patented Enhanced Gas to Liquids (EGTL™) is a direct “Well to Wheel” solution for the Natural Gas Industry, bridging the clean-burning, low emissions qualities of natural gas, into high performance, low carbon liquid paraffinic fuels for the road, rail, marine and aviation markets. Our process is carbon efficient resulting in increased production and economics.

In 2017, Rocky Mountain GTL acquired world-wide licensing rights for the patent process technologies Enhanced Gas to Liquids (EGTL™) from Expander Energy Inc.

Rocky Mountain GTL's "first of its kind plant" is located in Carseland, Alberta, Canada and is to be manufacturing synthetic fuels by second quarter of 2019."

<http://rockymountaingtl.com/>

"Rocky Mountain GTL's "first of its kind" modular facility now under construction offers the efficiency of a large facility on a smaller scale with better economics.

Our patented EGTL™ technology and current design infrastructure used in this plant is a smarter way to make synthetic diesel (and jet fuel) from natural gas and natural gas liquids feedstock.

Rocky Mountain GTL's first EGTL™ plant in Canada is being built in Carseland, Alberta, located 50 km east of Calgary. The plant will be capable of producing ~470 barrels per day of superior synthetic diesel fuel from 5000 mcf of natural gas and natural gas liquids."

<http://rockymountaingtl.com/projects/>

### **November 20 Wheatland Family and Community Support Services Board Meeting**

Financial statements and reconciliation report were approved, CAO report included updates on insurance, GST on home support invoicing (below threshold to charge), computer upgrade implementation, Wheatland Seniors Transportation Society support, resource packages for young adults with disabilities, impact of Children's Services Budget announcement, staff recognition was discussed, and the Chair updated on the Christmas Hamper meetings.

### **November 21 Strathmore Seed Cleaning Plant AGM**

Strathmore Seed Cleaning Plant held its Annual General Meeting. I'm proud to serve on this innovative, committed board alongside many of Wheatland County's agricultural leaders.

The seed plant has been providing seed cleaning, treating, commercial separation, transloading, and Pedigreed Seed to its diverse customer base through leading edge technology for over 60 years.

<https://www.strathmoreseedcleaningplant.com/>

### **November 21 Wheatland Housing Management Board Meeting**

Organizational meeting, followed by regular meeting. Financial reports for social housing and the lodge were approved. Maintenance supervisor's report, social housing report, resident manager, and CAO reports were approved. Review of meeting in Edmonton. Board passed resolution to accept the present Strathmore Townhall site as the preferred building site for a new lodge. Building committee membership was amended and made responsible for Board communication, will prepare elevator pitch for Board.

## **November 22 Calgary Metropolitan Region Board Meeting**

The Board reviewed and signed the Code of Conduct. The Town of Strathmore shared their municipal context report. The challenge to IREF# 2019-04 was tabled to our January meeting in order to provide time for potential amendments to be considered by Calgary Council and potentially result in the challenge being withdrawn. Governance committee update and approval of terms of reference to expand membership. Q3 Actuals and the budget were approved. Discussion around Edmonton Region budget trends. The Regional Employment Analysis status quo projections, the Natural and Managed Capacity of Regional Water Supply in the Calgary Metropolitan Region Study, and the Calgary Metropolitan Region Existing Water and Wastewater Servicing and Regional Potential Report were approved and will be used as input for the Growth Plan. A discussion around Special Study Areas resulted in being referred to TAG for review and framing. Updates from Land Use and Servicing committees. Discussion on a potential regional conservation education strategy, which could extend life of infrastructure. Question regarding gaps for growth plan consultant, possibly a housing needs assessment missing, but working around. Discussion about follow up with Minister Madu about future of board. Roundtable discussion sharing each municipality's budgets. Discussion about lack of recognition of regional benefit to large events, like Grey Cup. Planning for strategic session, potential topics: lessons learned from previous IREF approvals and challenges, possible improvements, areas where IGP is too high level or silent on issues, role of admin.

## **November 26 Meeting with Town of Strathmore Mayor, Deputy Mayor and CAO**

Submitted report for Council package inclusion prior to meeting, will update verbally.

## **November 27 Family and Community Support Services Association of Alberta (FCSSAA) Conference and AGM**

Submitted report for Council package inclusion prior to meeting, will update verbally.

## **November 28 Family and Community Support Services Association of Alberta (FCSSAA) Conference and AGM**

Submitted report for Council package inclusion prior to meeting, will update verbally.

## **November 29 Family and Community Support Services Association of Alberta (FCSSAA) Conference and AGM**

Submitted report for Council package inclusion prior to meeting, will update verbally.

Signature: *Amber Link*



## Economic Impact

Marigold Library System and  
Member Libraries  
2019

**\$14,956,678**

Total Operating Budget for Marigold and member libraries

**2,123,122**

Total Circulation— physical and virtual

**1,638,371**

Library Visits—  
physical and virtual

**107,348**

Total Cardholders

**320,000**

Population served

**23,444**

Volunteer Hours

**1,230**

Volunteers

**344**

Staff (Marigold HQ &  
Member Libraries)

**9,713**

Programs

**134,943**

Library Program Participants

**206,813**

ebooks

**325**

Board members





We are  
more than  
books!



Across Marigold in 2018:



9,713 LIBRARY PROGRAMS & EVENTS



134,943 PARTICIPANTS







## TRAINING

35 in-person, videoconference and Webinar staff training

## EDUCATION

1,256 exams proctored

## SUMMER STUDENTS

Over summer: 6 students, 116 programs (ie. coding and Minecraft) 55 library visits, 1,210 participants, and 7 outreach events

## GATHERING PLACE

1,638,371 Library visits - virtual and physical



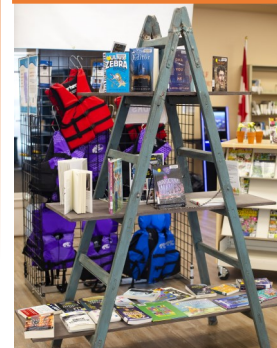
Stitch Together—  
Strathmore



Art Shows



French Book Club  
—Canmore



## 3,346 NON-TRADITIONAL ITEMS LOANED

Kits, life-jackets, walking poles, bikes, sewing machines, power tools, cooking appliances, board games and puzzles, and more

## ACCESS TO 15,142,079 DIGITAL MOVIES, SONGS AND BOOKS



## MORE THAN 774,015 PUBLIC WIFI SESSIONS AND ACCESS TO TECHNOLOGY



Minecraft





**BUT BOOKS  
ARE HERE TO  
STAY!**

We circulated

**2,007,665**

Physical books  
and AV last year!





1

## Your MUNICIPALITY

Your municipal council supports Marigold by paying a levy (a fee). The levies from all member municipalities make up **60%** of Marigold's revenue.

2







## Your PROVINCE

Marigold receives **two** Operating Grants from the Alberta government—Municipal Affairs.







### Library System Operating Grant

Provincial money—based on per capita and official population determined by the Alberta government—to operate the system and provide system services.

### Municipalities WITH Library Boards:

Municipality pays levy    
**+**  
 Library Board pays levy   
**=**  
 Levy from that Municipality   

### Municipalities WITHOUT Library Boards:

Municipality pays levy     
**=**  
 Levy from that Municipality   

### Library Services Grant

Marigold acts as the governing board for municipalities without library boards: Municipal Affairs supports Marigold with the Library Services Grant.

This money is given to the libraries as service grants in accordance with Marigold's *Transfer Payments Policy*.







# 1

## Your MUNICIPALITY

Your municipal council supports the public library by allocating funds to your library board.

### Local Appropriation:

The **per capita funding** (money for each person in your municipality) that is provided by your council to the library board. The per capita rate is determined by your municipal council.

# 2

## MARIGOLD LIBRARY SYSTEM

Your library system assists public library boards with a Services Grant that is based on population. The per capita rate is determined by the Marigold Agreement.

All **37** member library boards receive a Services Grant—subject to Marigold’s annual budget affordability.

### Marigold provides service grants when the following are received:

- Current Annual Report
- Budget for the operating year
- Financial Statement for the prior year







How do  
public  
libraries  
raise their  
money?

4

## Your PROVINCE

Public library boards receive an Operating Grant from the Alberta government—Municipal Affairs.

3

## FUNDRAISING, DONATIONS & FEES

Libraries supplement revenue through:

- Hosting special events such as galas, book sales, silent auctions, fall fairs etc.
- Donation from Friends of the Library Society.
- Collecting fees as determined by your library board as per the *Alberta Libraries Act*.



### Eligibility:

- **MUST** receive minimum local appropriation from their municipality based on population.
- Submit required documents to Municipal Affairs.

1. Audited year-end financials





2. Budget

3. Annual Report

4. Current Plan of Service (Strategic Plan)

## Operating Grant

This grant is paid annually and based on the following population breakdown:

- Up to 600 
- 601-1200 
- 1201-3000 
- Over 3000 

Each year when the provincial budget is approved, Municipal Affairs determines the per capita rate and the official population.

# Find CURRENT INFORMATION here:

- ▶ **Municipal Census and Official Population lists:**  
[www.municipalaffairs.alberta.ca/mc\\_official\\_populations](http://www.municipalaffairs.alberta.ca/mc_official_populations)
- ▶ **Provincial funding support for Public Library Service:**  
[www.municipalaffairs.alberta.ca/plsb\\_funding\\_and\\_grants](http://www.municipalaffairs.alberta.ca/plsb_funding_and_grants)
- ▶ **Grant Applications/ Guidelines for Public Library Boards:**  
[www.municipalaffairs.alberta.ca/plsb\\_funding\\_and\\_grants](http://www.municipalaffairs.alberta.ca/plsb_funding_and_grants)

\* Hamlets are not incorporated so they do not receive operating grants from Municipal Affairs. From its operating funds, Marigold provides funding for its six community libraries located in hamlets: an annual Services Grant of \$3,100, and an annual Community Library Grant of \$6,660.

[www.marigold.ab.ca](http://www.marigold.ab.ca)

## REQUISITION FOR LIBRARY SERVICES

(Schedule C of the Marigold Agreement)

Levy rates paid to Marigold Library System

Year	Municipality <b>WITHOUT</b> library board	Municipality <b>WITH</b> library board	+ Library Board
<b>2020</b>	\$10.74 per capita	\$6.24 per capita	\$4.50 per capita

As of 2020, total levies paid by municipalities without library boards are equivalent to the combined levies (municipality and library board) paid by a municipality with library boards.

## ALBERTA GOVERNMENT OPERATING GRANTS :

**Municipal Library Board** Operating Grant  
funding for library boards:

- Up to 600 ➡ \$6,660
- 601-1,200 ➡ \$8,503
- 1201-3000 ➡ \$16,650
- Over 3000 ➡ \$5.55 per capita

2019 Alberta Government per capita rates  
for **Marigold**:

Library System Operating Grant: **\$4.70** per capita

Library Services Grant: **\$5.55** per capita



# WHEATLAND COUNTY

## Councillor Monthly Report

---

Councillor: Scott Klassen

Division: 5\_\_\_\_\_

Reporting Period: November 2019

Report Date:

<u>Committees / Meetings / Events – Topics of Interest</u>
November 5 2019 – Council meeting at county office (recorded on county website)
November 6 2019 – Drumheller/Wheataland IDP open house in Drumheller about 10 public attended
November 7 2019 – CMRB servicing committee meeting Mount Royal
November 12-15 2019 – RMA fall convention in Edmonton
November 19 2019 – Mpc meeting county office(recorded on county website)
November 25 2019 – BRBC board meeting at urban systems in Calgary
November 26 2019 – Lunch with Reeve, Mayor and staff in Strathmore.
November 26 2019 – WRC board meeting in Rockyford

Signature: \_\_\_\_\_



# WHEATLAND COUNTY

## Councillor Monthly Report

---

Councillor: Donna Biggar

Division: 3

Reporting Period: November 2019

Report Date:

<u>Committees / Meetings / Events – Topics of Interest</u>				
<p>Nov 4<sup>th</sup> – WADEMSA, Call Volume ytd. 3196, .073 increase from last year. Core-flex shift left Ambulance down 45 days this year, because of fatigue. Staff long service awards dinner Dec 2, 2019.</p> <p>Nov 5<sup>th</sup> – Council, Minutes and recording on County website.</p> <p>Nov 6<sup>th</sup> – Chamber of Commerce, Events: Best in Business Awards, (A Night in Venus) Downtown Festival, JA-(Junior Achievement) School looking for Chamber volunteers, Home Town Hockey.</p> <p>Nov 12<sup>th</sup> – Nov 15<sup>th</sup> – Rural Municipalities of Alberta Conference</p> <p>Nov 18<sup>th</sup> – WADEMSA, Union Negotiations, Still ongoing</p> <p>Nov 19<sup>th</sup> – Municipal Planning, Minutes and recording on County website.</p> <p>Nov 20<sup>th</sup> – Rocky Mountain GTL, Very interesting tour. Exciting to have such an innovative company in our county. Planning to be operating by March 2020.</p> <p>Nov 20<sup>th</sup> – WFCSS, Christmas Hamper still looking for volunteers</p> <p>Nov 27<sup>th</sup> – Nov 29<sup>th</sup> – FCSS Conference, Need to ask about group insurance coverage for lower costs to each individual community service.</p>				
<table><tr><th><u>Relevance to/Impact on Municipality</u></th><th><u>Council Action Required</u></th></tr><tr><td colspan="2"> </td></tr></table>	<u>Relevance to/Impact on Municipality</u>	<u>Council Action Required</u>		
<u>Relevance to/Impact on Municipality</u>	<u>Council Action Required</u>			

Signature: \_\_\_\_\_



# WHEATLAND COUNTY

## Councillor Monthly Report

---

**Councillor:** Tom Ikert

**Division:** 4

**Reporting Period:** November 2019

**Reporting Date:** November 30

### Committees / Meetings / Events – Topics of Interest

November 5 Council Meeting (See County website for video )

November 7 CMRB Land Use Committee

November 12-15 RMA in Edmonton. Very good conference. Met with Minister's of Transportation and Environment. Had good results with our resolutions.

November 19 MPC Organizational Meeting I was nominated Chair, a decision my fellow members may regret, followed by the MPC.

November 19 Capital Budget Review

November 20 GTL Gasplant tour. World class technology in our County

November 21 Wheatland Housing Organizational meeting. Glenn is Chair. Discussed strategies on new Lodge options, Passed motion that states that the existing town office site is the preferential site for the new lodge.

November 22 Meeting with Councillor Carra Re: Calgary Organics. Councillor Klassen and myself met with Coun. Carra, Rick Valdarchi ( Director of Waste and Recycling ) and Sharon Howland ( Leader at Waste and Recycling services). We had an extensive discussion of the Organics stream. The City diverts about 125,000 tons of residential organics from their landfills, this is accomplished because they spent about \$140 million on a state of the art, indoor composting facility located near the Shepard landfill. They estimate that commercial organics constitutes 60,000 tons. These are handled by various private operators. The city is aware that once the organics leave their boundaries, there is little they can do. They believe that the rules on composting need to be clarified and strengthened and are willing to help us anyway they can. Councillor Carra will be bringing Organics and Recycling forward to the CMRB board, as CRP had done extensive work on the regional aspect of the organics stream, but the report was shelved with the dissolution of CRP.

Overall the meeting accomplished more than I had hoped, going in. I really appreciate the knowledge that Councillor Klassen brings to these meetings

No Truer Political Statement has ever been uttered

“ Greater love hath no man than to lay down his friends for his life.”

Signature: 



## Division #7 Councillor Report - November 2019

Nov 5 - Council – see website

Nov 5 – Hussar IDP 7 PM at County Office

-Reaffirming agreement and setting date for Open House – Jan 13, 202 Hussar

Nov 6 – Open House for IDP between Wheatland and Drumheller at Badland Rec facility

Nov 12-15 RMA Fall Convention in Edmonton

-More positive than last 4 years! Positive meetings with Ministers of Municipal Affairs/Transportation and Environment. Refer to Reeve's report for full coverage of events. New Home Warranty Resolution and Realtor Certification requirements were only of 24 that were lost.

Nov 18 – SAEWA (Southern Alberta Energy Waste Association) phone conference

Nov 19 - MPC – see website for morning meeting and afternoon was spent on budget

Nov 22 – SAEWA – Brooks Board Meeting

-Meetings with current Government Ministers all very positive. Minister of Environment challenging Federal Minister on "Green House Gases" and with our findings is bringing 7 million tonnes of green house gas savings to their talks. Position of HDR and siting work were discussed in Camera with Board. Wheatland/Newell & Vulcan stepped out because of the perception of conflict of interest. No motion out of camera.

The work of HDR and the determination of siting is being followed by our oversight committee to maintain and unbiased decision on the final location.

Respectfully submitted

Ben Armstrong

***Just because you do not agree with something or someone does not mean it is wrong.***



# WHEATLAND COUNTY

Where There's Room to Grow



## Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 23, 2019

### Subject

Decision-making topic title

Interim Chief Administrative Officer Report

### Recommendation

Clear resolution answering – what/who/how/when

**That Council accepts the Interim Chief Administrative Officer Report as information.**

### RECOMMENDATION

Report/Document:

Attached

☐

Available

☐

None

☒

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

#### Interim Chief Administrative Officer Report

- Capital Budget review with Council occurred on November 5<sup>th</sup> and November 19<sup>th</sup>.
- Kick-off meeting with TSI in regard to the Fire Master Plan occurred on November 6<sup>th</sup>.
- Attended second fire mediation meeting with Fire Associations on November 6<sup>th</sup> in Dalum.
- Attended RMA Fall Convention in Edmonton from November 12<sup>th</sup> to November 15<sup>th</sup>. Organized meetings with the Minister of Transportation and the Minister of Environment and Parks. Prepared various documents and notes prior to meetings.
- Created and implemented work plan for our contract Interim Fire Chief, Vern Elliott who began work at Wheatland County on November 18<sup>th</sup>.
- Attended IT security forum on November 20<sup>th</sup> in Calgary.
- Met with WADEMSA on November 21<sup>st</sup> to discuss variety of topics including current state of dispatching for Wheatland County Fire Departments, state of existing tower infrastructure.
- Met with Fire Department Chiefs to get understanding of current needs and requests for efficiencies on November 21<sup>st</sup>.
- Toured a vacant building in Carseland on November 22<sup>nd</sup> for potential usages for Wheatland County.
- Attended lunch meeting with the Town of Strathmore on November 26<sup>th</sup>.
- Attended the Wheatland Regional Corporation board meeting in Hussar on November 26<sup>th</sup>.
- Attended Hussar and Dalum Fire Hall safety inspections on November 27<sup>th</sup>.

- Attended kick off meeting with financial statement auditors MNP to select dates for interim audit, final audit and presentation date to Council.
- Responded to various Council requests during the month.
- Internal review of capital projects to provide recommendations to Council.
- Continued work on issues with GFL.
- Prepared final 2020 – 2022 Operating Budget for Council consideration for approval.

Submitted by: Brian Henderson, CPA, CA

Position: Interim CAO

Reviewed by:





# WHEATLAND COUNTY

Where There's Room to Grow



## Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 21, 2019

### Subject

Decision-making topic title

Corporate and Financial Services Report

### Recommendation

Clear resolution answering – what/who/how/when

**That Council accepts the Corporate and Financial Services Report as information.**

### RECOMMENDATION

Report/Document:

Attached

☐

Available

☐

None

☒

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

#### Corporate Services

#### Assessment

- Senior Assessor performed numerous Designated Industrial Property (“DIP”) inspections:
  - o Determined approximately 13 new well sites with assessable Machinery & Equipment (“M&E”) exist.
  - o Numerous well sites have M&E disconnected; therefore M&E assessment will most likely be reduced.
  - o Inspected new Rocky Mountain Gas to Liquids (“GTL”) plant which has a projected operational date of May 2020. Expected to have a minimal assessment impact for 2020 property taxes.
- Received notice from Municipal Affairs that cannabis activities were removed from the definition of “Farming Operations”:
  - o Land and improvements used for the growing of cannabis will be assessed at market value by Alberta municipalities for taxation in 2020 as “Class 2 – Non-Residential”.
  - o This will result in more taxable assessments, as previously the growing portion was deemed a “Farm Building” and exempt from property taxation.

- Second run of the 2019 annual inspections [new assessable buildings (improvements) or progressive (incomplete) from previous years] will be performed in late November and early December.

#### Finance

- Accounting: MNP LLP selected as financial statement auditors for Wheatland County.
- Utilities: Staff processed November utility consumption and utility bills. Utility bills for November consumption will be mailed in the first week of December.
- Taxes: Staff processed November TIPPS payments. Regular general ledger to sub-ledger balancing occurred, as well as answering various inquiries from the general public.
- Grants: Training new staff members on grant reporting and various grants that the County applies for throughout the year. Applying for the Strategic Transportation Infrastructure Program (STIP) and Community and Regional Economic Support (CARES) grants.
- Financial reporting: The next iteration of the County budget is to be presented to Council on December 3, 2019.

#### Human Resources

- Conducting performance reviews with staff.
- Preparing OT agreements for Administration staff.
- Quarterly site inspections for Safety.
- Administrative Directives for Safety.
- Payroll Liability Account Reconciliations.

#### Information Technologies

- Document scanning project back underway – workarounds have resolved limitations in bulk imports.
- Microsoft Office 365 (“Office 365”) e-mail migration has completed successfully.
- Continued remediation of Information Security Items:
  - o Firewall as a service - upgrade underway.
  - o Mobile Device Management, IT Directives being written.
  - o Two-factor Authentication implementation for Office 365 underway.
  - o Identifiable Visitor pass under design.
- Laserfiche Process Automation projects:
  - o Fire Permits nearing user acceptance testing.
  - o HSE Incident forms now under wireframe development.
  - o Vehicle & Equipment Checklists business requirement gathering.
- Continued discussion regarding Multi-Function Printer (“MFP”) print vendors.

Submitted by: Matthew Kurceba, CPA, CA  
 Position: Manager of Financial Services

Reviewed by:   
 Interim CAO



# WHEATLAND COUNTY

Where There's Room to Grow

## Request for Decision

December 03, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 05, 2019

### Subject

Decision-making topic title

Community Enhancement Regional Board Appointment

### Recommendation

Clear resolution answering – what/who/how/when

**THAT Council appoint the following individual to the Community Enhancement Regional Board (CERB):**

**a) Cole Kaiser as the Council Division 7 representative for a term commencing November 01, 2019 and expiring October 31, 2021.**

### CAO Comments

Any additional comments regarding the reason for the recommendation

### RECOMMENDATION

Report/Document:

Attached

☐

Available

☐

None

☒

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

The Community Enhancement Regional Board requires two representatives from each Council Division to serve for a two year term. Appointed in alternate years, Council approved the re-nomination of six of the seven members of this board at the Annual General Meeting. The former representative from Division 7 has moved from the County and Mr. Kaiser has volunteered to serve on the CERB board for his division.

### Relevant Policy / Practices / Legislation

Cite existing policies, practices and/or legislation

n/a

### Strategic Relevance

Reference to goals or priorities of current work program

n/a

### Response Options and Desired Outcome(s)

Main result, along with highlighted requisites and benefits

Option 1. Approve the recommendation of Administration.

Option 2. Not approve the recommendation of Administration.



Option 3. Approve an alternate recommendation of Council's choosing.

## **IMPLICATIONS OF RECOMMENDATION**

### **General**

Consequences to community, overall organization and/or other agencies

These appointments will ensure that all Council Divisions are represented equally in decisions regarding the funding allocation of the Community Enhancement Reserve.

### **Organizational**

Policy change or staff workload requirements

No changes required.

### **Financial**

Current and/or future budget impact

n/a

### **Environmental, Staff and Public Safety**

Consequences for the environment, consideration of effects on the safety of staff and the public

n/a

### **Follow-up Action / Communications**

Timelines, decision-making milestones and key products

The first CERB meeting of 2020 will occur in the new year.

All board members will be provided with an information package prior to this meeting and as all are returning from last year, they will not require onboarding documentation or orientation.

Submitted by: Jessica Salmon

Reviewed by:



Position: CERB Administrative Support

CAO



# WHEATLAND COUNTY

Where There's Room to Grow

## Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date Prepared

November 20, 2019

### Subject

Decision-making topic title

Request for reversal of tax penalties on property tax account rolls # 8751000, # 8810000, # 8814000, and # 8815000.

### Recommendation

Clear resolution answering – what/who/how/when

**THAT Council not approve the reversal of tax penalties totaling \$193.11 on property tax account rolls # 8751000 (\$144.32), # 8810000 (\$1.25), # 8814000 (\$24.78), and # 8815000 (\$22.76).**

### CAO Comments

Any additional comments regarding the reason for the recommendation

### RECOMMENDATION

Report/Document:

Attached

☒

Available

☐

None

☐

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

The ratepayer(s) stated the following: Due to health problems, they were unable to drive to the County office and could not get someone else to drive during office hours. They did not want to mail payment, as they do not trust the post office to get payments where they are supposed to be, particularly with a due date involved. The ratepayer(s) stated that payment was made at the bank on June 29<sup>th</sup>, 2019 but the bank dated the receipt July 3<sup>rd</sup>, 2019. The payment date was missed by just three days and it was over a long weekend.

### Relevant Policy / Practices / Legislation

Cite existing policies, practices and/or legislation

Wheatland County By-Law 2010-16 authorizes Council to impose penalties on unpaid taxes.

The Municipal Government Act Section 337 states: "A tax notice is deemed to have been received 7 days after it is sent."

The Municipal Government Act Section 341 states: "A tax payment that is sent by mail to a municipality is deemed to have been received by the municipality on the date of the postmark stamped on the envelope."

2019 Property Tax Notices were mailed April 26<sup>th</sup>, 2019 and an information insert accompanied the tax notice. The tax insert provided with the tax notice noted the following:

- Payments submitted by mail must be **CLEARLY POST-MARKED** on or before June 30<sup>th</sup>, 2019.
- The location of the mail slot for after-hours payments.
- For electronic payment allow adequate processing time before the due date (**typically 3-5 business days**).

For these reasons, administration is recommending that Council not approve the reversal of penalties.

**Strategic Relevance**

Reference to goals or priorities of current work program

Not Applicable

**Response Options and Desired Outcome(s)**

Main result, along with highlighted requisites and benefits

Consistent application the Municipal Government Act and Wheatland County By-Laws and Policy.

**IMPLICATIONS OF RECOMMENDATION****General**

Consequences to community, overall organization and/or other agencies

Not Applicable

**Organizational**

Policy change or staff workload requirements

Not Applicable

**Financial**

Current and/or future budget impact

Penalties have been imposed on property tax account rolls # 8751000, # 8810000, # 8814000, and # 8815000.

**Environmental, Staff and Public Safety**

Consequences for the environment, consideration of effects on the safety of staff and the public

Not Applicable

**Follow-up Action / Communications**

Timelines, decision-making milestones and key products

Notification will be sent to the property owner of the decision of Council.

Submitted by: Nadine Bray

Reviewed by:



Interim CAO

Position: Property Tax Clerk

Ms. Donna Biggar, Councilor  
Wheatland County, AB.  
P.O. Box 310  
Carseland, Alberta, Canada  
T0J 0M0

[REDACTED]  
[REDACTED]  
[REDACTED]  
FOIP s. 17(1)

Dear Ms. Biggar

Thank you for your time on the phone re: my Land Tax for the Wheatland County June 30, 2019.

This letter is a follow up and the information in writing regarding the problems occurring that I am having.

The farm I have is a part of the farm my parents had and where I grew up. When my parents were senior I bought part of the farm and when they passed I receive more of the farm. I was a boy with Allergies so I suffered growing up with the molds, etc. a mixed farm has from hay and animal feed dust I breathed in when it was handled. Of course they were not called Allergies when I was growing up. Terms like "Hay Fever, etc." were used. Fast forwarding in my life I developed Heart problems and had a triple bypass in 1996. Through all this I stuck with the farm and before the bypass I had taken off farm training and worked an off farm job and have had an off farm job as well as the farm until 1995. During the period from 1955 until 1966 I went to University and worked off farm. After 1966 I began farming again doing all the farm work myself. After approximately 2000, I did only farming. In 2018 I was at the YMCA going through a work out program ordered by my cardiologist when I collapsed and was diagnosed with a stroke. After this, I found the bureaucrats in Edmonton got into the mix and my driver's license was affected. So when the bill for the Wheatland tax for 2019 came in the mail I couldn't drive to Strathmore to pay the bill and I do not trust the mail getting everything to Strathmore when there are target times or dates involved that are set by others. The people who I asked to drive me are all working and their work hours are the same as the county office hours. Using taxis will bankrupt me.

I checked with the county office and asked if I could pay the bill at a bank. I checked because paying this way was not noted on any of the bills. They told me yes but the bill had to be broken up into prescribed amounts sent with each amount matching a county tax roll number



having separate amounts sent with each of these numbers and not just one payment of the total billing. This surprised me as I was sent a summary sheet and a total tax owed for 2019. Why the bureaucracy? It seems like just basic arithmetic.

I went to the bank on June 29, 2019 and did as I was told. I got back a receipt for each roll number. I wasn't careful enough as the bank stamped each receipt July 03, 2019. Instead of the date I was there which was of course June 29, 2019. I admit that I missed this at the time of paying the bill. I got the receipts and didn't check the dates on them. I trusted the bank. Since then I have gone back to the bank and discussed this and they told me I had to have been in the bank doing business on July 3, 2019 because **they have computers and they do not make mistakes**. When I called you I was under the impression I had receipts for the bills dated June 29, 2019. There was a mistake somewhere and I wanted the penalty dropped as there was no fault on my part. After looking up the receipts I was very shocked. There was a bank mistake like this mistake which happened to me before when paying a bill for a credit card at the end of the month on a Friday and I found that the bank took the money from me and used the first day of the next week (a Monday) as the day the banking business considered to be done. The credit card company penalized me but I got the interest back that time and I expected that this time with the Tax bills would be the same. The bank instead dug in their heels and accused me of not being there on June 29. I felt after this discussion this bank was accusing me of being a liar. I need a different bank.


Would the County of Wheatland wave the penalties assessed to me based on my medical circumstances and missing the target date by just **three days involved over a long weekend**? The county got all their money.

I have my driver's license back but do not like to drive long distances into the country and during the winter months without having others in the car with me. Also could the County change its rules of demanding all payments to match a roll number and let **the total amount be wired to the county from a bank** (one total amount for the year for all properties involved)? The penalty of 5% is about \$200.00 for me in June.

I have found that there is extra money needed to pay all bills now that my hair has turned white and I am now a **senior**. I feel these are out of my control and I will wind up struggling to be able to pay all of my bills as I continue to age.

I am enclosing photo copies of all receipts and the billing of the penalties from Wheatland. I hope you and the other councilors can find a way to help me with this penalty charge.

Yours sincerely

  
FOIP-17(1)



# WHEATLAND COUNTY

Where There's Room to Grow

## Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date Prepared

November 27, 2019

### Subject

Decision-making topic title

Unapproved Interim Operating Budget 2020-2022

### Recommendation

Clear resolution answering – what/who/how/when

**That Council accepts the Unapproved Interim Operating Budget 2020-2022 as information.**

### CAO Comments

Any additional comments regarding the reason for the recommendation

N/A

### RECOMMENDATION

Report/Document:

Attached

☒

Available

☐

None

☐

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

#### History of Budget Review:

Council has reviewed the Unapproved Interim Operating Budget 2020-2022 on the following dates:

- September 30<sup>th</sup>, 2019
- October 15<sup>th</sup>, 2019

#### Disclaimers:

There is uncertainty of tax revenue based on pending changes to the assessment model from the Provincial Government. Transfers to reserves will change on approval of the Capital Budget 2020-2024.

#### Final Budget Approval:

A final Operating Budget 2020-2022 can be approved once the County receives final requisitions from education and other miscellaneous boards. Historically these have been received in March in the following year.



**Relevant Policy / Practices / Legislation**

Cite existing policies, practices and/or legislation

**Municipal Government Act Section 242(1-3):**

**"242(1)** Each council must adopt an operating budget for each calendar year.

**(2)** A council may adopt an interim operating budget for part of a calendar year.

**(3)** An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted."

**Strategic Relevance**

Reference to goals or priorities of current work program

N/A

**Response Options and Desired Outcome(s)**

Main result, along with highlighted requisites and benefits

Option 1 – Approve recommendation as proposed.

Option 2 – Not approve recommendation.

Option 3 – Approve an alternative recommendation of Council's choosing.

**IMPLICATIONS OF RECOMMENDATION****General**

Consequences to community, overall organization and/or other agencies

N/A

**Organizational**

Policy change or staff workload requirements

N/A

**Financial**

Current and/or future budget impact

N/A

**Environmental, Staff and Public Safety**

Consequences for the environment, consideration of effects on the safety of staff and the public

N/A

**Follow-up Action / Communications**

Timelines, decision-making milestones and key products

N/A

Submitted by: Matthew Kurceba, CPA, CA

Position: Manager of Financial Services

Reviewed by:



Interim CAO



**WHEATLAND COUNTY**

**Where There's Room to Grow**



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# Wheatland County

Unapproved Interim Operating Budget 2020-2022

December 3, 2019

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

	2019	2020	2021	2022
	Budget	Budget	Budget	Budget
Revenue				
00-00 Taxation	(42,950,657)	(39,674,814)	(40,456,229)	(41,263,163)
11-00 Legislative	(700)	(8,000)	(8,000)	(8,000)
12-00 Administration	(445,004)	(356,701)	(363,835)	(371,112)
12-06 Economic Development	(39,000)	-	-	-
12-14 Assessment	(233,553)	(233,033)	(12,852)	(13,109)
21-00 Peace Officers	(258,900)	(120,000)	(122,400)	(124,848)
23-00 Fire	(974,896)	(1,036,200)	(1,036,900)	(1,037,614)
24-00 Emergency Management	(51,000)	-	-	-
29-00 Safety	-	-	-	-
31-00 Public Works Hamlets	(2,040)	(2,081)	(2,122)	(2,165)
31-04 Public Works Shops	-	-	-	-
31-12 Public Works Administration	-	-	-	-
32-00 Public Works & Road Maintenance	(156,060)	(156,379)	(159,459)	(162,600)
32-04 Public Works Oil & Dust	-	-	-	-
32-05 Public Works Gravel	(6,120)	-	-	-
32-06 Public Works Graders	-	-	-	-
32-07 Public Works Bridges	-	-	-	-
32-08 Public Works Maintenance	-	-	-	-
33-00 Fleet Equipment	-	-	-	-
40-00 Storm Drainage	-	-	-	-
41-00 Water General	(85,170)	(86,873)	(88,611)	(90,383)
41-01 Carseland Water	(146,170)	(171,984)	(176,461)	(181,089)
41-03 Gleichen Water	(152,536)	(6,740,772)	(6,123,065)	(125,526)
41-08 Speargrass Water	(67,597)	(75,816)	(77,332)	(78,879)
41-09 Rosebud Water	(31,053)	(31,517)	(31,991)	(32,474)
42-00 Sewer General	-	-	-	-
42-01 Carseland Sewer	(138,864)	(145,660)	(148,692)	(151,789)
42-02 Cluny Sewer	(14,855)	(16,132)	(16,454)	(16,783)
42-03 Gleichen Sewer	(91,188)	(92,214)	(94,058)	(95,939)
42-08 Speargrass Sewer	(68,348)	(75,678)	(77,192)	(78,736)
42-09 Rosebud Sewer	(22,739)	(23,194)	(23,658)	(24,131)
43-00 Solid Waste Management	(45,900)	(46,818)	(47,754)	(48,709)
51-00 WFCSS	(4,305)	(3,128)	(3,191)	(3,255)
54-00 Cemetery	(2,200)	(2,200)	(3,000)	(3,600)
61-00 Planning and Development	(490,150)	(413,750)	(470,150)	(547,678)
62-00 ASB	(441,398)	(542,059)	(362,772)	(620,028)
71-00 Community Services	-	-	-	-
74-00 Library	(1,025)	-	-	-
99-00 Other	(1,962,733)	(2,123,169)	(2,155,978)	(2,189,444)
Total Revenue	\$ (48,884,161)	\$ (52,178,172)	\$ (52,062,157)	\$ (47,271,053)
Expenses				
00-00 Taxation	11,465,398	11,782,372	12,018,019	12,258,379
11-00 Legislative	624,483	622,267	634,222	646,417
12-00 Administration	6,542,448	6,172,374	5,942,971	6,057,399
12-06 Economic Development	176,526	227,872	232,402	237,023
12-14 Assessment	448,282	451,897	460,935	470,154
21-00 Peace Officers	808,149	688,784	852,960	867,159
23-00 Fire	3,369,651	2,500,428	2,707,448	2,804,217
24-00 Emergency Management	148,713	73,997	75,477	76,987
29-00 Safety	262,545	208,637	212,809	217,065
31-00 Public Works Hamlets	778,559	767,597	782,889	798,547
31-04 Public Works Shops	1,404,869	1,484,622	1,514,244	1,540,959
31-12 Public Works Administration	987,181	1,067,587	1,096,305	1,113,641
32-00 Public Works & Road Maintenance	14,787,906	15,263,300	15,568,566	15,879,937
32-04 Public Works Oil & Dust	763,782	274,834	280,330	285,937
32-05 Public Works Gravel	2,777,825	2,847,978	2,944,180	3,139,854
32-06 Public Works Graders	1,992,357	1,887,937	1,890,346	1,919,993
32-07 Public Works Bridges	73,300	44,773	45,668	46,582
32-08 Public Works Maintenance	58,140	58,000	59,160	60,343
33-00 Fleet Equipment	9,567,605	7,777,351	7,756,886	8,069,756
40-00 Storm Drainage	77,000	186,000	187,720	89,474
41-00 Water General	199,829	241,849	246,656	250,059
41-01 Carseland Water	330,758	449,923	458,248	466,740
41-03 Gleichen Water	629,989	7,169,119	6,515,303	525,609
41-08 Speargrass Water	271,780	176,557	180,088	183,690
41-09 Rosebud Water	94,039	101,174	103,040	104,944
42-00 Sewer General	9,918	47,500	48,450	49,419
42-01 Carseland Sewer	302,679	276,651	281,460	286,804

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

	2019	2020	2021	2022
	Budget	Budget	Budget	Budget
42-02 Cluny Sewer	78,751	37,251	37,996	38,756
42-03 Gleichen Sewer	144,454	115,141	117,444	119,793
42-08 Speargrass Sewer	130,540	100,923	102,941	105,000
42-09 Rosebud Sewer	121,806	99,160	101,143	103,166
43-00 Solid Waste Management	1,163,174	1,209,392	1,229,399	1,249,907
51-00 WFCSS	-	-	-	-
54-00 Cemetery	34,365	24,500	19,870	27,247
61-00 Planning and Development	2,039,842	1,893,307	1,895,075	1,849,404
62-00 ASB	1,511,285	1,515,162	1,643,325	1,851,091
71-00 Community Services	971,405	973,239	802,839	814,506
74-00 Library	50,000	45,000	45,000	45,000
99-00 Other	202,733	482,720	482,720	482,720
Total Expenses	\$ 65,402,067	\$ 69,347,172	\$ 69,574,537	\$ 65,133,680
Less: amortization	\$ 16,517,906	\$ 17,169,000	\$ 17,512,380	\$ 17,862,628
Total Expenses less amortization	\$ 48,884,161	\$ 52,178,172	\$ 52,062,157	\$ 47,271,053
Difference	\$ -	\$ -	\$ -	\$ -
Transfers to Reserves	9,454,736.54	6,170,662.06	11,873,776.71	6,409,289.17
Transfers from Reserves	(922,345.88)	(7,621,120.00)	(1,001,000.00)	(1,001,000.00)

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Purpose: To identify items required for operating budget under MGA s.243

Residential and Farmland		0.00%	
All other classes of property		0.00%	
		<div>2020</div>	<div>2019</div>
		Budget	Budget
Long term debt repayments		547,260	268,170
Requisitions	Increase based on estimates		
Wheatland Housing	Estimate received	310,748	300,240
Education Requisition	Estimate received	10,654,145	10,394,288
DIP Requisition	Estimate received	177,676	169,667
WADEMSA Dispatch Requisition	Estimate received	70,304	70,304
WFCSS Requisition	Estimate received	90,640	88,863
Drumheller Waste Requisition	Estimate received transtors	384,738	349,762
Marigold Library Requisition	Estimate received	94,119	92,274
Total Requisitions		\$ 11,782,372	\$ 11,465,398
Wages and Salaries		11,512,716	11,626,343
Employer paid Benefits (CPP, EI, LAPP, Health and Dental, WCB)		2,546,279	2,273,805
Less: Capital Wages and benefits (road construction projects)		(2,338,930)	(1,823,152)
Total operating Wages and Benefits		\$ 11,720,065	\$ 12,076,996
Fire Funding (.2 mil of all classes)		613,000	609,673
CERB Funding (.1 mil all classes less 50k for library funding)		381,166	381,166
CRISP Funding (.25 mil non-residential)		700,000	893,118
Fuel expenses (Gas and Diesel)		2,050,000	2,050,000
Legal		411,040	359,120
Insurance (Property, Equipment, General liability)		547,755	422,028
Utilities for all facilities (including internet)		511,600	419,053
Gravel Pit Payments		1,211,923	1,017,730
Donations to Others		1,006,696	411,326
Total other budgeted expenses		\$ 7,433,181	\$ 6,563,213
Reserve Transfers			
Transfers from reserves		(7,621,120)	(922,346)
Transfers to reserves		6,170,662	9,454,737
Net transfers to reserves		-\$ 1,450,458	\$ 8,532,391
Total Summarized Expenses (incl. Transfers to reserves, wages & benefits, Other budgeted Expenses)		\$ 37,106,279	\$ 39,560,344
Percentage of total operating budget		71.11%	83.06%
Amortization (non-cash expense)		17,169,000	16,517,906

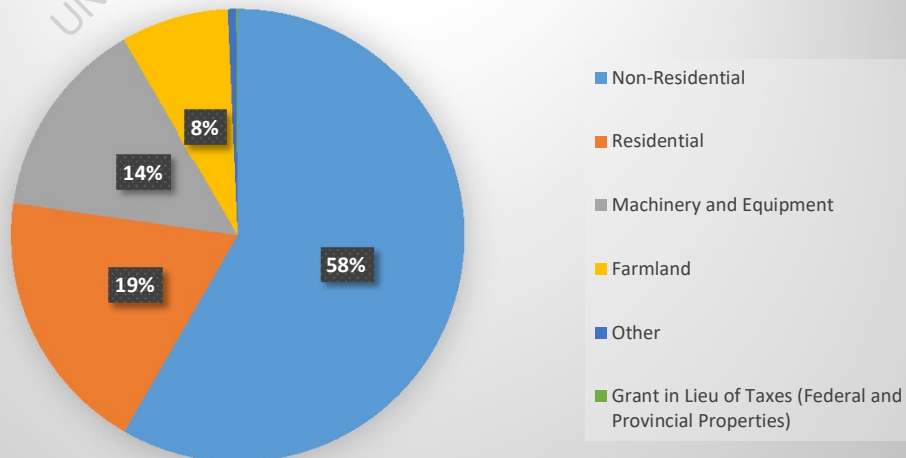
Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Type of Revenue	2020 budget year	Percentage of Revenue
Taxation (note 1)	39,674,814	76.04%
User fees / Recoveries	1,737,689	3.33%
Transfers	7,621,120	14.61%
Penalties / Interest	1,500,070	2.87%
Grants (operating)	558,759	1.07%
Permitting	205,000	0.39%
Long term Debt	526,631	1.01%
Capital Levy Revenue	248,750	0.48%
Fines	60,000	0.11%
Rentals	45,340	0.09%
<b>Total Revenue in 2020 operating budget</b>	<b>52,178,172</b>	<b>100.00%</b>

**NOTE 1 - Taxation Revenue**

Non-Residential	(23,142,586)	58.33%
Residential	(7,517,448)	18.95%
Machinery and Equipment	(5,690,541)	14.34%
Farmland	(3,043,109)	7.67%
Other	(235,230)	0.59%
Grant in Lieu of Taxes (Federal and Provincial Properties)	(45,900)	0.12%
<b>Total Taxation Revenue</b>	<b>(39,674,814)</b>	<b>100.00%</b>

**Taxation Revenue Breakdown**





Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Purpose: To illustrate changes from November 5, 2019 Council meeting to the December 3, 2019 Council meeting.  
Changes have been highlighted for Council's viewing

Department	General Ledger Code	Description	5-Nov-19	3-Dec-19	Difference	Reason for change
Gleichen Water	2-41-03-2250-03	CONTR SER GLEICHEN WATER	-	20,000	20,000	Gleichen infrastructure study moved from capital to operating budget. Studies are more appropriate and easier to plan for as an operating item.
Gleichen Water	2-41-03-2250-03	CONTR SER GLEICHEN WATER	-	15,000	15,000	Gleichen infrastructure study increased for 2020. Studies are more appropriate and easier to plan for as an operating item.
Public Works Bridges	2-32-07-2250-01	CONTR SERVICES - CONSTRUCTION	-	20,000	20,000	Contractual bridge inspections moved from capital to operating budget. Inspection program is more appropriate and easier to plan for as an operating item.
Storm Drainage	2-40-00-2232-01	ENGINEERING-STORM DRAINAGE GEN	-	100,000	100,000	Cooperative Stormwater Management Institute (CSMI) study moved from capital to operating budget. Studies are more appropriate and easier to plan for as an operating item.
Legislative	2-11-00-2275-00	INSURANCE - COUNCIL	1,200	1,088	(112)	Adjustment of insurance budget for 2020 based on actual billings.
Administration	2-12-02-2275-00	INSURANCE ADMINISTRATION MUN.	44,800	40,601	(4,199)	Adjustment of insurance budget for 2020 based on actual billings.
Administration	2-12-02-2275-01	ANI Insurance Premiums	115,300	104,494	(10,806)	Adjustment of insurance budget for 2020 based on actual billings.
Fire	2-23-00-2275-00	INSURANCE FIRE	51,500	46,673	(4,827)	Adjustment of insurance budget for 2020 based on actual billings.
Public Works Shops	2-31-04-2275-00	INSURANCE PUBLIC WORKS	151,300	137,120	(14,180)	Adjustment of insurance budget for 2020 based on actual billings.
Fleet Equipment	2-33-00-2275-00	INSURANCE FLEET & EQUIPMENT	196,700	178,265	(18,435)	Adjustment of insurance budget for 2020 based on actual billings.
Gleichen Water	2-41-03-2275-00	INSURANCE WATER GLEICHEN	9,400	8,519	(881)	Adjustment of insurance budget for 2020 based on actual billings.
Speargrass Water	2-41-08-2275-00	INSURANCE SPEARGRASS	12,200	11,057	(1,143)	Adjustment of insurance budget for 2020 based on actual billings.
Rosebud Water	2-41-09-2275-00	INSURANCE ROSEBUD	3,700	3,353	(347)	Adjustment of insurance budget for 2020 based on actual billings.
Carseland Sewer	2-42-01-2275-00	INSURANCE-CARSELAND SEWER	1,600	1,450	(150)	Adjustment of insurance budget for 2020 based on actual billings.
Gleichen Sewer	2-42-03-2275-00	INSURANCE SEWER GLEICHEN	100	91	(9)	Adjustment of insurance budget for 2020 based on actual billings.
Speargrass Sewer	2-42-08-2275-00	INSURANCE SPEARGRASS	500	453	(47)	Adjustment of insurance budget for 2020 based on actual billings.
Solid Waste Management	2-43-00-2275-00	INSURANCE WASTE MANAGEMENT SITES	2,300	2,084	(216)	Adjustment of insurance budget for 2020 based on actual billings.
ASB	2-62-00-2275-00	INSURANCE - ASB	3,800	3,444	(356)	Adjustment of insurance budget for 2020 based on actual billings.
ASB	2-62-20-2275-00	INSURANCE-ASB SHOP & EQUIP	2,500	2,266	(234)	Adjustment of insurance budget for 2020 based on actual billings.
Community Services	2-71-00-2275-00	INSURANCE - RECREATION	7,500	6,797	(703)	Adjustment of insurance budget for 2020 based on actual billings.
Administration	2-12-02-2762-00	TRANSFER TO RESERVE	-	-	(98,355)	Adjustment to reserves to balance the above changes.
Total changes in 2020 operating budget			\$ 604,400	\$ 702,755	\$ -	

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Taxation - 00-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-00-00-1111-00	TAXES-RESIDENTIAL LEVY	(6,850,000)	(7,044,042)	(7,107,907)	(7,295,054)	(7,440,955)	(7,443,017)	(7,517,448)	(7,667,797)	(7,821,152)
1-00-00-1112-00	TAXES-COMMERCIAL LEVY REVENUE	(902,184)	(759,251)	(762,831)	(5,530,942)	(5,641,561)	(5,455,130)	(5,182,373)	(5,286,021)	(5,391,741)
1-00-00-1113-00	TAXES-INDUSTRIAL LEVY REVENUE	(6,082,142)	(7,177,753)	(7,249,531)	(2,686,016)	(2,739,736)	(2,039,526)	(1,937,550)	(1,976,301)	(2,015,827)
1-00-00-1114-00	TAXES-FARMLAND LEVY REVENUE	(3,000,000)	(3,012,250)	(3,042,474)	(3,054,502)	(3,115,592)	(3,043,109)	(3,043,109)	(3,103,971)	(3,166,051)
1-00-00-1150-00	TAXES-MACHINERY & EQUIPMENT	(6,284,880)	(6,623,937)	(6,690,177)	(6,796,042)	(6,931,963)	(6,551,747)	(5,690,541)	(5,804,352)	(5,920,439)
1-00-00-1190-00	TAXES-ELECT. POWER & PIPELINE	(18,449,163)	(16,950,031)	(17,283,300)	(16,628,974)	(16,961,553)	(17,631,866)	(16,022,663)	(16,343,116)	(16,669,979)
1-00-00-1190-01	Designated Industrial Property Taxation	-	-	-	(73,659)	-	(170,419)	(161,898)	(165,136)	(168,439)
1-00-00-1191-00	TAXES-COMMUNITY AGGREGATE LEVY	(25,000)	(49,839)	(25,000)	(56,898)	(55,000)	(48,648)	(55,000)	(55,000)	(55,000)
1-00-00-1200-00	MINIMUM MUNICIPAL TAX	-	(8,844)	(8,800)	(8,656)	(8,700)	(8,635)	(8,635)	(8,635)	(8,635)
1-00-00-1230-00	TAXES-GRANTS-IN-LIEU FED.	(38,500)	(42,294)	(39,000)	(42,860)	(43,000)	(42,883)	(43,000)	(43,000)	(43,000)
1-00-00-1240-00	TAXES-GRANTS-IN-LIEU PROV.	(5,200)	(2,718)	(2,900)	(2,670)	(2,900)	(2,659)	(2,900)	(2,900)	(2,900)
1-00-03-1141-00	FRONTAGES WATER DEB. GLEICHEN	-	(1,568)	(1,600)	-	-	-	-	-	-
1-00-03-1142-00	FRONTAGE SEWER DEB. GLEICHEN	(9,697)	(9,634)	(9,634)	(9,559)	(9,697)	(9,624)	(9,697)	-	-
Total Revenue		\$ (41,646,766)	\$ (41,682,162)	\$ (42,223,153)	\$ (42,185,830)	\$ (42,950,657)	\$ (42,447,265)	\$ (39,674,814)	\$ (40,456,229)	\$ (41,263,163)
Expenses										
2-12-00-2742-00	REQ. TRANSFER WHEATLAND FOUND.	269,804	269,804	277,898	273,716	300,240	300,240	310,748	316,963	323,303
2-12-00-2743-00	REQ. TRANSFER ALBERTA ED ASFF	10,412,994	10,412,991	10,426,587	10,415,215	10,394,288	5,254,266	10,654,145	10,867,228	11,084,573
2-12-00-2744-00	REQ. DIP REQUISITION (LINEAR)	-	-	320,000	71,611	169,667	171,668	177,676	181,230	184,854
2-23-00-2741-00	TRANSFER FIRE DISPATCH	49,710	49,710	57,995	70,304	70,304	70,304	70,304	71,710	73,144
2-51-00-2741-00	TRANSFER W.F.C.S.S.	95,600	55,540	61,094	77,755	88,863	88,863	90,640	92,453	94,302
2-43-00-2759-00	TRANSFER DRUMHELLER WASTE MGMT	318,807	318,807	323,447	323,447	349,762	349,762	384,738	392,433	400,282
2-74-00-2773-00	TRANSFER LIBRARY ASSOC.	81,276	81,276	90,165	90,165	92,274	92,274	94,119	96,002	97,922
Total Expenses		\$ 11,228,191	\$ 11,188,128	\$ 11,557,186	\$ 11,322,213	\$ 11,465,398	\$ 6,327,377	\$ 11,782,372	\$ 12,018,019	\$ 12,258,379
Net Revenue		(30,418,575)	(30,494,034)	(30,665,967)	(30,863,618)	(31,485,258)	(36,119,888)	(27,892,443)	(28,438,210)	(29,004,783)

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Legislative - 11-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-11-00-1418-00	SALE OF GOODS - LEGISLATIVE	(200)	-	-	-	-	-	-	-	-
1-11-00-1599-00	COUNCIL RECOVERED COSTS	(500)	(2,714)	(700)	(4,445)	(700)	(7,006)	(8,000)	(8,000)	(8,000)
Total Revenue		\$ (700)	\$ (2,714)	\$ (700)	\$ (4,445)	\$ (700)	\$ (7,006)	\$ (8,000)	\$ (8,000)	\$ (8,000)
Expenses										
2-11-00-2100-00	SALARIES	40,000	27,324	27,000	30,152	31,200	37,465	26,599	27,131	27,674
2-11-00-2130-00	CRIT ILL BENEFITS - LEG	1,000	724	1,048	1,250	1,090	1,545	1,430	1,459	1,488
2-11-00-2131-00	L.A.P.-BENEFITS COUNCILLORS	5,800	3,760	3,903	3,275	3,903	1,949	3,298	3,364	3,431
2-11-00-2132-00	C.P.P.-BENEFITS COUNCILLORS	8,500	11,704	8,500	17,647	16,696	13,388	12,208	12,453	12,702
2-11-00-2133-00	LEGISLATIVE - EI BENEFITS	500	168	300	171	187	141	181	184	188
2-11-00-2134-00	DENTAL-BENEFITS COUNCIL	12,000	6,945	13,328	6,369	12,071	3,807	14,640	14,932	15,231
2-11-00-2135-00	E.H.C.-BENEFITS COUNCIL	23,000	13,461	26,247	13,442	23,773	8,712	29,196	29,780	30,376
2-11-00-2136-00	W.C.B.-BENEFITS COUNCILLORS	2,500	3,506	3,000	3,211	3,700	4,585	4,248	4,333	4,420
2-11-00-2137-00	GROUP LIFE BENEFITS COUNCIL	200	-	-	-	-	17,150	24,500	24,500	24,500
2-11-00-2151-00	COUNCIL MONTHLY HONOURARIUM	220,000	213,594	220,000	208,938	220,000	147,441	234,978	239,678	244,471
2-11-00-2155-00	COUNCIL MEETING HONOURARIUM	150,000	128,384	150,000	161,841	170,000	101,973	170,000	173,400	176,868
2-11-00-2210-00	MILEAGE-NON-TAXABLE-COUNCIL	15,000	13,389	37,000	23,284	37,925	22,790	28,000	28,560	29,131
2-11-00-2211-00	MILEAGE COUNCIL - TAXABLE	22,000	16,062	-	6,549	-	-	-	-	-
2-11-00-2212-00	SUBSISTENCE MEALS COUNCIL	7,000	4,668	7,000	5,084	7,175	3,117	7,000	7,140	7,283
2-11-00-2213-00	SUBSISTENCE LODGING COUNCIL	20,000	15,722	20,000	8,877	20,500	3,609	12,000	12,240	12,485
2-11-00-2214-00	SUBSISTENCE OTHER COUNCIL	3,000	3,627	5,000	1,949	5,125	1,509	4,000	4,080	4,162
2-11-00-2217-00	TELEPHONE COUNCIL	8,200	9,937	9,000	8,833	9,225	5,788	8,400	8,568	8,739
2-11-00-2233-00	LEGAL	-	-	-	-	-	5,827	5,000	5,100	5,202
2-11-00-2234-00	TRAINING-COUNCILLOR	1,000	1,070	20,000	6,424	15,000	-	10,000	10,200	10,404
2-11-00-2236-00	CONF & SEMINARS-LEGISLATIVE	15,000	14,234	15,000	12,940	15,375	10,365	15,000	15,300	15,606
2-11-00-2250-00	CONTRACTED SERVICES - BOARD	5,000	10,003	30,000	13,977	30,000	-	10,000	10,200	10,404
2-11-00-2275-00	INSURANCE - COUNCIL	1,500	945	1,500	3,405	1,538	630	1,088	1,110	1,132
2-11-00-2527-00	SUPPLIES COUNCIL	500	1,094	-	338	-	579	500	510	520
2-11-00-2529-00	LEGISLATIVE COMPUTER HARDWARE	500	-	-	-	-	-	-	-	-
Total Expenses		\$ 562,200	\$ 500,321	\$ 597,826	\$ 537,954	\$ 624,483	\$ 392,369	\$ 622,267	\$ 634,222	\$ 646,417

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Administration - 12-02		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-12-00-1300-00	ADMINISTRATIVE RECOVERIES	(12,000)	(647)	-	(112,024)	(114,265)	(11,559)	(115,000)	(117,300)	(119,646)
1-12-00-1411-00	MAP SALES REVENUE MUNICIPAL	(5,000)	(6,168)	(5,500)	(9,067)	(5,610)	(4,299)	(6,500)	(6,630)	(6,763)
1-12-00-1413-00	PHOTOCOPY REVENUE MUNICIPAL	(100)	(46)	(100)	-	(102)	-	-	-	-
1-12-00-1414-00	TAX CERTIFICATE REVENUE	(20,000)	(23,680)	(21,000)	17,560	(21,420)	(15,040)	(22,000)	(22,440)	(22,889)
1-12-00-1415-00	TAX ACCT RET PYMT FEES-ADMIN	(500)	(240)	(500)	-	(510)	-	-	-	-
1-12-00-1418-00	SALE OF GOODS MISC.	(25,000)	(37,591)	(27,500)	(15,411)	(28,050)	(23,693)	(28,611)	(29,183)	(29,767)
1-12-00-1490-00	OTHER ADMINISTRATIVE SALES	(1,000)	(84)	-	-	-	(88)	-	-	-
1-12-00-1491-00	ORTHO PHOTOS SALES	-	(870)	(200)	(9,044)	(204)	(200)	(250)	(255)	(260)
1-12-00-1510-00	TAX RECOVERY & SERVICES FEES	-	(1,795)	(200)	(1,060)	(204)	(835)	(500)	(510)	(520)
1-12-00-1568-00	LAND RENTALS ADMIN.	(40,000)	(49,869)	(42,000)	(40,767)	(42,840)	(56,413)	(42,840)	(43,697)	(44,571)
1-12-00-1590-00	RECOVERIES PRIVATE SOURCES	-	(11,839)	(3,200)	(401)	(3,264)	-	(3,000)	(3,060)	(3,121)
1-12-00-1596-00	RECOVERIES-WCB-ADMINISTRATION	-	(9,078)	(3,500)	(8,104)	(3,570)	(7,298)	(7,000)	(7,140)	(7,283)
1-12-00-1599-00	RECOVERIES SPECIAL EVENTS	(1,000)	(874)	(1,000)	-	(1,020)	(1,150)	-	-	-
1-12-00-1741-00	TRANSFER FROM TRUST ACCOUNTS	(5,000)	-	-	-	-	-	-	-	-
1-12-00-1840-00	Provincial Grant - PERC	-	-	-	-	(90,545)	(90,676)	-	-	-
1-12-00-1841-00	MSI OPERATING GRANT ADMINISTRT	(65,000)	(65,000)	(85,000)	(86,620)	(133,000)	-	(130,000)	(132,600)	(135,252)
1-12-00-1920-00	TRANSFER FROM GIS RESERVE	(10,600)	(10,904)	-	-	-	-	-	-	-
1-12-00-1923-00	TRSF FROM FUTURE RESERVE	-	(46,538)	-	-	-	-	-	-	-
1-12-02-1418-00	NSF Fee Revenue	-	(960)	(400)	(2,490)	(400)	(1,980)	(1,000)	(1,020)	(1,040)
1-12-02-1490-00	RECOVERIES ADMIN/GIS	-	(722)	-	(15)	-	(15)	-	-	-
Total Revenue		\$ (185,200)	\$ (266,905)	\$ (190,100)	\$ (267,443)	\$ (445,004)	\$ (213,246)	\$ (356,701)	\$ (363,835)	\$ (371,112)

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Administration - 12-02		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Expenses										
2-12-00-2120-00	EMPLOYEE RECOGNITION	5,000	-	3,500	-	3,588	-	-	-	-
2-12-00-2121-00	EMPL HEALTH & WELLNESS	15,000	18,955	15,000	-	31,500	-	-	-	-
2-12-00-2122-00	EMPLOYEE HEALTH SPENDING ACCT	-	-	12,000	-	12,300	-	-	-	-
2-12-00-2272-00	CONTR SERVICE LAND TITLES FEES	-	13,002	-	10,851	-	5,289	-	-	-
2-12-00-2697-00	ASSETS DISPOSALS-ADMIN GENERAL	-	1,436	-	-	-	-	-	-	-
2-12-00-2758-00	TRANSFER GROUP ASSOC MAG TRGRT	750,000	713,599	580,000	510,694	893,118	893,108	700,000	714,000	728,280
2-12-00-2920-00	BAD DEBT EXPENSE - ADMINISTRAT	-	10,151	-	(99,706)	-	-	-	-	-
2-12-00-2954-00	TRANSFER TO RESERVE	725,000	919,381	-	-	-	-	-	-	-
2-12-00-2975-00	INTEREST ON RESERVES	45,000	5,962	342,530	341,445	350,000	350,002	350,000	357,000	364,140
2-12-00-2990-00	CONTINGENCY	100,000	-	100,000	-	100,000	-	-	-	-
2-12-02-2100-00	SALARIES-ADMINISTRATIVE	1,300,000	1,235,551	1,424,332	1,168,560	1,392,021	906,983	1,402,895	1,430,953	1,459,572
2-12-02-2119-00	EARLY INCENTIVE ADMIN	20,000	4,981	35,000	43,025	42,500	-	6,000	6,000	-
2-12-02-2121-00	EMPLOYEE HEALTH & WELLNESS	-	-	-	17,273	-	13,232	35,000	35,700	36,414
2-12-02-2122-00	Cooperators Health Spending Account	-	-	-	-	-	16,905	18,000	18,360	18,727
2-12-02-2130-00	CRITICAL ILLNESS - ADMIN	3,000	3,435	3,625	2,311	3,491	1,481	3,277	3,342	3,409
2-12-02-2131-00	L.A.P.-BENEFITS ADMIN. MUN.	125,000	161,284	156,651	115,621	137,439	79,530	151,466	154,495	157,585
2-12-02-2132-00	C.P.P.-BENEFITS ADMIN. MUN.	43,850	38,734	45,306	36,893	42,527	33,350	41,866	42,703	43,557
2-12-02-2133-00	E.I. -BENEFITS ADMIN. MUN.	21,474	16,584	22,156	16,270	18,668	13,964	18,374	18,741	19,116
2-12-02-2134-00	DENTAL-BENEFITS ADMIN. MUN.	25,000	27,705	33,752	21,886	26,082	14,471	33,545	34,216	34,900
2-12-02-2135-00	E.H.C.-BENEFITS ADMIN. MUN.	49,000	53,677	65,527	46,747	46,615	32,521	66,900	68,238	69,603
2-12-02-2136-00	W.C.B.-BENEFITS ADMIN. MUN.	12,500	9,730	11,234	13,387	21,764	12,410	23,547	24,018	24,498
2-12-02-2138-00	EMPLOYEE ASSISTANCE PROGRAM	2,500	3,780	2,750	2,760	2,819	840	2,875	2,933	2,991
2-12-02-2153-00	Commitee Meetings	-	11,414	17,020	8,389	17,446	2,033	-	-	-
2-12-02-2211-00	SUBSISTENCE MILEAGE ADMIN	3,000	4,450	3,586	4,887	4,700	3,342	4,800	4,896	4,994
2-12-02-2212-00	SUBSISTENCE MEALS ADMIN. MUN.	5,000	4,207	5,000	4,610	6,200	1,502	6,000	6,120	6,242
2-12-02-2213-00	SUBSISTENCE LODGING ADMIN. MUN	15,000	3,975	10,000	2,464	9,000	1,018	5,000	5,100	5,202
2-12-02-2214-00	SUBSISTENCE OTHER ADMIN. MUN		327	-	898	500	139	500	510	520
2-12-02-2215-00	FREIGHT ADMINISTRATION MUN.	1,000	308	1,000	547	500	2,848	500	510	520
2-12-02-2216-00	POSTAGE ADMINISTRATION MUN.	30,000	26,565	33,500	30,023	39,500	20,046	42,000	42,840	43,697
2-12-02-2217-00	TELEPHONE ADMINISTRATION MUN.	17,000	27,604	22,000	27,651	31,000	15,089	29,000	29,580	30,172
2-12-02-2221-00	ADVERTISING ADMIN.	30,000	62,015	45,000	85,656	82,000	75,564	75,000	76,500	78,030
2-12-02-2221-02	ROSEBUD SCHOOL OF THE ARTS	-	-	5,000	5,000	-	-	-	-	-
2-12-02-2222-00	DIAMOND SOFTWARE MAINTENANCE	100,000	50,303	90,000	51,367	65,000	34,767	55,000	56,100	57,222
2-12-02-2223-00	PRINTING & BINDING ADMIN. MUN	7,500	27,319	8,000	20,177	24,500	4,918	15,000	15,300	15,606
2-12-02-2230-00	AERIAL PHOTOS	-	-	90,749	47,326	-	-	70,000	-	70,000
2-12-02-2231-00	ACCOUNTING & AUDIT FEES MUN.	29,000	31,273	29,000	22,772	31,000	24,400	30,000	33,000	31,000
2-12-02-2233-00	LEGAL ADMINISTRATION MUNICIPAL	100,000	63,771	120,000	110,841	123,000	99,245	190,000	193,800	197,676
2-12-02-2234-00	TRAINING & EDUCATION MUN.ADMIN	60,000	47,661	79,600	30,112	76,000	7,139	55,000	56,100	57,222

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Administration - 12-02		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-12-02-2235-00	REGISTRATION ADMIN	25,000	8,213	20,000	10,687	20,500	3,061	5,000	5,100	5,202
2-12-02-2236-00	CONF & SEMINARS ADMIN	10,000	6,457	7,500	6,835	7,688	7,142	17,000	17,340	17,687
2-12-02-2250-00	CONTRACTED SERVICES	170,000	99,007	310,000	353,543	290,000	176,225	185,000	188,700	192,474
2-12-02-2250-01	CONTR SERVICE ADMIN	4,000	-	-	-	-	-	-	-	-
2-12-02-2252-00	CONTR REPAIR OFFICE BLDG	50,000	22,762	40,000	46,578	55,000	60,106	60,000	61,200	62,424
2-12-02-2253-00	CONTR OFFICE SERVICES & CMPTR	185,000	129,723	150,000	100,616	153,750	95,120	289,400	264,400	269,688
2-12-02-2254-00	CONTR SERVICE GIS	60,000	88,714	65,000	66,951	66,625	73,336	86,570	18,020	18,340
2-12-02-2262-00	HALL RENTAL ADMIN.	-	235	-	777	-	184	-	-	-
2-12-02-2271-00	REGISTRATION RMA	17,000	15,808	17,000	15,802	17,425	15,768	18,500	18,870	19,247
2-12-02-2275-00	INSURANCE ADMINISTRATION MUN.	25,000	33,192	25,000	31,736	32,371	27,591	40,601	41,413	42,241
2-12-02-2275-01	ANI Insurance Premiums	-	-	-	93,332	95,198	-	104,494	106,584	108,716
2-12-02-2276-00	APPRAISAL INSURANCE	8,500	-	-	-	-	-	-	-	-
2-12-02-2511-00	MUNICIPAL ELECTION SUPPLIES	15,000	8,825	-	-	-	-	-	5,000	-
2-12-02-2512-00	SUPPLIES COUNTY MANAGERS	500	-	-	-	-	-	-	-	-
2-12-02-2521-00	SUPPLIES LANDSCAPING	-	-	-	-	-	-	-	-	-
2-12-02-2522-00	SUPPLIES CARETAKER	5,000	4,042	5,000	5,409	5,125	3,686	5,500	5,610	5,722
2-12-02-2523-00	SAFETY SUPPLIES - ADMIN. MUN.	500	510	500	75	513	-	-	-	-
2-12-02-2524-00	SUPPLIES GIS	10,000	1,800	7,500	3,358	7,688	2,175	-	-	-
2-12-02-2525-00	MARKETING & PROMOTION-ADMIN	5,000	3,945	5,000	8,744	5,125	-	-	-	-
2-12-02-2527-00	SUPPLIES OFFICE MUNICIPAL	90,000	84,005	95,000	91,779	101,000	64,445	125,000	127,500	130,050
2-12-02-2528-00	FUEL ADMIN	-	-	-	-	-	-	-	-	-
2-12-02-2529-00	COMPUTER HARDWARE PURCHASES	70,000	30,220	12,490	12,543	12,802	13,063	10,000	10,200	10,404
2-12-02-2529-01	COMPUTER SOFTWARE PURCHASES	7,000	16,003	36,400	4,292	37,310	427	189,576	163,077	166,339
2-12-02-2530-00	RECORDS MANAGEMENT	-	-	-	-	-	-	186,500	150,000	35,000
2-12-02-2542-00	UTILITIES HEATING-ADMIN	20,000	24,616	27,500	20,896	28,188	12,953	28,000	28,560	29,131
2-12-02-2543-00	UTILITIES ELECTRICITY-AD.BLDG	45,000	48,923	47,000	34,045	48,175	19,239	40,000	40,800	41,616
2-12-02-2544-00	UTILITIES ADMINISTRATION MUN.	2,000	-	-	-	-	-	-	-	-
2-12-02-2545-00	UTILITIES INTERNET	15,000	17,890	17,500	19,722	18,300	17,110	61,200	62,424	63,672
2-12-02-2591-00	SPECIAL EVENTS (XMAS & SUMMER)	25,000	29,809	25,000	30,813	32,000	10,589	30,000	30,600	31,212
2-12-02-2696-00	AMORTIZATION OF TCA - ADMIN	235,000	430,361	344,533	506,862	510,000	317,179	485,000	494,700	504,594
2-12-02-2762-00	TRANSFER TO RESERVE	-	49,763	1,057,851	1,057,851	1,067,841	1,067,841	676,489	572,878	641,826
2-12-02-2770-00	DONATIONS TO ORGANIZATIONS	70,000	72,902	70,000	57,622	71,750	44,638	72,000	73,440	74,909
2-12-02-2810-00	BANK CHARGES & S.TERM INTEREST	10,000	(326)	12,000	14,180	12,300	10,272	14,000	14,280	14,566
2-12-02-2820-00	COMMISSION ON COLLECT BAD DEDT	1,100	6,498	5,000	1,708	11,000	-	11,000	11,220	11,444
2-12-02-2920-00	BAD DEBT WRITE OFF	-	265	-	2,505	-	-	-	-	-
2-12-02-2921-00	CANCELLATION OF TAXES	377,449	13,707	200,000	497,339	200,000	-	-	-	-
2-12-02-2956-00	TRANSFER TO RESERVE	-	250,000	-	-	-	-	-	-	-
Total Expenses		\$ 5,197,873	\$ 5,097,004	\$ 6,015,592	\$ 5,797,339	\$ 6,542,448	\$ 4,708,287	\$ 6,172,374	\$ 5,942,971	\$ 6,057,399



Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Economic Development - 12-06		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-12-06-1840-00	PROVINCIAL GRANTS - ECONOMIC DEVELOPMENT	-	-	-	-	(39,000)	(31,093)	-	-	-
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ (39,000)	\$ (31,093)	\$ -	\$ -	\$ -
Expenses										
2-12-02-2221-01	ECONOMIC DEVELOPMENT	25,000	-	120,000	48,558	-	-	-	-	-
2-12-06-2100-00	SALARIES-EC DEV	-	-	-	-	73,000	39,123	101,577	103,609	105,681
2-12-06-2130-00	CRITICAL ILLNESS - EC DEV	-	-	-	-	400	2	230	235	239
2-12-06-2131-00	L.A.P.-BENEFITS EC DEV	-	-	-	-	6,970	1,198	11,121	11,343	11,570
2-12-06-2132-00	C.P.P.-BENEFITS EC DEV	-	-	-	-	3,161	1,683	3,161	3,224	3,289
2-12-06-2133-00	E.I. -BENEFITS EC DEV	-	-	-	-	1,385	704	1,385	1,413	1,441
2-12-06-2134-00	DENTAL-BENEFITS EC DEV	-	-	-	-	2,662	104	2,355	2,402	2,450
2-12-06-2135-00	E.H.C.-BENEFITS EC DEV	-	-	-	-	5,222	267	4,696	4,790	4,886
2-12-06-2136-00	W.C.B.-BENEFITS EC DEV	-	-	-	-	1,175	575	1,717	1,752	1,787
2-12-06-2153-00	Commitee Meetings	-	-	-	-	8,000	-	3,000	3,060	3,121
2-12-06-2211-00	SUBSISTENCE MILEAGE ECONOMIC DEVELOPMENT	-	-	-	-	3,000	304	2,000	2,040	2,081
2-12-06-2212-00	SUBSISTENCE MEALS ECONOMIC DEVELOPMENT MUN.	-	-	-	-	500	44	750	765	780
2-12-06-2213-00	SUBSISTENCE LODGING ECONOMIC DEVELOPMENT MUN	-	-	-	-	1,500	-	1,500	1,530	1,561
2-12-06-2214-00	SUBSISTENCE OTHER ECONOMIC DEVELOPMENT MUN	-	-	-	-	750	13	2,000	2,040	2,081
2-12-06-2217-00	TELEPHONE EC DEV MUN.	-	-	-	-	-	483	1,380	1,380	1,380
2-12-06-2221-00	ADVERTISING ECONOMIC DEVELOPMENT	-	-	-	-	7,000	-	11,000	11,220	11,444
2-12-06-2233-00	LEGAL ECONOMIC DEVELOPMENT	-	-	-	-	5,000	-	-	-	-
2-12-06-2234-00	TRAINING & EDUCATION MUN.ECONOMIC DEVELOPMENT	-	-	-	-	1,000	-	2,000	2,040	2,081
2-12-06-2235-00	REGISTRATION ECONOMIC DEVELOPMENT	-	-	-	-	800	-	500	510	520
2-12-06-2236-00	CONF & SEMINARS ECONOMIC DEVELOPMENT	-	-	-	-	1,000	-	2,500	2,550	2,601
2-12-06-2250-00	Contracted service economic development	-	-	-	-	50,000	8,793	65,000	66,300	67,626
2-12-06-2527-00	SUPPLIES ECONOMIC DEVELOPMENT	-	-	-	-	4,000	280	10,000	10,200	10,404
Total Expenses		\$ 25,000	\$ -	\$ 120,000	\$ 48,558	\$ 176,526	\$ 53,573	\$ 227,872	\$ 232,402	\$ 237,023

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Assessment - 12-14		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-12-14-1300-00	RECOVERIES ASSESSMENT	(11,070)	(8,959)	(12,000)	(12,071)	(12,300)	-	(12,000)	(12,240)	(12,485)
1-12-14-1300-01	DIP CONTRACT RECOVERY (note 1)	-	-	(220,000)	(219,467)	(220,433)	(166,052)	(220,433)	-	-
1-12-14-1413-00	ASSESSMENT SHEETS SALES	(205)	(200)	(200)	(35)	(205)	-	-	-	-
1-12-14-1490-00	ASSESSMENT RECOVERIES	-	(600)	(600)	-	(615)	(750)	(600)	(612)	(624)
Total Revenue		\$ (11,275)	\$ (9,759)	\$ (232,800)	\$ (231,573)	\$ (233,553)	\$ (166,802)	\$ (233,033)	\$ (12,852)	\$ (13,109)
Expenses										
2-12-14-2100-00	SALARIES ASSESSMENT	206,720	200,580	280,918	287,205	292,197	192,667	293,430	299,298	305,284
2-12-14-2130-00	CRIT ILLNESS-ASSESSMENT	450	365	600	466	600	386	600	612	624
2-12-14-2131-00	L.A.P.-BENEFITS ASSESSMENT	27,448	21,424	26,598	24,620	29,266	21,250	30,041	30,642	31,255
2-12-14-2132-00	C.P.P.-BENEFITS ASSESSMENT	10,889	5,532	7,800	7,824	7,935	7,351	8,247	8,412	8,580
2-12-14-2133-00	E.I. -BENEFITS ASSESSMENT	5,580	2,387	3,750	3,291	3,150	2,987	3,613	3,685	3,759
2-12-14-2134-00	DENTAL-BENEFITS ASSESSMENT	4,140	3,249	6,143	5,557	6,142	4,067	6,143	6,265	6,391
2-12-14-2135-00	E.H.C.-BENEFITS ASSESSMENT	8,010	6,272	12,051	11,766	12,051	9,461	12,250	12,495	12,745
2-12-14-2136-00	W.C.B.-BENEFITS ASSESSMENT	1,170	1,514	1,750	3,284	2,263	2,906	4,605	4,698	4,791
2-12-14-2153-00	STIPEND ASSMNT REVIEW BOARD	3,075	-	1,500	257	1,538	770	1,568	1,600	1,632
2-12-14-2211-00	SUBSISTENCE MILEAGE ASSESSMENT	205	328	180	1,225	185	668	1,200	1,224	1,248
2-12-14-2212-00	SUBSISTENCE MEALS ASSESSMENT	1,230	934	1,600	606	1,640	498	1,500	1,530	1,561
2-12-14-2213-00	SUBSISTENCE LODGING ASSMNT	2,214	898	1,400	743	1,435	1,888	2,400	2,448	2,497
2-12-14-2214-00	SUBSISTENCE OTHER ASSMNT	103	127	250	154	256	124	250	255	260
2-12-14-2215-00	FREIGHT- ASSESSMENT	513	150	200	254	205	151	200	204	208
2-12-14-2217-00	TELEPHONE ASSESSMENT	1,640	1,355	1,500	2,273	1,538	1,729	2,400	2,448	2,497
2-12-14-2234-00	TRAINING & EDUCATION	4,203	550	4,500	500	4,613	277	2,500	2,550	2,601
2-12-14-2235-00	REGISTRATION & MEMBERSHIP ASMT	1,702	460	1,700	1,045	1,743	3,960	1,250	1,275	1,301
2-12-14-2236-00	CONFERENCE - ASSESSMENT	4,000	1,600	3,500	1,950	3,588	1,575	3,500	3,570	3,641
2-12-14-2250-00	CONTR SERVICES PRIVATE ASSMT	90,625	62,904	55,000	67,672	56,375	13,354	55,000	56,100	57,222
2-12-14-2250-01	CONTR SERVICE OTH GOVT ASSEMT	83,025	-	-	-	-	-	-	-	-
2-12-14-2253-00	CONTR SERVICE SFTWRE-CMLT&OTH	17,528	18,390	18,990	29,316	19,465	20,170	21,000	21,420	21,848
2-12-14-2527-00	SUPPLIES ASSESSMENT	2,050	1,065	2,050	865	2,100	10	200	204	208
Total Expenses		\$ 476,517	\$ 330,084	\$ 431,980	\$ 450,872	\$ 448,282	\$ 286,249	\$ 451,897	\$ 460,935	\$ 470,154

Note 1 - Hybird Contract with Province - Re: DIP Assessment for Province

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Peace Officers - 21-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-21-00-1300-00	RECOVERIES - OTHER GOVTS	(100)	-	-	(463)	-	-	-	-	-
1-21-00-1418-00	SALE MISCL	(1,000)	(3,150)	(5,000)	(3,585)	(5,000)	(3,600)	(5,000)	(5,100)	(5,202)
1-21-00-1421-00	DOG LICENCES REVENUE	(7,800)	(5,850)	(7,800)	(5,790)	(7,800)	(3,720)	(4,000)	(4,080)	(4,162)
1-21-00-1531-00	FINES -PEACE OFFICERS	(96,100)	(88,293)	(96,100)	(73,172)	(96,100)	(55,850)	(60,000)	(61,200)	(62,424)
1-21-00-1532-00	FEES - PEACE OFFICERS	-	-	-	-	(100,000)	-	-	-	-
1-21-00-1590-00	ROAD DATA SERVICE REVENUE	(100,000)	(83,250)	(100,000)	(60,615)	(50,000)	(42,975)	(40,000)	(40,800)	(41,616)
1-21-00-1595-00	RD DATA\TRAVIS FEES PEACE OFF	(50,000)	(24,999)	(50,000)	(23,926)	-	(14,990)	(11,000)	(11,220)	(11,444)
1-21-00-1920-00	TRANSFER FROM RESERVE	-	-	(65,000)	-	-	-	-	-	-
Total Revenue		\$ (255,000)	\$ (205,542)	\$ (323,900)	\$ (167,552)	\$ (258,900)	\$ (121,135)	\$ (120,000)	\$ (122,400)	\$ (124,848)
Expenses										
2-21-00-2100-00	SALARIES PEACE OFFICERS & ADMIN.	382,646	409,876	476,531	394,701	477,116	316,993	419,159	427,542	436,093
2-21-00-2100-01	CALL OUT WAGES-PEACE OFFICERS	5,000	-	-	-	-	-	-	-	-
2-21-00-2119-00	EARLY RET INC - PEACE OFFICERS	600	-	-	-	-	-	-	-	-
2-21-00-2130-00	CRIT ILLNESS-PEACE OFFICERS	812	870	1,300	801	1,400	645	1,100	1,122	1,144
2-21-00-2131-00	L.A.P.-BENEFITS PEACE OFFICERS	47,875	55,705	51,834	44,984	49,082	34,773	43,749	44,624	45,517
2-21-00-2132-00	C.P.P.-BENEFITS PEACE OFFICERS	18,169	12,002	12,570	12,927	14,470	12,457	13,370	13,637	13,910
2-21-00-2133-00	E.I. -BENEFITS PEACE OFFICERS	9,237	4,987	6,063	5,502	6,401	4,980	5,919	6,038	6,159
2-21-00-2134-00	DENTAL-BENEFITS PEACE OFFICERS	6,293	7,854	8,300	6,438	8,566	5,185	9,714	9,908	10,106
2-21-00-2135-00	E.H.C.-BENEFITS PEACE OFFICERS	12,282	15,264	15,901	13,496	16,472	12,178	18,875	19,253	19,638
2-21-00-2136-00	W.C.B.-BENEFITS PEACE OFFICERS	1,523	3,414	3,785	4,431	7,682	4,635	7,048	7,189	7,333
2-21-00-2211-00	SUBSISTENCE MILEAGE PEACE OFFICERS	1,500	1,521	1,500	261	1,500	589	1,500	1,530	1,561
2-21-00-2212-00	SUBSISTENCE MEALS PEACE OFFICERS	4,500	1,239	4,810	1,245	4,810	529	2,500	2,550	2,601
2-21-00-2213-00	SUBSISTENCE LODGING PEACE OFF.	7,500	4,574	8,540	2,271	8,500	4,079	8,000	8,160	8,323
2-21-00-2214-00	TRAVEL-OTHER-PEACE OFFICERS	200	81	250	266	250	19	250	255	260
2-21-00-2215-00	FREIGHT PEACE OFFICERS	300	792	400	889	1,000	583	1,000	1,020	1,040
2-21-00-2217-00	TELEPHONE PEACE OFFICERS	4,000	3,819	4,000	3,367	4,000	1,918	4,000	4,080	4,162
2-21-00-2223-00	PRINTING & BINDING	100	-	100	95	100	-	100	102	104
2-21-00-2233-00	LEGAL FEES	-	-	-	5,349	5,000	7,189	5,000	5,500	5,750
2-21-00-2234-00	TRAINING & EDUCATION - PEACE OFF.	7,500	5,019	18,590	8,266	10,000	2,625	10,000	10,200	10,404
2-21-00-2235-00	REGISTRATION PEACE OFFICERS	800	590	800	550	800	890	1,000	1,020	1,040
2-21-00-2250-00	CONTRACTED SERVICES PEACE OFF.	10,000	10,473	64,000	50,015	110,000	31,129	80,000	81,600	83,232
2-21-00-2253-00	CONTR REPAIR MACH EQMT	5,000	2,589	5,000	2,588	5,000	984	5,000	5,100	5,202
2-21-00-2263-00	ROAD DATA SERVICE INSPECTION F	68,000	60,273	68,000	44,637	60,000	34,687	40,000	40,800	41,616

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Peace Officers - 21-00

		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-21-00-2523-00	MISC - SAFETY SUPPLIES - PEACE OFF.	1,000	1,041	1,000	821	1,000	-	500	510	520
2-21-00-2527-00	SUPPLIES PEACE OFFICERS	20,000	9,304	15,000	12,812	15,000	4,468	11,000	11,220	11,444
2-21-00-2528-00	FUEL - GAS - SPECIAL CONSTABLE	-	45	-	-	-	-	-	-	-
2-21-00-2743-00	REQ. TRANSFER POLICE FUNDING	-	-	-	-	-	-	-	150,000	150,000
Total Expenses		\$ 614,835	\$ 611,330	\$ 768,274	\$ 616,710	\$ 808,149	\$ 481,535	\$ 688,784	\$ 852,960	\$ 867,159

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Fire - 23-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-23-00-1300-00	FIRE ASSOC - CONT FROM GOVT	-	(1,007)	-	(15,263)	-	(2,394)	-	-	-
1-23-00-1300-01	Fire-General RECOVERIES	-	-	-	-	-	(900)	(1,200)	(1,200)	(1,200)
1-23-00-1350-00	FIRE SERV - RECOVERY FROM GOVT	(85,000)	(65,324)	(80,000)	(49,279)	(40,800)	(24,139)	(35,000)	(35,700)	(36,414)
1-23-00-1418-00	FIREFIGHTING RECOVERIES (CVIP)	(104,000)	(36,331)	-	(4,483)	-	-	-	-	-
1-23-00-1434-00	MISC. SALES OF GOODS- FIRE	-	(5,541)	-	(5,025)	-	(611)	-	-	-
1-23-00-1480-00	FIRE CALL REVENUE	(20,000)	(7,665)	(10,000)	(5,809)	(5,100)	-	-	-	-
1-23-00-1568-00	FIRE LAND LEASE RENTALS	(12,728)	-	-	-	-	-	-	-	-
1-23-00-1590-00	FIRE DONATIONS	-	(67,867)	-	-	-	-	-	-	-
1-23-00-1840-00	PROVINCIAL GRANTS- FIRE	(15,000)	-	(15,000)	(146,365)	(7,650)	-	-	-	-
1-23-00-1841-00	FIRE TRAINING GRANT PROV	-	(4,116)	-	(26,197)	-	26,197	-	-	-
1-23-00-1940-00	CONTRIB FROM CAP FUNCTION FIRE	(1,676,060)	(439,155)	(1,238,800)	(1,238,800)	(921,346)	-	(1,000,000)	(1,000,000)	(1,000,000)
Total Revenue		\$ (1,912,788)	\$ (627,007)	\$ (1,343,800)	\$ (1,491,220)	\$ (974,896)	\$ (1,847)	\$ (1,036,200)	\$ (1,036,900)	\$ (1,037,614)
Expenses										
2-23-00-2100-00	SALARIES-FIRE SERVICES	213,300	278,091	304,155	349,880	412,614	293,969	356,795	363,931	371,209
2-23-00-2100-01	FIRE FIGHTER HONOURARIUMS	44,000	-	-	-	-	-	-	-	-
2-23-00-2119-00	EARLY RET INC - FIRE	1,100	-	-	-	-	-	-	-	-
2-23-00-2130-00	CRIT ILLNESS-FIRE SERVICES	510	821	800	1,408	1,000	759	680	694	707
2-23-00-2131-00	L.A.P.-BENEFITS FIRE	18,978	24,772	28,745	32,548	33,326	23,231	28,026	28,587	29,158
2-23-00-2132-00	C.P.P.-BENEFITS FIRE	6,500	6,765	6,210	7,530	8,797	7,945	7,697	7,851	8,008
2-23-00-2133-00	E.I. -BENEFITS FIRE	4,500	3,929	3,038	4,624	3,972	4,493	3,490	3,560	3,631
2-23-00-2134-00	DENTAL-BENEFITS FIRE	2,700	3,871	4,812	4,701	5,577	3,160	5,414	5,522	5,633
2-23-00-2135-00	E.H.C.-BENEFITS FIRE	4,800	7,479	9,440	9,894	10,510	7,373	10,300	10,506	10,716
2-23-00-2136-00	W.C.B.-BENEFITS FIRE	1,900	2,211	2,432	3,731	6,327	4,363	4,172	4,256	4,341
2-23-00-2211-00	SUBSISTENCE MILEAGE FIRE	-	-	-	-	-	1,497	3,500	3,570	3,641
2-23-00-2212-00	MEALS	2,200	820	2,000	1,922	2,000	1,465	2,500	2,550	2,601
2-23-00-2213-00	SUBSISTENCE LODGING-FIRE	1,000	813	4,800	3,481	5,000	2,917	3,000	3,060	3,121
2-23-00-2214-00	TRAVEL-OTHER-FIRE SERV	2,000	15	2,500	1,105	2,563	31	-	-	-
2-23-00-2215-00	FREIGHT FIRE DEPT	400	548	100	1,024	300	20	-	-	-
2-23-00-2217-00	TELEPHONE-FIRE	2,500	3,242	1,792	4,226	1,800	3,359	4,000	4,080	4,162
2-23-00-2221-00	ADVERTISING FIRE	3,382	1,054	3,300	-	3,300	887	-	-	-
2-23-00-2223-00	PRINTING &A BINDING	500	-	500	-	1,000	-	-	-	-
2-23-00-2233-00	LEGAL - FIRE SERVICES	500	795	30	44,021	25,000	3,622	15,000	15,300	15,606
2-23-00-2234-00	TRAINING & EDUC. FIRE	43,000	12,948	55,000	17,005	70,000	11,217	30,000	30,600	31,212

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Fire - 23-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-23-00-2235-00	REGISTRATION FIRE Conf/memb	6,000	330	8,160	3,950	6,000	3,779	4,000	4,080	4,162
2-23-00-2250-00	CONTRACTED SERVICES FIRE	40,000	43,801	45,000	86,730	245,000	179,668	75,000	76,500	78,030
2-23-00-2252-00	CONTR REPAIR BLDGS-INCL RFA	5,000	7,920	10,000	5,965	10,000	8,772	15,000	15,300	15,606
2-23-00-2253-00	CONTR REPAIR FIRE EQMT	30,000	13,424	30,000	22,201	30,000	33,931	30,000	30,600	31,212
2-23-00-2263-00	HIRE OF MACH TOWER HSSR&NMAKA	8,600	10,668	8,815	13,761	8,815	6,552	8,940	9,119	9,301
2-23-00-2273-00	PERMIT FEES - FIRE ASSOC	-	-	-	-	-	188	-	-	-
2-23-00-2275-00	INSURANCE FIRE	29,000	58,570	29,725	9,019	9,200	20,449	46,673	47,606	48,559
2-23-00-2520-00	FIRE SERVICES - FUEL DIESEL	4,000	5,275	4,100	5,041	4,000	-	-	-	-
2-23-00-2526-00	CONSUMABLES - FIRE	-	5,797	-	665	-	212	-	-	-
2-23-00-2527-00	SUPPLIES- FIRE	41,100	28,708	42,128	27,776	42,000	13,915	30,000	30,600	31,212
2-23-00-2528-00	FUEL - FIRE	4,000	5,425	4,100	2,154	4,000	151	2,000	2,040	2,081
2-23-00-2529-01	SOFTWARE PURCHASES - FIRE	1,236	-	1,267	-	1,267	-	-	-	-
2-23-00-2534-00	PARTS - FIRE	8,000	4,743	8,200	3,491	8,200	4,615	10,000	10,200	10,404
2-23-00-2536-00	FIRE - TOOL PURCHASE	23,500	23,762	24,087	10,631	25,000	7,374	15,000	15,300	15,606
2-23-00-2541-00	UTILITIES-WATER-FIRE SERVICES	1,000	295	1,025	-	-	-	-	-	-
2-23-00-2542-00	UTILITES HEATING FIRE SUP.BLDG	1,000	7,984	9,866	5,314	11,000	3,435	10,000	10,200	10,404
2-23-00-2543-00	UTILITES ELECTR.-FIRE SUP BDG	4,500	5,209	4,613	5,475	11,000	3,343	8,000	8,160	8,323
2-23-00-2544-00	UTILITIES SEWER - FIRE	3,000	-	3,075	-	-	-	-	-	-
2-23-00-2545-00	UTILITIES INTERNET - FIRE	1,000	124	1,025	644	2,000	537	3,700	3,774	3,849
2-23-00-2572-00	PROPERTY TAX - FIRE SERVICES	1,100	-	-	-	-	-	-	-	-
2-23-00-2696-00	AMORTIZATION - FIRE	6,000	7,086	7,029	34,495	35,000	40,230	62,000	63,240	64,505
2-23-00-2762-00	TRANSFER TO RESERVE	1,658,563	1,663,563	1,696,834	1,696,834	1,696,834	1,696,834	1,074,963	876,386	951,330
2-23-00-2770-00	DONATIONS TO ORGANIZATIONS	16,570	16,570	16,984	17,576	17,576	17,576	17,576	17,576	17,576
2-23-00-2772-00	Fire association Operating funding	368,200	380,303	368,200	438,936	271,673	166,783	275,000	280,500	286,110
2-23-00-2773-00	60% funding of fire assets for Associations	622,200	622,200	622,200	44,018	238,000	86,067	238,000	622,200	622,200
2-23-00-2774-00	Fire Association Small Capital funding	140,000	80,000	140,000	40,000	100,000	40,000	100,000	100,000	100,000
2-23-00-2775-00	TRANSFER FIRE BUILDINGS	108,400	168,400	108,400	100,000	-	20,000	-	-	-
Total Expenses		\$ 3,485,739	\$ 3,508,330	\$ 3,624,487	\$ 3,061,778	\$ 3,369,651	\$ 2,724,720	\$ 2,500,428	\$ 2,707,448	\$ 2,804,217



Emergency Management - 24-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-24-00-1840-00	DISASTER TRAINING GRANT	(160,000)	-	(100,000)	(115,687)	(51,000)	(12,750)	-	-	-
1-24-00-1920-00	TRSF FROM RESERVE - DISASTER	(15,000)	(15,000)	-	-	-	-	-	-	-
Total Revenue		\$ (175,000)	\$ (15,000)	\$ (100,000)	\$ (115,687)	\$ (51,000)	\$ (12,750)	\$ -	\$ -	\$ -
Expenses										
2-24-00-2100-00	SALARIES DISASTER SERVICES	9,950	6,194	11,474	6,463	38,589	23,477	11,273	11,499	11,729
2-24-00-2130-00	CRIT ILLNESS-DISASTER SERVICES	33	26	52	25	140	46	20	20	21
2-24-00-2131-00	L.A.P.-BENEFITS DISASTER	292	860	1,500	810	3,624	2,696	1,305	1,331	1,358
2-24-00-2132-00	C.P.P.-BENEFITS DISASTER	294	132	260	130	825	751	275	280	286
2-24-00-2133-00	E.I. -BENEFITS DISASTER	144	55	125	55	361	298	120	123	125
2-24-00-2134-00	DENTAL-BENEFITS DISASTER	117	102	205	105	614	340	205	209	213
2-24-00-2135-00	E.H.C.-BENEFITS DISASTER	226	197	402	219	1,205	784	408	417	425
2-24-00-2136-00	W.C.B.-BENEFITS DISASTER	67	49	98	77	621	377	191	194	198
2-24-00-2212-00	SUBSISTENCE MEALS DISASTER	600	-	102	813	1,000	1,233	2,000	2,040	2,081
2-24-00-2212-01	DISASTER MEALS	100	208	102	-	500	-	-	-	-
2-24-00-2213-00	LODGING	-	-	-	-	2,000	1,656	-	-	-
2-24-00-2215-00	FREIGHT DISASTER	100	-	-	-	-	-	-	-	-
2-24-00-2217-00	TELEPHONE - EMERGENCY MANAGEMENT	-	-	-	-	-	172	1,000	1,020	1,040
2-24-00-2222-00	Emergency - Subscription	-	-	-	-	4,200	3,333	4,200	4,284	4,370
2-24-00-2234-00	TRAINING DISASTER	10,000	-	-	-	15,000	4,426	10,000	10,200	10,404
2-24-00-2235-00	REGISTRATION FEES DISASTER	5,500	-	5,638	1,526	5,000	790	3,000	3,060	3,121
2-24-00-2250-00	CONTRACT SERVICES- DISASTER	160,000	-	100,000	118,775	5,000	10,001	10,000	10,200	10,404
2-24-00-2253-00	CONTR REPAIR DISASTER	100	-	100	-	34	-	-	-	-
2-24-00-2527-00	SUPPLIES DISASTER	4,000	-	9,100	5,889	70,000	-	30,000	30,600	31,212
Total Expenses		\$ 191,523	\$ 7,823	\$ 129,158	\$ 134,887	\$ 148,713	\$ 50,381	\$ 73,997	\$ 75,477	\$ 76,987

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Safety - 29-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-29-00-1596-00	WCB REBATES - SAFETY	(20,000)	(5,875)	-	-	-	-	-	-	-
1-29-00-1920-00	TRANSFER FROM SAFETY RESERVE	(75,000)	(75,000)	-	-	-	-	-	-	-
Total Revenue		\$ (95,000)	\$ (80,875)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses										
2-29-00-2100-00	SALARIES- SAFETY	110,000	84,859	91,486	74,503	96,330	51,110	71,675	73,109	74,571
2-29-00-2130-00	CRIT ILLNESS-SAFETY	150	496	52	264	400	78	200	204	208
2-29-00-2131-00	L.A.P.-BENEFITS SAFETY	4,000	9,629	11,001	5,808	7,313	5,069	7,366	7,513	7,663
2-29-00-2132-00	C.P.P.-BENEFITS SAFETY	4,200	3,071	3,250	3,812	3,892	2,486	2,749	2,804	2,860
2-29-00-2133-00	E.I. -BENEFITS SAFETY	2,000	1,273	1,563	1,638	1,763	1,043	1,204	1,228	1,253
2-29-00-2134-00	DENTAL-BENEFITS SAFETY	2,100	2,577	2,559	1,651	4,095	1,356	2,048	2,088	2,130
2-29-00-2135-00	E.H.C.-BENEFITS SAFETY	3,000	4,975	5,021	3,411	8,033	3,154	4,083	4,165	4,248
2-29-00-2136-00	W.C.B.-BENEFITS SAFETY	800	689	806	952	1,520	725	1,212	1,236	1,261
2-29-00-2211-00	MILEAGE - SAFETY	200	-	200	110	200	739	600	612	624
2-29-00-2212-00	SUBSISTENCE MEALS- SAFETY	500	408	200	632	650	279	400	408	416
2-29-00-2213-00	SUBSISTENCE LODGING	500	-	500	-	700	-	700	714	728
2-29-00-2215-00	FREIGHT SAFETY	100	66	-	-	200	25	100	102	104
2-29-00-2217-00	TELEPHONE SAFETY	500	307	400	612	450	870	1,300	1,326	1,353
2-29-00-2223-00	PRINTING & BINDING	2,000	-	-	-	-	-	-	-	-
2-29-00-2234-00	SAFETY TRAINING	40,000	20,223	30,000	53,161	35,000	36,268	35,000	35,700	36,414
2-29-00-2250-00	CONTR SERVICE SAFETY	10,000	10,448	10,000	20,799	27,000	10,823	25,000	25,500	26,010
2-29-00-2250-01	SAFETY DAY	-	-	-	-	25,000	14,167	15,000	15,300	15,606
2-29-00-2523-00	SAFETY SUPPLIES - DISASTER	10,000	-	10,000	-	-	-	-	-	-
2-29-00-2527-00	SUPPLIES SAFETY	25,000	42,540	30,000	54,547	50,000	27,363	40,000	40,800	41,616
2-29-00-2580-00	TRAINING SUPPLIES SAFETY	1,000	-	1,000	-	-	-	-	-	-
2-29-00-2761-00	TRANSFER TO RESERVE	20,000	20,000	-	-	-	-	-	-	-
Total Expenses		\$ 236,050	\$ 201,560	\$ 198,038	\$ 221,901	\$ 262,545	\$ 155,555	\$ 208,637	\$ 212,809	\$ 217,065

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Public Works Hamlets - 31-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-31-00-1418-00	RECOVERIES - PW SHOPS	(3,000)	(303)	(2,000)	(2,318)	(2,040)	-	(2,081)	(2,122)	(2,165)
Total Revenue		\$ (3,000)	\$ (303)	\$ (2,000)	\$ (2,318)	\$ (2,040)	\$ -	\$ (2,081)	\$ (2,122)	\$ (2,165)
Expenses										
2-31-00-2100-00	SALARIES HAMLET CREW	280,000	295,103	307,709	365,782	506,649	340,759	464,934	474,233	483,718
2-31-00-2130-00	CRIT ILLNESS-HAMLET CREWS	350	654	1,200	667	1,000	452	930	949	968
2-31-00-2131-00	L.A.P.-BENEFITS	5,500	18,980	17,138	19,766	16,497	17,153	28,767	29,342	29,929
2-31-00-2132-00	C.P.P.-BENEFITS	6,700	7,836	9,322	10,555	17,988	10,963	16,184	16,507	16,838
2-31-00-2133-00	E.I. -BENEFITS	4,300	4,277	4,496	5,394	8,250	5,750	7,141	7,284	7,429
2-31-00-2134-00	DENTAL-BENEFITS	3,200	5,303	4,627	4,756	4,626	3,958	9,524	9,714	9,908
2-31-00-2135-00	E.H.C.-BENEFITS	6,600	10,340	9,175	10,189	9,175	9,520	18,994	19,373	19,761
2-31-00-2136-00	W.C.B.-BENEFITS	1,400	2,381	2,171	5,387	6,202	5,135	6,524	6,655	6,788
2-31-00-2211-00	PW MILAGE	-	4,397	-	-	4,500	2,703	2,500	2,550	2,601
2-31-00-2217-00	TELEPHONE-HAMLET CREW	500	644	500	751	510	884	1,100	1,122	1,144
2-31-00-2232-00	HAMLET CREW - ENGINEERING	15,000	21,374	15,000	36,862	15,300	4,073	15,500	15,810	16,126
2-31-00-2234-00	HAMLET CREW - TRAINING	-	-	-	1,437	3,000	564	3,000	3,000	3,060
2-31-00-2250-00	HAMLET CREW - CONTRACT SERVICE	26,000	29,633	40,000	59,718	40,800	37,198	50,000	51,000	52,020
2-31-00-2252-00	CONTR REPAIRS-BLDG-HAMLET CREW	5,200	-	25,000	20,098	25,500	18,177	10,000	10,200	10,404
2-31-00-2263-00	HIRE OF MACH/RENT HAMLET CREW	10,000	-	10,000	733	10,200	-	-	-	-
2-31-00-2275-00	INSURANCE - HAMLET CREW	600	296	600	296	612	-	-	-	-
2-31-00-2523-00	SUPP SAFETY&FIRST AIDE-HAMLET	200	181	500	-	-	-	-	-	-
2-31-00-2526-00	SUPPLIES CONS -HAMLET CREWS	100	4	100	-	-	-	-	-	-
2-31-00-2527-00	SUPPLIES HAMLET CREW	5,200	16,235	25,000	40,289	30,000	22,639	35,000	35,700	36,414
2-31-00-2531-00	OIL&ASPHALT-HAMLETS	35,000	-	35,000	-	10,000	-	-	-	-
2-31-00-2532-00	SIGNS HAMLET CREW	1,000	6,142	5,000	126	5,100	1,212	5,000	5,100	5,202
2-31-00-2535-00	GRAVEL CHARGES-HAMLET CREW	20,000	-	20,000	-	5,000	2,453	5,000	5,100	5,202
2-31-00-2536-00	TOOLS - HAMLET CREW	7,000	6,653	7,500	4,783	7,650	3,546	7,500	7,650	7,803
2-31-00-2543-00	STREET LIGHTS - HAMLETS	70,000	82,518	70,000	74,527	50,000	46,415	80,000	81,600	83,232
Total Expenses		\$ 503,850	\$ 512,951	\$ 610,037	\$ 662,117	\$ 778,559	\$ 533,554	\$ 767,597	\$ 782,889	\$ 798,547

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Public Works County Shops - 31-04		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses										
2-31-04-2100-00	SALARIES COUNTY MECH	300,000	581,830	586,194	696,503	635,569	497,400	660,236	673,441	686,910
2-31-04-2119-00	EARLY RETIREMENT PAY OUT WAGES	800	45,594	-	857	-	-	3,500	3,500	-
2-31-04-2130-00	CRIT ILLNESS-PW SHOPS	800	2,032	1,800	2,064	2,000	1,478	1,550	1,581	1,613
2-31-04-2131-00	L.A.P.-BENEFITS COUNTY SHOP	23,300	59,326	62,622	61,619	63,786	46,224	65,768	67,083	68,425
2-31-04-2132-00	C.P.P.-BENEFITS COUNTY SHOP	8,900	18,448	16,435	23,280	20,275	22,477	21,304	21,730	22,165
2-31-04-2133-00	E.I. -BENEFITS COUNTY SHOP	4,600	8,058	7,914	10,162	9,097	9,238	9,333	9,520	9,710
2-31-04-2134-00	DENTAL-BENEFITS COUNTY SHOP	4,100	11,118	16,010	13,098	11,935	9,119	15,868	16,185	16,509
2-31-04-2135-00	E.H.C.-BENEFITS COUNTY SHOP	7,800	21,619	31,606	27,895	23,709	21,505	31,646	32,279	32,925
2-31-04-2136-00	W.C.B.-BENEFITS COUNTY SHOP	1,450	4,906	4,687	8,898	9,101	7,217	10,451	10,660	10,874
2-31-04-2211-00	SUBSISTENCE MILEAGE PWS	1,000	710	1,000	4,478	1,020	-	1,100	1,122	1,144
2-31-04-2212-00	SUBSISTENCE MEALS PWS	100	427	500	-	510	-	500	510	520
2-31-04-2213-00	SUBSISTENCE LODGING PWS	700	779	1,000	-	1,020	-	1,000	1,020	1,040
2-31-04-2214-00	SUBSISTENCE OTHER PWS	300	-	300	-	306	-	-	-	-
2-31-04-2215-00	FREIGHT PUBLIC WORKS	500	727	500	274	510	562	500	510	520
2-31-04-2217-00	TELEPHONE SHOP PUBLIC WORKS	9,000	10,159	9,000	12,619	9,180	8,202	13,000	13,260	13,525
2-31-04-2222-00	PUBLICATIONS & SUBSCRIP	5,000	-	5,000	60	5,100	102	500	510	520
2-31-04-2233-00	PW LEGAL	-	450	1,000	10,366	1,020	2,810	1,040	1,061	1,082
2-31-04-2234-00	TRAINING & EDUCATION SHOP PWS	5,000	2,594	3,000	2,215	3,060	2,245	3,121	3,184	3,247
2-31-04-2235-00	REGISTRATION & CONF PWS	2,000	175	2,000	399	2,040	400	500	510	520
2-31-04-2250-00	CONTRACTED SERVICES	100,000	32,869	100,000	71,774	80,000	23,727	80,000	81,600	83,232
2-31-04-2250-02	CONT SERV-JANITORIAL-PW SHOP	6,000	3,780	5,000	315	5,100	-	-	-	-
2-31-04-2252-00	CONTR REPAIR BUILDINGS	100,000	29,591	80,000	64,431	60,000	62,490	70,000	71,400	72,828
2-31-04-2253-00	EQUIP REPAIR PW SHOP	1,000	-	1,000	-	1,020	-	-	-	-
2-31-04-2263-00	RENT EQUIPMENT-COUNTY SHOP	9,500	1,089	6,000	4,565	6,120	(1,522)	6,242	6,367	6,495
2-31-04-2273-00	LICENCE & PERMITS PW SHOP	1,000	795	1,000	754	1,020	3,125	1,040	1,061	1,082
2-31-04-2275-00	INSURANCE PUBLIC WORKS	90,000	73,972	100,000	100,000	102,000	122,626	137,120	139,862	142,660
2-31-04-2519-00	PROPANE - PW SHOP	3,000	5,063	3,000	8,855	8,000	4,447	9,000	9,180	9,364
2-31-04-2522-00	PWS JANITOR SUPPLIES	10,000	11,100	10,000	11,858	10,200	9,452	12,000	12,240	12,485
2-31-04-2523-00	SAFETY & 1ST AID-COUNTY SHOP	25,000	6,048	15,000	7,599	10,000	2,516	9,000	9,180	9,364
2-31-04-2525-00	LUBE OIL PW SHOP	-	1,272	-	185	-	-	-	-	-
2-31-04-2526-00	SUPPLIES CONSUMABLE PW SHOP	72,000	60,642	70,000	124,737	71,400	88,755	72,000	73,440	74,909
2-31-04-2527-00	SUPPLIES - OFFICE - PW SHOP	100,000	67,490	80,000	75,072	81,600	62,060	82,000	83,640	85,313
2-31-04-2528-00	FUEL-GAS-COUNTY SHOP	1,000	-	1,000	-	1,020	-	-	-	-
2-31-04-2532-00	SIGNS - PUBLIC WORKS SHOPS	800	119	800	2,027	816	-	1,000	1,020	1,040

Public Works County Shops - 31-04

		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-31-04-2533-00	SUPPLIES-IRON-COUNTY SHOP	7,000	1,317	5,000	1,017	5,100	494	2,000	2,040	2,081
2-31-04-2534-00	PARTS - COUNTY SHOP	10,000	12,956	15,000	3,441	15,300	15,503	10,000	10,200	10,404
2-31-04-2535-00	GRAVEL - COUNTY SHOPS	-	12,876	-	-	-	-	-	-	-
2-31-04-2536-00	TOOLS COUNTY SHOP	35,000	21,700	35,000	31,173	30,000	54,705	35,000	35,700	36,414
2-31-04-2539-00	TIRES - COUNTY SHOP	2,000	-	2,000	256	2,040	-	-	-	-
2-31-04-2541-00	UTILITIES WATER-SHOPS PWS	1,300	1,270	1,300	1,241	1,326	847	1,300	1,326	1,353
2-31-04-2542-00	UTILITIES HEATING-SHOPS PWS	40,000	56,226	85,000	49,493	50,000	33,342	50,000	51,000	52,020
2-31-04-2543-00	UTILITIES ELECTRICITY-SHOPS PW	45,000	50,711	90,000	53,175	60,000	33,113	60,000	61,200	62,424
2-31-04-2544-00	UTILITIES SEWER-SHOPS PWS	1,000	930	1,000	977	1,020	776	1,000	1,020	1,040
2-31-04-2545-00	UTILITIES - INTERNET ALL SHOPS	1,000	3,881	2,500	4,484	2,550	4,004	5,000	5,100	5,202
2-31-04-2696-00	AMORTIZATION - PW SHOP	125,000	-	-	-	-	-	-	-	-
Total Expenses		\$ 1,161,950	\$ 1,224,647	\$ 1,460,167	\$ 1,492,216	\$ 1,404,869	\$ 1,149,441	\$ 1,484,622	\$ 1,514,244	\$ 1,540,959

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Public Works Administration - 31-12		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses										
2-31-12-2100-00	SALARIES SHOP ADMIN	800,000	781,876	846,359	802,916	801,516	591,974	851,609	868,641	886,014
2-31-12-2119-00	EARLY RETIREMENT INCENTIVE	25,000	(1,241)	41,000	25,984	4,500	-	4,500	4,500	-
2-31-12-2130-00	CRIT ILLNESS-PW ADMINISTRATION	2,100	2,322	2,500	2,102	2,400	1,395	1,725	1,760	1,795
2-31-12-2131-00	L.A.P.-BENEFITS SHOP ADMIN	88,000	100,508	100,600	78,436	69,800	64,202	93,202	102,523	104,573
2-31-12-2132-00	C.P.P. BENEFITS SHOP ADMIN	26,000	21,678	22,425	22,064	23,709	21,269	23,709	24,183	24,667
2-31-12-2133-00	E.I. BENEFITS SHOP ADMIN	13,000	9,496	10,781	10,005	10,387	8,842	10,387	10,595	10,807
2-31-12-2134-00	DENTAL BENEFITS SHOP ADMIN	12,500	16,203	18,140	14,254	14,690	9,866	17,660	18,013	18,373
2-31-12-2135-00	E.H.C.-BENEFITS SHOP ADMIN	23,500	31,377	35,686	29,891	28,681	23,121	35,219	35,924	36,642
2-31-12-2136-00	W.C.B. BENEFITS SHOP ADMIN	4,600	6,257	5,925	8,846	12,582	8,608	14,075	14,357	14,644
2-31-12-2211-00	SUB MILEAGE-PW SUPERINTENDENT	-	450	-	615	-	732	500	510	520
2-31-12-2212-00	SUB MEALS - PW SUPERINTENDENT`	500	99	500	282	510	264	500	510	520
2-31-12-2213-00	SUB LODGING PW SUPERINTENDENT	1,500	1,249	1,500	1,464	1,530	1,986	1,500	1,530	1,561
2-31-12-2214-00	SUB OTHER PW SUPERINTENDENT	-	259	-	383	-	96	200	204	208
2-31-12-2215-00	FREIGHT - PW ADMIN	150	130	200	198	204	63	200	204	208
2-31-12-2217-00	PUBLIC WORKS SUPER - TELEPHONE	700	690	800	1,464	816	1,608	2,100	2,142	2,185
2-31-12-2222-00	PUB & SUBSCRIPTIONS-PW ADMIN	650	3,740	1,000	-	1,020	-	-	-	-
2-31-12-2223-00	PRINTING & BINDING-PW ADMIN	-	-	-	-	6,500	-	-	-	-
2-31-12-2234-00	TRAINING & EDUC PW ADMIN	5,500	4,219	6,000	3,639	3,000	8,003	5,000	5,100	5,202
2-31-12-2235-00	REGISTRATION & MEMB-PW ADMIN	3,000	2,707	3,000	2,873	3,500	955	3,000	3,060	3,121
2-31-12-2236-00	CONF AND SEMINARS - PW ADMIN	2,500	917	2,500	2,002	-	2,105	2,500	2,550	2,601
2-31-12-2250-00	Contracted Services - PW Admin	-	-	-	203,000	-	1,988	-	-	-
2-31-12-2527-00	SUPPLIES - PW ADMIN	1,500	1,707	1,800	243	1,836	-	-	-	-
2-31-12-2528-00	FUEL-GAS-PUB WORKS ADMIN	-	82	-	-	-	-	-	-	-
Total Expenses		\$ 1,010,700	\$ 984,723	\$ 1,100,716	\$ 1,210,661	\$ 987,181	\$ 747,075	\$ 1,067,587	\$ 1,096,305	\$ 1,113,641



Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Public Works & Road Maintenance - 32-00 & 32-01 & 32-02 & 32-09		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-32-00-1300-00	RECOVERIES FROM OTHER MUNIS	-	(2,974)	(3,000)	-	(3,060)	-	-	-	-
1-32-00-1431-00	GRAVEL HAUL COST RECOVERY	(750,000)	-	-	-	-	-	-	-	-
1-32-00-1432-00	GRAVEL SALES REVENUE	(50,000)	(64,235)	(27,000)	(4,261)	(27,540)	(19,745)	(28,091)	(28,653)	(29,226)
1-32-00-1433-00	GRAVEL SALES -RESERVE LEVY	(200,000)	(5,635)	(4,000)	(292)	(4,080)	(1,726)	(4,162)	(4,245)	(4,330)
1-32-00-1434-00	MISCELLANEOUS REVENUE PWS	(97,500)	(115,974)	(100,000)	(99,131)	(102,000)	(100,011)	(104,040)	(106,121)	(108,243)
1-32-00-1436-00	PRIVATE OR CUSTOM WORK - PWS	(50,000)	(1,848)	(2,000)	(4,000)	(2,040)	(2,800)	(2,400)	(2,400)	(2,400)
1-32-00-1438-00	APPROACH INSPECTION FEE	(25,000)	(18,050)	(17,000)	(16,864)	(17,340)	(7,200)	(17,687)	(18,041)	(18,401)
1-32-00-1439-00	PIPELINE INSPECTION FEES	(2,000)	-	-	-	-	-	-	-	-
1-32-00-1596-00	WCB PUBLIC WORKS	-	(1,360)	-	(404)	-	(6,472)	-	-	-
Total Revenue		\$ (1,174,500)	\$ (210,075)	\$ (153,000)	\$ (124,953)	\$ (156,060)	\$ (137,955)	\$ (156,379)	\$ (159,459)	\$ (162,600)
Expenses										
2-32-00-2100-00	Public Works Salary	900,000	821,485	-	1,374,700	1,627,841	1,268,713	1,953,939	1,993,018	2,032,878
2-32-00-2217-00	PW Telephone	-	450	-	21,930	-	28,430	46,800	47,736	48,691
2-32-00-2119-00	EARLY RETIREMENT PAY OUT WAGES	-	-	-	-	-	-	1,500	1,500	-
2-32-00-2130-00	Public Works Critical Illness	2,800	1,409	-	2,718	3,480	2,189	4,664	4,757	4,852
2-32-00-2131-00	Public Works LAPP Expense	63,000	33,466	-	54,352	39,296	40,962	74,542	76,033	77,554
2-32-00-2132-00	CPP Expense Public Works	35,500	29,420	-	46,938	46,653	50,274	61,869	63,107	64,369
2-32-00-2133-00	E.I. Benefits Public Works	19,000	13,138	-	21,009	18,897	21,580	27,256	27,801	28,357
2-32-00-2134-00	Dental Benefits Public Works	14,000	10,517	-	18,836	25,055	13,818	47,746	48,701	49,675
2-32-00-2135-00	E.H.C. Public Works Expense	27,400	20,762	-	40,511	49,557	33,271	95,222	97,127	99,069
2-32-00-2136-00	WCB Public Works Expense	6,000	6,573	-	19,334	12,373	18,872	25,390	25,898	26,416
2-32-99-9999-99	Transfer to Capital Projects (wages)	-	-	-	(1,568,955)	(1,823,152)	-	(2,338,930)	(2,385,679)	(2,431,862)
2-32-00-2696-00	Depreciation Public Works	9,100,000	12,311,013	12,190,723	12,703,074	12,900,000	8,619,729	13,188,000	13,451,760	13,720,795
2-32-01-2119-00	EARLY RET INC - CONSTRUCTION	171	1,865	-	3,922	-	-	-	-	-
2-32-01-2213-00	ROAD MAINTENANCE LODGING	-	-	500	-	510	-	-	-	-
2-32-01-2215-00	FREIGHT MUNICIPAL SHOPS	500	-	500	-	510	193	-	-	-
2-32-01-2217-00	OUTSIDE CREW - TELEPHONE	100	1	100	572	102	337	-	-	-
2-32-01-2222-00	PUBLICATIONS & SUBSCRIPTIONS	2,000	-	2,000	950	-	-	-	-	-
2-32-01-2232-00	ENGINEERING LOCAL ROADS	10,000	30,651	10,000	30,851	10,200	-	20,000	20,400	20,808
2-32-01-2233-00	PUBLIC WORKS LEGAL	5,000	-	5,000	-	5,100	761	-	-	-
2-32-01-2234-00	TRAININ-GEN RD MAINT&ASST PURC	1,000	1,925	1,000	235	1,020	5,235	1,000	1,020	1,040
2-32-01-2249-00	LINE PAINTING	80,000	45,544	80,000	69,162	81,600	58,732	75,000	76,500	78,030
2-32-01-2250-00	CONTRACTED SERVICE	20,000	24,586	25,000	18,334	25,500	5,243	25,000	25,500	26,010
2-32-01-2256-00	RR X CONTR -RD MAINT&ASST PURC	5,000	-	5,000	-	5,100	-	-	-	-

Public Works & Road Maintenance - 32-00 & 32-01 & 32-02 & 32-09		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-32-01-2261-00	RENTAL OF LAND	-	-	-	5,000	-	3,300	3,300	3,366	3,433
2-32-01-2263-00	HIRE OF MACH RENTALS PWS	25,000	5,664	25,000	8,729	25,500	4,666	10,000	10,200	10,404
2-32-01-2273-00	LICENCES & PERMITS PWS	1,000	9,777	10,000	4,142	10,200	7,177	10,000	10,200	10,404
2-32-01-2275-00	INSURANCE - ROADS MAINTENANCE	3,100	1,329	3,000	1,124	3,060	-	-	-	-
2-32-01-2279-00	CONTR REPAIR FENCING PWS	10,000	1,045	10,000	4,000	15,000	-	5,000	5,100	5,202
2-32-01-2280-00	CROP LOSS - ROAD MAINTENANCE	27,000	4,000	30,000	-	10,000	-	-	-	-
2-32-01-2523-00	Safety Supplies	20,000	-	20,000	-	20,400	192	5,000	5,100	5,202
2-32-01-2526-00	SUPPLIES CONS - ROADS OPS	3,000	2,727	3,000	931	3,060	7,111	3,000	3,060	3,121
2-32-01-2527-00	PUBLIC WORKS OFFICE SUPPLIES	20,000	21,063	20,000	15,489	20,400	7,192	18,000	18,360	18,727
2-32-01-2531-00	OIL& ASPHLT-RD MAINT&ASST PURC	100,000	180,203	100,000	286,007	275,000	436,322	350,000	357,000	364,140
2-32-01-2532-00	SIGNS FOR ROADS	35,000	30,199	35,000	34,523	35,700	16,943	36,000	36,720	37,454
2-32-01-2534-00	PARTS - PUBLIC WORKS OPS	-	-	-	-	-	583	-	-	-
2-32-01-2535-00	GRAVEL CHARGES - PW ROAD MAINT	150,000	1,436,359	150,000	1,323,386	1,200,000	92,536	1,400,000	1,428,000	1,456,560
2-32-01-2536-00	OPEN FOR ROADS PWS TOOLS	1,200	448	1,200	312	1,224	51	1,000	1,020	1,040
2-32-01-2537-00	CULVERTS ROAD MAINTENANCE	31,000	14,517	31,000	15,252	31,620	-	25,000	25,500	26,010
2-32-01-2537-01	SNOW FENCE-ROADS MAINTENANCE	25,000	240	25,000	2,320	25,500	-	6,000	6,120	6,242
2-32-01-2547-00	SALT & SAND - SANDING CREW	80,000	67,294	80,000	80,243	81,600	41,751	82,000	83,640	85,313
2-32-01-2696-00	AMORTIZATION - ROAD MAINT CREW	70,000	-	-	-	-	-	-	-	-
2-32-01-2942-00	TRANSFER TO RESERVE RR RESURF	2,344,859	-	-	-	-	-	-	-	-
2-32-01-2943-00	TRANSFER TO RESERVE GRVL RECLM	150,000	-	-	-	-	-	-	-	-
2-32-01-2944-00	TRANSFER TO RESERVE FUTURE RES	85,000	-	-	-	-	-	-	-	-
2-32-01-2946-00	TRANSFER TO CAP LEVY RESERVE	30,000	-	-	-	-	-	-	-	-
2-32-01-2947-00	TRANSFER TO GRAVEL CRUSH RES	160,000	-	-	-	-	-	-	-	-
2-32-01-2948-00	TRANSFER TO BRIDGE/CULV RES	1,000,000	-	-	-	-	-	-	-	-
2-32-01-2949-00	TRANSFER TO EQUIPMENT RESERVE	2,687,892	-	-	-	-	-	-	-	-
Total Expenses		\$ 17,350,522	\$ 15,127,670	\$ 12,863,023	\$ 14,639,929	\$ 14,787,906	\$ 10,786,163	\$ 15,263,300	\$ 15,568,566	\$ 15,879,937

PW Oil & Dust Control - 32-04

		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses										
2-32-04-2100-00	SALARIES OILING CREW	10,500	364,320	350,177	359,716	582,333	196,063	106,909	109,047	111,228
2-32-04-2130-00	CRIT ILLNESS OILING DUST CONTR	19	472	1,412	489	1,212	239	212	216	221
2-32-04-2131-00	L.A.P.-BENEFITS OILING CREW	1,200	15,871	15,772	15,482	7,316	12,450	8,905	9,084	9,265
2-32-04-2132-00	C.P.P.-BENEFITS OILING CREW	500	13,784	15,356	10,671	20,127	7,989	2,914	2,972	3,032
2-32-04-2133-00	E.I. -BENEFITS OILING CREW	300	6,533	7,575	4,975	9,161	3,486	1,277	1,302	1,328
2-32-04-2134-00	DENTAL-BENEFITS OILING CREW	250	5,718	6,588	4,687	8,474	3,065	2,170	2,214	2,258
2-32-04-2135-00	E.H.C.-BENEFITS OILING CREW	450	11,273	13,516	10,091	16,921	7,180	4,328	4,415	4,503
2-32-04-2136-00	W.C.B.-BENEFITS OILING CREW	150	3,081	3,507	4,710	7,057	2,829	1,418	1,447	1,476
2-32-04-2211-00	REIMBURSE TRAVEL - OILING	500	-	500	-	510	-	-	-	-
2-32-04-2212-00	REIMBURSE MEALS - OILING	200	-	200	-	204	-	-	-	-
2-32-04-2213-00	REIMBURSE LODGING - OILING	1,000	-	1,000	-	1,020	-	-	-	-
2-32-04-2217-00	OILING CREW - TELEPHONE	700	749	700	682	714	453	700	714	728
2-32-04-2250-00	CONTRACT SERVICES - OILING	2,500	-	2,500	-	2,550	-	-	-	-
2-32-04-2263-00	HIRE OF MACHINERY-OILING	500	-	500	-	510	-	-	-	-
2-32-04-2523-00	SAFETY SUPPLIES OILING CREW	200	154	200	-	204	-	-	-	-
2-32-04-2527-00	SUPPLIES-OILING & DUST CONTROL	1,000	6,503	1,000	9,160	1,020	1,182	10,000	10,200	10,404
2-32-04-2531-00	OIL & ASPHALT -ROADS	100,000	99,588	100,000	115,000	102,000	30,390	135,000	137,700	140,454
2-32-04-2532-00	SIGNS - DUST CONTROL	-	12,178	2,000	-	2,040	-	1,000	1,020	1,040
2-32-04-2535-00	GRAVEL SUPPLIES - OILING	50,000	-	50,000	-	-	-	-	-	-
2-32-04-2536-00	TOOLS OILING	400	191	400	-	408	-	-	-	-
Total Expenses		\$ 170,369	\$ 540,415	\$ 572,903	\$ 535,663	\$ 763,782	\$ 265,326	\$ 274,834	\$ 280,330	\$ 285,937

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

PW Gravel - 32-05		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-32-05-1418-00	RECOVERY - GRAVEL PITS	-	(5,340)	(6,000)	(63,545)	(6,120)	-	-	-	-
Total Revenue		\$ -	\$ (5,340)	\$ (6,000)	\$ (63,545)	\$ (6,120)	\$ -	\$ -	\$ -	\$ -
Expenses										
2-32-05-2100-00	SALARIES GRAVEL CREW	1,000,000	871,869	912,265	929,011	669,812	660,074	929,595	948,187	967,151
2-32-05-2119-00	EARLY INCENTIVE GRAVEL	25,000	(4,418)	10,000	(15,410)	-	-	2,500	39,500	-
2-32-05-2130-00	CRIT ILLNESS GRAVEL CREW	3,500	4,843	2,700	4,136	2,800	2,536	2,000	2,040	2,081
2-32-05-2131-00	L.A.P.-BENEFITS GRAVEL CREW	63,000	81,960	73,500	66,963	55,160	54,232	75,018	76,518	78,048
2-32-05-2132-00	C.P.P.-BENEFITS GRAVEL CREW	28,800	26,230	24,675	27,529	19,242	25,247	27,489	28,039	28,600
2-32-05-2133-00	E.I. -BENEFITS GRAVEL CREW	14,900	11,588	11,873	12,251	8,430	10,865	12,043	12,284	12,530
2-32-05-2134-00	DENTAL-BENEFITS GRAVEL CREW	11,000	17,550	15,805	18,561	11,710	11,819	20,475	20,885	21,302
2-32-05-2135-00	E.H.C.-BENEFITS GRAVEL CREW	21,500	34,074	31,204	39,066	23,170	27,652	40,834	41,651	42,484
2-32-05-2136-00	W.C.B.-BENEFITS GRAVEL CREW	4,600	7,472	6,786	11,050	8,497	8,772	12,283	12,529	12,779
2-32-05-2217-00	GRAVEL CREW TELEPHONE	1,100	2,351	2,000	1,082	2,040	1,062	1,200	1,224	1,248
2-32-05-2232-00	ENGINEERING GRAVEL TESTING	80,000	69,594	80,000	60,945	81,600	996	75,000	76,500	78,030
2-32-05-2239-00	SURVEY - RECLAMATION - GRAVEL	2,000	-	2,000	389,195	60,000	12,885	20,000	20,400	20,808
2-32-05-2248-00	CONTR SERVICE GRAVEL CRUSHING	1,150,000	623,326	870,000	1,063,512	887,400	333,543	1,000,000	800,000	816,000
2-32-05-2250-00	GRAVEL SITE CONTRACT SERVICES	-	6,830	-	793	120,000	105,000	-	-	-
2-32-05-2261-00	LEASE GRAVEL SITES	12,000	24,700	15,000	-	15,300	12,700	15,000	15,300	15,606
2-32-05-2263-00	HIRE OF MACH GRAVEL HAULING	500	-	500	-	510	-	-	-	-
2-32-05-2273-00	LICENCES AND PERMITS - GRAVEL	6,000	-	6,000	400	5,000	3,983	6,500	6,630	6,763
2-32-05-2279-00	FENCING-GRAVEL	10,000	13,788	30,000	7,033	25,000	-	10,000	10,200	10,404
2-32-05-2523-00	SUPP SAFETY 1ST AID-GRAVEL CRW	500	-	500	-	510	-	-	-	-
2-32-05-2527-00	SUPPLIES GRAVEL CREW	2,500	1,925	2,500	1,281	2,550	2,253	2,500	2,550	2,601
2-32-05-2530-00	SUPPLIES ROYALTIES GRAVEL PWS	65,000	19,900	65,000	93,358	66,300	-	60,000	-	60,000
2-32-05-2535-00	SUPPLIES GRAVEL CHANGES	(695,000)	(622,847)	(800,000)	(1,056,919)	(816,000)	-	(1,000,000)	(800,000)	(816,000)
2-32-05-2536-00	TOOLS GRAVEL CREW	500	45	500	1,132	510	53	500	510	520
2-32-05-2572-00	TAXES - GRAVEL	500	-	500	-	510	-	-	-	-
2-32-05-2696-00	AMORTIZATION - GRAVEL CREW	5,000	-	-	-	-	-	-	-	-
2-32-05-2762-00	TRANSFER TO RESERVE	-	310,000	500,000	111,000	510,043	510,043	323,118	417,311	566,976
2-32-05-2831-00	Gravel Pit Payments	-	-	-	-	1,017,730	-	1,211,923	1,211,923	1,211,923
Total Expenses		\$ 1,812,900	\$ 1,500,781	\$ 1,863,308	\$ 1,765,969	\$ 2,777,825	\$ 1,783,715	\$ 2,847,978	\$ 2,944,180	\$ 3,139,854

PW Graders - 32-06		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses										
2-32-06-2100-00	SALARIES GRADER OPERATORS	1,220,000	1,437,750	1,615,270	1,506,934	1,625,125	1,113,972	1,494,468	1,524,357	1,554,845
2-32-06-2119-00	EARLY RETIREMENT INCENTIVE	10,000	2,318	10,000	2,582	5,000	-	42,500	8,000	-
2-32-06-2130-00	CRIT ILLNESS GRADER OPERATORS	3,500	5,415	3,800	5,334	5,400	3,626	3,110	3,173	3,236
2-32-06-2131-00	L.A.P.-BENEFITS GRADER OPER.	92,500	119,304	136,832	111,795	115,704	77,801	114,028	116,309	118,635
2-32-06-2132-00	C.P.P.-BENEFITS GRADER OPER.	40,400	39,481	45,460	38,493	49,231	38,379	42,750	43,605	44,477
2-32-06-2133-00	E.I. -BENEFITS GRADER OPER.	22,200	18,178	21,936	17,891	21,723	16,842	18,729	19,104	19,486
2-32-06-2134-00	DENTAL-BENEFITS GRADER OPER.	17,100	30,431	37,591	31,279	34,233	21,050	31,842	32,479	33,128
2-32-06-2135-00	E.H.C.-BENEFITS GRADER OPER.	33,000	59,053	73,846	65,728	67,356	49,180	63,504	64,774	66,069
2-32-06-2136-00	W.C.B.-BENEFITS GRADER OPER.	6,700	12,295	12,706	17,359	20,849	16,188	20,007	20,407	20,815
2-32-06-2215-00	GRADERS - COURIER/FREIGHT	500	70	500	-	510	-	500	510	520
2-32-06-2217-00	GRADERS - TELEPHONE	2,300	14,236	2,300	14,281	2,346	9,862	15,000	15,300	15,606
2-32-06-2250-00	GRADER CONTRACTED SERVICES	3,000	1,480	3,000	7,062	3,060	663	3,000	3,060	3,121
2-32-06-2252-00	GRADERS - CONT SERV BUILDINGS	2,000	21,130	5,000	6,463	5,100	-	-	-	-
2-32-06-2263-00	GRADERS-RENTAL	2,500	-	2,500	-	2,550	490	-	-	-
2-32-06-2523-00	SUPP SAFETY 1ST AID-GRADERS	1,500	1,502	1,500	-	1,530	-	1,500	1,530	1,561
2-32-06-2527-00	GRADERS - SUPPLIES	15,000	14,791	15,000	22,304	15,300	10,156	20,000	20,400	20,808
2-32-06-2532-00	SIGNS - GRADERS	-	533	-	-	-	255	-	-	-
2-32-06-2534-00	PARTS-GRADERS	-	4,200	-	541	-	4,005	-	-	-
2-32-06-2535-00	GRAVEL CHARGES - GRADERS	1,750,000	-	1,800,000	-	-	-	-	-	-
2-32-06-2536-00	TOOLS GRADERS	3,000	4,889	4,000	2,025	4,080	2,707	2,000	2,040	2,081
2-32-06-2538-00	SUPPLIES-BLADES - GRADERS	-	21,726	13,000	(8,993)	13,260	-	15,000	15,300	15,606
Total Expenses		\$ 3,225,200	\$ 1,808,783	\$ 3,804,241	\$ 1,841,076	\$ 1,992,357	\$ 1,365,176	\$ 1,887,937	\$ 1,890,346	\$ 1,919,993

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

PW Bridges - 32-07		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses										
2-32-07-2100-00	SALARIES staff	20,000	4,192	8,364	10,549	8,425	6,167	8,340	8,507	8,677
2-32-07-2130-00	CRIT ILLNESS BRIDGE MAINTENENC	100	(3)	12	17	12	10	12	12	12
2-32-07-2131-00	L.A.P.-BENEFITS CONSTRUCTION	2,600	(169)	800	851	577	503	710	725	739
2-32-07-2132-00	C.P.P.-BENEFITS CONSTRUCTION	900	233	156	197	159	150	165	168	172
2-32-07-2133-00	E.I. -BENEFITS CONSTRUCTION	600	(71)	75	83	63	59	72	74	75
2-32-07-2134-00	DENTAL-BENEFITS CONSTRUCTION	800	40	122	144	123	81	123	125	128
2-32-07-2135-00	E.H.C.-BENEFITS CONSTRUCTION	1,000	73	241	303	241	189	245	250	255
2-32-07-2136-00	W.C.B.-BENEFITS CONSTRUCTION	500	9	52	102	52	92	105	108	110
2-32-07-2211-00	SUBSTANCE MILE-BRDG INSP&REP	500	-	500	-	510	-	-	-	-
2-32-07-2212-00	BRIDGE INSPEC- SUBSIS MEALS	200	-	200	-	204	-	-	-	-
2-32-07-2213-00	BRIDGE INSPEC - SUBSIS LODGING	500	-	500	-	510	-	-	-	-
2-32-07-2217-00	Roads Telephone	-	113	1,000	10	1,020	-	-	-	-
2-32-07-2232-00	BRIDGES - ENGINEERING	30,000	7,003	30,000	-	30,600	-	-	-	-
2-32-07-2250-00	CONTR SERVICES - CONSTRUCTION	10,000	15,338	10,000	10,308	10,200	-	10,000	10,200	10,404
2-32-07-2250-01	CONTR SERVICES - CONSTRUCTION	-	-	-	-	-	-	20,000	20,400	20,808
2-32-07-2279-00	FENCING - BRIDGES	1,500	-	-	-	-	-	-	-	-
2-32-07-2280-00	CROP LOSS - BRIDGE CONSTRUCTN	3,000	-	3,000	-	3,060	-	-	-	-
2-32-07-2523-00	Safety supplies	200	-	200	-	204	-	-	-	-
2-32-07-2527-00	SUPPLIES - BRIDGE CONST	1,000	3,981	1,000	4,487	1,020	796	5,000	5,100	5,202
2-32-07-2535-00	BRIDGES - GRAVEL	1,000	-	1,000	-	1,020	-	-	-	-
2-32-07-2537-00	CULVERTS-BRIDGES	15,000	-	15,000	-	15,300	-	-	-	-
2-32-07-2696-00	AMORTIZATION BRIDGE FILES	420,000	-	-	-	-	-	-	-	-
Total Expenses		\$ 509,400	\$ 30,737	\$ 72,222	\$ 27,052	\$ 73,300	\$ 8,048	\$ 44,773	\$ 45,668	\$ 46,582



PW General Construct & Rd Maint - 32-08		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses										
2-32-08-2100-00	SALARIES CONSTR II	150,000	447,740	-	-	-	-	-	-	-
2-32-08-2119-00	EARLY INCENTIVE CONSTRUCTION	550	-	-	-	-	-	-	-	-
2-32-08-2130-00	CRIT ILLNESS ROAD CONSTRUCTION	5,600	1,334	-	-	-	-	-	-	-
2-32-08-2131-00	L.A.P.-BENEFITS CONSTRUCT. II	3,300	27,671	-	-	-	-	-	-	-
2-32-08-2132-00	C.P.P.-BENEFITS CONSTRUCT. II	1,700	15,947	-	-	-	-	-	-	-
2-32-08-2133-00	E.I. -BENEFITS CONSTRUCT. II	1,750	6,964	-	-	-	-	-	-	-
2-32-08-2134-00	DENTAL-BENEFITS CONSTRUCT. II	1,250	8,686	-	-	-	-	-	-	-
2-32-08-2135-00	E.H.C.-BENEFITS CONSTRUCT. II	2,400	16,533	-	-	-	-	-	-	-
2-32-08-2136-00	W.C.B.-BENEIFITS CONSTRUCT. 11	450	3,770	-	-	-	-	-	-	-
2-32-08-2217-00	ROADS GENERAL - TELEPHONE	1,500	617	1,500	622	1,530	384	1,000	1,020	1,040
2-32-08-2232-00	ROADS - ENGINEERING	20,000	30,162	40,000	68,305	40,800	22,762	45,000	45,900	46,818
2-32-08-2234-00	TRAINING - RD MAINTENANCE	-	5,600	-	-	1,020	-	-	-	-
2-32-08-2250-00	CONTRACTED SERVICE	1,000	-	1,000	740	-	-	-	-	-
2-32-08-2255-00	POWER/TELE RELOC - ROAD CONST.	-	135	-	-	-	-	-	-	-
2-32-08-2261-00	LAND RENTAL-ROAD CONSTRUCTION	-	1,400	-	-	-	-	-	-	-
2-32-08-2519-00	SUPPLIES PROPANE-GENERAL	200	-	500	-	510	-	-	-	-
2-32-08-2523-00	SAFETY SUPPLIES ROAD CONST.	2,500	330	2,500	-	2,550	-	-	-	-
2-32-08-2526-00	SUPPLIES - ROAD CONSTRUCTION	1,000	-	10,000	6,250	10,200	33,185	12,000	12,240	12,485
2-32-08-2527-00	SUPPLIES - ROAD CONSTRUCTION	3,000	11,999	-	5,147	-	-	-	-	-
2-32-08-2532-00	SIGNS - GEN CONST&RD MAINT	-	595	-	-	-	-	-	-	-
2-32-08-2535-00	ROADS - GRAVEL	50,000	-	50,000	-	-	-	-	-	-
2-32-08-2536-00	TOOLS CONSTRUCTION	1,500	320	1,500	-	1,530	1,031	-	-	-
Total Expenses		\$ 247,700	\$ 579,802	\$ 107,000	\$ 81,064	\$ 58,140	\$ 57,362	\$ 58,000	\$ 59,160	\$ 60,343

Fleet Equipment - 33-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-33-00-1418-00	MISC SALES - FLEET&EQUIPMENT	-	-	-	(26)	-	-	-	-	-
1-33-00-1434-00	MISC REVENUE-FLEET OPS	-	-	-	-	-	-	-	-	-
1-33-00-1447-00	INSURANCE CLAIM REC-FLEET&EQUIP	-	-	-	(3,246)	-	-	-	-	-
1-33-00-1590-00	OTHER REV,REB,INS-FLEET&EQUIP	-	-	-	-	-	-	-	-	-
1-33-00-1630-00	SALE PROCEEDS-EQUIPMENT-FLEET	-	-	-	(850)	-	-	-	-	-
1-33-00-1650-00	Vehicle Sale Proceeds	-	-	-	-	-	-	-	-	-
1-33-00-1697-00	GAIN ON DISP TCA FLEET & EQUIP	-	-	-	-	-	-	-	-	-
Total Revenue		\$ -	\$ -	\$ -	\$ (4,121)	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses										
2-33-00-2100-00	WAGES - FLEET & EQUIPMENT	425,000	187,270	200,000	191,796	202,448	138,208	197,130	201,072	205,094
2-33-00-2130-00	CRIT ILLNESS FLEET & EQUIPMENT	1,250	688	445	661	655	405	445	454	463
2-33-00-2131-00	LAP BENEFITS FLEET & EQUIPMENT	45,000	24,633	25,553	23,171	19,363	15,123	21,599	22,031	22,472
2-33-00-2132-00	CPP FLEET & EQUIPMENT	18,000	5,805	5,785	5,789	5,885	5,750	6,116	6,239	6,363
2-33-00-2133-00	EI EXP FLEET & EQUIPMENT	9,500	2,412	2,781	2,435	2,336	2,282	2,680	2,733	2,788
2-33-00-2134-00	DENTAL FLEET & EQUIPMENT	8,000	4,735	4,556	4,654	4,555	2,966	4,556	4,647	4,740
2-33-00-2135-00	EXT HEALTH FLEET & EQUIPMENT	15,500	9,049	8,938	9,756	8,938	6,906	9,086	9,267	9,453
2-33-00-2136-00	WCB EXP FLEET & EQUIPMENT	2,400	1,681	1,669	2,404	3,183	2,086	3,332	3,399	3,467
2-33-00-2215-00	FREIGHT FLEET & EQUIPMENT	25,000	22,884	25,000	32,966	25,500	19,165	30,000	30,600	31,212
2-33-00-2217-00	Telephone Expense - Equipment	-	875	-	841	-	594	800	816	832
2-33-00-2250-00	CONTRACT SERV FLEET & EQUIPMNT	300,000	164,235	170,000	183,028	173,400	173,597	190,000	193,800	197,676
2-33-00-2252-00	FLEET - BLDG REPAIRS	-	1,825	-	-	-	-	-	-	-
2-33-00-2253-00	EQUIP REPAIRS FLEET	-	(6,396)	-	2,075	-	-	-	-	-
2-33-00-2273-00	LICENCE & PERM FLEET & EQUIPMN	6,000	8,788	6,000	21,455	20,000	16,771	22,000	22,440	22,889
2-33-00-2275-00	INSURANCE FLEET & EQUIPMENT	100,000	119,926	130,000	130,000	132,600	45,504	178,265	181,830	185,467
2-33-00-2520-00	DIESEL FLEET & EQUIPMENT	1,015,000	1,258,969	1,275,000	1,798,579	1,800,000	1,230,543	1,800,000	1,836,000	1,872,720
2-33-00-2523-00	Safety Supplies	2,000	709	2,000	-	2,040	1,207	1,000	1,020	1,040
2-33-00-2525-00	LUBE & OIL FLEET & EQUIPMENT	95,000	109,036	110,000	125,047	112,200	97,025	130,000	132,600	135,252
2-33-00-2526-00	SUPPLIES CONS FLEET & EQUIPMNT	20,000	828	10,000	2,138	10,200	1,716	3,000	3,060	3,121
2-33-00-2527-00	SUPPLIES FLEET & EQUIPMENT	10,000	20,525	10,000	17,118	10,200	23,175	20,000	20,400	20,808
2-33-00-2528-00	FUEL GAS FLEET & EQUIPMENT	205,000	380,686	350,000	193,686	250,000	140,190	250,000	255,000	260,100
2-33-00-2533-00	SUPPLIES IRON FLEET &EQUIPMENT	1,000	7,265	8,000	22,719	8,160	1,586	20,000	20,400	20,808
2-33-00-2534-00	PARTS-FLEET & EQUIPMENT	475,000	589,233	500,000	603,351	600,000	351,451	600,000	612,000	624,240
2-33-00-2536-00	TOOLS - FLEET & EQUIPMENT	-	10,197	-	1,786	-	200	-	-	-

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Fleet Equipment - 33-00

		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-33-00-2538-00	BLADES - FLEET & EQUIPMENT	170,000	84,022	200,000	109,357	204,000	94,843	200,000	204,000	208,080
2-33-00-2539-00	TIRES-FLEET & EQUIPMENT	200,000	214,937	200,000	167,789	204,000	94,244	200,000	204,000	208,080
2-33-00-2695-00	COMMISSION-SALE NONE TCA-FLEET	55,000	69,023	55,000	548	56,100	-	-	-	-
2-33-00-2696-00	AMORTIZATION FLEET & EQUIPMENT	1,950,000	2,323,840	2,582,144	2,187,755	2,300,000	1,690,551	2,587,000	2,638,740	2,691,515
2-33-00-2697-00	LOSS ON DISP TCA FLEET & EQUIP	150,000	88,925	25,000	(458,094)	25,500	-	-	-	-
2-33-00-2762-00	TRANSFER TO RESERVE	-	3,087,892	3,428,849	14,467,849	5,686,342	5,686,342	3,600,342	3,496,338	3,723,996
2-33-00-2946-00	TRANSFER TO RESERVE	400,000	400,000	-	-	-	-	-	-	-
2-33-00-9999-99	Capital equipment costs	-	-	-	(2,212,429)	(2,300,000)	-	(2,300,000)	(2,346,000)	(2,392,920)
Total Expenses		\$ 5,703,650	\$ 9,194,496	\$ 9,336,720	\$ 17,638,229	\$ 9,567,605	\$ 9,842,430	\$ 7,777,351	\$ 7,756,886	\$ 8,069,756

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Storm Drainage - 40-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-40-00-1843-00	REGIONL COLL GRANT-STORM DRAIN	(25,000)	-	-	-	-	-	-	-	-
1-40-00-1920-00	TRANSFER FROM STORM DRAIN RES	(25,000)	(25,000)	-	-	-	-	-	-	-
1-40-00-1940-00	CONTRIB FROM CAP FUNCT STORM	-	-	-	-	-	-	-	-	-
Total Revenue		\$ (50,000)	\$ (25,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses										
2-40-00-2232-00	ENGINEERING-STORM DRAINAGE GEN	50,000	8,878	50,000	4,400	5,000	-	10,000	10,200	10,404
2-40-00-2232-01	ENGINEERING-STORM DRAINAGE GEN	-	-	-	-	-	-	100,000	100,000	-
2-40-00-2250-00	CONTR SERVICE-STORM DRAINAGE G	20,000	107,856	20,000	38,895	10,000	-	10,000	10,200	10,404
2-40-00-2251-00	CONT REPAIRS-DRAINAGE	20,000	-	20,000	-	10,000	-	10,000	10,200	10,404
2-40-00-2696-00	AMORT OF TCA-STORM DRAINAGE GE	52,000	48,922	45,032	51,087	52,000	36,306	56,000	57,120	58,262
Total Expenses		\$ 142,000	\$ 165,656	\$ 135,032	\$ 94,383	\$ 77,000	\$ 36,306	\$ 186,000	\$ 187,720	\$ 89,474

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Water General - 41-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-41-00-1300-00	WATER RECOVERIES	-	-	(80,000)	(110,691)	(81,600)	(79,712)	(83,232)	(84,897)	(86,595)
1-41-00-1448-00	SALES OF WATER METERS-ALL	(3,000)	(5,834)	(3,500)	(1,777)	(3,570)	(1,500)	(3,641)	(3,714)	(3,789)
1-41-00-1841-00	MSI OPERATING WATER GENERAL	(25,000)	(25,000)	-	-	-	-	-	-	-
Total Revenue		\$ (28,000)	\$ (30,834)	\$ (83,500)	\$ (112,468)	\$ (85,170)	\$ (81,212)	\$ (86,873)	\$ (88,611)	\$ (90,383)
Expenses										
2-41-00-2100-00	SALARIES-WATER GENERAL	-	100,393	99,583	82,899	108,720	69,483	98,029	99,990	101,990
2-41-00-2119-00	EARLY RETIREMENT INCENTIVE	-	-	-	451	1,500	-	1,500	1,500	-
2-41-00-2130-00	CRIT ILLNESS WATER GENERAL	-	272	360	250	300	218	200	204	208
2-41-00-2131-00	General Administration/LAPP BENEFITS	-	10,227	10,875	8,360	10,720	7,794	11,013	11,233	11,458
2-41-00-2132-00	General Administration/CPP BENEFITS	-	2,365	2,340	2,004	2,645	2,572	2,749	2,804	2,860
2-41-00-2133-00	General Administration/EI BENEFITS	-	983	1,125	843	1,050	1,021	1,204	1,228	1,253
2-41-00-2134-00	General Admin/DENTAL BENEFITS	-	1,853	1,843	1,581	2,047	1,356	2,048	2,088	2,130
2-41-00-2135-00	Gen Admin/EXTENDED HEALTH BENEFIT	-	3,530	3,615	3,312	4,017	3,154	4,083	4,165	4,248
2-41-00-2136-00	General Administration/WCB	-	769	704	877	813	1,007	1,657	1,690	1,724
2-41-00-2211-00	MILEAGE	-	-	-	-	1,000	-	1,000	1,020	1,040
2-41-00-2212-00	SUBSISTENCE MEALS WATER GEN	-	375	-	-	1,000	176	1,000	1,020	1,040
2-41-00-2213-00	SUBSISTENCE LODGING WATER GEN	-	2,027	-	-	2,000	371	2,000	2,040	2,081
2-41-00-2214-00	SUBSTINACE - OTHER	-	-	-	-	1,000	56	1,000	1,020	1,040
2-41-00-2215-00	FREIGHT - WATER GENERAL	-	254	-	-	-	38	-	-	-
2-41-00-2217-00	TELEPHONE WATER GENERAL	200	985	200	741	204	306	600	612	624
2-41-00-2232-00	ENGINEERING WATER GENERAL	1,000	4,117	5,000	-	15,000	-	15,000	15,300	15,606
2-41-00-2234-00	TRAINING - WATER GENERAL	500	2,163	2,000	-	2,040	315	2,000	2,040	2,081
2-41-00-2235-00	REGISTRATIONS WATER GENERAL	500	587	500	57	510	57	500	510	520
2-41-00-2250-00	CONTRACTED SERVICES WATER GEN	10,000	6,541	70,000	3,327	25,500	4,042	10,000	10,200	10,404
2-41-00-2250-01	WRC Contracted Services	-	-	-	-	-	-	7,265	7,410	7,559
2-41-00-2252-00	BUILDING MAINTENANCE AND REPAIR	-	-	-	-	-	-	30,000	30,600	31,212
2-41-00-2263-00	EQUIP RENT - WATER GENERAL	-	-	-	-	2,000	-	2,000	2,040	2,081
2-41-00-2523-00	WATER SAFETY SUPPLIES	1,500	516	1,500	950	1,530	-	1,500	1,530	1,561
2-41-00-2524-00	WATER - REBATE PROGRAM	-	-	10,000	300	5,000	180	2,500	2,550	2,601
2-41-00-2527-00	SUPPLIES WATER GENERAL	3,000	12,632	10,000	8,319	10,200	11,424	40,000	40,800	41,616
2-41-00-2536-00	TOOLS WATER GENERAL	100	-	100	-	102	-	-	-	-
2-41-00-2696-00	Depreciation Water	-	2,173	913	3,346	931	2,200	3,000	3,060	3,121
Total Expenses		\$ 16,800	\$ 152,762	\$ 220,658	\$ 117,619	\$ 199,829	\$ 105,770	\$ 241,849	\$ 246,656	\$ 250,059

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Carseland Water - 41-01		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-41-01-1141-00	DEBENTURE FEE CARSELAND	(25,864)	(28,326)	(25,449)	(34,106)	(25,300)	(22,730)	(26,786)	(28,360)	(30,026)
1-41-01-1419-00	RECOVERY OF BAD DEBT CARSELAND	(200)	-	-	-	-	-	-	-	-
1-41-01-1441-00	SALE OF WATER - CARSELAND	(82,170)	(132,277)	(115,000)	(124,595)	(117,300)	(93,802)	(141,556)	(144,387)	(147,275)
1-41-01-1445-00	ADMINISTRATION FEES- CARSELAND	(300)	(770)	(500)	(555)	(510)	(410)	(520)	(531)	(541)
1-41-01-1511-00	PENALTY FOR ARREARS CARSELAND	(3,000)	(4,076)	(3,000)	(6,637)	(3,060)	(4,916)	(3,121)	(3,184)	(3,247)
1-41-01-1923-00	TRSF FROM RES-WATER CARSELAND	-	(5,634)	-	-	-	-	-	-	-
Total Revenue		\$ (111,534)	\$ (171,084)	\$ (143,949)	\$ (165,893)	\$ (146,170)	\$ (121,857)	\$ (171,984)	\$ (176,461)	\$ (181,089)
Expenses										
2-41-01-2100-00	SALARIES-CARSELAND WATER	100,000	17,562	-	10,521	-	-	-	-	-
2-41-01-2130-00	CRIT ILLNESS WATER CARSELAND	800	92	-	35	-	-	-	-	-
2-41-01-2131-00	L.A.P.-BENEFITS CARSLND. WATER	14,000	1,970	-	1,133	-	-	-	-	-
2-41-01-2132-00	C.P.P.-BENEFITS CARSLND. WATER	5,500	502	-	319	-	-	-	-	-
2-41-01-2133-00	E.I. -BENEFITS CARSLND. WATER	4,000	210	-	135	-	-	-	-	-
2-41-01-2134-00	DENTAL-BENEFITS CARSLND. WATER	2,500	381	-	215	-	-	-	-	-
2-41-01-2135-00	E.H.C.-BENEFITS CARSLND. WATER	2,000	735	-	450	-	-	-	-	-
2-41-01-2136-00	W.C.B.-BENEFITS CARSLND. WATER	1,000	152	-	125	-	-	-	-	-
2-41-01-2211-00	MILEAGE - WATER CARSELAND	100	-	100	-	-	-	-	-	-
2-41-01-2212-00	SUBS MEALS CARSELAND WATER	200	-	100	-	-	-	-	-	-
2-41-01-2213-00	SUBS LODGING CARSELAND WATER	500	-	500	-	-	-	-	-	-
2-41-01-2214-00	SUBSITANCE OTHER - UTIL CRSLND	100	-	100	-	-	-	-	-	-
2-41-01-2215-00	FREIGHT - CARSELAND WATER	3,000	-	3,000	-	-	-	-	-	-
2-41-01-2217-00	CARSELAND WATER - TELEPHONE	3,500	765	3,500	705	1,000	409	1,000	1,020	1,040
2-41-01-2232-00	ENGINEERING-CARSELAND WATER	16,000	438	16,000	-	-	-	-	-	-
2-41-01-2234-00	TRAINING CARSELAND WATER	1,000	-	1,000	-	-	-	-	-	-
2-41-01-2235-00	REGISTRATIONS-CARSELAND WATER	500	-	500	-	-	-	-	-	-
2-41-01-2250-00	CONT SERVICES-CARSELAND WATER	50,000	25,880	50,000	57,489	51,000	17,131	30,000	30,600	31,212
2-41-01-2250-01	WRC CONTRACTED SERVICES	-	-	45,544	70,612	86,000	94,828	210,865	215,082	219,384
2-41-01-2275-00	INSURANCE-CARSELAND WATER	20,000	8,878	-	7,391	-	-	-	-	-
2-41-01-2520-00	FUEL-DIESEL - CARSELAND WATER	300	-	300	-	-	-	-	-	-
2-41-01-2527-00	SUPPLIES-CARSELAND WATER	45,000	-	10,000	-	-	385	-	-	-
2-41-01-2528-00	FUEL CARSELAND WATER	-	-	500	-	-	-	-	-	-
2-41-01-2534-00	CARSELAND WATER PARTS	500	-	200	-	-	144	-	-	-
2-41-01-2536-00	TOOLS WATER CARSELAND	200	-	-	-	-	-	-	-	-



Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Carseland Water - 41-01		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-41-01-2542-00	CARSELAND WATER - UTIL HEATING	3,000	1,964	3,000	1,684	3,060	1,478	3,000	3,060	3,121
2-41-01-2543-00	CARSELAND WATER -UTIL ELECTRIC	47,000	18,103	25,000	14,847	15,000	4,846	20,000	20,400	20,808
2-41-01-2545-00	UTILITIES INTERNET-CARSE WATER	2,000	909	2,000	769	2,040	772	2,400	2,448	2,497
2-41-01-2696-00	AMORTIZATION WATER CARSELAND	180,000	108,943	93,516	133,419	139,000	97,709	149,000	151,980	155,020
2-41-01-2762-00	TRANSFER TO RESERVE	-	34,703	-	-	-	-	-	-	-
2-41-01-2831-00	DEB PRINCIPAL-CARSELAND WATER	-	-	23,894	-	25,300	-	26,786	28,360	30,026
2-41-01-2832-00	DEB INTEREST-CARSELAND WATER	16,902	10,038	9,762	2,033	8,358	8,358	6,872	5,298	3,632
2-41-01-2920-00	BAD DEBTS WATER CARSELAND	100	460	-	-	-	-	-	-	-
2-41-01-2944-00	TRANSFER TO RESERVE	150,000	42,489	-	-	-	-	-	-	-
Total Expenses		\$ 669,702	\$ 275,171	\$ 288,516	\$ 301,881	\$ 330,758	\$ 226,061	\$ 449,923	\$ 458,248	\$ 466,740

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Gleichen Water - 41-03		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-41-03-1441-00	SALE OF WATER GLEICHEN	(64,020)	(91,368)	(92,621)	(88,661)	(94,473)	(63,116)	(94,675)	(96,568)	(98,500)
1-41-03-1443-00	WID CHARGE GLEICHEN	(33,440)	(33,972)	(33,976)	(25,861)	(34,656)	(7,534)	(11,301)	(11,527)	(11,758)
1-41-03-1445-00	ADMIN & HOOKUP FEES GLEICHEN	(300)	(695)	(1,030)	(1,035)	(1,051)	(435)	(600)	(612)	(624)
1-41-03-1511-00	PENALTY ARREARS WATER GLEICHEN	(3,000)	(3,864)	(3,918)	(6,394)	(3,996)	(4,255)	(4,076)	(4,158)	(4,241)
1-41-03-1542-00	BULK WATER SALES-GLEICHEN	(8,910)	(21,480)	(18,000)	(7,935)	(18,360)	(6,078)	(10,000)	(10,200)	(10,404)
1-41-03-1545-00	DISCONNECT FEES GLEICHEN	(200)	-	-	-	-	-	-	-	-
1-41-03-1830-00	WRC LOAN RECEIVABLE	-	-	-	-	-	-	-	(6,000,000)	-
1-41-03-1830-01	TRANSFER FROM UNRESTRICTED RESERVES	-	-	-	-	-	-	(6,620,120)	-	-
1-41-03-1842-00	DEBENTURE RECOVERY GLEICHN WTR	(7,502)	(8,124)	-	(9,702)	-	(6,465)	-	-	-
1-41-03-1920-00	TRANSFER FROM RESERVES	(1,036,328)	(1,036,328)	-	-	-	-	-	-	-
Total Revenue		\$ (1,153,700)	\$ (1,195,830)	\$ (149,544)	\$ (139,588)	\$ (152,536)	\$ (87,884)	\$ (6,740,772)	\$ (6,123,065)	\$ (125,526)
Expenses										
2-41-03-2100-00	SALARIES GLEICHEN WATER	70,000	81,914	-	9,737	-	-	-	-	-
2-41-03-2130-00	CRIT ILLNESS WATER GLEICHEN	400	201	-	24	-	-	-	-	-
2-41-03-2131-00	L.A.P.-BENEFITS WATER GLN	7,700	9,050	-	858	-	-	-	-	-
2-41-03-2132-00	C.P.P.-BENEFITS WATER GLN	2,800	2,732	-	635	-	-	-	-	-
2-41-03-2133-00	E.I. -BENEFITS WATER GLN	1,200	1,136	-	273	-	-	-	-	-
2-41-03-2134-00	DENTAL-BENEFITS WATER GLN	1,600	2,112	-	184	-	-	-	-	-
2-41-03-2135-00	E.H.C.-BENEFITS WATER GLN	4,200	4,078	-	372	-	-	-	-	-
2-41-03-2136-00	W.C.B.-BENEFITS WATER GLN	700	702	-	132	-	-	-	-	-
2-41-03-2212-00	GLEICHEN WATER-MEALS	200	-	200	-	210	-	-	-	-
2-41-03-2213-00	SUBSISTENCE LODGING WATER	200	-	200	-	210	-	-	-	-
2-41-03-2214-00	SUBSISTENCE OTHER - GLEICHEN	50	-	100	-	105	-	-	-	-
2-41-03-2215-00	FREIGHT WATER GLEICHEN	5,000	1,596	5,000	783	2,500	-	1,500	1,530	1,561
2-41-03-2217-00	TELEPHONE-GLEICHEN WATER PLANT	4,000	2,165	4,000	823	2,000	468	1,000	1,020	1,040
2-41-03-2232-00	ENGINEERING STUDY RESERVOIR	1,000	-	1,000	-	-	-	-	-	-
2-41-03-2234-00	TRAINING GLEICHEN WATER	1,500	-	1,500	-	-	-	-	-	-
2-41-03-2235-00	REGISTRATION WATER GLEICHEN	300	-	300	-	-	-	-	-	-
2-41-03-2250-00	CONTR SER GLEICHEN WATER	50,000	70,842	50,000	70,873	51,000	27,341	55,000	56,100	57,222
2-41-03-2250-01	WRC CONTRACTED SERVICES	-	-	416,072	339,613	75,000	82,974	87,180	88,924	90,702
2-41-03-2250-02	WRC WATER PURCHASE	-	-	-	-	331,000	86,229	200,000	204,000	208,080
2-41-03-2250-03	CONTR SER GLEICHEN WATER	-	-	-	-	-	-	35,000	-	-
2-41-03-2275-00	INSURANCE WATER GLEICHEN	17,500	14,525	18,000	13,279	13,000	4,891	8,519	8,689	8,863

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Gleichen Water - 41-03

		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-41-03-2527-00	SUPPLIES GLECHEN WATER	35,000	16,392	35,000	2,526	10,000	276	-	-	-
2-41-03-2536-00	TOOLS WATER GLEICHEN	100	-	100	-	102	-	-	-	-
2-41-03-2542-00	UTILITIES HEATING-WATER GLCHN	2,100	4,235	5,000	5,625	5,100	3,866	7,500	7,650	7,803
2-41-03-2543-00	UTILITIES ELECTR.- WATER GLCHN	13,000	18,135	13,000	17,409	9,000	9,292	20,000	20,400	20,808
2-41-03-2545-00	GLCHN WATER-UTILITIES INTERNET	500	455	500	135	510	189	500	510	520
2-41-03-2696-00	AMORTIZATION - WATER GLEICHEN	170,000	123,466	118,191	130,614	120,555	80,766	124,000	126,480	129,010
2-41-03-2741-00	TRANSFER PER W.I.D. GLCN CONTR	32,000	-	32,000	35,151	-	33,497	-	-	-
2-41-03-2762-00	TRANSFER TO RESERVE	-	29,064	-	-	-	-	-	-	-
2-41-03-2770-00	CONT TO OTHERS-GLEICHEN WATER	1,036,328	1,070,128	-	-	-	-	620,120	-	-
2-41-03-2830-00	LOAN TO WRC	-	-	-	-	-	-	6,000,000	-	-
2-41-03-2831-00	DEBENTURE PRINCIPAL GLEICHEN	-	-	7,999	-	8,529	-	8,253	-	-
2-41-03-2832-00	DEBENTURE INTEREST WATER GLCHN	2,195	1,924	1,698	884	1,168	1,060	547	-	-
2-41-03-2920-00	BAD DEBTS WATER GLEICHEN	-	17	-	-	-	-	-	-	-
2-41-03-2953-00	TRANSFER TO RESERVE	-	32,115	-	-	-	-	-	6,000,000	-
Total Expenses		\$ 1,459,573	\$ 1,486,984	\$ 709,860	\$ 629,930	\$ 629,989	\$ 330,850	\$ 7,169,119	\$ 6,515,303	\$ 525,609

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Speargrass Water 41-08		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-41-08-1441-00	SALE OF WATER SPEARGRASS	(46,500)	(74,307)	(64,755)	(70,155)	(66,050)	(49,495)	(74,242)	(75,727)	(77,241)
1-41-08-1445-00	WATER INSTALLATIONS - SPEARGRSS	(410)	(150)	(100)	(205)	(102)	(25)	(100)	(102)	(104)
1-41-08-1511-00	PENALTY FOR ARREARS WATER	(410)	(1,591)	(1,417)	(1,540)	(1,445)	(1,050)	(1,474)	(1,504)	(1,534)
1-41-08-1545-00	DISCONNECT FEES-SPEARGRASS WTR	(103)	-	-	-	-	-	-	-	-
1-41-08-1590-00	OTHER PRIVATE SOURCE COST SHAR	(9,328)	-	-	-	-	-	-	-	-
Total Revenue		\$ (56,750)	\$ (76,048)	\$ (66,272)	\$ (71,900)	\$ (67,597)	\$ (50,570)	\$ (75,816)	\$ (77,332)	\$ (78,879)
Expenses										
2-41-08-2100-00	SALARIES - SPEARGRASS WATER	25,000	69,360		7,623	-	-	-	-	-
2-41-08-2130-00	CRIT ILLNESS WATER SPEARGRASS	200	448	-	32	-	-	-	-	-
2-41-08-2131-00	LAP BENEFITS SPEARGRASS WATER	2,800	7,299	-	772	-	-	-	-	-
2-41-08-2132-00	CPP BENE SPEARGRASS WATER	1,250	2,192	-	612	-	-	-	-	-
2-41-08-2133-00	EI BENE SPEARGRASS WATER	650	918	-	263	-	-	-	-	-
2-41-08-2134-00	DENTAL BENE SPEARGRASS WATER	550	1,635	-	159	-	-	-	-	-
2-41-08-2135-00	EHC BENE SPEARGRASS WATER	1,050	3,156	-	323	-	-	-	-	-
2-41-08-2136-00	WCB - SPEARGRASS WATER	200	577	-	129	-	-	-	-	-
2-41-08-2212-00	SPEARGRASS WATER - MEALS	200	-	200	-	-	-	-	-	-
2-41-08-2213-00	SUBSISTENCE LODGING SPEARGRASS	200	-	200	-	-	-	-	-	-
2-41-08-2214-00	SUBS MISC SPEARGRASS WATER	50	-	100	-	-	-	-	-	-
2-41-08-2215-00	FREIGHT	1,000	3,483	2,000	2,352	2,040	2,029	3,000	3,060	3,121
2-41-08-2217-00	TELEPHONE - SPEARGRASS	700	1,214	1,000	737	1,020	413	1,000	1,020	1,040
2-41-08-2232-00	ENGINEERING - SPEARGRASS WATER	5,000	5,545	6,000	10,647	-	3,121	-	-	-
2-41-08-2234-00	TRAINING SPEARGRASS WTP	2,000	-	2,000	-	-	-	-	-	-
2-41-08-2235-00	REGISTRATION SPEARGRASS	200	-	200	-	-	-	-	-	-
2-41-08-2250-00	CONTRACTED SERVICES - SPEARGRA	25,000	15,616	25,000	22,769	51,000	51,296	30,000	30,600	31,212
2-41-08-2250-01	WRC CONTRACTED SERVICES	-	-	45,544	-	46,455	-	-	-	-
2-41-08-2251-00	CONTR REPAIR WTP SPEARGRASS	5,000	-	5,000	-	-	-	-	-	-
2-41-08-2263-00	EQUIP RENT - SGRASS WATER	500	-	500	-	-	-	-	-	-
2-41-08-2275-00	INSURANCE SPEARGRASS	4,000	9,618	10,000	9,093	10,200	6,456	11,057	11,278	11,504
2-41-08-2527-00	SUPPLIES WATER SPEARGRASS	42,000	24,059	90,000	8,454	35,000	9,983	-	-	-
2-41-08-2534-00	PARTS WATER SPEARGRASS	-	-	-	165	-	791	-	-	-
2-41-08-2536-00	TOOLS WATER SPEARGRASS	100	-	100	-	102	-	-	-	-
2-41-08-2542-00	UTILITIES HEATING - SPEARGRASS	-	-	-	-	-	2,634	15,000	15,300	15,606
2-41-08-2543-00	UTILITIS ELECTR.- SPEARGRASS	9,500	52,829	35,000	49,655	35,700	22,319	20,000	20,400	20,808

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Speargrass Water 41-08		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-41-08-2545-00	UTILITIES - INTERNET SPEARGRAS	1,000	969	1,000	3,589	1,020	2,109	1,500	1,530	1,561
2-41-08-2696-00	AMORTIZATION -SPEARGRASS WATER	40,000	91,400	87,493	92,057	89,243	61,808	95,000	96,900	98,838
2-41-08-2762-00	TRANSFER TO RESERVE	-	20,093	-	-	-	-	-	-	-
2-41-08-2920-00	BAD DEBTS WATER - SPEARGRASS	(200)	125	-	-	-	-	-	-	-
2-41-08-2999-00	TRANSFER TO RESERVE	100	33,965	-	-	-	-	-	-	-
Total Expenses		\$ 168,050	\$ 344,502	\$ 311,337	\$ 209,430	\$ 271,780	\$ 162,957	\$ 176,557	\$ 180,088	\$ 183,690

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Rosebud Water - 41-09		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-41-09-1441-00	SALE OF WATER ROSEBUD	(14,500)	(22,293)	(22,116)	(23,920)	(22,558)	(16,820)	(23,009)	(23,470)	(23,939)
1-41-09-1442-00	SALE OF WATER - ROSEBUD	-	-	-	-	-	-	-	-	-
1-41-09-1445-00	WATER HOOKUP FEES ROSEBUD	-	(170)	-	(280)	-	(50)	-	-	-
1-41-09-1511-00	PENALTY ARREARS WATER ROSEBUD	(200)	(252)	(649)	(450)	(662)	(219)	(675)	(689)	(702)
1-41-09-1542-00	WATER-HOOKUPS - ROSEBUD	(200)	-	-	-	-	-	-	-	-
1-41-09-1842-00	DEBENTURE ROSEBUD RESERVOIR	(5,141)	(7,769)	(7,833)	(8,076)	(7,833)	(5,480)	(7,833)	(7,833)	(7,833)
Total Revenue		\$ (20,041)	\$ (30,485)	\$ (30,598)	\$ (32,726)	\$ (31,053)	\$ (22,570)	\$ (31,517)	\$ (31,991)	\$ (32,474)
Expenses										
2-41-09-2100-00	SALARIES ROSEBUD WATER	45,000	40,812	-	1,815	-	-	-	-	-
2-41-09-2130-00	CRIT ILLNESS WATER ROSEBUD	100	75	-	3	-	-	-	-	-
2-41-09-2131-00	L.A.P.-BENEFITS ROSEBUD WATER	1,500	4,664	-	169	-	-	-	-	-
2-41-09-2132-00	C.P.P.-BENEFITS ROSEBUD WATER	800	1,431	-	203	-	-	-	-	-
2-41-09-2133-00	E.I. -BENEFITS ROSEBUD WATER	800	594	-	88	-	-	-	-	-
2-41-09-2134-00	DENTAL-BENEFITS ROSEBUD WATER	800	1,080	-	44	-	-	-	-	-
2-41-09-2135-00	E.H.C.-BENEFITS ROSEBUD WATER	1,000	2,085	-	85	-	-	-	-	-
2-41-09-2136-00	W.C.B.-BENEFITS ROSEBUD WATER	300	357	-	30	-	-	-	-	-
2-41-09-2212-00	SUBS MEALS WATER ROSEBUD	200	-	200	-	-	-	-	-	-
2-41-09-2213-00	TRAVEL & SUBSISTENCE - LODGING	200	-	200	-	-	-	-	-	-
2-41-09-2215-00	FREIGHT - ROSEBUD WATER	100	1,487	1,000	822	1,020	-	1,000	1,020	1,040
2-41-09-2217-00	TELEPHONE -ROSEBUD WATER	1,900	838	2,000	782	1,000	454	1,000	1,020	1,040
2-41-09-2232-00	ENGINEERING ROSEBUD WATER	10,000	1,196	10,000	-	-	-	-	-	-
2-41-09-2234-00	ROSEBUD WATER - TRAINING	1,500	-	1,500	-	-	-	-	-	-
2-41-09-2235-00	REGISTRATION ROSEBUD	250	-	250	-	-	-	-	-	-
2-41-09-2250-00	CONTRACTED SERVICES	10,000	29,323	10,000	21,673	5,000	5,527	20,000	20,400	20,808
2-41-09-2250-01	WRC CONTRACTED SERVICES	-	-	45,544	43,733	54,000	59,267	54,488	55,578	56,689
2-41-09-2275-00	INSURANCE ROSEBUD	9,500	7,580	1,000	6,760	1,020	1,933	3,353	3,420	3,488
2-41-09-2519-00	PROPANE - ROSEBUD WATER	1,000	310	10,000	645	1,000	345	1,000	1,020	1,040
2-41-09-2527-00	SUPPLIES ROSEBUD WATER	9,000	13,458	100	847	15,000	1,047	-	-	-
2-41-09-2536-00	TOOLS WATER ROSEBUD	100	-	-	-	102	-	-	-	-
2-41-09-2543-00	UTILITIES ELECTR.-RSEBD WATER	5,500	6,858	6,000	7,096	6,120	3,742	7,500	7,650	7,803
2-41-09-2545-00	UTILITIES - INTERNET	1,500	730	1,500	830	1,000	645	1,000	1,020	1,040
2-41-09-2696-00	AMORTIZATION-ROSEBUD WATER	50,000	2,478	926	3,999	945	2,673	4,000	4,080	4,162
2-41-09-2762-00	TRANSFER TO RESERVE	-	10,244	-	-	-	-	-	-	-



Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Rosebud Water - 41-09		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-41-09-2831-00	DEBENTURE PRINCIPAL ROSEBUD	-	-	5,368	-	5,605	-	5,853	6,111	6,380
2-41-09-2832-00	DEBENTURE INTEREST ROSEBUD	2,691	2,681	2,700	2,354	2,227	1,144	1,980	1,722	1,452
Total Expenses		\$ 153,741	\$ 128,282	\$ 98,288	\$ 91,978	\$ 94,039	\$ 76,778	\$ 101,174	\$ 103,040	\$ 104,944

Sewer General (Toilet Rebate) - 42-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses										
2-42-00-2250-00	CONTR SERV SEWER GENERAL	5,000	22,930	500	4,165	1,500	-	10,000	10,200	10,404
2-42-00-2261-00	SEWER - LAND RENTAL	-	1,000	500		-	500	500	510	520
2-42-00-2519-00	PROPANE - CLUNY LAGOON	-	1,103	2,500	2,064	2,000	423	-	-	-
2-42-00-2252-00	BUILDING MAINTENANCE AND REPAIR	-	-	-	-	-	-	10,000	10,200	10,404
2-42-00-2523-00	Safety Supplies	-	-	2,000	-	2,040	-	-	-	-
2-42-00-2527-00	SUPPLIES SEWER GENERAL	2,000	600	1,000	180	1,020	-	20,000	20,400	20,808
2-42-00-2696-00	AMORTIZATION-SEWER GENERAL	-	6,878	6,584	6,687	3,358	4,458	7,000	7,140	7,283
Total Expenses		\$ 7,000	\$ 32,511	\$ 13,084	\$ 13,096	\$ 9,918	\$ 5,381	\$ 47,500	\$ 48,450	\$ 49,419

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Carseland Sewer - 42-01		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-42-01-1442-00	SALE OF SEWER - CARSELAND	(53,460)	(90,602)	(88,920)	(85,163)	(90,698)	(64,277)	(96,416)	(98,344)	(100,311)
1-42-01-1550-00	INTEREST REV-CARSELAND WWATER	(200)	-	-	-	-	-	-	-	-
1-42-01-1571-00	CAP CONNECT LEVY-CARSELAND WWT	(8,000)	(4,000)	(8,000)	-	(8,160)	-	(8,323)	(8,490)	(8,659)
1-42-01-1581-00	CAPITAL LEVY-CARSELAND WWATER	(30,400)	(38,489)	(30,400)	(40,608)	(31,008)	(29,642)	(31,628)	(32,261)	(32,906)
1-42-01-1842-00	DEBENTURE REC-WWATER CARSELAND	-	(9,897)	(9,906)	(9,936)	(8,997)	(6,621)	(9,292)	(9,597)	(9,912)
Total Revenue		\$ (92,060)	\$ (142,987)	\$ (137,226)	\$ (135,707)	\$ (138,864)	\$ (100,541)	\$ (145,660)	\$ (148,692)	\$ (151,789)
Expenses										
2-42-01-2100-00	SALARIES-CARSELAND SEWER	15,000	12,293		5,355	-	-	-	-	-
2-42-01-2130-00	CRIT ILLNESS SEWER CARSELAND	100	75	-	19	-	-	-	-	-
2-42-01-2131-00	LAP-BENEFITS-CARSELAND SEWER	1,300	1,372	-	579	-	-	-	-	-
2-42-01-2132-00	CPP-BENEFITS-CARSELAND SEWER	500	370	-	189	-	-	-	-	-
2-42-01-2133-00	EI-BENEFITS-CARSELAND SEWER	300	155	-	80	-	-	-	-	-
2-42-01-2134-00	DENTAL BENEFITS-CARSELAND SEWR	200	278	-	111	-	-	-	-	-
2-42-01-2135-00	EHC-BENEFITS-CARSELAND SEWER	400	538	-	231	-	-	-	-	-
2-42-01-2136-00	WCB BENEFITS-CARSELAND SEWER	100	107	-	66	-	-	-	-	-
2-42-01-2212-00	SUBS MEALS SEWER CARSELAND	100	-	100	-	-	-	-	-	-
2-42-01-2213-00	SUBS LODGING SEWER CARSELAND	100	-	100	-	-	-	-	-	-
2-42-01-2214-00	SUBSISTENCE OTHER - WW CRSLND	-	-	50	-	-	-	-	-	-
2-42-01-2215-00	FREIGHT-CARSELAND SEWER	50	-	50	-	-	-	-	-	-
2-42-01-2217-00	CARSELAND SEWER - TELEPHONE	50	64	5,000	4	1,000	-	-	-	-
2-42-01-2232-00	ENGINEERING CARSELAND WATER	8,000	11,211	100	-	5,000	-	-	-	-
2-42-01-2234-00	TRAINING CARSELAND WATER	100	-	50	-	-	-	-	-	-
2-42-01-2235-00	REGISTRATIONS-CARSELAND SEWER	50	-	-	-	-	-	-	-	-
2-42-01-2250-00	CONT SERVICES-CARSELAND SEWER	15,000	10,285	47,000	18,502	55,000	2,457	40,000	40,800	41,616
2-42-01-2251-00	CONT REPAIRS SEWER CARSELAND	10,000	-	30,000	-	-	-	-	-	-
2-42-01-2275-00	INSURANCE-CARSELAND SEWER	1,000	-	1,000	179	1,020	835	1,450	1,040	1,061
2-42-01-2527-00	SUPPLIES - CARSELAND SEWER	4,000	28	4,000	-	4,080	-	-	-	-
2-42-01-2543-00	CARSELAND SEWER-UTIL ELECTRIC	2,500	3,475	3,000	4,158	3,060	2,053	5,000	5,100	5,202
2-42-01-2545-00	UTILIT INTERNET-CARSELAND SEWE	100	-	100	-	102	-	-	-	-
2-42-01-2696-00	AMORTIZATION-CARSELAND SEWER	100,000	172,538	155,982	179,402	180,000	115,173	176,000	179,520	183,110
2-42-01-2697-00	LOSS ON DISP TCA SEWER CRSLND	-	-	-	-	-	-	-	-	-
2-42-01-2831-00	DEB PRINC CARSELAND SEWER	8,000	-	8,000	-	8,997	-	9,292	9,597	9,912
2-42-01-2832-00	INTEREST CARSELAND WWATER	7,000	5,804	7,000	5,323	5,252	4,462	4,957	4,652	4,338

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Carseland Sewer - 42-01

		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-42-01-2975-00	TRANSFER TO RESERVE	38,000	-	38,000	40,608	39,168	-	39,951	40,750	41,565
Total Expenses		\$ 211,950	\$ 218,593	\$ 299,532	\$ 254,806	\$ 302,679	\$ 124,982	\$ 276,651	\$ 281,460	\$ 286,804

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Cluny Sewer - 42-02		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-42-02-1442-00	SEWER REVENUE-SEWER CLUNY	(7,500)	(8,914)	(8,851)	(9,299)	(9,028)	(6,792)	(10,188)	(10,391)	(10,599)
1-42-02-1511-00	PENALTIES CLUNY SEWER	-	(298)	(263)	(779)	(268)	(454)	(274)	(279)	(285)
1-42-02-1542-00	ADMIN/HOOKUP FEES CLUNY SEWER	(200)	(50)	(50)	-	(51)	(50)	(52)	(53)	(54)
1-42-02-1559-00	INT ON RESERVES-CLUNY SEWER	(450)	-	-	-	-	-	-	-	-
1-42-02-1581-00	CAPITAL LEVY-CLUNY WWATER	(5,600)	(7,640)	(5,400)	(8,050)	(5,508)	(5,882)	(5,618)	(5,731)	(5,845)
Total Revenue		\$ (13,750)	\$ (16,902)	\$ (14,563)	\$ (18,128)	\$ (14,855)	\$ (13,177)	\$ (16,132)	\$ (16,454)	\$ (16,783)
Expenses										
2-42-02-2100-00	SALARIES-CLUNY SEWER	5,000	-	-	-	-	-	-	-	-
2-42-02-2130-00	CRIT ILLNESS SEWER CLUNY	-	-	-	-	-	-	-	-	-
2-42-02-2131-00	LAP-BENEFITS-CLUNY SEWER	1,600	-	-	-	-	-	-	-	-
2-42-02-2132-00	CPP-BENEFITS-CLUNY SEWER	600	-	-	-	-	-	-	-	-
2-42-02-2133-00	EI BENEFITS-CLUNY SEWER	200	-	-	-	-	-	-	-	-
2-42-02-2134-00	DENTAL BENEFITS-CLUNY SEWER	400	-	-	-	-	-	-	-	-
2-42-02-2135-00	EHC BENEFITS-CLUNY SEWER	800	-	-	-	-	-	-	-	-
2-42-02-2136-00	WCB - CLUNY SEWER	200	-	-	-	-	-	-	-	-
2-42-02-2212-00	SUBS MEALS SEWER CLUNY	50	-	50	-	-	-	-	-	-
2-42-02-2213-00	SUBS LODGING SEWER CLUNY	50	-	50	-	-	-	-	-	-
2-42-02-2215-00	FREIGHT-CLUNY SEWER	50	-	50	-	-	-	-	-	-
2-42-02-2217-00	TELEPHONE SEWER CLUNY	50	-	50	-	-	-	-	-	-
2-42-02-2232-00	ENGINEERING SEWER CLUNY	500	-	500	-	5,000	-	-	-	-
2-42-02-2234-00	TRAINING CLUNY SEWER	100	-	100	-	-	-	-	-	-
2-42-02-2235-00	REGISTRATION SEWER CLUNY	50	-	50	-	-	-	-	-	-
2-42-02-2250-00	CONTRACTED SERVICES CLUNY	10,000	980	10,000	5,840	25,000	3,989	15,000	15,300	15,606
2-42-02-2250-01	WRC CONTRACTED SERVICE	-	-	11,386	-	11,613	-	3,633	3,706	3,780
2-42-02-2251-00	CONT REPAIR SEWER CLUNY	-	-	500	-	-	-	-	-	-
2-42-02-2261-00	CLUNY WWATER - LAND LEASE	500	-	6,000	-	6,120	-	-	-	-
2-42-02-2275-00	INSURANCE SEWER CLUNY	6,000	4,524	3,000	3,770	3,060	-	-	-	-
2-42-02-2519-00	PROPANE - CLUNY SEWER	2,000	-	-	-	-	-	-	-	-
2-42-02-2527-00	SUPPLIES - CLUNY SEWER	3,000	3,810	-	-	15,000	1,114	-	-	-
2-42-02-2543-00	Cluny - Utilities	-	-	-	-	-	43	5,000	5,100	5,202
2-42-02-2696-00	AMORTIZATION CLUNY SEWER	15,000	7,630	7,304	7,630	7,450	5,087	8,000	8,160	8,323
2-42-02-2762-00	TRANSFER TO RESERVE	-	6,244	5,508	12,050	5,508	-	5,618	5,731	5,845
2-42-02-2920-00	BAD DEBTS CLUNY SEWER	-	(4)	-	-	-	-	-	-	-

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Cluny Sewer - 42-02		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-42-02-2954-00	TRSF TO RESERVE CLUNY SEWER	6,000	-	-	-	-	-	-	-	-
2-42-02-2975-00	TRANSFER TO RESERVE	7,000	7,640	-	-	-	-	-	-	-
Total Expenses		\$ 59,150	\$ 30,823	\$ 44,548	\$ 29,291	\$ 78,751	\$ 10,233	\$ 37,251	\$ 37,996	\$ 38,756



Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Gleichen Sewer - 42-03		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-42-03-1442-00	SALE OF SEWER GLEICHEN	(43,000)	(62,500)	(63,400)	(60,600)	(64,668)	(43,442)	(65,163)	(66,467)	(67,796)
1-42-03-1559-00	INT ON RESERVES-GLEICHEN SEWER	(200)	-	-	-	-	-	-	-	-
1-42-03-1571-00	CAPITAL WS CONNECT LEVY-GLECHN	-	-	-	-	-	(4,000)	-	-	-
1-42-03-1581-00	CAPITAL LEVY-GLEICHEN WWATER	(26,000)	(32,115)	(26,000)	(33,815)	(26,520)	(24,866)	(27,050)	(27,591)	(28,143)
1-42-03-1696-00	CHANGE IN EQUITY SEWER GLEICHN	(65,000)	-	-	-	-	-	-	-	-
Total Revenue		\$ (134,200)	\$ (94,615)	\$ (89,400)	\$ (94,414)	\$ (91,188)	\$ (72,308)	\$ (92,214)	\$ (94,058)	\$ (95,939)
Expenses										
2-42-03-2100-00	SALARIES-GLEICHEN SEWER	25,000	11,474	-	383	-	-	-	-	-
2-42-03-2130-00	CRIT ILLNESS SEWER GLEICHEN	125	24	-	1	-	-	-	-	-
2-42-03-2131-00	L.A.P.-BENEFITS SEWER GLN	2,700	1,273	-	46	-	-	-	-	-
2-42-03-2132-00	C.P.P.-BENEFITS SEWER GLN	1,500	391	-	72	-	-	-	-	-
2-42-03-2133-00	E.I. -BENEFITS SEWER GLN	600	163	-	31	-	-	-	-	-
2-42-03-2134-00	DENTAL-BENEFITS SEWER GLN	600	302	-	12	-	-	-	-	-
2-42-03-2135-00	E.H.C.-BENEFITS SEWER GLN	1,200	583	-	23	-	-	-	-	-
2-42-03-2136-00	W.C.B.-BENEFITS SEWER GLN	175	99	-	11	-	-	-	-	-
2-42-03-2212-00	SUBS MEALS SEWER GLEICHEN	100	-	100	-	-	-	-	-	-
2-42-03-2213-00	SUBS LODGING SEWER GLEICHEN	100	-	100	-	-	-	-	-	-
2-42-03-2214-00	SUBSIST OTHER- WW GLEICH	50	-	50	-	-	-	-	-	-
2-42-03-2215-00	FREIGHT-GLEICHEN SEWER	50	-	50	-	-	-	-	-	-
2-42-03-2217-00	TELEPHONE SEWER GLEICHEN	1,650	2,002	2,000	785	2,100	454	1,500	1,530	1,561
2-42-03-2232-00	ENGINEERING SEWER GLEICHEN	2,500	-	2,500	-	5,000	-	-	-	-
2-42-03-2234-00	TRAINING SEWER GLEICHEN	300	-	300	-	-	-	-	-	-
2-42-03-2235-00	REGISTRATIONS-GLEICHEN SEWER	100	-	100	-	-	-	-	-	-
2-42-03-2250-00	CONTRACTED SERVICES GLEICHEN	28,000	6,481	25,000	32,573	35,000	49,370	25,000	25,500	26,010
2-42-03-2275-00	INSURANCE SEWER GLEICHEN	500	355	500	304	510	77	91	93	95
2-42-03-2519-00	PROPANE GLEICHEN SEWER	4,000	-	-	-	-	-	-	-	-
2-42-03-2527-00	SUPPLIES SEWER GLEICHEN	5,000	1,972	5,000	1,814	15,100	274	-	-	-
2-42-03-2542-00	UTILITIES HEATING LFT STN GLCN	1,000	701	-	944	1,000	324	1,000	1,020	1,040
2-42-03-2543-00	UTILITIES ELECTR.-SEWER GLEICH	4,000	2,597	4,000	1,909	4,080	921	2,500	2,550	2,601
2-42-03-2545-00	UTILITIES INTERNET-GLN SEWER	100	-	-	-	-	-	-	-	-
2-42-03-2696-00	AMORTIZATION-GLEICHEN SEWER	65,000	56,477	54,063	56,477	55,144	37,651	58,000	59,160	60,343
2-42-03-2975-00	TRANSFER TO RESERVE	25,000	-	26,520	33,815	26,520	-	27,050	27,591	28,143
Total Expenses		\$ 169,350	\$ 84,894	\$ 120,283	\$ 129,199	\$ 144,454	\$ 89,071	\$ 115,141	\$ 117,444	\$ 119,793

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Speargrass Sewer - 42-08		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-42-08-1442-00	SALE OF SEWER- SPEARGRASS	(32,000)	(50,149)	(43,008)	(47,815)	(43,868)	(33,806)	(50,709)	(51,723)	(52,757)
1-42-08-1559-00	INT ON RESERVES-S-GRASS SEWER	(600)	-	-	-	-	-	-	-	-
1-42-08-1571-00	CAPITAL CONNECT LEVY-SPEARGRSS	(4,400)	(16,000)	(12,000)	(4,000)	(12,240)	-	(12,485)	(12,734)	(12,989)
1-42-08-1581-00	CAPITAL LEVY-SPEARGRASS WWATER	(19,000)	(17,965)	(12,000)	(19,330)	(12,240)	(14,270)	(12,485)	(12,734)	(12,989)
1-42-08-1842-00	DEBENTURE REC-WWATER SPEARGRSS	-	(4,616)	-	(4,729)	-	(3,188)	-	-	-
Total Revenue		\$ (56,000)	\$ (88,729)	\$ (67,008)	\$ (75,874)	\$ (68,348)	\$ (51,263)	\$ (75,678)	\$ (77,192)	\$ (78,736)
Expenses										
2-42-08-2100-00	SALARIES - SPEARGRASS SEWER	25,000	3,513		93	-	-	-	-	-
2-42-08-2130-00	CRIT ILLNESS SEWER SPEARGRASS	125	29	-	1	-	-	-	-	-
2-42-08-2131-00	LAP BENE SPEARGRASS SEWER	2,700	388	-	12	-	-	-	-	-
2-42-08-2132-00	CPP BENE SEWER SPEARGRASS	1,500	119	-	30	-	-	-	-	-
2-42-08-2133-00	EI BENE SPEARGRASS SEWER	600	50	-	13	-	-	-	-	-
2-42-08-2134-00	DENTAL SPEARGRASS SEWER	600	88	-	3	-	-	-	-	-
2-42-08-2135-00	EHC BENE SPEARGRASS SEWER	1,200	170	-	6	-	-	-	-	-
2-42-08-2136-00	WCB SPEARGRASS SEWER	175	31	-	4	-	-	-	-	-
2-42-08-2212-00	SUBS MEALS SEWER SPEARGRASS	100	-	100	-	-	-	-	-	-
2-42-08-2213-00	SUBS LODGING SEWER SPEARGRASS	100	-	100	-	-	-	-	-	-
2-42-08-2215-00	SPEARGRASS WWTP FREIGHT	50	-	50	-	-	-	-	-	-
2-42-08-2217-00	TELEPHONE SEWER SPEARGRASS	100	32	100	2	102	-	-	-	-
2-42-08-2232-00	SPEARGRASS SEWER-ENGINEERING	8,000	-	5,000	-	5,100	-	-	-	-
2-42-08-2234-00	TRIANING SEWER SPEARGRASS	250	-	250	-	-	-	-	-	-
2-42-08-2235-00	REGISTRATIONS SEWER SPEARGRASS	100	-	100	-	-	-	-	-	-
2-42-08-2250-00	CONTRACTED SERVICES SPEARGRASS	25,000	1,075	25,000	3,825	30,000	2,043	15,000	15,300	15,606
2-42-08-2275-00	INSURANCE SPEARGRASS	4,000	1,812	4,000	1,606	4,080	260	453	462	471
2-42-08-2520-00	DIESEL - SEWER SPEARGRASS	700	-	500	-	-	-	-	-	-
2-42-08-2527-00	SUPPLIES -SPEARGRASS	3,000	-	3,000	-	5,000	-	-	-	-
2-42-08-2542-00	UTILITIES HEATING SWER SPRGRSS	1,000	-	1,000	-	-	-	-	-	-
2-42-08-2543-00	UTILITIES SPEARGRASS SEWER	22,000	17,667	20,000	16,114	20,400	8,220	17,500	17,850	18,207
2-42-08-2696-00	AMORTIZATION-SEWER SPEARGRASS	50,000	42,379	40,567	42,379	41,378	28,252	43,000	43,860	44,737
2-42-08-2975-00	TRSF TO CAP RES-SPRGRAS WWATER	2,500	-	-	-	-	-	-	-	-
2-42-08-2999-00	TRANSFER TO RESERVE	100	-	24,000	23,330	24,480	-	24,970	25,469	25,978
Total Expenses		\$ 148,900	\$ 67,353	\$ 123,767	\$ 87,417	\$ 130,540	\$ 38,775	\$ 100,923	\$ 102,941	\$ 105,000

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Rosebud Sewer - 42-09		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-42-09-1442-00	SALE OF SEWER ROSEBUD	(10,010)	(14,636)	(14,450)	(15,502)	(14,739)	(10,982)	(15,034)	(15,334)	(15,641)
1-42-09-1559-00	INT ON RESERVES-ROSEBUD SEWER	(200)	-	-	-	-	-	-	-	-
1-42-09-1571-00	CAPITAL CONNECT LEVY-ROSEBUD	(4,400)	-	(4,000)	-	(4,000)	-	(4,080)	(4,162)	(4,245)
1-42-09-1581-00	CAPITAL LEVY-ROSEBUD WWATER	(4,400)	(6,973)	(4,000)	(7,547)	(4,000)	(5,541)	(4,080)	(4,162)	(4,245)
Total Revenue		\$ (19,010)	\$ (21,609)	\$ (22,450)	\$ (23,049)	\$ (22,739)	\$ (16,523)	\$ (23,194)	\$ (23,658)	\$ (24,131)
Expenses										
2-42-09-2100-00	SALARIES ROSEBUD SEWER	35,000	3,694	-	171	-	-	-	-	-
2-42-09-2130-00	CRIT ILLNESS SEWER ROSEBUD	166	6	-	0	-	-	-	-	-
2-42-09-2131-00	L.A.P.-BENEFITS ROSEBUD SEWER	3,591	424	-	15	-	-	-	-	-
2-42-09-2132-00	C.P.P.-BENEFITS ROSEBUD SEWER	1,995	130	-	18	-	-	-	-	-
2-42-09-2133-00	E.I. -BENEFITS ROSEBUD SEWER	798	54	-	8	-	-	-	-	-
2-42-09-2134-00	DENTAL-BENEFITS ROSEBUD SEWER	798	98	-	4	-	-	-	-	-
2-42-09-2135-00	E.H.C.-BENEFITS ROSEBUD SEWER	1,596	189	-	8	-	-	-	-	-
2-42-09-2136-00	W.C.B.-BENEFITS ROSEBUD SEWER	175	32	-	3	-	-	-	-	-
2-42-09-2212-00	SUBS MEALS-ROSEBUD SEWER	100	-	100	-	-	-	-	-	-
2-42-09-2213-00	SUBSISTENCE LODGING SEWER	100	-	100	-	-	-	-	-	-
2-42-09-2215-00	FREIGHT-ROSEBUD SEWER	100	-	100	-	-	-	-	-	-
2-42-09-2217-00	TELEPHONE-ROSEBUD SEWER	200	-	200	-	-	-	-	-	-
2-42-09-2232-00	PW SEWER-ROSEBUD-ENGINEERING	5,000	-	5,000	-	5,100	-	-	-	-
2-42-09-2234-00	TRAINING-ROSEBUD SEWER	500	-	2,000	-	-	-	-	-	-
2-42-09-2235-00	REGISTRATIONS-ROSEBUD SEWER	100	-	100	-	-	-	-	-	-
2-42-09-2250-00	CONTRACTED SERVICES ROSEBUD	20,000	5,620	20,000	33,427	35,000	5,315	20,000	20,400	20,808
2-42-09-2275-00	INSURANCE ROSEBUD SEWER	100	-	100	-	102	-	-	-	-
2-42-09-2527-00	SUPPLIES SEWER ROSEBUD	5,000	-	5,000	-	5,100	-	-	-	-
2-42-09-2543-00	UTILITIES ELECTR-ROSEBUD SEWER	500	788	500	10,085	1,000	6,243	1,000	1,020	1,040
2-42-09-2545-00	UTILITIES INTERNET-ROSEBUD SEV	100	-	100	-	102	-	-	-	-
2-42-09-2696-00	AMORTIZATION-ROSEBUD SEWER	13,000	69,032	66,080	69,032	67,402	46,020	70,000	71,400	72,828
2-42-09-2975-00	TRANSFER TO RESERVE	7,000	-	8,000	7,547	8,000	-	8,160	8,323	8,490
2-42-09-2999-00	TRSF TO RES-ROSEBUD SEWER INT	700	-	-	-	-	-	-	-	-
Total Expenses		\$ 96,619	\$ 80,067	\$ 107,380	\$ 120,318	\$ 121,806	\$ 57,578	\$ 99,160	\$ 101,143	\$ 103,166

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Solid Waste Management - 43-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-43-00-1300-00	WASTE MANAGEMENT SITE REV OTHER GOVTS	(42,000)	(22,792)	(21,000)	(25,245)	(21,420)	(12,391)	(21,848)	(22,285)	(22,731)
1-43-00-1418-00	WASTE TRSF SITES - RECOVERY	(2,000)	(25,908)	(24,000)	(25,270)	(24,480)	(16,077)	(24,970)	(25,469)	(25,978)
1-43-00-1590-00	OTHER REVENUE GARBGE	(9,000)	-	-	-	-	-	-	-	-
1-43-00-1920-00	TRSF FROM WASTE RESERVE	(40,000)	(40,000)	-	-	-	-	-	-	-
Total Revenue		\$ (93,000)	\$ (88,700)	\$ (45,000)	\$ (50,515)	\$ (45,900)	\$ (28,469)	\$ (46,818)	\$ (47,754)	\$ (48,709)
Expenses										
2-43-00-2100-00	SALARIES Waste Management	450,000	418,634	423,000	450,492	447,123	345,319	430,021	438,621	447,393
2-43-00-2119-00	EARLY RETIREMENT INCENTIVE	-	(5,445)	5,000	(644)	6,700	-	4,000	4,000	-
2-43-00-2130-00	CRIT ILLNESS WASTE TRANSFER ST	3,600	3,720	2,800	3,602	2,400	3,292	1,619	1,651	1,684
2-43-00-2131-00	L.A.P.-BENEFITS WASTE MANAGEMENT	28,800	24,847	28,695	23,721	25,260	13,708	40,436	41,244	42,069
2-43-00-2132-00	C.P.P.-BENEFITS WASTE MANAGEMENT	15,300	15,173	19,813	14,986	19,466	13,364	22,086	22,528	22,979
2-43-00-2133-00	E.I. -BENEFITS WASTE MANAGEMENT	10,600	8,690	10,083	9,121	9,377	7,006	9,749	9,944	10,142
2-43-00-2134-00	DENTAL-BENEFITS WASTE MANAGEMENT	14,500	16,218	22,684	15,922	21,211	10,464	16,574	16,905	17,244
2-43-00-2135-00	E.H.C.-BENEFITS WASTE MANAGEMENT	27,500	31,618	44,798	33,649	41,711	24,499	33,054	33,715	34,390
2-43-00-2136-00	W.C.B.-BENEFITS WASTE MANAGEMENT	3,200	3,605	3,595	5,198	6,485	4,817	7,269	7,415	7,563
2-43-00-2217-00	TELEPHONE WASTE MANAGEMENT	6,500	5,645	6,500	5,620	6,630	3,331	6,000	6,120	6,242
2-43-00-2234-00	TRAINING - WASTE MNGMNT	-	-	-	-	5,000	-	5,000	1,000	1,020
2-43-00-2250-00	CONTR. SERVICE WASTE MANAGEMENT	55,000	66,281	55,000	118,475	56,100	75,499	80,000	81,600	83,232
2-43-00-2251-00	CONTR REPAIR EQUIPMENT	5,000	63	5,000	-	5,100	559	-	-	-
2-43-00-2252-00	BUILDING MAINTENANCE AND REPAIR	-	-	-	-	-	-	10,000	10,200	10,404
2-43-00-2263-00	HIRE OF MACH RENTALS- WASTE MANAGEMENT	350,000	399,249	400,000	420,746	415,000	299,229	450,000	459,000	468,180
2-43-00-2275-00	INSURANCE WASTE MANAGEMENT SITES	2,500	1,776	2,500	2,016	2,550	1,190	2,084	2,126	2,168
2-43-00-2279-00	CONTR REPAIR - WST TRANSFER	-	5,751	10,000	5,096	20,000	3,881	25,000	25,500	26,010
2-43-00-2519-00	PROPANE-WASTE TRANSFER SITES	2,500	2,029	2,500	1,431	2,550	972	2,500	2,550	2,601
2-43-00-2520-00	SUPPLIES -CONSUMABLE- WASTE MANAGEMENT	-	1,946	3,000	375	3,060	-	3,000	3,060	3,121
2-43-00-2523-00	SAFETY SUPPLIES - WASTE TRSFR	1,000	565	1,500	1,725	1,530	937	1,500	1,530	1,561
2-43-00-2527-00	SUPPLIES WASTE MANAGEMENT	20,000	48,622	35,000	22,356	35,700	8,345	25,000	25,500	26,010
2-43-00-2532-00	SIGNS WASTE TRANSFER SITES	1,000	3,450	2,500	427	3,500	1,037	2,500	2,550	2,601
2-43-00-2535-00	GRAVEL - WASTE TRSF SITES	500	-	500	-	-	-	-	-	-
2-43-00-2536-00	TOOLS WASTE MANAGEMENT	200	209	1,000	840	1,020	302	1,000	1,020	1,040
2-43-00-2543-00	UTILITIES ELECTR.-WASTE MANAGEMENT SITES	7,000	14,505	10,000	12,272	10,200	7,378	15,000	15,300	15,606
2-43-00-2696-00	AMORTIZATION-WASTE TRSF SITES	9,500	13,813	12,029	15,474	15,500	10,592	16,000	16,320	16,646
2-43-00-2762-00	TRANSFER TO RESERVE	-	-	-	150,000	-	-	-	-	-

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Solid Waste Management - 43-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-43-00-2920-00	WASTE MANAGEMENT Bad Debt	-	7,353	-	-	-	-	-	-	-
Total Expenses		\$ 1,014,200	\$ 1,088,316	\$ 1,107,497	\$ 1,312,899	\$ 1,163,174	\$ 835,722	\$ 1,209,392	\$ 1,229,399	\$ 1,249,907

WFCSS - 51-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-51-00-1418-00	WFCSS Recoveries	-	(8,322)	(4,200)	(4,087)	(4,305)	(3,673)	(3,128)	(3,191)	(3,255)
Total Revenue		\$ -	\$ (8,322)	\$ (4,200)	\$ (4,087)	\$ (4,305)	\$ (3,673)	\$ (3,128)	\$ (3,191)	\$ (3,255)
Expenses										
Total Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Cemetery - 54-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-54-00-1420-00	CEMETERY PLOTS ROSEBUD/GLCHN	(1,050)	(2,600)	(1,500)	(1,450)	(1,200)	(1,250)	(1,200)	(2,000)	(2,600)
1-54-00-1550-00	INTEREST - CEMETARY CARE FUND	(1,000)	-	-	-	-	-	-	-	-
1-54-00-1920-00	TRANS FROM CEMETERY CARE FUND	(1,000)	(1,000)	(1,000)	-	(1,000)	-	(1,000)	(1,000)	(1,000)
Total Revenue		\$ (3,050)	\$ (3,600)	\$ (2,500)	\$ (1,450)	\$ (2,200)	\$ (1,250)	\$ (2,200)	\$ (3,000)	\$ (3,600)
Expenses										
2-54-00-2100-00	WAGES - CEMETERIES	9,000	-	-	-	-	-	-	-	-
2-54-00-2131-00	LAP - CEMETERIES	800	-	-	-	-	-	-	-	-
2-54-00-2132-00	CPP - CEMETERIES	300	-	-	-	-	-	-	-	-
2-54-00-2133-00	EI BENES-CEMETERIES	200	-	-	-	-	-	-	-	-
2-54-00-2135-00	EHC BENES-CEMETERIES	200	-	-	-	-	-	-	-	-
2-54-00-2136-00	WCB EXP - CEMETERIES	-	-	-	-	-	-	-	-	-
2-54-00-2232-00	ENGINEERING - CEMETERIES	3,000	850	3,000	-	3,000	-	1,000	1,000	3,000
2-54-00-2250-00	CONT SERV - CEMETERIES Catholic	7,544	-	3,870	-	4,000	-	15,000	15,300	15,606
2-54-00-2250-01	CONT SERV - CEMETERIES Non Catholic	8,000	-	8,000	3,825	15,000	-	-	-	-
2-54-00-2250-02	CONT SERV - CEMETERIES EVENTIDE	2,500	-	2,565	-	2,565	-	-	-	-
2-54-00-2263-00	RENTALS - CEMETARY	300	-	300	-	300	-	-	-	-
2-54-00-2521-00	LANDSCAPING SUPPLIES CEMETARY	2,100	-	2,500	-	2,500	-	2,500	2,550	2,601
2-54-00-2527-00	SUPPLIES CEMETERY	1,000	18	500	-	7,000	5,672	5,000	-	5,000
2-54-00-2696-00	CEMETERY AMORTIZATION	-	971	930	971	-	647	1,000	1,020	1,040
2-54-00-2920-00	TRSF OF CEMETERY PLOTS TO RES	1,000	-	-	-	-	-	-	-	-
Total Expenses		\$ 35,944	\$ 1,839	\$ 21,665	\$ 4,796	\$ 34,365	\$ 6,319	\$ 24,500	\$ 19,870	\$ 27,247



Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Planning & Development - 61-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-61-00-1300-00	ENGINEERING - DEVELOPERS	-	(60,192)	-	(31,431)	-	(14,020)	(40,000)	(41,250)	(42,500)
1-61-00-1410-00	APPRAISAL REVENUE / RECOVERY	(7,200)	(7,200)	(7,000)	(8,450)	(7,000)	(5,950)	(7,250)	(9,000)	(9,800)
1-61-00-1521-00	ENGINEERING - DEVELOPERS	(75,000)	-	(75,000)	-	(40,000)	-	-	-	-
1-61-00-1522-00	A.S.P./A.C.P APPLICATION	(3,100)	-	(3,100)	(2,000)	(3,100)	-	(3,000)	(6,000)	(8,000)
1-61-00-1523-00	AMENDMENT REDESIGNATION APPL.	(32,000)	(24,700)	(33,500)	(21,650)	(28,000)	(7,500)	(19,500)	(25,000)	(29,500)
1-61-00-1524-00	DEVELOPMENT PERMIT REVENUE	(80,000)	(64,050)	(82,000)	(41,190)	(75,000)	(50,475)	(40,000)	(55,000)	(75,000)
1-61-00-1525-00	SUBDIVISION REVENUE	(40,000)	(32,250)	(40,000)	(28,450)	(25,000)	(26,900)	(30,000)	(30,600)	(31,212)
1-61-00-1526-00	SAFETY CODES PERMIT REVENUE	(200,000)	(169,268)	(200,000)	(147,077)	(200,000)	(177,074)	(165,000)	(168,300)	(171,666)
1-61-00-1527-00	CERTIFICATES OF COMPLIANCE	(6,500)	(6,950)	(7,000)	(5,400)	(6,000)	(4,250)	(5,000)	(5,000)	(5,000)
1-61-00-1528-00	LAND USE BY-LAW BOOKS	-	(200)	(50)	(50)	(50)	-	-	-	-
1-61-00-1529-00	RELAX L.U.BY-LAW	(8,000)	(5,350)	(8,000)	(4,050)	(6,000)	(2,500)	(4,000)	(4,000)	(4,000)
1-61-00-1559-00	INTEREST ON PARKS RESERVE	(20,000)	-	-	-	-	-	-	-	-
1-61-00-1591-00	IN LIEU OF SUBDIVISION RESERVE	(49,500)	(32,554)	(15,000)	(57,052)	(40,000)	(58,972)	(40,000)	(46,000)	(51,000)
1-61-00-1593-00	WHASP ROADS OFFSITE LEVY	(100,000)	(88,233)	(120,000)	-	(60,000)	(30,494)	(60,000)	(80,000)	(120,000)
1-61-00-1841-00	MSI OP GRANT - PLANNING	(47,654)	(47,654)	(40,000)	(40,000)	-	-	-	-	-
1-61-00-1848-00	PLANNING INTERN ACP Grant	(30,000)	(24,000)	-	-	-	-	-	-	-
1-61-00-1920-00	TRSF FROM FUTURE RES-PLAN&DEV	(33,565)	(83,565)	-	-	-	-	-	-	-
Total Revenue		\$ (732,519)	\$ (646,165)	\$ (630,650)	\$ (386,800)	\$ (490,150)	\$ (378,134)	\$ (413,750)	\$ (470,150)	\$ (547,678)
Expenses										
2-12-02-2250-02	CONTR SERVICE - IDP / ICF	-	-	500,000	-	-	26,753	-	-	-
2-61-00-2100-00	SALARIES PLANNING	590,000	627,203	705,200	651,818	741,067	479,646	772,896	788,354	804,121
2-61-00-2119-00	EARLY INCENTIVE PLANNING		16,298	5,000	-	-	-	2,000	2,000	-
2-61-00-2130-00	CRIT ILLNESS PLANNING & DEV	1,250	1,228	1,560	1,080	1,760	721	1,750	1,785	1,821
2-61-00-2131-00	L.A.P.-BENEFITS PLANNING	65,000	64,316	73,436	67,972	79,466	39,750	84,619	86,311	88,037
2-61-00-2132-00	C.P.P.-BENEFITS PLANNING	21,000	18,683	20,150	19,629	24,052	19,716	24,053	24,534	25,025
2-61-00-2133-00	E.I. -BENEFITS PLANNING	10,500	7,772	9,687	8,303	10,537	7,955	10,538	10,748	10,963
2-61-00-2134-00	DENTAL-BENEFITS PLANNING	8,250	9,376	11,302	9,972	12,328	5,857	17,916	18,274	18,639
2-61-00-2135-00	E.H.C.-BENEFITS PLANNING	16,000	18,340	22,742	21,200	24,451	13,842	35,730	36,444	37,173
2-61-00-2136-00	W.C.B.-BENEFITS PLANNING	3,250	5,360	5,961	7,830	10,506	6,976	13,066	13,327	13,594
2-61-00-2137-00	G/L-BENEFITS PLANNING	10,500	-	-	-	-	-	-	-	-
2-61-00-2153-00	STIPEND-MEMBERS PLANNING	11,300	14,076	11,580	17,619	14,000	7,313	14,280	14,566	14,857
2-61-00-2211-00	SUBSISTENCE MILEAGE PLANNING	2,950	3,317	3,500	6,387	5,500	2,132	4,500	4,500	4,700
2-61-00-2212-00	SUBSISTENCE MEALS PLANNING	2,650	762	3,000	1,304	3,000	517	2,500	3,000	3,500

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Planning & Development - 61-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-61-00-2213-00	SUBSISTENCE LODGING PLANNING	7,750	1,185	8,000	5,587	9,000	1,528	9,000	9,180	9,364
2-61-00-2214-00	SUBSISTENCE OTHER PLANNING	1,850	706	1,500	535	1,500	650	2,000	2,040	2,081
2-61-00-2215-00	FREIGHT PLANNING	250	23	250	56	250	59	100	150	200
2-61-00-2217-00	TELEPHONE PLANNING	275	195	275	105	275	485	900	900	900
2-61-00-2221-00	ADVERTISING PLANNING	15,000	415	10,000	850	7,000	-	3,000	3,060	3,121
2-61-00-2222-00	SUBSCRIPTIONS PLANNING	75	89	150	-	150	-	-	-	-
2-61-00-2223-00	PRINTING & BINDING PLANNING	5,000	220	2,500	-	1,500	-	-	-	-
2-61-00-2232-00	ENGINEERING SUBDIV. PLANNING	100,000	105,202	100,000	70,429	75,000	-	70,000	72,500	75,000
2-61-00-2232-01	ENGINEERING DEVELOPERS	75,000	74,758	75,000	66,112	125,000	29,723	80,000	82,500	85,000
2-61-00-2233-00	LEGAL PLANNING	110,000	77,333	125,000	92,801	125,000	119,074	165,000	155,000	150,000
2-61-00-2234-00	TRAINING & ED PLANNING	10,500	4,165	10,500	5,275	18,500	9,718	22,000	23,500	25,000
2-61-00-2235-00	REGISTRATION PLANNING	6,800	6,614	7,000	6,443	3,500	1,113	4,500	5,000	5,500
2-61-00-2236-00	REGIONAL ECONOMIC DEVELOPMENT SERVICES	-	-	-	-	-	-	20,000	20,400	20,808
2-61-00-2250-00	CONTRACTED SERVICE PLANNING	300,000	6,217	150,000	179,811	550,000	32,530	350,000	325,000	250,000
2-61-00-2251-00	CONTRACTED SERVICES APPRAISALS	7,200	8,200	7,200	11,050	10,000	6,800	10,000	10,200	10,404
2-61-00-2257-00	CONTRACT SC INSPECTION SERVICE	160,000	172,461	140,000	159,287	140,000	127,508	115,500	117,810	120,166
2-61-00-2262-00	HALL RENTAL -PLANNING	-	443	1,000	-	1,000	225	900	1,100	1,200
2-61-00-2527-00	SUPPLIES PLANNING	2,500	56	2,500	-	2,500	412	2,500	2,550	2,601
2-61-00-2696-00	Depreciation Plan and Development	-	11,242	10,761	11,242	-	7,494	11,000	11,220	11,444
2-61-00-2848-00	PLANNING INTERN	7,571	5,492	2,500	1,218	-	-	-	-	-
2-61-00-2920-00	Planning Bad Debts	-	4,828	-	2,927	3,000	-	3,060	3,121	3,184
2-61-00-2940-00	TRANSFER TO MUNICIPAL RESERVE	50,000	-	-	-	-	-	-	-	-
2-61-00-2999-00	TRANSFER TO RESERVE	25,000	32,554	15,000	57,052	40,000	40,000	40,000	46,000	51,000
Total Expenses		\$ 1,627,421	\$ 1,299,124	\$ 2,042,254	\$ 1,483,894	\$ 2,039,842	\$ 988,499	\$ 1,893,307	\$ 1,895,075	\$ 1,849,404

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

ASB - 62-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-62-00-1459-00	STRYCHNINE GROUND SQUIRRELS	(52,600)	(60,791)	(55,000)	(43,070)	(55,000)	(98,568)	(60,000)	(61,200)	(62,424)
1-62-00-1460-00	ASB MISCELLANEOUS REVENUE	(500)	(592)	(500)	(780)	(500)	(3,546)	(500)	(510)	(520)
1-62-00-1461-00	PROVINCIAL ASB TOUR REVENUE	-	-	-	-	-	-	-	-	(250,000)
1-62-00-1465-00	GRAIN BAG SALES RECOVERY	(3,000)	(6,192)	(3,000)	(16,425)	(5,000)	(2,856)	(5,000)	(5,100)	(5,202)
1-62-00-1560-00	RENTALS ASB	(500)	(1,150)	(800)	(600)	(500)	(1,200)	(500)	(510)	(520)
1-62-00-1568-00	LAND RENT - ASB ADMIN	(2,000)	-	(2,000)	(2,732)	(2,000)	-	(2,000)	(2,040)	(2,081)
1-62-00-1596-00	WCB REBATE - ASB	-	(566)	-	-	-	-	-	-	-
1-62-00-1841-00	ASB Provincial Conditional Grants	-	(42,000)	(186,500)	(52,461)	(131,039)	(168,359)	(186,400)	-	-
1-62-00-1845-00	ASB LEGISLATIVE	(168,359)	(168,359)	(168,359)	(168,359)	(168,359)	-	(168,359)	(171,726)	(175,161)
1-62-10-1300-00	RECOV FT OTH GOVTS- Weed	(1,200)	(4,400)	-	(1,591)	-	-	(800)	(816)	(832)
1-62-20-1560-00	EQUIP RENTALS-ASB SHOP & EQUIP	(300)	-	-	-	-	-	-	-	-
1-62-37-1460-00	ENVI MISCELLANEOUS REVENUE	-	(513)	-	(5,569)	-	-	-	-	-
1-62-37-1460-01	ALUS (Alternative Land Use Services) REVENUE	-	-	-	-	(5,000)	(10,813)	(27,000)	(27,540)	(28,091)
1-62-37-1461-00	RED-BOW AGRICULTURAL PARTNERSHIP REVENUE	-	-	-	-	-	(300)	(17,500)	(17,850)	(18,207)
1-62-37-1840-00	ASB ENVI	(90,000)	(74,000)	(74,000)	(74,000)	(74,000)	(74,000)	(74,000)	(75,480)	(76,990)
Total Revenue		\$ (318,459)	\$ (358,562)	\$ (490,159)	\$ (365,588)	\$ (441,398)	\$ (359,642)	\$ (542,059)	\$ (362,772)	\$ (620,028)
Expenses										
2-62-00-2100-00	SALARIES ASB	586,156	585,953	601,161	547,650	611,438	424,323	565,551	576,863	588,400
2-62-00-2119-00	EARLY RETIREMENT INCENTIVE	-	9,271	-	-	-	-	-	66,000	-
2-62-00-2130-00	CRIT ILLNESS ASB ADMIN	1,195	1,319	2,240	1,062	1,740	1,332	1,391	1,419	1,448
2-62-00-2131-00	L.A.P.-BENEFITS A.S.B.	37,365	41,824	53,783	49,288	47,417	32,412	46,452	47,381	48,329
2-62-00-2132-00	C.P.P.-BENEFITS A.S.B.	16,080	18,563	16,700	17,466	20,554	16,983	19,123	19,505	19,896
2-62-00-2133-00	E.I. -BENEFITS A.S.B.	12,022	8,199	8,676	7,536	9,430	6,995	8,378	8,545	8,716
2-62-00-2134-00	DENTAL-BENEFITS A.S.B.	9,250	9,452	10,056	11,680	13,514	9,310	14,244	14,529	14,819
2-62-00-2135-00	E.H.C.-BENEFITS A.S.B.	17,819	18,291	19,896	24,615	26,511	21,945	28,407	28,975	29,554
2-62-00-2136-00	W.C.B.-BENEFITS A.S.B.	3,150	4,674	4,349	7,364	9,164	6,391	9,561	9,752	9,947
2-62-00-2137-00	G/L-BENEFITS A.S.B.	2,810	-	-	-	-	-	-	-	-
2-62-00-2211-00	SUBSISTENCE MILEAGE	200	195	200	241	200	304	500	510	520
2-62-00-2212-00	TRAVEL & SUBSISTENCE-MEALS ASB	500	609	500	147	500	221	500	510	520
2-62-00-2213-00	SUBSISTENCE LODGING	3,200	3,612	3,200	3,612	5,500	4,147	5,500	5,610	5,722
2-62-00-2214-00	SUBSISTENCE OTHER - ASB ADMIN	-	133	-	151	-	45	250	255	260
2-62-00-2215-00	FREIGHT A.S.B.	300	38	300	-	300	164	300	306	312
2-62-00-2217-00	TELEPHONE ASB	3,500	7,303	3,500	9,135	8,000	5,819	8,000	8,160	8,323
2-62-00-2221-00	ADVERTISING ASB	-	-	5,000	-	-	-	-	-	-
2-62-00-2222-00	SUBSCRIPTIONS - ASB	150	-	150	-	-	-	-	-	-
2-62-00-2234-00	TRAINING- ASB ADMIN	2,500	-	-	-	11,000	3,655	5,000	5,100	5,202
2-62-00-2235-00	MEMBERSHIP & FEES	2,500	1,535	1,000	1,550	1,500	1,365	1,500	1,530	1,561
2-62-00-2236-00	REGISTRATION CONFERENCE/COURSES-ASB ADMIN	5,000	4,951	10,000	5,782	10,000	3,677	10,000	10,200	10,404

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

ASB - 62-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-62-00-2250-00	CONTR SERVICE ASB	-	29,168	-	1,539	50,000	2,809	-	-	-
2-62-00-2260-00	PROVINCIAL ASB TOUR EXPENSE	-	-	-	-	-	-	-	25,000	275,000
2-62-00-2275-00	INSURANCE - ASB	5,500	4,438	5,500	5,270	3,500	2,000	3,444	3,513	3,583
2-62-00-2523-00	SAFETY SUPPLIES - ASB	-	67	-	-	-	-	-	-	-
2-62-00-2527-00	SUPPLIES GENERAL ASB	2,500	1,243	4,500	24,126	2,500	5,111	4,000	4,080	4,162
2-62-00-2528-00	FUEL GAS	50	89	50	280	200	38	200	204	208
2-62-00-2572-00	TAXES ON LAND LEASE	120	-	120	120	120	122	120	122	125
2-62-00-2696-00	Depreciation ASB	-	1,282	198	3,337	-	2,877	4,000	4,080	4,162
2-62-00-2770-00	ASB - DONATIONS	20,000	21,572	9,000	12,343	13,000	7,200	13,000	13,260	13,525
2-62-00-2941-00	TRANSFER TO RESERVE	-	-	100,000	100,000	-	-	-	-	-
2-62-10-2232-00	ENGINEERING-ASB OPERATIONS	1,000	-	1,000	-	-	-	-	-	-
2-62-10-2250-00	CONTRACT SERV	6,000	11,160	7,500	2,424	1,000	1,660	2,500	2,550	2,601
2-62-10-2253-00	CONTR REPAIR-M&E-ASB OPERATION	1,500	-	-	-	5,000	-	5,000	5,100	5,202
2-62-10-2262-00	HALL RENTAL-ASB OPERATIONS	-	3,933	-	-	-	-	-	-	-
2-62-10-2275-00	LAND TITLES-ASB OPERATIONS	300	279	-	233	-	-	-	-	-
2-62-10-2527-00	SUPPLIES OPERAT	160,000	115,991	175,000	107,950	175,000	106,076	150,000	153,000	156,060
2-62-10-2534-00	ASB Parts	-	19,815	15,000	20,306	25,000	17,029	25,000	25,500	26,010
2-62-10-2536-00	SMALL TOOLS-ASB OPERATING	1,000	-	-	-	-	288	-	-	-
2-62-11-2153-00	ASB BOARD STIPEND	-	6,590	3,000	3,592	3,000	5,250	3,000	3,060	3,121
2-62-11-2155-00	COUNCILLOR STIPEND ASB	10,500	4,827	7,500	6,286	7,500	3,079	7,000	14,000	7,000
2-62-11-2210-00	NON-TAXABLE MILEAGE-ASB BOARD	2,500	3,326	5,000	1,428	5,000	547	5,000	5,100	5,202
2-62-11-2211-00	MILEAGE COUNCIL TAXABLE	2,500	220	-	3,360	-	-	-	-	-
2-62-11-2212-00	SUBSISTENCE MEALS ASB	250	282	250	212	300	227	300	306	312
2-62-11-2213-00	SUBSISTENCE LODGING	4,800	1,903	4,800	3,175	5,000	2,398	5,000	5,100	5,202
2-62-11-2214-00	SUBSISTENCE OTHER	-	-	-	-	1,000	245	500	510	520
2-62-11-2236-00	REGISTRATION CONFERENCE/COURSES-ASB BOARD	8,000	15,599	10,000	11,808	10,000	418	10,000	10,200	10,404
2-62-20-2215-00	FREIGHT-ASB SHOP & EQUIP	-	3	-	-	-	97	-	-	-
2-62-20-2250-00	CONTR SERVICE-ASB SHOP & EQUIP	3,000	7,659	10,000	5,613	6,000	12,657	14,000	14,280	14,566
2-62-20-2250-02	JANITORIAL-ASB SHOP	2,100	2,520	2,100	210	2,000	-	2,000	2,040	2,081
2-62-20-2252-00	CONTR REPAIR-BLDG-ASB SHOP&EQU	6,000	2,228	-	8,291	-	-	-	-	-
2-62-20-2263-00	RENTAL/HIRE M&E/VEH-ASB SHOP&E	1,000	-	-	-	-	-	-	-	-
2-62-20-2275-00	INSURANCE-ASB SHOP & EQUIP	2,000	1,718	2,000	1,747	2,000	1,341	2,266	2,311	2,358
2-62-20-2522-00	SUPPLIES CARETAKER-ASB SHOP &	700	1,298	900	1,709	900	967	-	-	-
2-62-20-2523-00	SUPPLY SAFETY&1ST AID-ASB SHOP	2,000	-	-	-	-	-	-	-	-
2-62-20-2526-00	SUPPLY CONSUM PWS-ASB SHOP&EQU	200	13	-	-	-	-	-	-	-
2-62-20-2527-00	SUPPLIES-ASB SHOP & EQUIPMENT	4,000	1,253	-	5,579	-	6,671	2,500	2,550	2,601
2-62-20-2534-00	PARTS - ASB SHOP & EQUIPMENT	-	84	-	9,201	-	13,714	-	-	-
2-62-20-2536-00	TOOLS - ASB SHOP & EQUIPMENT	1,000	597	2,000	1,842	2,000	1,230	2,000	2,040	2,081
2-62-20-2542-00	UTILITIES HEATING-ASB SHOP&EQU	8,000	9,970	8,000	8,471	8,000	5,251	8,500	8,670	8,843
2-62-20-2543-00	UTILITIES ELECTR-ASB SHOP&EQUI	9,000	8,419	9,000	9,190	9,000	5,642	9,500	9,690	9,884
2-62-20-2696-00	AMORTIZATION OF TCA-ASB SHOP&E	10,000	-	-	-	-	-	-	-	-
2-62-37-2100-00	SALARIES	115,000	120,670	119,926	129,811	127,150	97,972	142,770	145,626	148,538
2-62-37-2130-00	CRIT ILLNESS	100	193	400	249	400	163	335	341	348
2-62-37-2131-00	L.A.P.-BENEFITS	7,200	22,755	14,599	14,546	12,880	10,422	15,486	15,796	16,112

Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

ASB - 62-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-62-37-2132-00	C.P.P.-BENEFITS	3,000	5,315	4,827	5,201	5,075	4,679	4,599	4,691	4,785
2-62-37-2133-00	E.I. -BENEFITS	1,500	2,302	2,250	2,297	7,745	2,013	2,015	2,055	2,096
2-62-37-2134-00	DENTAL-BENEFITS	2,400	2,860	2,784	3,991	4,095	2,711	3,426	3,494	3,564
2-62-37-2135-00	E.H.C.-BENEFITS	4,800	5,618	5,560	8,232	8,033	6,307	6,832	6,968	7,108
2-62-37-2136-00	W.C.B.-BENEFITS	900	1,061	1,300	1,625	1,081	1,466	2,414	2,462	2,511
2-62-37-2211-00	SUBSISTENCE MILEAGE	500	798	500	813	650	483	650	663	676
2-62-37-2212-00	SUBS MEALS&MEETING MEALS	500	29	500	143	400	-	250	255	260
2-62-37-2213-00	SUBSISTENCE-LODGING	1,500	524	1,500	1,203	1,200	244	1,200	1,224	1,248
2-62-37-2214-00	SUBSISTENCE OTHER	-	-	-	44	250	-	250	255	260
2-62-37-2217-00	TELEPHONE	1,200	1,397	1,200	1,324	-	923	1,200	1,224	1,248
2-62-37-2221-00	ADVERTISING	4,000	2,239	4,000	2,160	4,000	140	4,000	4,080	4,162
2-62-37-2236-00	REGISTRATION CONFERENCE/COURSES	3,500	747	3,500	943	3,500	95	3,500	3,570	3,641
2-62-37-2250-00	CONTR SERVICE	10,000	5,000	50,000	49,656	30,000	8,506	30,000	30,600	31,212
2-62-37-2250-01	CONTR SERVICE WRRP	-	-	186,500	67,461	131,039	32,578	186,400	190,128	193,931
2-62-37-2262-00	EXTENSION ACTIVITIES	2,600	3,591	7,100	7,058	7,000	3,516	7,000	7,140	7,283
2-62-37-2262-01	ALUS (Alternative Land Use Services) EXPENSE	-	-	-	-	5,000	-	12,850	13,107	13,369
2-62-37-2263-00	HIRE OF MACH RIPAR GRAZE STUDY	1,500	-	-	-	-	-	-	-	-
2-62-37-2264-00	RED-BOW AGRICULTURAL PARTNERSHIP EXPENSE	-	-	-	-	-	-	18,500	18,870	19,247
2-62-37-2268-00	Producer Funding Program	30,000	-	30,000	-	30,000	-	50,000	51,000	52,020
2-62-37-2527-00	SUPPLIES	4,000	1,815	4,000	4,213	4,000	2,949	4,000	4,080	4,162
2-62-37-2770-00	DONATIONS TO OTHER ORGANIZATIONS NGO	-	-	12,000	8,394	14,000	5,000	14,000	14,280	14,566
Total Expenses		\$ 1,173,417	\$ 1,170,382	\$ 1,575,477	\$ 1,356,282	\$ 1,511,285	\$ 924,196	\$ 1,515,162	\$ 1,643,325	\$ 1,851,091

Community Services - 71-00

		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-71-00-1418-00	RECOVERIES-RECREATION	(30,000)	(48,618)	(20,000)	(41)	-	-	-	-	-
1-71-00-1590-00	REC AND PARK INSURANCE RECOV	-	-	-	-	-	-	-	-	-
1-71-00-1830-00	RECREATION GRANTS	(3,000,000)	(3,000,000)	-	-	-	-	-	-	-
1-71-00-1860-00	CERB GRANT RETURNED-RECREATION	-	8,817	(2,000)	(4,719)	-	(3,871)	-	-	-
1-71-00-1920-00	TRANS FROM RES-RECREATION/PARK	(275,000)	(275,000)	-	(27,575)	-	-	-	-	-
1-71-00-1920-01	TRANSFER FROM RESERVE -REC.	-	-	-	-	-	-	-	-	-
Total Revenue		\$ (3,305,000)	\$ (3,314,800)	\$ (22,000)	\$ (32,335)	\$ -	\$ (3,871)	\$ -	\$ -	\$ -
Expenses										
2-71-00-2100-00	WAGES -RECREATION	12,000	-	94,077	66,843	118,060	106,565	152,884	155,942	159,061
2-71-00-2130-00	CRIT ILLNESS PARKS & RECREATN	25	-	250	253	550	355	309	315	322
2-71-00-2131-00	LAP BENES-RECREATION	550	-	-	7,751	13,207	10,867	17,211	17,555	17,906
2-71-00-2132-00	C.P.P.-BENEFITS RECREATION	600	-	3,404	3,106	3,024	3,784	4,249	4,334	4,420
2-71-00-2133-00	E.I. -BENEFITS RECREATION	325	-	1,643	1,356	1,325	1,534	1,861	1,899	1,937
2-71-00-2134-00	DENTAL EXP - RECREATION	200	-	1,025	1,417	2,048	2,080	3,165	3,228	3,293
2-71-00-2135-00	EHC BENES-RECREATION	300	-	2,008	3,083	4,017	4,851	6,311	6,438	6,566
2-71-00-2136-00	W.C.B.-BENEFITS RECREATION	175	-	786	1,026	1,901	1,499	2,585	2,636	2,689
2-71-00-2153-00	STIPEND-COMM ENHANCEMENT BOARD	10,300	8,423	12,500	6,938	12,500	7,392	12,750	13,005	13,265
2-71-00-2211-00	RECREATION MILEAGE	1,600	1,506	2,800	1,296	4,200	1,316	4,000	4,080	4,162
2-71-00-2212-00	Meals - Recreation	-	36	150	140	450	47	500	510	520
2-71-00-2213-00	LODGING - RECREATION	-	-	-	-	1,000	-	1,000	1,020	1,040
2-71-00-2214-00	SUBSISTENCE OTHER - Recreation	-	-	-	-	250	-	-	-	-
2-71-00-2217-00	TELEPHONE RECREATION	200	11	650	626	1,200	931	1,200	1,224	1,248
2-71-00-2221-00	ADVERTISING - Recreation	-	-	-	-	1,000	-	1,000	1,020	1,040
2-71-00-2222-00	SUBSCRIPTIONS - Recreation	-	-	-	-	300	-	250	-	-
2-71-00-2223-00	PRINTING AND BINDING - Recreation	-	-	-	-	500	-	1,000	1,020	1,040
2-71-00-2233-00	LEGAL - Recreation	-	-	-	-	70,000	1,557	30,000	20,000	20,000
2-71-00-2234-00	TRAINING	-	-	1,700	1,507	3,200	-	5,000	5,100	5,202
2-71-00-2250-00	CONT SERVICES-RECREATION	2,500	3,715	12,500	10,599	76,500	33,437	60,000	32,000	32,000
2-71-00-2263-00	RENTAL MACH & EQUIP RECREATION	-	-	-	-	1,000	-	-	-	-
2-71-00-2275-00	INSURANCE - RECREATION	5,000	39,030	5,000	4,322	4,408	3,946	6,797	6,933	7,072
2-71-00-2527-00	SUPPLIES RECREATION	2,000	28	3,000	838	22,600	4,059	32,000	32,640	33,293
2-71-00-2532-00	SIGNS RECREATION	200	-	500	62	2,000	-	1,000	1,500	1,500
2-71-00-2696-00	AMORTIZATION RECREATION	12,300	-	-	10,867	-	14,490	22,000	22,440	22,889

Community Services - 71-00

		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
2-71-00-2741-00	TRANSFER RECREATION BOARDS	414,641	345,224	360,000	387,575	381,166	373,166	381,166	366,000	370,000
2-71-00-2770-00	DONATIONS TO ORGANIZATIONS	3,480,000	3,250,000	200,000	150,000	245,000	26,196	225,000	102,000	104,040
2-71-00-2971-00	TRANSFER TO RESERVE	25,000	500,000	-	175,000	-	-	-	-	-
Total Expenses		\$ 3,967,916	\$ 4,147,973	\$ 701,993	\$ 834,606	\$ 971,405	\$ 598,072	\$ 973,239	\$ 802,839	\$ 814,506



Wheatland County  
Unapproved Interim Operating Budget 2020-2022  
December 3, 2019

Library - 74-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-74-00-1418-00	RECOVERY - LIBRARY & CULTURE	-	(984)	(1,000)	-	(1,025)	-	-	-	-
1-74-00-1860-00	CERB GRANT REFUNDED - LIBRARY	-	(1,295)	-	-	-	-	-	-	-
1-74-00-1920-00	TRANSFER FROM CENOTAPH RESERVE	-	(47,955)	-	-	-	-	-	-	-
1-74-00-1920-01	TRSF FROM RESERVE-LIBRARY/CULT	(50,000)	-	-	-	-	-	-	-	-
Total Revenue		\$ (50,000)	\$ (50,234)	\$ (1,000)	\$ -	\$ (1,025)	\$ -	\$ -	\$ -	\$ -
Expenses										
2-74-00-2100-00	WAGES - LIBRARY	-	-	-	-	-	-	-	-	-
2-74-00-2130-00	CRIT - LIBRARY	-	-	-	-	-	-	-	-	-
2-74-00-2131-00	LAPP-LIBRARY	-	-	-	-	-	-	-	-	-
2-74-00-2132-00	CPP-LIBRARY	-	-	-	-	-	-	-	-	-
2-74-00-2133-00	EI EXP - LIBRARY	-	-	-	-	-	-	-	-	-
2-74-00-2134-00	DENTAL - LIBRARY	-	-	-	-	-	-	-	-	-
2-74-00-2135-00	EHC EXPENSE-LIBRARY	-	-	-	-	-	-	-	-	-
2-74-00-2136-00	WCB EXP - LIBRARY	-	-	-	-	-	-	-	-	-
2-74-00-2250-00	CONT SERVICES-LIBRARY& CULTURE	-	-	-	-	-	-	-	-	-
2-74-00-2252-00	CONT REPAIR BLDG - LIBRARY	-	-	-	-	-	-	-	-	-
2-74-00-2275-00	INSURANCE EXP - LIBRARY	-	984	-	-	-	-	-	-	-
2-74-00-2527-00	SUPPLIES - CULTURAL/COMMUNITY	-	-	-	-	-	-	-	-	-
2-74-00-2770-00	CONTRIBUTIONS TO LIBRARIES	50,000	47,955	52,000	45,060	50,000	45,765	45,000	45,000	45,000
2-74-00-2774-00	TRANFERS CULTURAL ALL AGENCIES	30,000	-	-	-	-	-	-	-	-
Total Expenses		\$ 80,000	\$ 48,939	\$ 52,000	\$ 45,060	\$ 50,000	\$ 45,765	\$ 45,000	\$ 45,000	\$ 45,000

Other - 90-00 to 99-00		2017		2018		2019		2020	2021	2022
Account Number	Account Description	Budget	Actual	Budget	Actual	Budget	Actual YTD - Sep.	Budget	Budget	Budget
Revenue										
1-99-00-1511-00	PENALTIES - TAXES REVENUE	(105,000)	(267,967)	(107,625)	(215,596)	(160,000)	(265,302)	(240,449)	(245,258)	(250,163)
1-99-00-1523-00	DRILLING LICENSES	(100,000)	(194,282)	(110,000)	(518,683)	(200,000)	(190,898)	(150,000)	(153,000)	(156,060)
1-99-00-1550-00	RETURN ON INVESTMENTS MUN.	(619,100)	(1,214,994)	(635,125)	(1,465,004)	(1,400,000)	(963,783)	(1,250,000)	(1,275,000)	(1,300,500)
1-99-00-1831-00	DEBENTURE PRINCIPAL - STRATHMORE SEED PLANT	(153,140)	-	(157,189)	-	(161,345)	-	(165,612)	(169,991)	(174,486)
1-99-00-1832-00	DEBENTURE INTEREST - STRATHMORE SEED PLANT	(49,594)	(49,594)	(45,544)	(45,545)	(41,388)	-	(37,122)	(32,742)	(28,248)
1-99-00-1833-00	DEBENTURE PRINCIPAL - HUSSAR SEED PLANT	-	-	-	-	-	-	(228,523)	(233,597)	(238,783)
1-99-00-1834-00	DEBENTURE INTEREST - HUSSAR SEED PLANT	-	-	-	-	-	-	(51,464)	(46,390)	(41,204)
1-99-03-1551-00	INTEREST CAPITAL GLEICHEN	(400)	-	-	-	-	-	-	-	-
Total Revenue		\$ (1,027,234)	\$ (1,726,837)	\$ (1,055,483)	\$ (2,244,828)	\$ (1,962,733)	\$ (1,419,983)	\$ (2,123,169)	\$ (2,155,978)	\$ (2,189,444)
Expenses										
2-99-00-2831-00	DEBENTURE PRINCIPAL - STRATHMORE SEED PLANT	153,140	-	157,189	-	161,345	-	165,612	169,991	174,486
2-99-00-2832-00	DEBENTURE INTEREST - STRATHMORE SEED PLANT	49,594	49,440	45,544	43,758	41,388	21,220	37,122	32,742	28,248
2-99-00-2833-00	DEBENTURE PRINCIPAL - HUSSAR SEED PLANT	-	-	-	-	-	-	228,523	233,597	238,783
2-99-00-2834-00	DEBENTURE INTEREST - HUSSAR SEED PLANT	-	-	-	-	-	-	51,464	46,390	41,204
Total Expenses		\$ 202,734	\$ 49,440	\$ 202,733	\$ 43,758	\$ 202,733	\$ 21,220	\$ 482,720	\$ 482,720	\$ 482,720



# WHEATLAND COUNTY

Where There's Room to Grow



## Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 18, 2019

### Subject

Decision-making topic title

Community and Development Services Department Report

### Recommendation

Clear resolution answering – what/who/how/when

**RECOMMENDATION: That Council accepts the October report from the Community and Development Services Department.**

### GM Comments

Any additional comments regarding the reason for the recommendation

### RECOMMENDATION

Report/Document:

Attached

☒

Available

☐

None

☐

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

N/A

### Relevant Policy / Practices / Legislation

Cite existing policies, practices and/or legislation

N/A

### Strategic Relevance

Reference to goals or priorities of current work program

Wheatland County Values...Transparent accountable and open.

### Response Options and Desired Outcome(s)

Main result, along with highlighted requisites and benefits

1. Approve the recommendation.
2. Not approve the recommendation.
3. Approve an alternate recommendation of Councils choosing.

## IMPLICATIONS OF RECOMMENDATION

### General

Consequences to community, overall organization and/or other agencies

N/A

### Organizational

Policy change or staff workload requirements

N/A

### Financial

Current and/or future budget impact

N/A

### Environmental, Staff and Public Safety

Consequences for the environment, consideration of effects on the safety of staff and the public

N/A

### Follow-up Action / Communications

Timelines, decision-making milestones and key products

Staff continues work as assigned.

Submitted  
by:



Diane Bodie  
Administrative Assistant

Reviewed  
by:



Matthew Boscariol, MES, MCIP, RPP  
General Manager of Community &  
Development Services



Brian Henderson, CPA, CA  
Interim CAO

## **COMMUNITY SERVICES**

Meeting with the County staff, Town of Strathmore staff and consultant to work on Recreation Cost Sharing Agreement. Work will continue on this project over the next few months. Had three cemetery inquiries and attended five community meetings.

Continued working on the following projects:

- the five CERB funded projects on County land, and followed up/assisted as required with logistics of their projects
- Continuing work on the Open Space, Recreation and Culture master plan

## **ECONOMIC DEVELOPMENT**

Economic Development has spent the last few months developing a brand for Community & Development Services, which had its official public launch on October 23, 2019. The Community & Development Services tactical department brand, called the WC, focuses on marketing the development process in Wheatland County, promoting visitation, business & community development as well as investment attraction.

The Economic Development division hosted its first Grow with Google workshop on November 7 called 'Getting Your Business Online' with 13 attendees to get marketing support from Google services for their business. More sessions will be offered in the new year. A new property search tool has also been launched on the infinitewc website powered by LocalIntel.

## **GIS**

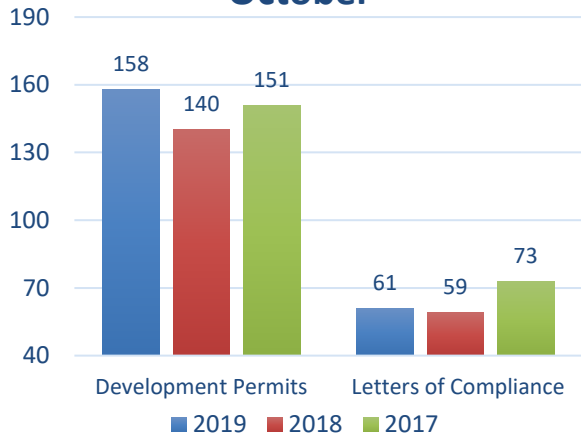
Completed compiling the final list of 1704 rural address signs that will be ordered through Fox Canada to replace the faded signs from 2011 ATS installs. Prioritized South facing (RGE RD) and Highway signs. Since the original quote was for 1,800 signs we are waiting on the new quote with the exact number of signs in the order. Approximately 730 TWP signs from the 2011 install will still need to be replaced in the future (fading at slower rate than south facing signs).

Preparing the rollout of ArcGIS Pro software for Planning and AG users. This rollout will allow creation of custom maps & use GIS in everyday mapping, but will have pretty steep/technical learning curve for the users to use the software. Lunch & learn session(s) will be provided in November for users to learn about how to use the software.

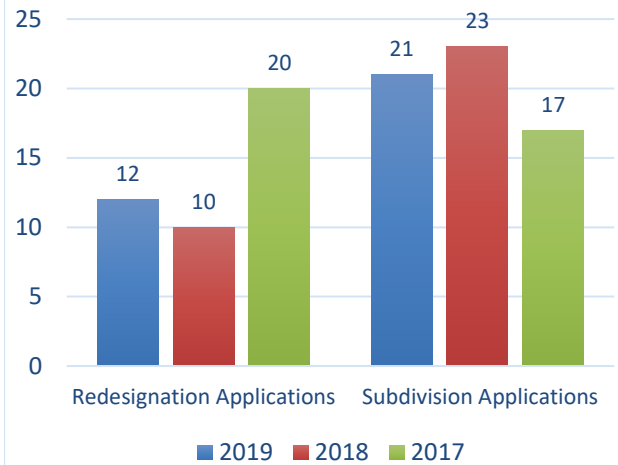
## **PLANNING, DEVELOPMENT & SAFETY CODES**

Administration and the Reeve participated in a tour that the Calgary Metropolitan Regional Board (CMRB) was holding for the consultant hired to write the Regional Growth Plan. The variety of farms, communities and industrial developments in Wheatland County were shown to the CMRB's consultant to paint a more complete picture for what it means to live and develop in a rural municipality and to explain what is important to our residents. Wheatland's leg of the tour finished at Origin Malting and Brewing where a major agricultural producer in the County took the time to speak to the consultant about modern farming practices and what they were doing to combat climate change and to decrease conflict between land uses. The consultant greatly enjoyed this conversation and appreciated the insight it provided him.

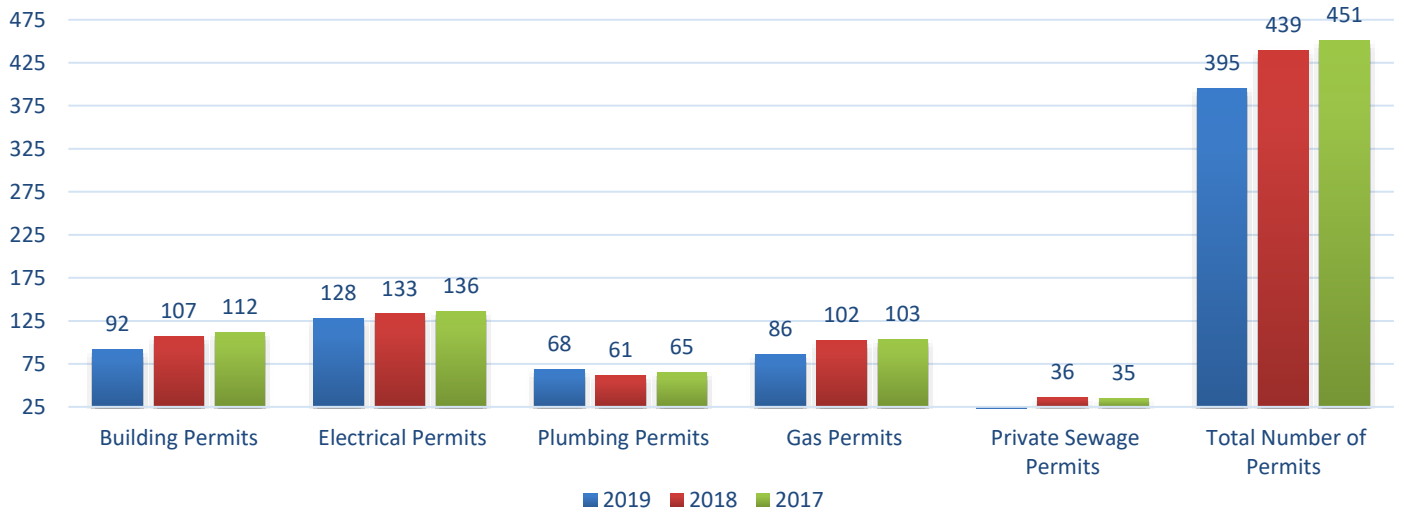
### Development - YTD October



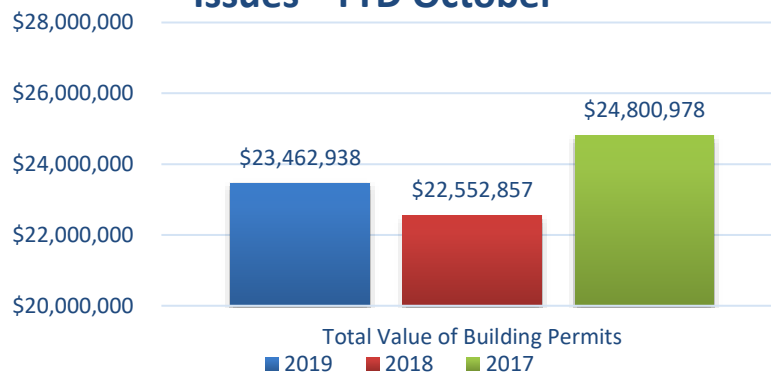
### Planning - YTD October



### Safety Codes Permits - YTD October



### Total Value of Building Permits Issues - YTD October



	Oct 2019	2019 YTD	2018 YTD	2017 YTD
	Deemed Complete	Deemed Complete	Deemed Complete	Deemed Complete
<b><u>Planning</u></b>				
Redesignation Applications	2	12	10	20
Subdivision Applications	1	21	23	17
Area Structure Plans	0	0	0	0
Area Concept Plans/Other	0	0	0	1
<b><u>Safety Codes</u></b>				
<b>Building Permits</b>				
Residential	7	67	93	92
Multi Family/Commercial/ Industrial/Other	2	25	14	20
Total Residential Value	\$843,500	\$12,173,950	\$16,597,026	\$17,851,097
Total Multi Family/ Industrial/Other Value	\$1,735,288	\$11,288,988	\$5,955,831	\$6,949,881
Total Combined Value	\$2,578,788	\$23,462,938	\$22,552,857	\$24,800,978
<b>Total Building Permits</b>	9	92	107	112
<b>Electrical Permits</b>	12	128	133	136
<b>Plumbing Permits</b>	1	68	61	65
<b>Gas Permits</b>	12	86	102	103
<b>Private Sewage Permits</b>	4	21	36	35
<b>Total Permits Processed</b>	38	395	439	451

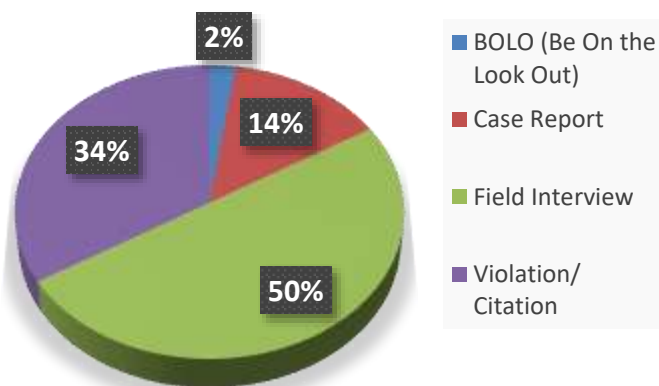
	Oct 2019	2019 YTD	2018 YTD	2017 YTD
	Received & Reviewed	Received & Reviewed	Received & Reviewed	Received & Reviewed
<b><u>Development</u></b>				
Development Permits	19	158	140	151
Certificates of Compliance	6	61	59	73



## **PROTECTIVE SERVICES**

Its hard to believe that October has already passed us. Yet another productive month for the Protective Services department. We participated in the Protective Services department review, the Emergency Management Committee meeting. Two of our officers participated in ICS 400 training with our partners at the Town of Strathmore. A presentation was done by one of the officers on Traffic Safety for the Elderly as part of a lunch and learn in partnership with WFCSS. Officers also completed their annual Shotgun recertification. The department also continues to patrol back country areas in an effort to be a visible deterrent to rural crime.

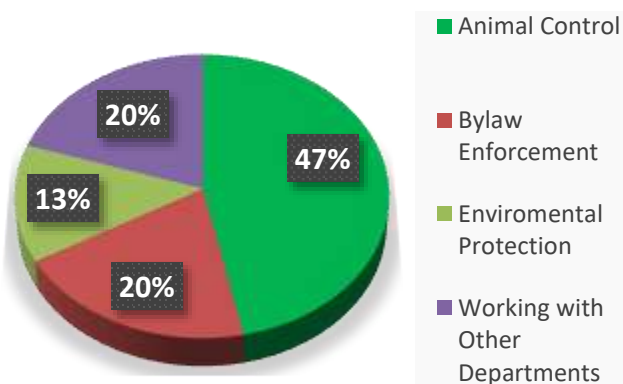
**Reports Completed - October 2019**



**Reports Completed - October 2019**

Type	#	%
BOLO (Be On the Look Out)	2	2%
Case Report	12	14%
Field Interview	43	50%
Violation/ Citation	29	34%
<b>Total</b>	<b>86</b>	<b>100%</b>

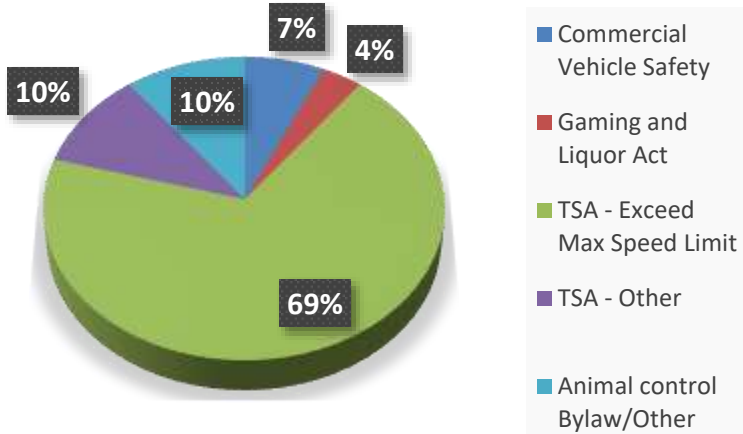
**Case Report Incident Type - October 2019**



**Case Report Incident Type - October 2019**

Type	#	%
Animal Control	7	47%
Bylaw Enforcement	3	20%
Damage to County Property	0	0%
Environmental Protection	2	13%
Working with Other Departments	3	20%
<b>Total</b>	<b>15</b>	<b>100%</b>

**Violation Incident Type -  
October 2019**

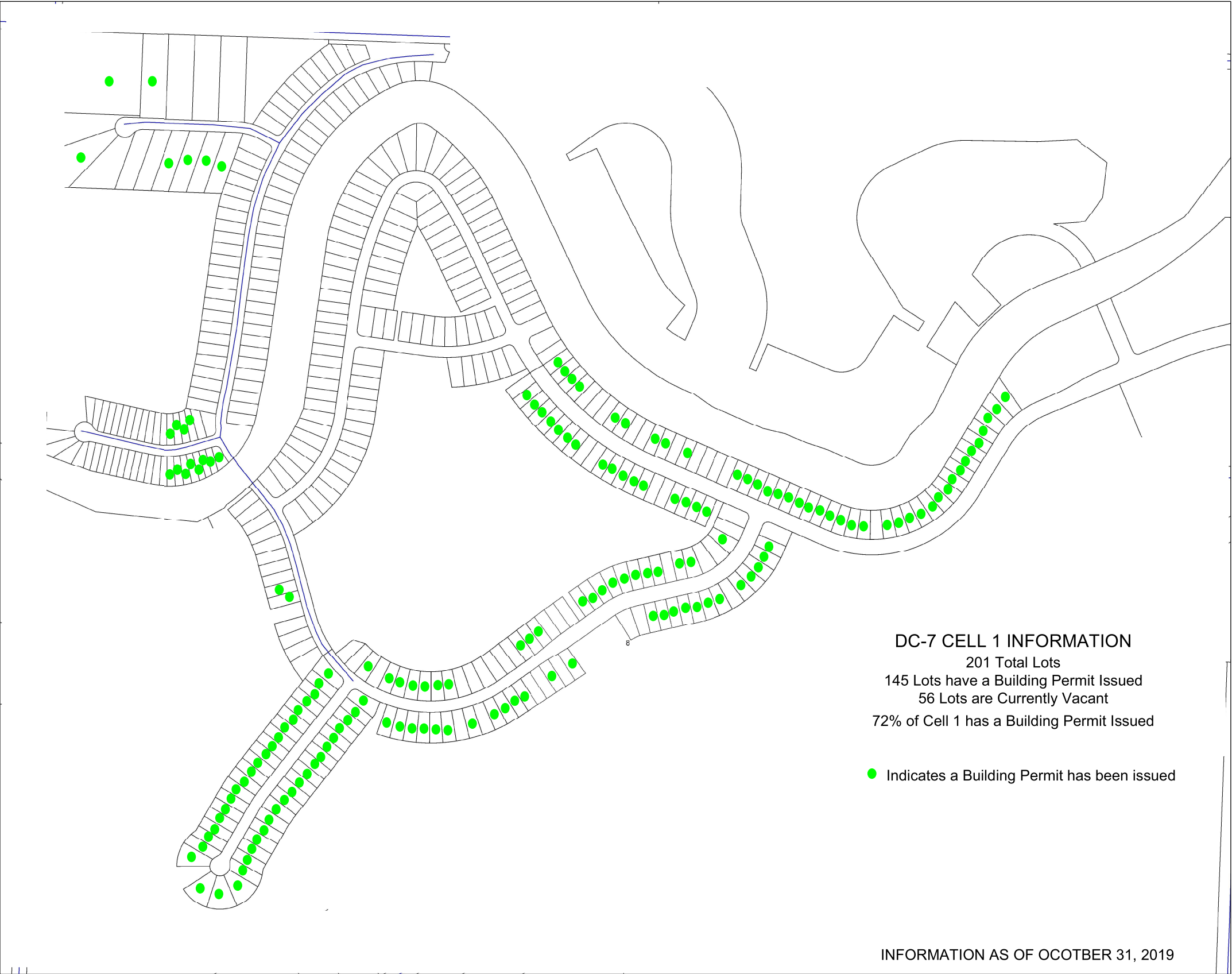


**Violation Incident Type -October 2019**

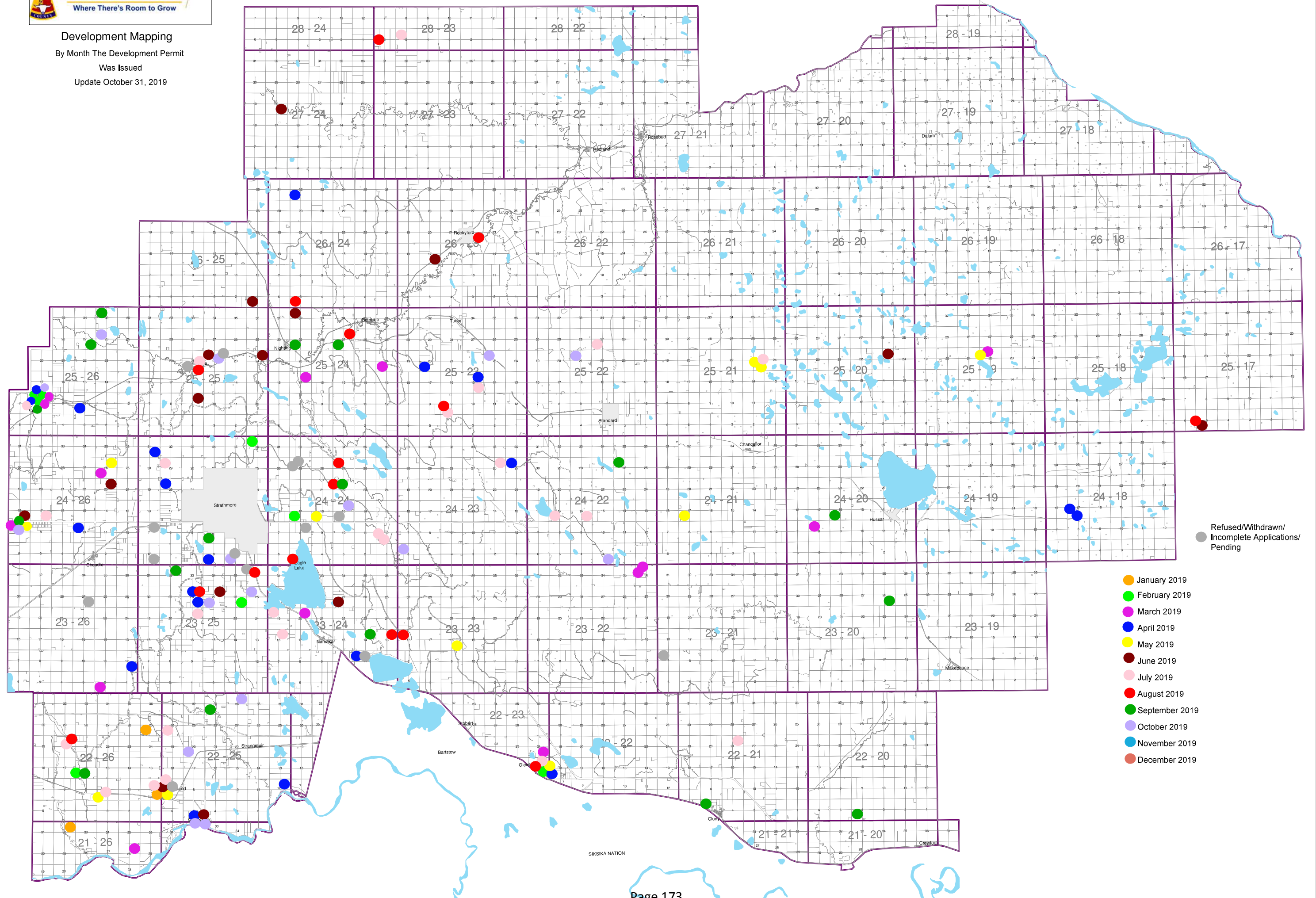
Type	#	%
Commercial Vehicle Safety	2	7%
Gaming and Liquor Act	1	3%
TSA - Exceed Max Speed Limit	20	69%
TSA - Other	3	10%
Animal control Bylaw/Other	3	10%
Vehicle Equipment Regulations	0	0%
<b>Total</b>	<b>29</b>	<b>100%</b>



Lakes of Muirfield - Development Progress Map



**Development Mapping**  
By Month The Development Permit  
Was Issued  
Update October 31, 2019



Refused/Withdrawn/  
Incomplete Applications/  
Pending

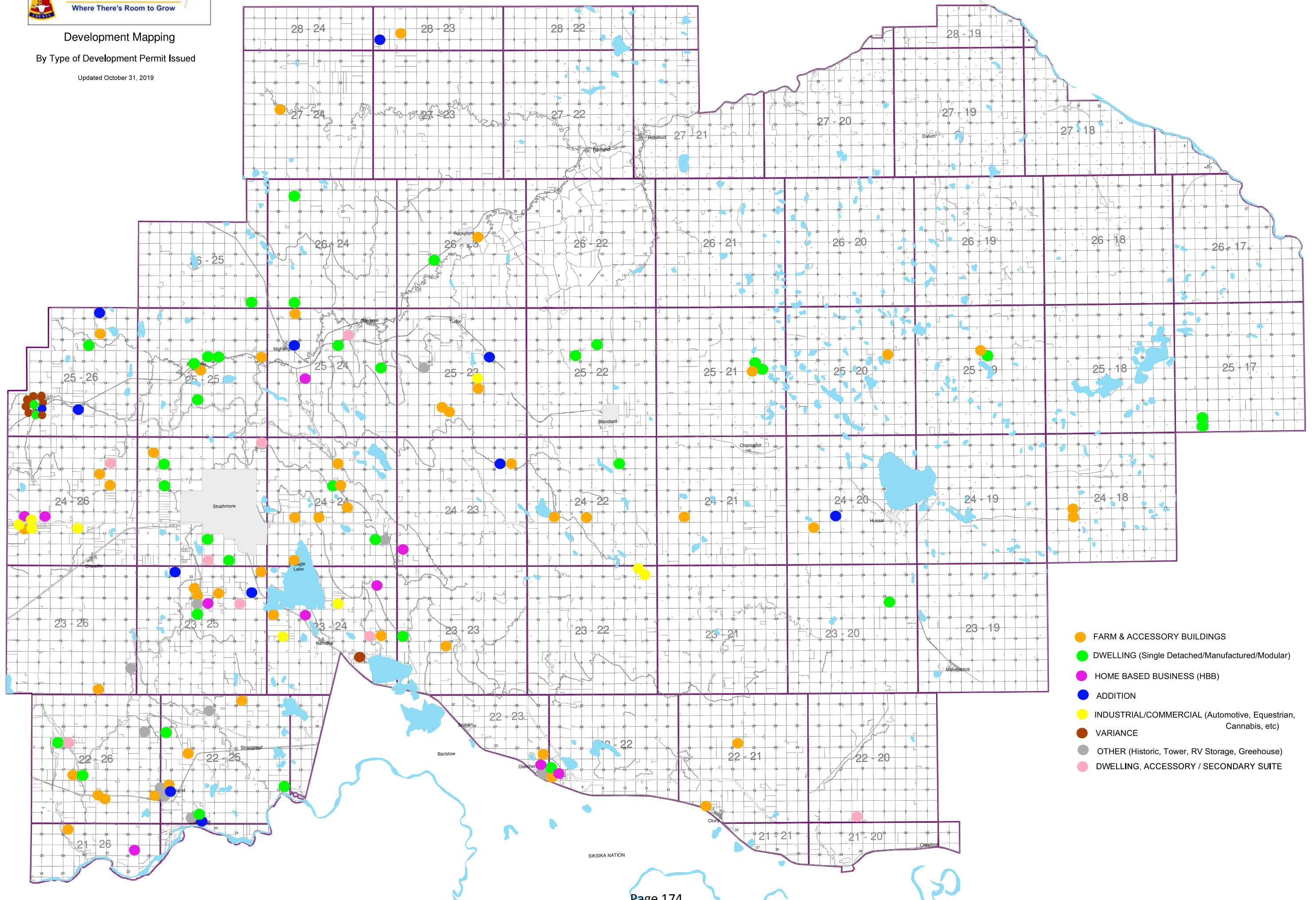
- January 2019
- February 2019
- March 2019
- April 2019
- May 2019
- June 2019
- July 2019
- August 2019
- September 2019
- October 2019
- November 2019
- December 2019



## Development Mapping

By Type of Development Permit Issued

Updated October 31, 2019



- FARM & ACCESSORY BUILDINGS
- DWELLING (Single Detached/Manufactured/Modular)
- HOME BASED BUSINESS (HBB)
- ADDITION
- INDUSTRIAL/COMMERCIAL (Automotive, Equestrian, Cannabis, etc)
- VARIANCE
- OTHER (Historic, Tower, RV Storage, Greenhouse)
- DWELLING, ACCESSORY / SECONDARY SUITE



# WHEATLAND COUNTY

Where There's Room to Grow



## Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 4, 2019

### Subject

Decision-making topic title

Subdivision & Development Appeal Board (SDAB) Member Appointment

### Recommendation

Clear resolution answering – what/who/how/when

**THAT Council re-appoint the following individuals to the Subdivision & Development Appeal Board (SDAB):**

- a) **E. Deeg for a term commencing January 1, 2020 and expiring October 31, 2022.**
- b) **T. Tower for a term commencing January 1, 2020 and expiring October 31, 2022.**

### CAO Comments

Any additional comments regarding the reason for the recommendation

### RECOMMENDATION

Report/Document:

Attached

☐

Available

☐

None

☒

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

Wheatland County Bylaw 2019-10 provides for the establishment of a Subdivision and Development Appeal Board (SDAB). The Board shall be composed of a minimum of five (5) members with a maximum of seven (7) members. It is preferred, but not required, that one member be appointed from each electoral division in the County. The Bylaw states that members may be re-appointed to the Board upon expiration of that person's term. We ask that this member be appointed for a term ending October 31, 2022 to coincide with the Organizational meeting.

### Relevant Policy / Practices / Legislation

Cite existing policies, practices and/or legislation

Bylaw 2019-10 – Subdivision & Development Appeal Board (SDAB) Bylaw

**Strategic Relevance**

Reference to goals or priorities of current work program

N/A

**Response Options and Desired Outcome(s)**

Main result, along with highlighted requisites and benefits

Option 1-Approve the recommendation of Administration

Option 2-Not approve the recommendation of Administration

Option 3-Approve an alternate decision of Councils' choosing

**IMPLICATIONS OF RECOMMENDATION****General**

Consequences to community, overall organization and/or other agencies

Member appointments ensure representation on the Subdivision & Development Appeal Board.

**Organizational**

Policy change or staff workload requirements

N/A

**Financial**

Current and/or future budget impact

N/A

**Environmental, Staff and Public Safety**

Consequences for the environment, consideration of effects on the safety of staff and the public

N/A

**Follow-up Action / Communications**

Timelines, decision-making milestones and key products

Advise the applicants of Council's decision.

Submitted  
by:



Diane Bodie  
Administrative Assistant

Reviewed  
by:



Matthew Boscariol, MES, MCIP, RPP  
General Manager Community &  
Development Services



Brian Henderson, CPA, CA  
Interim CAO





# WHEATLAND COUNTY

Where There's Room to Grow

## Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 6, 2019

### Subject

Decision-making topic title

Appoint Subdivision & Development Appeal Board Clerks as Designate Officer as per *Municipal Government Act* Section 627.1(1-4)

### Recommendation

Clear resolution answering – what/who/how/when

**THAT Council appoint Michelle Van Haarlem as a Designate Officer for the Subdivision & Development Appeal Board.**

### CAO Comments

Any additional comments regarding the reason for the recommendation

### RECOMMENDATION

Report/Document:

Attached

☐

Available

☐

None

☒

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

Section 627.1(1-4) of the *Municipal Government Act*, R.S.A 2000, Chapter M-26 and amendments thereto requires Council to appoint one or more clerks as designate officers to the Subdivision & Development Appeal Board.

The proposed Designate Officer has successfully completed training specified in Section 627.1(4) of The *Municipal Government Act*.

### Relevant Policy / Practices / Legislation

Cite existing policies, practices and/or legislation

*Municipal Government Act* – Section 627.1(1-4); Section 627.2

### Strategic Relevance

Reference to goals or priorities of current work program

N/A

**Response Options and Desired Outcome(s)**

Main result, along with highlighted requisites and benefits

Option #1 Approve staff's recommendation

Option #2 Not to approve staff's recommendation

Option #3 Approve an alternate recommendation of Councils' choosing.

**IMPLICATIONS OF RECOMMENDATION****General**

Consequences to community, overall organization and/or other agencies

Without a designate officer in place, the Subdivision & Development Appeal Board will not be able to hear appeals.

**Organizational**

Policy change or staff workload requirements

N/A

**Financial**

Current and/or future budget impact

N/A

**Environmental, Staff and Public Safety**

Consequences for the environment, consideration of effects on the safety of staff and the public

N/A

**Follow-up Action / Communications**

Timelines, decision-making milestones and key products

Move forward with the actions of Councils' choosing.

Submitted  
by:



Diane Bodie  
Community & Development Service

Reviewed  
by:



Matthew Boscarol, MES, MCIP, RPP  
General Manager of Community &  
Development Services



Brian Henderson, CPA, CA  
Interim CAO



# WHEATLAND COUNTY

Where There's Room to Grow



## Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 20, 2019

### Subject

Decision-making topic title

Wheatland County Economic Development Board – Member Appointment

### Recommendation

Clear resolution answering – what/who/how/when

**THAT Council approve the appointment of Simon-Pierre Caron and Brian Martin to the Wheatland County Economic Development Board for a term expiring October 31, 2021.**

### GM Comments

Any additional comments regarding the reason for the recommendation

Additional members will broaden the Board composition and expertise with the intent of improving the feedback and our Economic Development program.

### RECOMMENDATION

Report/Document:

Attached

☐

Available

☒

None

☐

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

In 2019, a revised Terms of Reference was approved by Council. In this revision, application matrix templates were developed and completed by current board members to provide additional insight into applications for Councils consideration for Economic Development Board appointments. Completed applications and matrixes are available if they need to review for consideration.

### Relevant Policy / Practices / Legislation

Cite existing policies, practices and/or legislation

Economic Development Board Terms of Reference

### Strategic Relevance

Reference to goals or priorities of current work program

### Response Options and Desired Outcome(s)

Main result, along with highlighted requisites and benefits

Option 1 – To approve recommendation as proposed.

Option 2 – Not to approve recommendation as proposed.  
Option 3 – Approve an alternative recommendation of Council's choosing.

## IMPLICATIONS OF RECOMMENDATION

### General

Consequences to community, overall organization and/or other agencies  
Assist with and promote Economic Development initiatives within the County and region.

### Organizational

Policy change or staff workload requirements  
Work with Economic Development Officer

### Financial

Current and/or future budget impact  
Pay a per diem per meeting based on terms of reference and approved rates.

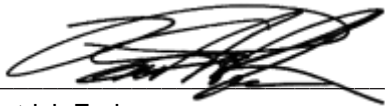
### Environmental, Staff and Public Safety

Consequences for the environment, consideration of effects on the safety of staff and the public  
N/A

### Follow-up Action / Communications

Timelines, decision-making milestones and key products  
Advise those appointed of Council's decision.

Submitted  
by:



Patrick Earl  
Economic Development Officer

Reviewed  
by:



Matthew Boscariol, MES, MCIP, RPP  
General Manager of Community &  
Development Services



Brian Henderson, CPA, CA  
Interim CAO



**WHEATLAND COUNTY**

**Where There's Room to Grow**

## **Request for Decision**

**December 3, 2019**

**Resolution No. \_\_\_\_\_**

Date Prepared November 20, 2019

### **Subject**

Decision-making topic title

Wheatland County Contribution – CP Holiday Train Event

### **Recommendation**

Clear resolution answering – what/who/how/when

**THAT Council approve funding up to a maximum of \$5,000, as part of Wheatland County's contribution to the CP Holiday Train Event on December 18, 2019.**

**AND**

**THAT Wheatland County suspend the provisions of the Wheatland County Noise Bylaw 2012-79, in accordance with Section 9.1 of the Bylaw, for December 18, 2019 from 5:00 p.m. to December 19, 2019 12:00 a.m. in order to accommodate the activities of the Holiday Train event.**

### **GM Comments**

Any additional comments regarding the reason for the recommendation

### **RECOMMENDATION**

**Report/Document:**

**Attached**

☒

**Available**

☐

**None**

☐

### **Key Issue(s) / Concepts Defined**

Define the topic, reference background material and state question to be answered

The CP Holiday Train brings entertainment and a fund raising program to support Community Food banks. Last year's Holiday Train event attracted upwards of 2,000 people which is far more than was anticipated. This year CP Rail have awarded the Holiday Train stop earlier which allows more time for planning and a better understanding as last year's was the first time for the event. Building on that success the two partner Communities of Gleichen and Siksika have more time to plan with the goal of making the event even more successful. There is more promotion planned for this event and others in the region such as Home Town Hockey and a winter edition of open farm days. Food service was identified as an issue last year and resources around this item needs to be addressed. Having the budget money if and as required in case donations cannot be achieved by the community this funding will assist in filling gaps especially in purchasing food, rental of equipment or entrainment.

**Relevant Policy / Practices / Legislation**

Cite existing policies, practices and/or legislation

As this event is planned from 5:00pm-10:30pm this is overlap time for the Noise Bylaw 2012-79, therefore is recommended to suspend provisions of the bylaw for a time up to 12:00am December 19, 2019.

Noise Bylaw 2012-79 "Section 9 – Exemptions

9.1 The Wheatland County Council may, upon request, issue permission in writing to a Person for the purpose of suspending the provisions of this bylaw, and the written permission shall specify the dates and hours during which Noise may occur."

**Strategic Relevance**

Reference to goals or priorities of current work program

N/A

**Response Options and Desired Outcome(s)**

Main result, along with highlighted requisites and benefits

Option 1 – Approve recommendation as proposed.

Option 2 – Not approve recommendation.

Option 3 – Approve an alternative recommendation of Council's choosing.

**IMPLICATIONS OF RECOMMENDATION****General**

Consequences to community, overall organization and/or other agencies

Free Community and Cultural event for the residents of the region.

**Organizational**

Policy change or staff workload requirements

Staffing – Peace Officers; Public Works

**Financial**

Current and/or future budget impact

Budget: \$5,000.

**Environmental, Staff and Public Safety**

Consequences for the environment, consideration of effects on the safety of staff and the public

N/A

**Follow-up Action / Communications**


Timelines, decision-making milestones and key products

N/A

Submitted  
by:

  
Dave Rimes

Reviewed  
by:

  
Matthew Boscariol, MES, MCIP, RPP

Community Services Coordinator

General Manager of Community &  
Development Services

A handwritten signature in black ink, appearing to read "Brian Henderson", is positioned above a horizontal line.

---

Brian Henderson, CPA, CA  
Interim CAO





"The CP Holiday Train is a program that our 13,000-strong CP family has immense pride in bringing to communities every year. Access to nutritious food is a basic necessity, and food bank usage is on the rise across North America. The CP Holiday Train program is our way to help in the fight against hunger by growing awareness of this issue and providing a fun and engaging way for the public to show their support." - Keith Creel, CP's President and Chief Executive Officer.

The Holiday Train has now raised more than C\$15.8 million and collected 4.5 million pounds of food since its inaugural journey back in 1999.



## 2019 SCHEDULE & ARTISTS



### Two trains in Canada

The U.S. train departs Montreal on November 25 and features Alan Doyle and Beautiful Band performing in communities in New York and southern Ontario. Meghan Patrick, Tanika Charles and Kelly Prescott will pick up the tour in Chicago and finish the train's journey back to Canada with the final show in Gleichen, Alberta on December 18.

The Canadian train departs Montreal on November 26 and follow CP's tracks west to Vancouver. Performing free concerts from Montreal to Calgary are Scott Helman and Madeline Merlo. CP Holiday Train favourite Terri Clark will join the train in Calgary with another talented musician to be announced later, wrapping up in the Vancouver area on December 17.

Acadian folk-music group *Yaghan* will perform at all stops in Quebec, the starting point for both trains.



# WHEATLAND COUNTY

Where There's Room to Grow



## Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 21, 2019

### Subject

Decision-making topic title

License of Occupation Agreement (Optional Amenities) with Lions Club of Carseland for Digital Sign.

### Recommendation

Clear resolution answering – what/who/how/when

**THAT Council direct the Reeve and Interim Chief Administrative Officer to sign the License of Occupation Agreement between Lions Club of Carseland and Wheatland County to place a digital sign on County Land.**

### GM Comments

Any additional comments regarding the reason for the recommendation

### RECOMMENDATION

Report/Document:

Attached

☒

Available

☐

None

☐

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

The Lions Club of Carseland were successful in accessing a Community Enhancement Regional Board grant for a digital sign and recently had the Development Permit approved at Municipal Planning Commission (MPC). As the placement is on County land there is a requirement for a License of Occupation Agreement. There was a draft agreement which administration and the Lions of Carseland were working on but could not be completed and formalized until MPC approved and conditions were determined to ensure MPC decisions were included in the agreement.

### Relevant Policy / Practices / Legislation

Cite existing policies, practices and/or legislation

Agreements are required to outline responsibilities for Community group or service clubs to place amenities on County land.

### Strategic Relevance

Reference to goals or priorities of current work program

N/A

**Response Options and Desired Outcome(s)**

Main result, along with highlighted requisites and benefits

Option 1 – Approve recommendation as proposed.

Option 2 – Not approve recommendation.

Option 3 – Approve an alternative recommendation of Council's choosing.

**IMPLICATIONS OF RECOMMENDATION****General**

Consequences to community, overall organization and/or other agencies

Will enhance the advertising of Community events in Carseland.

**Organizational**

Policy change or staff workload requirements

N/A

**Financial**

Current and/or future budget impact

N/A

**Environmental, Staff and Public Safety**

Consequences for the environment, consideration of effects on the safety of staff and the public

N/A

**Follow-up Action / Communications**

Timelines, decision-making milestones and key products

N/A.

Submitted  
by:



Dave Rimes  
Community Services Coordinator

Reviewed  
by:



Matthew Boscariol, MES, MCIP, RPP  
General Manager of Community &  
Development Services



Brian Henderson, CPA, CA  
Interim CAO

**THIS AGREEMENT** dated the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**BETWEEN:**

**WHEATLAND COUNTY,**  
a municipal corporation within the meaning of the *Municipal  
Government Act*, R.S.A. 2000, Chapter M-26

(the "**County**")

- and -

**LIONS CLUB OF CARSELAND**  
a registered Society within the Province of Alberta

(the "**Licensee**")

**LICENSE OF OCCUPATION AGREEMENT (OPTIONAL AMENITIES)**

**WHEREAS** the County has the ownership, direction, control and management of certain lands within the County, as described on certificate of title # **151 210 307** as:

PLAN 8210745  
BLOCK 1A  
LOT 2  
EXCEPTING THEREOUT ALL MINES AND MINERALS

(hereinafter known as the "**County Lands**");

**AND WHEREAS** the Licensee wants to construct and operate an Electronic Sign (hereinafter known as the "**Amenity**") on a portion of the County Lands in accordance with Development Permit Approval No. DP2019-145 (the "**Development Permit**");

**AND WHEREAS** the County is agreeable to the construction and operation of the Amenity on that portion of the County Lands outlined in red on **Schedule "A"** (hereinafter known as the "**Licensed Area**"), in accordance with the terms of this License of Occupation Agreement which includes operation, repair and maintenance provisions;

**NOW THEREFORE** in consideration the mutual covenants and agreements contained in this Agreement and other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged), the Parties agree as follows:

## 1.0 GRANT OF LICENSE TO OCCUPY

1.1 The County grants the Licensee the non-exclusive right to occupy the Licensed Area to construct, maintain, operate and remove the Amenity located upon the Licensed Area within the County Lands in a good and workmanlike manner and in compliance with all the terms and conditions of this Agreement, together with a right of ingress and egress over the County Lands for all purposes useful in connection with or incidental to the exercise and enjoyment of the rights granted within this Agreement.

1.2 Nothing contained in this Agreement shall be deemed to limit or in any manner prohibit the County or its assigns or licensees from fully using and enjoying any portions of the County Lands in any lawful manner whatsoever.

1.3 The County makes no warranties or representations about the condition of the Licensed Area or its suitability for the Amenity. The Licensee acknowledges that it has conducted its own inspection of the Licensed Area prior to entering into this Agreement and agrees that it is occupying and using the Licensed Area on an "as is" basis.

## 2.0 TERM AND TERMINATION

2.1 The term of this Agreement shall be for five (5) years, commencing on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ and ending on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ (the "**Term**"), unless terminated earlier in accordance with the provisions of this Agreement.

2.2 Provided that the Licensee is not in default of any of its obligations contained within this Agreement, and provided the Licensee has a valid development permit regarding the Amenity, the Licensee may request that the County agree to extend the Term of this Agreement for any additional period equal to the original Term, or such other period as the parties may mutually agree upon. The County's agreement to extend or renew this Agreement shall be subject to such conditions or amended terms as the parties may mutually agree upon.

2.3 In the event that the Amenity is destroyed or partially destroyed, the Licensee may rebuild or repair a similar amenity upon the undeveloped and unused portions of the Licensed Area located within the County Lands in the approximate location shown upon **Schedule "A"** attached to this Agreement. If the County, in its sole and unfettered discretion, determines that it is unreasonable for the Licensee to rebuild or repair the destroyed or partially destroyed portion of the Amenity having regard to the nature of the structure, and the extent and nature of the damage, the County shall notify the Licensee and thereafter the rights and privileges granted to the Licensee pursuant to the terms of this Agreement shall expire with respect to the destroyed or partially destroyed Amenity.

2.4 Unless this Agreement is terminated pursuant to Section 2.5, upon the expiry of the Term or earlier termination of this Agreement, the Licensee shall leave the Licensed Area in substantively the same condition as it was prior to the commencement of the Term and, at the discretion of the County, either:

- (a) remove the Amenity from the Licensed Area at its sole cost; or
- (b) transfer ownership of the Amenity to the County free and clear of all encumbrances and thereafter the County shall be responsible for the ongoing operation, maintenance and repair of the Amenity. Concurrent with the transfer of ownership of the Amenity to the County, the Licensee shall provide the County with all operation and maintenance manuals applicable to the Amenity, licences and permits.

2.5 Notwithstanding anything contained within this Agreement, the parties agree that the Licensee may terminate this Agreement by providing the County with not less than thirty (30) days' written notice if the Licensee determines the rights granted pursuant to this Agreement are no longer required and the Licensee intends to remove the Amenity from the County Lands. The removal of the Amenity will be at the sole cost of the Licensee.

2.6 The County shall be entitled to terminate this Agreement upon thirty (30) days written notice to the Licensee.

### **3.0 OCCUPATION OF THE LICENSED AREA AND THE WORK**

3.1 The Licensee acknowledges and agrees that the Amenity shall only be used for the sole purpose of:

- (a) promoting community events and meetings, and/or information about the Licensee's services;

and for no other uses whatsoever without the prior written consent of the County.

3.2 With respect to the installation, maintenance, repair, replacement or operation of the Amenity (the "**Work**") carried out or authorized to be carried out by the Licensee in or on the Licensed Area and with respect to the Amenity, the Licensee shall, at its sole cost and expense:

- (a) provide all materials, equipment and labour;
- (b) restore the Licensed Area, including any surface disturbance, insofar as is practical to its former condition upon completion of the construction of the Amenity;
- (c) apply for and obtain any and all permits and approvals for the Amenity;
- (d) cover any and all costs of having power supplied to the Amenity, including the supply and installation of a separate meter to measure use for billing from the utility provider, and obtain the County's consent for the location of such services prior to installation;

- (e) provide the County with a contact person and contact information to be used in case of an emergency;
- (f) operate and maintain the Amenity in accordance with all relevant municipal, provincial and federal standards as well as the maintenance standards as set out in **Schedule "B"**;
- (g) conduct and complete the Work in accordance with the Development Permit to the satisfaction of the County;
- (h) perform the Work in a manner that safeguards and protects all other structures, transmission lines, equipment, facilities and improvements of any kind present in as well as any users of the County Lands;
- (i) maintain the Licensed Area in a tidy, clean and safe condition and in substantively the same condition as existed at the commencement of the Term, as determined by the County acting reasonably, at all times to reasonable standards;
- (j) conduct the Work in a manner which does not create a danger or hazard to public safety or property;
- (k) leave the County Lands in substantially the same condition in which it existed immediately prior to any Work. If, within ninety (90) days subsequent to notifying the Licensee that the restoration of the County Lands is inadequate given reasonable cause for such inadequacy, the County may take reasonable measures to complete the required restoration, and the cost of such restoration to be borne by the Licensee;
- (l) give to the County no less the seven (7) days notice in advance (weekends and statutory holidays excluded) before commencing any maintenance Work involving a ground disturbance;
- (m) attempt to give the County verbal notice before commencing any emergency work involving a ground disturbance;
- (n) if the County requires that any Work to be stopped, the Licensee shall cease such Work upon delivery of a written notice to the Licensee to that effect by the County;
- (o) carry out such Work in the County Lands only during daylight hours except if required otherwise in cases of emergency; and
- (p) be liable for and pay all taxes, rates and assessments of any kind and description whatsoever that may be lawfully imposed by any authority by reason of the presence of Amenity located upon the Licensed Area within



the County Lands or by reason of this Agreement and shall indemnify and save harmless the County from and against all such taxes, rates and assessments.

3.3 The Licensee agrees to provide the County with the necessary approvals and consents that may be required under the provincial or federal legislation to allow for the maintenance of municipal works that may be located in close proximity to the Amenities or other works.

3.4 The County may have a representative present at the County Lands prior to, during and following the performance of any Work.

3.5 The Licensee acknowledges and agrees that its rights to enter upon and use the Licensed Area granted under this Agreement shall not confer upon the Licensee any exclusive right whatsoever with respect to the use or occupation of the Licensed Area, and that the Licensee shall have no claim to the Licensed Area other than as herein provided.

3.6 The Licensee specifically acknowledges and agrees that in the event the Licensee breaches any of its obligations pursuant to the terms of the Development Permit, the County may, in addition to or as an alternative to any other available remedies, rely upon its statutory remedies pursuant to the ***Municipal Government Act***, R.S.A. 2000 Chapter M-26 to remedy such a breach.

#### **4.0 RESERVATION OF RIGHTS**

4.1 The County on behalf of itself, its employees, officers, contractors, representatives and agents hereby reserves its right to full and complete unfettered access to the Amenity and the Licensed Area at all times during the Term for the purposes of examining the condition of the Amenity and the Licensed Area and ensuring that all terms of this Agreement are being complied with and for exercising all of the County's common law and statutory rights and obligations with respect to the Amenity and Licensed Area.

4.2 Notwithstanding Section 8.1, where measures, corrective or otherwise, including but not limited to operating, maintenance and repair requirements in relation to the Amenity and/or Licensed Area are required and communicated to the Licences in writing by the County, the Licensee shall comply with all such requests in a timely and prompt manner and within the time frame specified by the County or as otherwise agreed to in writing between the Parties. Where, the County deems there is a risk to public safety, the County may require that the Licensee must comply with the directions immediately. Where no time frame is specified by the County or is otherwise agreed to in writing between the Parties, the Parties agree that the Licensee must comply with the County's instructions to address any public safety risk identified by the County within ten (10) days after receipt of the instructions.

4.3 Where the Licensee fails or refuses to comply with the directions of the County within the applicable time frames referenced within Section 4.2, the County may, in addition to any other available remedies, undertake any such repairs or maintenance at the Licensee's sole cost

and expense and the Licensee shall be responsible to pay the County's invoice for all costs incurred by the County within thirty (30) days of issuance of the invoice by the County.

## **5.0 COVENANTS OF THE LICENSEE**

### **5.1 The Licensee covenants with the County:**

- (a) to comply with the provisions of this Agreement;
- (b) to pay to the County all amounts payable under the terms of this Agreement;
- (c) to comply with any directive issued by the County pursuant to Section 4.2 within the time period specified;
- (d) to notify the County immediately of any accident, damage or injury to persons, property, the Amenity or the Licensed Area;
- (e) to notify the County immediately of the existence of any conditions upon the Amenity or the Licensed Area of which the Licensee is aware which could constitute a risk or hazard to public safety or property;
- (f) to comply with all applicable County, Provincial and Federal bylaws, legislation, regulations, policies, approvals, permits and authorizations; and
- (g) not to alter, expand, remove or replace the Amenity without the prior written approval of the County.

5.2 The Licensee shall not carry on any business nor do or suffer, authorize or permit any act or thing which in the opinion of the County constitutes a nuisance or would result in a nuisance, or which would be offensive or an annoyance to the County or any other landowner in the area, or which would offend the County's Nuisance and Unsightly Property Bylaw nor do or suffer, authorize or permit any waste or damage, disfiguration or injury to the Licensed Area.

5.3 With the exception of the construction of the Amenity, the Licensee will not, without the prior written consent of the County, excavate, drill, install, erect nor permit to be excavated, drilled, installed or erected over, under or through the Licensed Area any pit, foundation, pavement, building, fence, sidewalk or any other form of structure or installation whatsoever. In the event that any alteration, addition, improvement or installation has been made without the written consent of the County, the County may require the Licensee to restore the Licensed Area to such an extent as the County may require at the Licensee's sole cost and expense.

5.4 With the exception of the construction of the Amenity, the Licensee will not, without the prior written consent of the County, bring on or deposit nor permit to be brought on or deposited any soil or fill on the Licensed Area. In the event that any soil or fill has been brought onto the

Licensed Area without the written consent of the County, the County may require the Licensee to restore the Licensed Area to such an extent as the County may require at the Licensee's sole cost and expense.

5.5 The Licensee will not bring on, deposit, store, spray or apply nor cause or permit to be brought on, deposited, stored, sprayed or applied on the Licensed Area any chemical fertilizer, herbicide, pesticide or other chemical or petroleum product or any substance which is capable of contaminating the Licensed Area or any body of water on or adjacent to the Licensed Area.

5.6 The Licensee shall be responsible for the payment of electrical utilities consumed on, within or by the Amenity and Licensed and the Licensee shall be responsible for, and prompt payment when due, including, without restriction, all telephone, internet, and such other similar utilities and service rates and charges during the Term as are directly related to the Use under this agreement.

## **6.0 INSURANCE**

6.1 The Licensee shall maintain insurance in sufficient amount and description as will protect the County from claims for damages, personal injury including death and for claims from property damage which may arise under this Agreement, including but not limited to the installation, maintenance or operation of the Amenity in, on, under, over, along and across the County Lands or any act or omission of the Licensee's employees, agents, contractors, or licensees. The Licensee shall provide proof of sufficient insurance to the County within five (5) business days of receiving a request.

## **7.0 LIABILITY AND INDEMNIFICATION**

7.1 The County shall not, in connection with this Agreement, be liable for any damage to the Amenity or other property of the Licensee, or for the injury or death of any officer, employee, agent, contractor, licensee or invitee of the Licensee except where caused by the willful misconduct or gross negligence of the County or its employees.

7.2 The Licensee hereby indemnifies the County from and against all losses, liabilities, costs, damages, and expenses (including legal fees on a solicitor-client full indemnity basis and disbursements) incurred by the County as a result of:

- (a) the existence of the Amenity on the County Lands;
- (b) any claim, action, suit or proceeding based on a claim of injury to the person or property of any third party in any way relating to the presence of the Amenity on the County Lands;
- (c) the misconduct or negligence of the Licensee, its officers, employees, agents, contractors, licensees or invitees; and

- (d) any breach or default of the Licensee under this Agreement, and all costs of enforcing the terms of this Agreement.

## **8.0 DEFAULT AND NOTICE**

8.1 At any time, the County may terminate this Agreement by providing the Licensee with not less than thirty (30) days' written notice if the County determines, in its sole discretion, that the Licensee is in breach of any of the Licensee's obligations pursuant to this Agreement and the Licensee has not cured nor rectified such default within fourteen (14) days of issuance of written notice of default by the County. Where the Licensee remedies the default to the satisfaction of the County within the fourteen (14) day period, the Licensee shall be deemed to be in compliance with its obligations pursuant to this Agreement.

8.2 Notwithstanding anything contained within this Agreement, the County may terminate this Agreement immediately at the option of the County if:

- (a) the Licensee is adjudged bankrupt;
- (b) the Licensee makes a general assignment for the benefit of its creditors,
- (c) the Licensee files a petition in bankruptcy or insolvency or for any readjustment of debts or creditor's arrangement;
- (d) the Licensee enters into the winding up or the liquidation whether voluntary or otherwise other than for the purpose of reconstruction or amalgamation;
- (e) any execution, attachment or similar process shall be issued against the Licensee or any encumbrance shall take any action or proceedings whereby all or substantially all of the improvements, fixtures, or Amenity on the Licensed Area shall be taken or attempted to be taken by someone other than the Licensee, unless the execution, attachment or similar process, action or proceeding be set aside, vacated, discharged or abandoned within fifteen (15) days after its commencement;
- (f) the Licensee attempts to make any bulk sale of its property;
- (g) at any time any person other than the Licensee has or exercises a right to manage or control the Amenity or Licensed Area or any of the operations carried on therein, other than subject to the direct supervision and control of the Licensee;
- (h) a receiver, receiver manager, custodian or any official having similar powers shall be appointed with respect to the Amenity or other property on the Licensed Area, the business or affairs of the Licensee, or any substantial portion thereof with respect to the Licensee; or

- (i) in its sole and unfettered discretion, the County determines that the use of the Licensed Area no longer serves a public interest.

8.3 The County shall not be liable for any costs, losses, economic losses or expenses sustained directly or indirectly by the Licensee as a direct or indirect result of termination of this Agreement in accordance with this Part 8.

8.4 The County may from time to time resort to any or all rights and remedies available to it in the event of any default hereunder by the Licensee, either by any provision of this Agreement, by statute, at law or in equity and all rights and remedies are intended to be cumulative and not alternative and the express provisions hereunder as to certain rights and remedies are not to be interpreted as excluding any other or additional rights and remedies available to the County at law or in equity.

## **9.0 DISPUTE RESOLUTION**

9.1 Unless specifically described herein to the contrary, the following provisions shall apply to the resolution of conflicts between the Parties as they arise:

- (a) the Parties agree to utilize all reasonable efforts to resolve any dispute, whether arising during the Term or at any time after its expiration promptly and in an amiable manner by negotiations between the Parties;
- (b) the Parties shall continue to perform their respective obligations during the resolution of any dispute or disagreement, including during any period of mediation and arbitration, unless and until this Agreement is lawfully terminated according to its terms;
- (c) initially, the dispute shall be referred to the Community Services Coordinator for the County and the \_\_\_\_\_ of the Licensee, or their respective designates. These individuals shall meet as soon as is reasonably possible after the dispute is referred to them, giving due regard to the nature and the impact of the issue under consideration; and
- (d) except for the purposes of preserving a limitation period or obtaining an appropriate interim order or remedy where reasonably necessary, unless otherwise agreed to by the Parties in writing, it is a condition precedent to the bringing of any legal proceedings that the means or procedures in this Article have been used and followed in good faith.

## **10.0 NOTICES**

10.1 Whenever under the provisions of this Agreement any notice, demand or request is required to be given by either party to the other, such notice, demand or request may be given by

delivery by hand, by courier, by email, by facsimile, or by registered mail sent to the respective addresses of the parties being:

(a) To the County

**Wheatland County**  
HWY 1, RR1, Strathmore, AB T1P 1J6  
Via Fax: 403-934-4889  
Via E-Mail: admin@wheatlandcounty.ca  
**Attention: Community Services Coordinator**

(b) To the Licensee

\_\_\_\_\_  
Via Fax: \_\_\_\_\_  
Via E-Mail: \_\_\_\_\_  
Attention: \_\_\_\_\_

## 11.0 GENERAL

11.1 This Agreement constitutes the entire agreement between the County and the Licensee and supersedes and takes the place of any and all previous agreements or representations of any kind, written, oral or implied heretofore made by anyone in reference to the Amenity and Licensed Area.

11.2 This Agreement shall be governed by and construed in accordance with the laws of the Province of Alberta and each Party irrevocably and unconditionally submits to the non-exclusive jurisdiction of the courts of such Province and all courts competent to hear appeals therefrom.

11.3 Any condoning, excusing or overlooking by either party of any default, breach or non-observance by the other party at any time or times in respect of any covenant, provision, or condition herein contained shall not operate as a waiver of the party's rights hereunder in respect of any subsequent default, breach or non-observance nor as to defeat or affect in any way the rights of any party hereunder in respect of any subsequent default breach or non-observance by the other party.

11.4 No covenant, term or condition of this Agreement or any breach thereof shall be deemed to have been waived by either party unless such waiver is completed in writing and signed by the party waiving as the case may be.

11.5 The rights conferred upon the Licensee are not, and shall not be construed as covenants running within the land. The Licensee shall not register at the Land Titles Office any instrument whatsoever which claims any interest, legal or equitable, in the County Lands.

11.6 The Licensee will not transfer, assign, license or sublet this Agreement, the County Lands, or any portions thereof, nor mortgage, pledge, or in any way encumber this Agreement or the County Lands, without the prior consent in writing of the County, which consent may be withheld for any reason whatsoever.

11.7 The County is subject to the *Freedom of Information and the Protection of Privacy Act*, R.S.A. 2000, Chapter F-25 and notwithstanding the termination or expiry of this License of Occupation Agreement, the Parties acknowledge that this License of Occupation Agreement is subject to and may be released pursuant to a request made under the *Freedom of Information and Protection of Privacy Act*.

11.8 Time shall be of the essence of this Agreement.

11.9 The division of this Agreement into articles and sections is for convenience of reference only and shall not affect the interpretation or construction of this Agreement.

11.10 If any article, section, sub-section, term or provision of this Agreement is deemed to be or becomes void, illegal, invalid or unenforceable, it shall be severable herefrom and ineffective to the extent of such voidability, illegality, invalidity or unenforceability and shall not invalidate, affect or impair the remaining provisions hereof.

11.11 In the event that either Party is rendered unable wholly, or in part, by reason of fire, flood, explosion, war, embargo, governmental actions, act of public authority, Act of God or any other cause beyond its control with the exception of labour disruptions ("**Force Majeure**") to carry out its obligations under this Agreement, other than its obligations to make payments of money due hereunder, such Party shall give written notice to the other Party stating full particulars of such Force Majeure. The obligation of the Party giving such notice shall be suspended during the duration of the delay resulting from such Force Majeure, to a maximum of thirty (30) days. In the event that such Force Majeure lasts longer than thirty (30) days, then either Party may terminate this Agreement immediately without further liability, expense or cost of any kind owing to the other Party

11.12 The Schedules to this Agreement are incorporated herein by reference and are deemed to be a part of this Agreement.

**IN WITNESS WHEREOF the Parties hereto have executed this Agreement as of the day and year first above written by their duly authorized officers and representatives.**

**WHEATLAND COUNTY**

Per: \_\_\_\_\_  
C/S

Per: \_\_\_\_\_

\_\_\_\_\_  
Per: \_\_\_\_\_  
C/S

Per: \_\_\_\_\_



**SCHEDULE "A"**  
**MAP OF COUNTY LANDS AND LICENSED AREA**



## **SCHEDULE "B"**

### **AMENITY AND LICENSED AREA MAINTENANCE AND REPAIR STANDARDS**

Lights and functionality of the sign is maintained;

Maintenance is complete as manufacturers recommendations, and in recommended intervals;

Graffiti is removed within a week of being noticed or reported to the Licensee;

Repairs are completed in a timely fashion;

DRAFT



# WHEATLAND COUNTY

Where There's Room to Grow

## Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 12, 2019

### Subject

Decision-making topic title

Speargrass Community Association request for a water service in a green space.

### Recommendation

Clear resolution answering – what/who/how/when

**THAT Council approve the request from the Speargrass Community Association for a water service for the amount of \$34,000 to be included in the 2020 Capital Budget.**

### GM Comments

Any additional comments regarding the reason for the recommendation

### RECOMMENDATION

Report/Document:

Attached

☒

Available

☐

None

☐

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

The Speargrass Community Association (SCA) is requesting a water service to be installed for use on the green space in the Speargrass Community. The Community has purchased a fire pit to be used for events on the green space with the newly constructed interlock paver patio. The water service would be used for watering plants and an added safety measure for when the fire pit is in use. The estimated budget cost for this project is \$34,000. This request was received November 5, 2019 after the first version of the Capital budget had been prepared and presented to Council, therefore the project is not included in the budget at this point in time. Administration also encouraged the SCA to apply for Community Enhancement Regional Board funds if the project was a priority for the Community.

### Relevant Policy / Practices / Legislation

Cite existing policies, practices and/or legislation

Water service will require to be all weather or the ability to be winterized and backflow prevention.

### Strategic Relevance

Reference to goals or priorities of current work program

N/A

**Response Options and Desired Outcome(s)**

Main result, along with highlighted requisites and benefits

Option 1 – Approve recommendation as proposed.

Option 2 – Approve recommendation in another Capital Budget year i.e. 2021

Option 3 – Not approve recommendation.

Option 4 – Approve an alternative recommendation of Council's choosing.

**IMPLICATIONS OF RECOMMENDATION****General**

Consequences to community, overall organization and/or other agencies

Will enhance the green space allowing for water for the community use.

**Organizational**

Policy change or staff workload requirements

N/A

**Financial**

Current and/or future budget impact

2020 budget impact of \$34,000

**Environmental, Staff and Public Safety**

Consequences for the environment, consideration of effects on the safety of staff and the public

N/A

**Follow-up Action / Communications**

Timelines, decision-making milestones and key products

Administration will follow up with the SCA on Council's decision.

Submitted  
by:



Dave Rimes  
Community Services Coordinator

Reviewed  
by:



Matthew Boscariol, MES, MCIP, RPP  
General Manager of Community &  
Development Services



Brian Henderson, CPA, CA  
Interim CAO



# Speargrass Waterline Proposal Letter



Speargrass Community Association  
Speargrass, Alberta  
speargrass.communications@gmail.com

Wheatland County  
242006 Range Rd 243  
Strathmore, AB – T1P-1J6

The Community of Speargrass is requesting Wheatland County install a waterline in the green space on Speargrass Blvd. The exact location of the green space is indicated on the map accompanying this letter. The residents feel this waterline is a much-needed safety feature for the recently installed fire pit and interlock patio. The waterline will also be used for irrigation and community events. A similar waterline to what we are requesting is in the green space on Speargrass Circle. We hope you can help us with this request which will aid in the safety, beautification and overall functionality of our community. Thank-you for your consideration.

Warm regards,

**Jeff Perry**

PRESIDENT  
SPEARGRASS COMMUNITY ASSOCIATION





# WHEATLAND COUNTY

Where There's Room to Grow



## Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 7, 2019

### Subject

Decision-making topic title

**WCAR-10-022 Time Extension Request** – 1<sup>st</sup> Time Extension Request from the Developer to extend their conditional subdivision approval for a twelve (12) month term to December 7<sup>th</sup>, 2020. The current deadline for conditional subdivision approval is December 7<sup>th</sup> 2019, which was approved by the Municipal Government Board.

### Recommendation

Clear resolution answering – what/who/how/when

**THAT Council choose Option #1 approval of a subdivision time extension request for Subdivision Application WCAR-10-022 for a period of twelve (12) months; based on information provided in the request for decision.**

### CAO Comments

Any additional comments regarding the reason for the recommendation

N/A

### RECOMMENDATION

Report/Document:

Attached

☐

Available

☐

None

☒

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

On July 17, 2018, the County's Municipal Planning Commission issued its notice of decision to approve the subdivision application WCAR-10-022 subject to 15 conditions. The applicant appealed several of the conditions and the matter was brought before the Municipal Government Board (the "MGB") for a decision. The hearing was held on September 10, 2018, and a decision was issued on December 7, 2018. The MGB approved the subdivision subject to the 14 conditions listed below.

The applicant received the first draft of the Development Agreement (the "DA") on April 12, 2019. Discussions regarding the DA conditions began, and while the staff were able to make some of the requested changes, the applicant felt all of their concerns were not adequately addressed. The applicant submitted a request for the MGB to intervene on their behalf on June 26<sup>th</sup>, 2019 in regards to the conditions in the DA.

The applicant and the County renewed discussions, thoroughly reviewing the DA conditions. Two reviews of the DA have occurred since the applicant's request to the MGB. Both parties anticipate the review of the DA will be complete by the end of the year and the applicant can commence on the drawings required for the DA. As the discussions regarding the DA conditions have been renewed, the applicant requested their request to MGB be put on hold. To date, none of the subdivision conditions



have been completed. The majority of the conditions depend on the signing of the DA, or are conditions that need to be satisfied prior to endorsement of the subdivision. This has been indicated in the below status report.

The current status of the Subdivision Conditions are as follows:

### **Plan of Subdivision**

1. The approved subdivision (the “**Subdivision**” or the “**Development**”) is to be effected by a Plan of Survey, pursuant to Section 657 of the **Municipal Government Act**, R.S.A. 2000 Chapter M-26 (the “**Municipal Government Act**”), or by such means satisfactory to the Registrar of the South Alberta Land Titles District. Incomplete - Survey has not been completed as the design of the cul-de-sac needs to be agreed upon, relying on the completion and signing of the DA. County cul-de-sac standards are set for 30m right-of-ways, the road in question is within a 20m right-of-way.

### **Taxes, Off-Site Levies, Cost Contributions**

2. All outstanding property taxes, off-site levies, and cost contribution obligations imposed pursuant to Section 651 of the **Municipal Government Act**, owing on the subject lands, up to and including the year in which the approved Plan of Survey is to be registered, are to be paid to Wheatland County prior to the endorsement of the approved Plan of Survey pursuant to Section 657 of the **Municipal Government Act**. Incomplete – To be provided at the end of the endorsement process.

### **Cash in Lieu of Reserve Lands**

3. The Owner shall submit a market value appraisal of the subject lands, excluding the  $\pm$  79.0 acre remnant parcel identified in blue on **Schedule A** (the “**Remnant Parcel**”), prepared by a professional appraiser licensed to practice in Alberta, for the purpose of determining the land valuation for calculation of cash in lieu of reserves in accordance with Section 667 of the **Municipal Government Act** (the “**Appraisal Report**”). Incomplete.
4. The Owner shall pay to Wheatland County 10% of the land value as set out in the Appraisal Report as cash in lieu of reserve land in accordance with Section 666 of the **Municipal Government Act** prior to the endorsement of the approved Plan of Survey. Incomplete – Reliant on the appraised market value and completed Plan of Survey.

### **Deferred Reserve Caveat (DRC)**

5. The Owner shall register a Deferred Reserve Caveat (DRC) on the Remnant Parcel for future Municipal Reserve (MR) in accordance with Section 669 of the **Municipal Government Act** concurrent with registration of the Plan of Survey. Incomplete – To be completed as part of endorsement process.

### **Environmental Reserve Easement**

6. The Owner shall register an Environmental Reserve Easement, on the proposed parcel for the lands from the Bow River to the minimum setback from the top-of-slope as per Section 7.20.6 of the Land Use Bylaw in a form satisfactory to Wheatland County, in accordance with Section 664(2) of the MGA concurrent with registration of the Plan of Survey Incomplete – to be completed as part of endorsement process.
7. The Owner shall register an Environmental Reserve Easement on the Remnant Parcel for the lands from the Bow River to the top-of-slope in a form satisfactory to Wheatland County, in accordance with Section 664(2) of the Municipal Government Act concurrent with registration of the Plan of Survey. Incomplete – to be completed as part of endorsement process.
8. All construction and development shall adhere to the Approved Plans and Studies together with all recommendations contained therein. Ongoing – Once DA is signed and construction commenced, applicant is expected to follow this condition.

### **Development Agreement**

9. Prior to commencement of any construction upon the subject lands, the Owner shall enter into a Development Agreement with Wheatland County for the Subdivision pursuant to Section 655 of the ***Municipal Government Act*** which shall include, without restriction, the following provisions: Incomplete – Discussions have been ongoing and are expected to be concluded before the end of the year. Plans and technical drawings are required to be submitted with the DA.
- a) Design, upgrade and construction of the extension of Township Road 215 to connect to the subject property and associated transportation infrastructure requirements in accordance with the County's Public Works Policies (the 'Servicing Standards'), as the Servicing Standards exist as at the date that the road design plans are submitted to Wheatland County for approval, to the reasonable satisfaction of the County.
    - i) This includes the construction of a cul-de-sac as per Policy 2206 of the Rural Service Area Design Standards and the registration of an easement.
  - b) Construction of an approach to the proposed  $\pm$  39.0acre parcel in accordance with the Servicing Standards, as the Servicing Standards exist as at the date that the approach plans are submitted to Wheatland County for approval, to the reasonable satisfaction of Wheatland County.
  - c) Construction of an approach to the Remnant Parcel in accordance with the Servicing Standards, as the Servicing Standards exist as at the date that the approach plans are submitted to Wheatland County for approval, to the reasonable satisfaction of Wheatland County; and
  - d) Prior to the commencement of construction of any improvements on or off the subject lands, the Owner shall post security in the form of Cash or Irrevocable Letter of Credit, to the reasonable satisfaction of the Wheatland County solicitors, in the amount of One Hundred Twenty Five percent (125%) of the estimated cost of construction of all on-site and off-site infrastructure and improvements required by these Conditions of Subdivision Approval and the Development Agreement.

#### **Restrictive Covenant**

Concurrent with the registration of the Plan of Survey, in accordance with Section 651.1 of the ***Municipal Government Act***, the Owner shall register a Restrictive Covenant on the certificate of title of the newly created parcels which provides that: Incomplete – To be completed as part of the endorsement process.

- a) Any development on the subject lands shall conform to the recommendations and restrictions set out in the updated Geotechnical Report to be conducted to the reasonable satisfaction of Wheatland County.

Township Road 215 shall be the "benefitting" land for the purpose of the Restrictive Covenant. Incomplete – To be completed as part of the endorsement process.

#### **Deferred Servicing Agreement**

The Owner shall enter into a *Deferred Servicing Agreement* with Wheatland County for water and wastewater and shall register a copy of the Agreement on the certificate of title to the newly created parcels concurrent with the registration of the Plan of Survey. Incomplete – Ready to sign.

#### **Agreement of Easement for Construction and Maintenance of Any Public Works**

10. The Owner shall enter into an *Agreement of Easement for Construction and Maintenance of Any Public Works* with Wheatland County and shall register a copy of the Agreement on the certificate of title to the newly created parcels concurrent with the registration of the Plan of Survey. Incomplete – Ready to sign.

#### **Road Acquisition Agreement**

11. The Owner shall enter into a *Road Acquisition Agreement* with Wheatland County and shall register a copy of the Agreement on the certificate of title to the newly created parcels concurrent with the registration of the Plan of Survey. Incomplete – Ready to sign.

### Relevant Policy / Practices / Legislation

Cite existing policies, practices and/or legislation

South Saskatchewan Regional Plan

Foothills County Intermunicipal Development Plan

Regional Growth Management Strategy

Municipal Development Plan

Municipal Government Board Conditional Approval for this subdivision as of December 7, 2018 subject to 14 conditions.

### Strategic Relevance

Reference to goals or priorities of current work program

N/A

### Response Options and Desired Outcome(s)

Main result, along with highlighted requisites and benefits

That Council make a decision on whether to grant a conditional subdivision approval time extension request for WCAR-10-022.

Option #1 THAT Council approve a subdivision time extension request for WCAR-10-022 for a period of twelve (12) months until December 7<sup>th</sup>, 2020.

Motion #1 That Council approve a subdivision time extension request for Subdivision Application WCAR-10-022 for a period of twelve (12) months; valid until December 7<sup>th</sup>, 2020.

Option #2 THAT Council refuse a subdivision time extension request for WCAR-10-022.

Motion #1 That Council refuse the request for a subdivision time extension for WCAR-10-022.

Option #3 Approve an alternate recommendation.

**RECOMMENDATION: Staff recommends that Council choose Option #1 to approve a twelve-month time extension for Subdivision WCAR-10-022 to subdivide a +/- 39 acre parcel through land consolidation and subdivision.**

### IMPLICATIONS OF RECOMMENDATION

#### General

Consequences to community, overall organization and/or other agencies

Subdivision WCAR-10-022 would continue to be processed accordingly. Staff would continue working with the applicant to complete the conditions of subdivision.

**Organizational**

Policy change or staff workload requirements

If the time extension is approved, Staff will continue to work in a collaborative manner with the applicant, accept meeting requests accordingly and await full detailed information on how they plan to address their subdivision conditions.

**Financial**

Current and/or future budget impact

If the time extension is approved, Staff would continue to dedicate time to help the applicant complete conditions, where appropriate. This would have little to no financial impact to the County.

**Environmental, Staff and Public Safety**

Consequences for the environment, consideration of effects on the safety of staff and the public

N/A

**Follow-up Action / Communications**

Timelines, decision-making milestones and key products

Proceed with implementing Council's recommendation.

Submitted  
by:



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Megan Williams  
Planner II

Reviewed by:



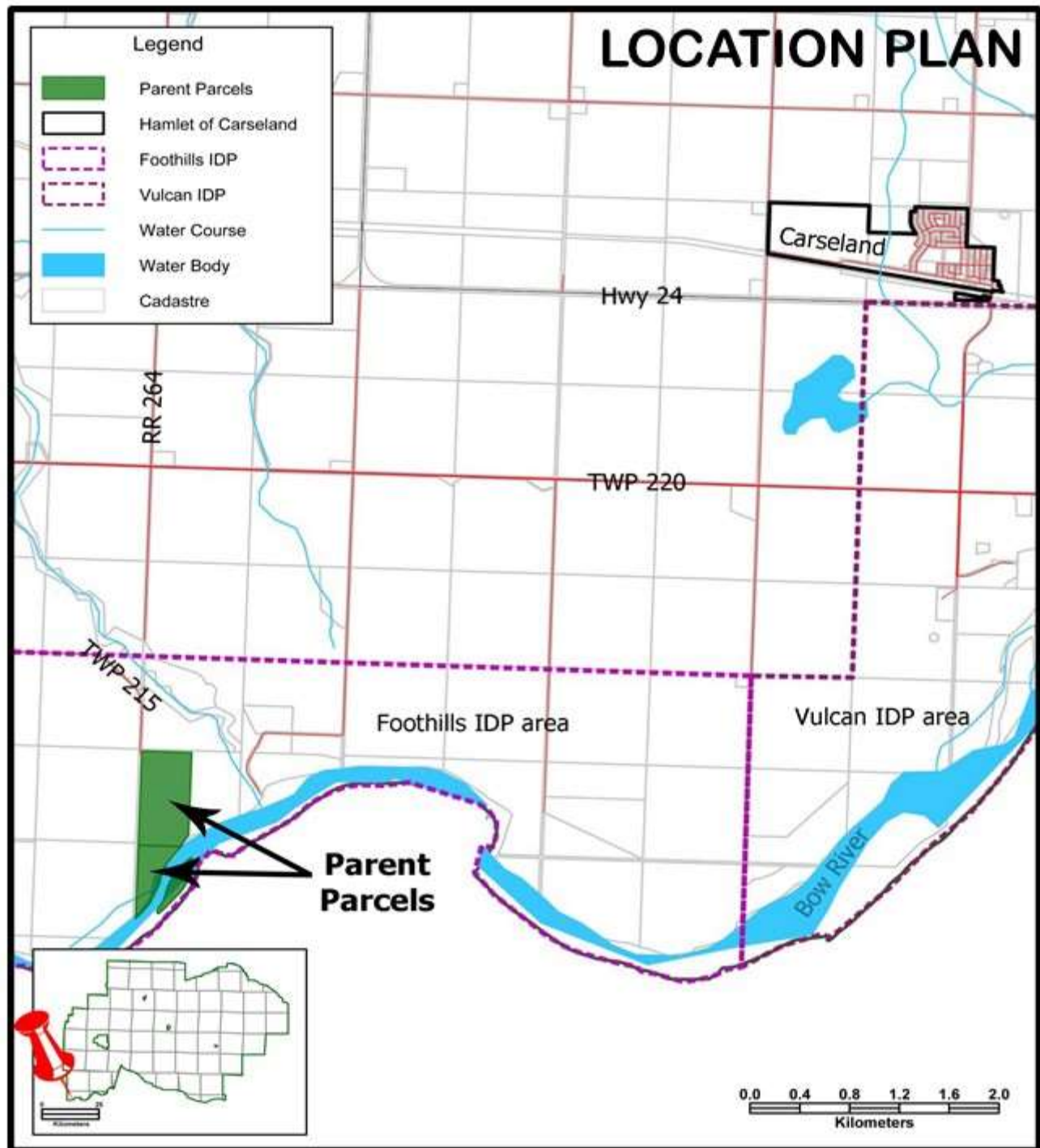
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Matthew Boscariol, MES, MCIP,  
RPP General Manager of  
Community and Development  
Services



---

Brian Henderson, CPA, CA  
Interim CAO



## SW-28-21-26-W4M & NW-21-21-26-W4M

Date: December 3, 2019

File: WCAR-10-022



**Subdivision Proposal:** To create a +/- 39 acre parcel with a +/- 69 acre remainder.



**SW-28-21-26-W4M & NW-21-21-26-W4M**

Date: December 3, 2019

File: WCAR-10-022



# WHEATLAND COUNTY

Where There's Room to Grow



## Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date Prepared November 21, 2019

### Subject

Decision-making topic title

General Manager of Transportation and Agriculture Report for activities that occurred in November 2019.

### Recommendation

Clear resolution answering – what/who/how/when

**That Council accepts the General Manager of Transportation and Agriculture, November 2019 report.**

### RECOMMENDATION

Report/Document:

Attached

☐

Available

☐

None

☐

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

#### Public Works Crews

Once the Gravel Crew has completed RR245 they will return to Chizik's to continue stockpiling at Taubert's. The Surfacing Crew and Culvert Crew are replacing a culvert on TWP244 once complete they'll move to bridge size structures on TWP230, there are 2 canal crossings that are scheduled to be replaced. The Surfacing Crew has also finished snow fencing and have put sand up in the salt shed. Mulching crew is shut down for the season and the remainder of the Construction Crew will be bringing equipment back and getting ready to move to the gravel pits to strip and reclaim. Grader divisions are blading roads as needed.

#### The Hamlet and Utilities / WTS

In Carseland Consite has completed all work on Railway Ave and at the outdoor rink, garbage and recycling bins have been delivered. In Gleichen the culvert and ditch had to be repaired at 225 Gleichen Street, 2 benches were installed at the cemetery and 1 load of railway ties was hauled to landfill. Cluny Hall had 80 feet of sidewalk hauled to Carseland stockpile, after demolition was complete services were capped and all that remains is to top soil and seed the site next spring. Repairs to gates and front fence lines are underway at Wheatland West, Carseland & Hussar. There was another break-in at Rockyford, hand tools and old batteries were taken and there was damage to the fence and shed door. Snow fence setup is complete in Cluny and Gleichen and black knot was trimmed from trees in Speargrass and Gleichen. Ramp construction for roll off bins is underway, and the new rolling gate has been installed in Standard. Plowing



and sanding is complete at all sites and the plugs and lighting repairs are finished, all operators have had their TDG training.

### **Capital Works**

- Carseland Capital Project is complete and the two year warranty period has started; will be applying a final asphalt lift in two years after warranty period expires.
- Design and tender documents with estimate for Gleichen Arena repairs and Rosebud Lagoon are being completed by CIMA and will be submitted to the County in December.
- Survey work and visual inspections have been completed on the Gleichen infrastructure study.

### **CSMI**

Development / Table meetings are currently being held weekly as the group attempts to address outstanding concerns before finalizing cooperative agreements. At the forefront is a discussion and pending decision on the current volume control target. A proposed extension to the current agreement will be coming forward for council decision in the coming weeks.

### **Facilities**

- Completed the sound baffle installation (positive feedback), unit heater repairs and the boiler at Speargrass.
- Because of the break in the door and frame will be replaced at the Carseland Fire Hall.

### **Gravel / Roads**

- RFP for Aggregate Crushing Services is on the Alberta Purchasing website.
- Crushing for 2019 should be complete at the end of November, there's been approximately 53,000 tonnes crushed at the Thurn pit.
- Coordinating the reclamation at Larsen Pit and Wintering Hills, coordinating cleaning and stripping at Ridgeland Pit and stripping at Lake Fish Pit.
- Coordinating with Public Works the stripping of a new area and removal of an abandoned pipe at the Goldsmith Pit.

### **Land**

- Assisting with a water license file, and working with P&D staff on an application for re-designation of lands for an effluent lagoon land purchase.
- Compiling a re-designation for the Sandum gravel pit.
- Working with surveyors regarding new road closure files.
- Working on a request from a ratepayer regarding a land sale/exchange.
- The caveat for ROW in Speargrass has been sent to LTO.
- Waiting for survey plan for the acquisition of the bridge 13847 on TWP 270 and also on the land disturbance so that owners can receive payment.

### **Wheatland Regional Water**

The fourth quarter quality control testing and the sewer main and lift station flushing is complete. Discharge of the Carseland lagoon should be complete by November 22.

### **Agriculture & Environment Report**

- Fall seeding and fiber mulching completed on TWP 252, RR 224, TWP 263 & RR 225.
- 37 Straw bales shredded and crimped on RR245 new construction large borrow areas.
- Seed Cleaning Plant inspections and licensing held on November 21st.
- Have taken over organization of Livestock Emergency Preparedness training. First training session for Fire Fighters held November 23rd & 24th.
- Thurn Grazing Lease to be awarded to current tenant based on policy 9.5.2 Leasing of County Property.
- Planning & Development department is spearheading changes to the LUB regarding soil movement recommendation. We will assist wherever possible.
- Purchased design files for the Environmental Update publication so that work can be completed in-house.
- Planning a workshop in February to kick-off the Shelterbelt and Ecobuffer Seedling funding program.
- Also planning to host a Farmer Pesticide Certificate Training Course in late February.
- Carbon Sequestration and Soil Health Workshop – October 16th, Irricana (19 attended)
- Winter Feed and Water Workshop – November 13th, Carseland (26 attended)
- Crowfoot Creek WRRP Program ending December 2019

Submitted by: Mike Ziehr  
General Manager of Transportation & Agriculture



Reviewed by: Brian Henderson  
Interim Chief Administrative Officer





## WHEATLAND COUNTY Request for Decision

December 3, 2019

Resolution No. \_\_\_\_\_

Date November 13, 2019  
Prepared \_\_\_\_\_

### Subject

Decision-making topic title

Sale of N $\frac{1}{2}$  of LSDs 5&6 within SW 36-23-22-4 - Roll 4178000

### Recommendation

Clear resolution answering – what/who/how/when

**THAT Council not accept a Right of First offer to purchase Roll 4178000, described as N $\frac{1}{2}$  of LSDs 5&6 within SW 36-23-22-4 from the current tenant.**

**AND**

**Direct Administration to tender the sale of the parcel and authorize Administration to accept the highest offer received, providing it is above or matching fair market value , based on the information as presented in the RFD.**

### CAO Comments

Any additional comments regarding the reason for the recommendation

### RECOMMENDATION

Report/Document:

Attached

☒

Available

☐

None

☐

### Key Issue(s) / Concepts Defined

Define the topic, reference background material and state question to be answered

Wheatland County has owned a 40 acre parcel since 1938, described as the north halves of LSDs 5&6 within SW 36-23-22-4, with a portion being a municipal sand pit. The parcel was leased to the adjacent owner, and the agreement provided for a right of first offer to the tenant once the pit was reclaimed. A Reclamation Certificate has been issued for the pit, and the tenant has submitted an Offer to Purchase the parcel.

The current lessee has submitted an offer to purchase which is below fair market value. Under the MGA disposal of lands at under market value requires public notification, ie, an ad in local newspapers and on the website.

There is a surface lease on the parcel for an oilfield access road which generates an annual lease payment to the County. The lease road is access to a wellsite on an adjacent parcel, not owned by the County.

**Relevant Policy / Practices / Legislation**

Cite existing policies, practices and/or legislation

**Strategic Relevance**

Reference to goals or priorities of current work program

**Response Options and Desired Outcome(s)**

Main result, along with highlighted requisites and benefits

1. **Approve recommendation.**
2. **Accept the Right of First offer to purchase Roll 4178000, described as N½ of LSDs 5&6 within SW 36-23-22-4 from the current tenant.**
3. **Counter the Right of First offer received with a value determined by Council, with a 30 day timeline for acceptance in writing, and direct Administration to proceed with the sale if accepted.**
4. **Approve an alternate recommendation of Council's choice.**

**IMPLICATIONS OF RECOMMENDATION****General**

Consequences to community, overall organization and/or other agencies

**Organizational**

Policy change or staff workload requirements

None

**Financial**

Current and/or future budget impact

**Environmental, Staff and Public Safety**

Consequences for the environment, consideration of effects on the safety of staff and the public

n/a

**Follow-up Action / Communications**

Timelines, decision-making milestones and key products

Submitted by: Robin Glasier  
Land Agent



Reviewed and Revised by: Mike Ziehr  
GM Transportation & Agriculture



Reviewed by: Bryce Mackan  
Manager of Utilities



Reviewed by: Brian Henderson  
Interim



CAO

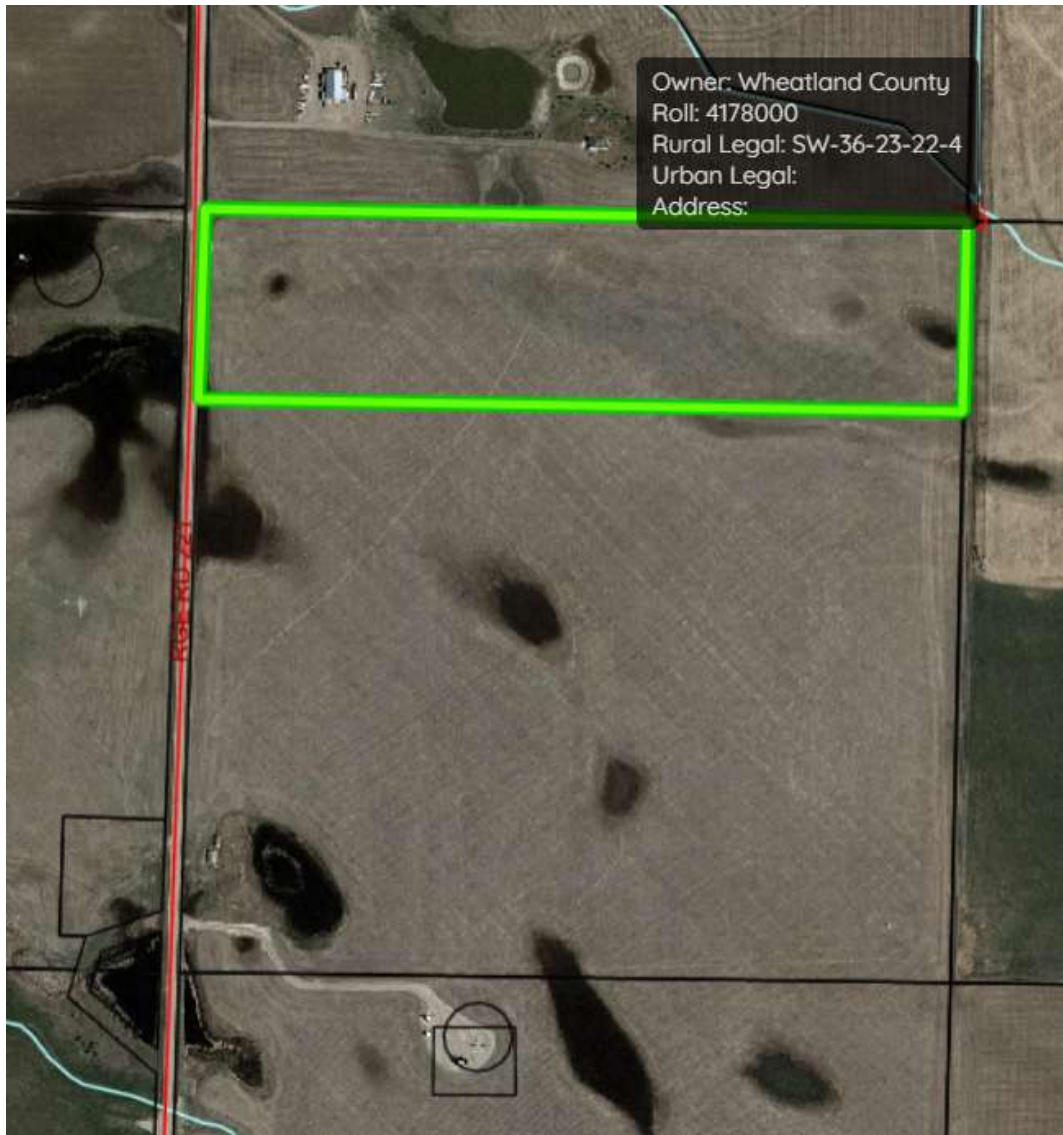


Aerial photo - 2010 showing area of pit



Aerial 2018 - site reclaimed and cropped





Owner: Wheatland County  
Roll: 4178000  
Rural Legal: SW-36-23-22-4  
Urban Legal:  
Address:





**WHEATLAND COUNTY**

**Where There's Room to Grow**

## **Request for Decision**

**December 3, 2019**

Date Prepared November 30, 2019

### **Subject**

Decision-making topic title

Correspondence / Information

### **Recommendation**

Clear resolution answering – what/who/how/when

**That Council accepts as information correspondence received from the following:**

- **CN Rail (Corporate Services) – Re: Grade Crossing Regulations**
- **Village of Hussar – Re: 2019 County Regional Infrastructure Program Funding**
- **Hussar & District Agricultural Society – Re: Hussar Arena**

### **CAO Comments**

Any additional comments regarding the reason for the recommendation

### **RECOMMENDATION**

Report/Document:

Attached

☒

Available

☐

None

☐

### **Follow-up Action / Communications**

Timelines, decision-making milestones and key products

Submitted by: Brian Henderson

Reviewed by:



Position: Interim Chief Administrative Officer





#### Corporate Services

**Sean Finn**  
Executive Vice-President  
Corporate Services  
and Chief Legal Officer

935 de La Gauchetière Street West  
16<sup>th</sup> Floor  
Montreal, Quebec H3B 2M9  
Canada  
T 514-399-8100  
F 514-399-4854

#### Services corporatifs

Vice-président exécutif  
Services corporatifs et chef de la  
direction des Affaires juridiques

935, rue de La Gauchetière Ouest  
16<sup>e</sup> étage  
Montréal (Québec) H3B 2M9  
Canada  
T 514 399-8100  
Tc 514 399-4854

October 25, 2019

His Worship Glenn Koester  
Reeve  
Wheatland County  
242006 Range Road 243  
Highway 1 RR1  
Strathmore AB T1P 1J6



Dear Reeve Koester:

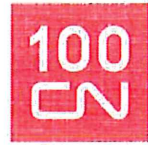
Following the entering into force of Transport Canada's *Grade Crossings Regulations* in November 2014, CN has been collaborating with Road Authorities and communities across our network as we all work to comply with the new requirements aimed at improving grade crossing safety by the November 28, 2021 deadline.

Safety is a shared responsibility and grade crossings present a very good illustration of this reality. By enabling the coexistence of road and rail traffic, grade crossings facilitate the flow of persons and goods, supporting the lives of Canadians and the economy. The Regulations recognize this shared responsibility by directing Road Authorities and Railway Companies to share information and take measures aimed at improving safety.

You may recall that the Regulations require Railway Companies and Road Authorities to share with each other specific information about public crossings in order to determine the work needed to bring grade crossings in compliance with the standards set by the Regulations. In that respect, by the end of November 2016, CN shared with your community a detailed list of crossings and a spreadsheet to facilitate the crossing information sharing.

CN has received the crossing information from the Wheatland County and we want to thank you for sharing this information with us.

His Worship Glenn Koester  
October 25, 2019  
Page 2



Since the crossing information has been exchanged, CN proceeded with an evaluation to determine if the crossings are in compliance with the *Grade Crossings Regulations*. CN has identified certain items of potential concern and is proposing to meet with your representatives to provide details and discuss the potential required work or any concerns identified by your public works department.

CN is committed to continue working with your community on crossing safety. To that end, our Public Works Officers are preparing to meet with the Wheatland County and will be contacting your public works department in order to discuss the results of your own evaluations and to coordinate any required work so as to ensure that the crossings are compliant with the Regulations by November 28, 2021.

**Costs:**

Should any work at the crossings in your territory be required to ensure compliance with the Regulations, the costs will be shared in accordance with the existing orders from the Canadian Transportation Agency or its predecessors or Agreements in place governing each party's responsibility at those crossings.

**Contacts:**

If you have any questions or concerns respecting CN's activities in your community, please do not hesitate to contact Lyndsay Brumwell at 306-945-6567 or by email at [lyndsay.brumwell@cn.ca](mailto:lyndsay.brumwell@cn.ca)

Yours sincerely,

A handwritten signature in blue ink that reads 'Sean Finn'.

Sean Finn

Encl.

cc: Mr. Brian Henderson, Interim Chief Administrative Officer





## A Shared Responsibility

- Transport Canada's New  
Grade Crossings  
Regulations and Standards
- CN's obligations
  - Communities' obligations

CN is working with road authorities and communities to meet Transport Canada's new crossing Regulations and Standards, and advance our shared responsibility.

### Goals of the new Grade Crossings Regulations

- Provide consistent grade crossing safety standards for both new and existing crossings in Canada
- Clearly define roles and responsibilities of railway companies and road authorities
- Promote collaboration between communities and railway companies.
- Ensure the sharing of key safety information

### Grade Crossing Standards

The Grade Crossing Standards are mandatory engineering standards for crossing surfaces, road geometry, sightlines, warning systems and other elements that improve safety at crossings.

Any new crossings and existing crossings undergoing upgrades or modifications must meet Transport Canada's new Regulations immediately. All crossings that currently do not meet the engineering standards must be upgraded to meet the Regulations and Standards by 2021.

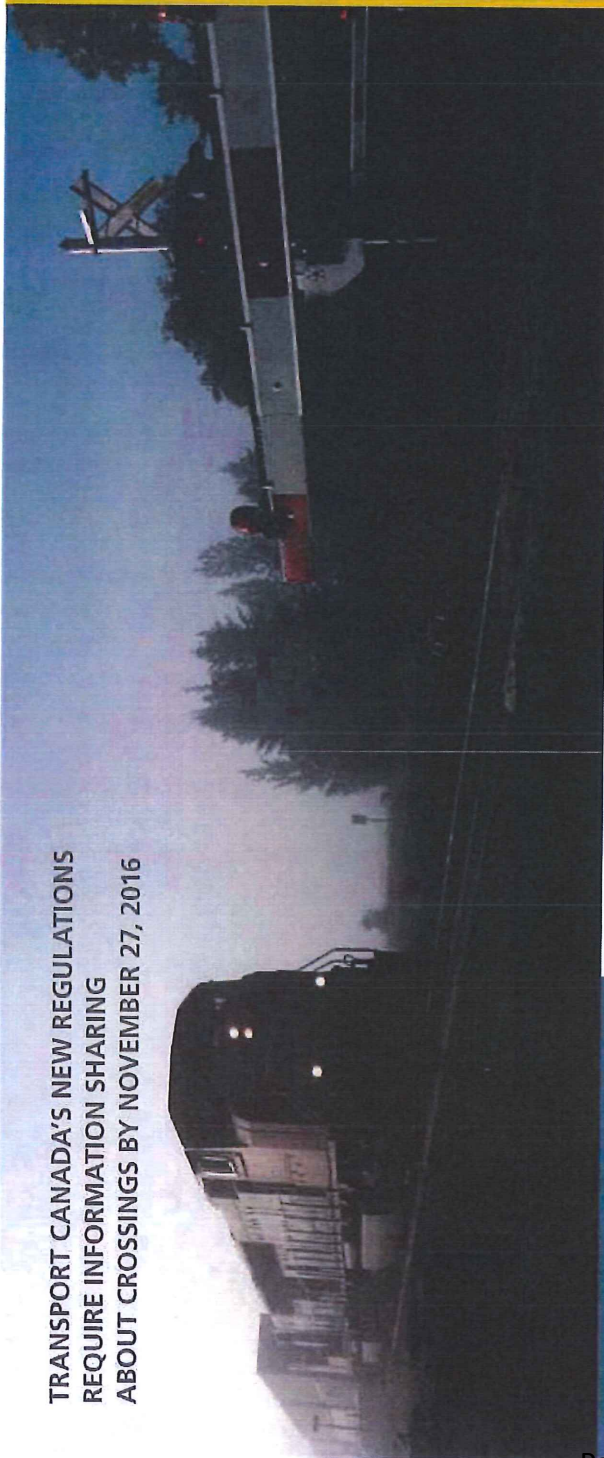


HAVEN'T RECEIVED YOUR  
CROSSING INFORMATION OR  
FOR MORE INFORMATION  
Contact CN Public Inquiry Line  
(888) 888-5909  
Contact@cn.ca

FOR MORE INFORMATION  
FROM TRANSPORT CANADA  
Visit: [www.ttc.gc.ca/eng/railsafety/](http://www.ttc.gc.ca/eng/railsafety/)



## TRANSPORT CANADA'S NEW REGULATIONS REQUIRE INFORMATION SHARING ABOUT CROSSINGS BY NOVEMBER 27, 2016



### CN's obligations

CN is providing road authorities information about existing public grade crossings:

- Location of the grade crossing
- Number of tracks that cross the grade crossing
- The average daily railway movements
- The railway design speed (maximum train speed)
- Type of warning system in place at the crossing
- Whether a stop sign is installed on the same post as the railway crossing sign
- Whether or not whistling is required when trains approach the crossing

### Communities' obligations

Road authorities have been asked to provide CN with public grade crossings information:

- Location of the grade crossing
- Number of traffic lanes that cross the crossing surface
- Average annual daily traffic
- Road design speed at the crossing
- Roadway design specifications for road approaches, (Tables 10-2, 10-3 and 10-4 of the Grade Crossing Standards)
- Width of each traffic lane and shoulder on the road approach
- Design vehicle
- Stopping sight distance

### ROAD AUTHORITIES:

#### HOW WE ARE SHARING INFORMATION WITH YOU

CN Engineering officers have been working to identify all the public road crossings and will share with you an electronic list of CN crossings in your community. Those lists will include the information CN is required to share with you and will also include a description of the information Transport Canada has asked you to share with us.

CN is also asking road authority representatives to fill in the required information in the electronic list provided and submit it to CN.

#### WHAT HAPPENS THEN?

Once the crossing information is exchanged, CN and road authorities can make an evaluation to determine if the crossings are in compliance with the Grade Crossing Regulations.

Any required upgrades to existing crossings must be completed by November 27, 2021.

- Average gradient of the road approach
- Crossing angle (Article 6.5 of Grade Crossing Standards)
- Applicable departure time (Article 10.3 of Grade Crossing Standards)
- Advanced activation time of the Prepare to Stop Sign (Article 18.2 of Grade Crossing Standards)
- Interconnection of Traffic Signals with Railway Warning Systems Time (Article 19.3(a) of Grade Crossing Standards)
- Whether the crossing includes a sidewalk, path or trail, and if so, whether the sidewalk, path or trail has been designated for persons using assistive devices

# Village of Hussar

109 1<sup>st</sup> Avenue East, PO Box 100  
Hussar AB T0J 1S0  
www.villageofhussar.ca



October 21, 2019

Wheatland County  
Highway 1 RR 1  
Strathmore AB T1P 1J6



Attn. Reeve Amber Link

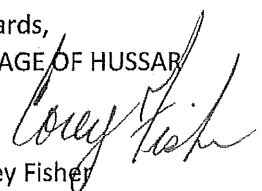
**RE: 2019 County Regional Infrastructure Services Program (CRISP) Funding**

On behalf of the Village of Hussar Council we would like to express our thanks to Wheatland County for the funding provided in 2019 under the Wheatland County Regional Infrastructure Services Program (CRISP).

The Village of Hussar will use the 2019 funds to help complete road construction on 2<sup>nd</sup> Avenue East. This project includes the replacement of water and wastewater mains for the length of one block. The upgrades to 2<sup>nd</sup> Avenue East provide benefit to both residents of the Village as well as residents of Wheatland County and local industry as this road provides direct access to the fuel cardlock station within the Village.

If you have any questions please do not hesitate to contact Kate Brandt, CAO at 403-787-3766 or by email at [office@villageofhussar.ca](mailto:office@villageofhussar.ca).

Regards,  
VILLAGE OF HUSSAR

  
Corey Fisher  
Mayor



Hussar & District Agricultural Society

PO Box 1

Hussar, AB

T0J 1S0

WHEATLAND COUNTY

NOV 14 2019

RECEIVED

October 20, 2019

Wheatland County,

As you may be aware, the Hussar Arena requires a new ice plant. Investigation of code requirements has determined that there are new regulations that would make it extremely difficult to replace the plant in its current location. Therefore, we have received a quote to build a new plant in an external building on the property. This would then meet all the safety requirements of an ammonia plant and ensure the well-being of our contract workers, as well as all users of our facility. The current quote we have received is **\$635,000**.

As you can well imagine, the cost of this project makes it impossible for us to accomplish on our own! The Hussar Ag Society anticipates using \$100,000 of its operating funds towards this project. We have also received a grant from the Climate Leadership Plan of \$45,273. The Richardson Foundation will contribute \$25,000 once we reach our halfway funding. In pursuing grants, we have unfortunately been unsuccessful in some and currently have \$200,000 pending approval. We anticipate applying for upwards of \$200,000 in the winter season. Fundraising efforts are also underway and will continue.

In pursuing this project, we have come to truly appreciate the integral position the arena holds in our community. It is certainly a gathering place for our youth, and for all generations who enjoy the ice sports we offer. Understandably, without an ice plant we would no longer be able to operate our arena.

With this letter, we humbly ask for your aid in this project. Please feel free to discuss with any member of our board. Thank you for your consideration.

Warm regards,

**Hussar & District Agricultural Society**

KYLE GORDON PRESIDENT 403-934-7448

BRAD SEVERTSON VICE PRESIDENT 403-324-1734

JESSICA KAISER TREASURER 587-727-0652

DIRECTORS:

CLAY ARMSTRONG, JASON BECK, CASEY COLLETT, BRETT FILKHAZY, GRANT GREGORY, GLENN MULLER, COREY SANDUM, TRAVIS SANDUM, GARRETT STOKES