



## WHEATLAND COUNTY

### Regular Council Meeting Minutes

June 16, 2020, 9:00 a.m.

Councillors Present:   Reeve A. Link, Division 2  
Deputy Reeve S. Klassen, Division 5  
J. Wilson, Division 1  
D. Biggar, Division 3  
T. Ikert, Division 4  
G. Koester, Division 6  
B. Armstrong, Division 7

Administration:       M. Boscariol, GM of Community and Development Services  
M. Ziehr, GM of Transportation and Agriculture  
M. Soltys, Communications Specialist  
M. Desaulniers, Recording Secretary  
Tracy Buteau, GM of Corporate and Financial Services

#### 1.     **CALL TO ORDER AND RELATED BUSINESS**

##### 1.1    Call To Order

Note: meetings are recorded and may be posted on the official Wheatland County website and/or via social media.

REEVE LINK called the meeting to order - time 9:00 A.M. [Note: Reeve Link, Councillors Wilson, Biggar, Ikert, Armstrong participated in-person. Deputy Reeve Klassen and Councillor Koester participated remotely. General Manager M. Boscariol presided as the Acting Chief Administrative Officer during the absence of the CAO.]

Reeve Link informed that the June 16, 2020 Regular Wheatland County Council meeting will be conducted in person and via conference call in accordance with the Municipal Government Act, Section 199. Public attendance at Council meetings will be facilitated through virtual means (conference call). Reeve Link reviewed the process for the meeting. [Note: a 'notice of meeting' was posted on the County website.]

[Note: Wheatland County staff members joined and left at various times during the meeting.]

Reeve Link informed Council of the passing of Roy Nicholas Little Chief of Siksika Nation, extended condolences and recognized his many life achievements.

##### 1.2    Adoption of Agenda

#### **RESOLUTION CM-2020-06-39**

Moved by ARMSTRONG

APPROVAL of the agenda, with the following:

Addition(s):

*Under Agenda Item 2.2 - Unfinished Business or Business Arising*  
- Discussion - Re: Wheatland Regional Corporation (WRC)

*Under Agenda Item 4 - Closed Session (In Camera)*

- Legal Matter [FOIP Act - Sec. 16] - Re: Other Organizations (GFL)

- Land Matter [FOIP Act - Sec. 16] - Re: Emergency Access (Speargrass)

Deletion(s):

*Under Agenda Item 4 - Closed Session (In Camera)*

- Legal Matter [FOIP Act - Sec. 16] - Re: Other Organizations (WRC)

• Carried

1.3 Staff Introductions - Manager of Fire & Emergency Services, Deputy Fire Chief

On behalf of Council, Reeve Link welcomed the following newly hired staff members: Mr. Michael Bourgon - Manager of Emergency and Fire Services; Mr. Thomas Jukes - Deputy Regional Fire Chief. Introductions followed.

1.4 Adoption of Minutes

1.4.1 Regular Council Meeting Minutes - June 2, 2020

**RESOLUTION CM-2020-06-40**

Moved by WILSON

APPROVAL of the June 2, 2020 Wheatland County Regular Council meeting minutes, as presented.

• Carried

1.4.2 Public Hearing Minutes (June 2, 2020) - Re: Bylaw 2020-15

**RESOLUTION CM-2020-06-41**

Moved by ARMSTRONG

APPROVAL of the June 2, 2020 Wheatland County Public Hearing minutes, as presented, for Bylaw 2020-15.

• Carried

**2. ITEMS FOR DISCUSSION AND RELATED BUSINESS**

2.1 Bylaw Readings

2.1.1 Bylaw 2019-36 - Land Use Bylaw Amendment - Speargrass

M. Williams (Planner II) presented information pertaining to Bylaw 2019-36. A public hearing for Bylaw 2019-36 was held on May 19th, 2020. Bylaw 2019-36 is for the purpose of amending the Land Use Bylaw No. 2016-01 to update Speargrass Low Density Residential District and Speargrass Medium Density Residential District. Discussion ensued regarding the following: Dwelling, Secondary Suites; RV Storage; Fences.

**RESOLUTION CM-2020-06-42**

Moved by BIGGAR

Second Reading of Bylaw 2019-36, as presented and amended (Schedule A), this being the bylaw for the purpose of amending the Land Use Bylaw 2016-01.

Amend Bylaw 2019-36 - 'Schedule A' to remove the proposed changes identified under the following sections:

Section 4.2.12 (Fences/Gates) - remove proposed changes

Section 9.19 - Speargrass Low Density Residential District (S-LDR)

- remove proposed changes - fences/gates as a permitted use
- remove proposed changes - point f) i. & point g)
- remove proposed changes - fencing - points h), i), j)

Section 9.21 - Speargrass Medium Density Residential District (S-MDR)

- remove proposed changes - fences/gates as a permitted use
- remove proposed changes - points d), f)
- remove proposed changes - fencing - points g), h), i)

• Carried

#### **RESOLUTION CM-2020-06-43**

Moved by ARMSTRONG

Third and Final Reading of Bylaw 2019-36, this being the bylaw for the purpose of amending the Land Use Bylaw No. 2016-01.

• Carried

#### 2.1.2 Bylaw 2020-03 - Land Redesignation Bylaw

M. Williams (Planner II) presented information pertaining to Bylaw 2020-03. The direct control district is being proposed to facilitate a landfill development.

#### **RESOLUTION CM-2020-06-44**

Moved by ARMSTRONG

First Reading of Bylaw 2020-03, this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to redesignate +/- 190.39 acres of SW and SE-18-24-19-W4M from Agricultural General District to a new Direct Control District as shown on the attached Schedule 'A'.

• Carried

#### **RESOLUTION CM-2020-06-45**

Moved by ARMSTRONG

THAT County Administration schedule a public hearing for Bylaw 2020-03 to be held in the Village of Hussar; further that the hearing be conducted in-person and allow for public attendance. Date/time to be determined. (Note: scheduling of public hearing dependent upon COVID-19 restrictions/regulations).

• Carried

#### 2.1.3 Bylaw 2020-25 - Land Use Bylaw Amendments

M. Williams (Planner II) presented information pertaining to Bylaw 2020-25.

#### **RESOLUTION CM-2020-06-46**

Moved by BIGGAR

First Reading of Bylaw 2020-25, this being a bylaw for the purpose of amending Land Use Bylaw No. 2016-01 to update multiple Land Use Districts, Specific Use Regulations, Applications for Development and Subdivision, and Definitions regarding

recreational vehicles used for quarantine or self-isolation and the COVID-19 temporary payment deferral incentive.

• Carried

**RESOLUTION CM-2020-06-47**

Moved by WILSON

THAT a public hearing for Bylaw 2020-25 be scheduled for August 18, 2020 at 9:00 AM in Wheatland County Council Chambers. If the office remains closed to the public due to COVID-19, the public hearing will be held by conference call in accordance with the Municipal Government Act, Section 199.

• Carried

2.2 Unfinished Business or Business Arising

2.2.1 Scheduling of Planning & Priorities Session

Discussion ensued regarding possible dates for a Planning & Priorities Session. Following agenda item 2.2.1, the meeting recessed at 10:04 A.M. and resumed at 10:13 A.M.

**RESOLUTION CM-2020-06-48**

Moved by ARMSTRONG

APPROVAL that a Wheatland County Planning & Priorities Session be scheduled to take place on July 14, 2020, to commence following the Municipal Planning Commission meeting.

• Carried

2.2.2 Item for Discussion - Re: Wheatland Regional Corporation

Discussion ensued regarding the tendering process for the Wheatland Regional Corporation (WRC) - Phase 3 Pipeline Project and the role of the Village of Rockyford as the managing partner. Upon discussion, Councillor Koester informed that the next WRC meeting is tonight (June 16th); more information regarding this matter may be available.

2.3 New Business

2.3.1 Council Resolution Tracker

General Manager M. Boscariol presented the request for decision providing the Council Resolution Tracker report. Purpose of the report is to document completed items and show unresolved Council resolutions.

**RESOLUTION CM-2020-06-49**

Moved by IKERT

THAT Council accepts the Council Resolution Tracker (dated June 9th, 2020), as information, as provided in the June 16, 2020 agenda.

• Carried

2.3.2 Orica Limited (Carseland Manufacturing Plant) Donation

General Manager M. Boscariol Informed Council that a donation was received from Orica Limited in the amount of \$5,000. The funds are to be

allocated to WFCSS for the purchase of personal protective equipment for their home care workers.

**RESOLUTION CM-2020-06-50**

Moved by BIGGAR

THAT Council accepts the generous donation from Orica Limited (Carseland Manufacturing Plant). Further that Wheatland County Administration send a 'thank you' letter to Orica Limited on behalf of Council.

• Carried

**2.3.3 Playground Equipment Funding Policy**

D. Rimes (Community Services Coordinator) presented a request for decision regarding the proposed Wheatland County Recreation Policy - Section 15.3 - Playground Equipment Funding.

**RESOLUTION CM-2020-06-51**

Moved by ARMSTRONG

APPROVAL of the Wheatland County Recreation Policy Section 15.3 - Playground Equipment Funding Policy, as presented and further amended to remove the following statement from point #4 - 'CERB funds may be considered as part of the County's matching amount'.

• Carried

**2.3.4 Regional Business Vitality Survey and Analysis**

General Manager M. Boscariol presented the request for decision regarding the 'Regional Business Vitality Survey and Analysis'. P. Earl (Economic Development Officer) provided an overview of the results/analysis of the Business Vitality Survey (April 27-May 9, 2020). A copy of the report was included in the request for decision.

Note: Deputy Reeve Klassen joined the Council meeting in-person at 11:26 A.M. during discussion.

Note: following agenda item 2.3.4, the Council meeting recessed at 11:51 A.M. and resumed at 12:35 P.M.

**RESOLUTION CM-2020-06-52**

Moved by BIGGAR

THAT Council accepts the 'Business Vitality Survey and Analysis' as information, as presented in the request for decision.

• Carried

**2.3.5 Community Overview Document**

General Manager M. Boscariol presented a request for decision providing an overview of the Wheatland County 'Community Profile' draft document. The document was created to give a comprehensive snapshot of Wheatland County. Reeve Link requested that Council review the draft document and provide feedback to County Administration.

**RESOLUTION CM-2020-06-53**

Moved by KLASSEN

THAT Council receive the Wheatland County Community Profile Document (1st Draft) for information.

• Carried

#### 2.3.6 Appointment of Director and Deputy Director of Emergency Management

General Manager M. Boscariol presented a request for decision regarding appointment of the Director and Deputy Director of Emergency Management. As information, a copy of the Municipal Emergency Management Bylaw (2013-13) was included.

##### **RESOLUTION CM-2020-06-54**

Moved by KLASSEN

THAT Council approves the appointment of the Manager of Emergency and Fire Services as Director of Emergency Management, and the Deputy Regional Fire Chief as Deputy Director of Emergency Management for Wheatland County.

• Carried

#### 2.3.7 Carseland Fire Hall - Project Progress Report

General Manager M. Boscariol presented a request for decision providing an update regarding the Carseland Fire Hall project.

##### **RESOLUTION CM-2020-06-55**

Moved by BIGGAR

THAT Council accepts the Carseland Fire Hall - Project Progress Report, as presented for information.

• Carried

#### 2.3.8 Wheatland County Fire Master Plan

General Manager M. Boscariol presented the request for decision providing an update on the 'draft' Wheatland County Fire Master Plan prepared by Transitional Solutions Inc. Reeve Link requested that Council review the draft document and provide feedback to County Administration in writing. Based on discussion, Reeve Link requested that the draft document be circulated to the Fire Associations and Villages within Wheatland County for review.

##### **RESOLUTION CM-2020-06-56**

Moved by IKERT

THAT Council receive the 'draft' Fire Master Plan document, as presented for information.

• Carried

### **3. CORRESPONDENCE / INFORMATION**

#### 3.1 Correspondence & Information Items

Council reviewed and discussed the correspondence/information items listed in the request for decision under item 3.1.

Note: following agenda item 3.1, the Council meeting recessed at 1:27 P.M. and resumed at 1:35 P.M.

**RESOLUTION CM-2020-06-57**

Moved by WILSON

That Council accept the following items as information, as provided in the request for decision:

- Strathmore Handi-Bus Association Correspondence (dated May 29, 2020) – Re: Appreciation for Financial Assistance.
- Alberta Transportation (Office of the Minister) Correspondence (dated May 1, 2020) – Re: Range Road 205 – Rehabilitation Project.
- Golden Hills School Division Correspondence (dated June 2, 2020) - Re: Community Schools No Longer in Use.
- Alberta Municipal Affairs Correspondence (dated June 10, 2020) - Re: 2020 Gas Tax Fund (GTF).

Further to note that Administration will investigate Council's previous direction regarding the Hussar School land site and review the County's 2020 budget regarding the Strathmore Handi-bus request for continued vehicle inspections (CVIP) as an in-kind contribution.

• Carried

**4. CLOSED SESSION (IN CAMERA)**

During the regular Council meeting, a closed session was held. Note: The following participated in the closed session: All Members of Council; General Manager of Community & Development Services; General Manager of Corporate & Financial Services; General Manager of Transportation & Agriculture; Manager of IT Services. The County's Manager of IT Services left the closed session at 2:16 P.M.

**RESOLUTION CM-2020-06-58**

Moved by LINK

THAT the meeting go into 'closed session' (in camera) - time 1:35 P.M., pertaining to the following:

Land Matter [FOIP Act - Sec. 16] - Re: Water Licensing - Carseland/Speargrass Area

Advice from Officials [FOIP Act - Sec. 24(1)(a)] - Re: Broadband

Legal Matter [FOIP Act - Sec. 16] - Re: Other Organizations (GFL)

Land Matter [FOIP Act - Sec.16] - Re: Emergency Access (Speargrass)

• Carried

**RESOLUTION CM-2020-06-59**

Moved by LINK

THAT the meeting come out of 'closed session' - time 2:49 P.M.

• Carried

**4.1 Business Arising from Closed Session**

Note: following the closed session, the Council meeting recessed at 2:49 P.M. and resumed at 3:01 P.M.

**RESOLUTION CM-2020-06-60**

Moved by IKERT

APPROVAL that Council direct Administration to inform the Southern Alberta Broadband partnership of their intention to exit the broadband project and further, that Council direct Administration to pursue the Counties independent broadband initiative and hire a project manager on a contract basis.

• Carried

**RESOLUTION CM-2020-06-61**  
Moved by KLASSEN

APPROVAL that Wheatland County Administration provide an updated press release on the 'GFL' (Green for Life) file.

• Carried

**RESOLUTION CM-2020-06-62**  
Moved by BIGGAR

APPROVAL that Wheatland County Administration investigate and provide information (options) to Council regarding an emergency access for the Speargrass Community.

• Carried

**5. ADJOURNMENT**

REEVE LINK adjourned the meeting - time 3:04 P.M.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

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Recording Secretary